

CHAPTER 9

PLAN APPROVAL

9. Plan Approvals

This chapter documents the review, public comment, and adoption process for the Plan, consistent with FTA and TxDOT requirements that seniors, individuals with disabilities, members of the general public, and representatives of public, private, and nonprofit transportation and human-service providers be included in plan adoption.

9.1. Draft Plan Review and Public Comment Period

Following CTRTAG review, the draft Plan was distributed to all CTRTAG members, including TxDOT's regional public transportation coordinator, and to all transportation provider survey respondents for review and comment. The draft Plan was also provided to TxDOT's coordination program manager for posting on TxDOT's Regional Public Transportation Coordination Planning website for public comment. CTCOG notified municipalities and human-service agencies throughout the region of the availability of the draft Plan, how to submit comments, and the comment deadline.

Consistent with TxDOT guidance, the public comment period remained open for no less than one month. CTCOG targeted release of the draft Plan for public review around Rural Transit Day (July 20, 2026) to maximize stakeholder awareness ahead of the comment period.

9.2. Stakeholder Participation in Plan Development and Adoption

The individuals and organizations below participated in the CTRTAG workshops that shaped this Plan's goals, strategies, projects, and priorities, and are documented here to satisfy the requirement that individuals adopting the Plan be involved in the planning process. This list is in addition to the full CTRTAG voting membership and committee structure documented in Chapter 1.

- Anita Janke (CTCOG)
- Raymond Suarez (HCTD)
- Tony Austin (HCTD)
- Ben Lopez (Workforce Solutions of Central Texas)
- George Losoya (Area Agency on Aging)
- Rhonda Kelton (CTRTD)
- Walter Murphy (TAMUCT)
- Alisha Alvarez (TxDOT)
- Christopher Egizio (Seton Medical Center Harker Heights)
- Stephanie Dozier (Hill Country Community Action)

Per Section 5310 requirements and Texas Transportation Code Chapter 461, plan adoption must also include representation from seniors, individuals with disabilities, and members of the general public. This representation is documented through the CTRTAG voting member categories in Section 1.4 (including the Aging and Disability Organization representative and the Transit User representatives) and through the public comment period described above.

9.3. Disposition of Public and Stakeholder Comments

Following the close of the comment period, CTCOG documented all comments received, the requested changes associated with each comment, and the actions taken in response. This documentation was added to the table below prior to final adoption.

Comment Summary	Commenter / Organization	Disposition	Action Taken
To be completed following the public comment period.			

9.4. Adoption Process

Plan adoption will follow the steps below, consistent with TxDOT's Coordination Plan Guidebook:

- Draft Plan comment period, including outreach to stakeholder organizations (Section 9.1).
- Documentation by CTCOG of all comments, requested changes, and actions taken (Section 9.3).
- Development of the final draft Plan incorporating comment disposition.
- Documentation of any final revisions following public notice and the opportunity to comment on the final draft Plan.
- CTRTAG review of the final draft Plan.
- Public CTRTAG meeting for Plan adoption.
- CTRTAG and CTCOG signatures and documentation of adoption participation (Section 9.5).

9.5. Signatures and Submission to TxDOT

The signature page below will be executed following CTRTAG's public adoption meeting and prior to submission of the final Plan (in Microsoft Word format, with the signature page) to TxDOT.

Role	Name / Title	Signature	Date
Lead Coordination Agency Representative	Anita Janke, CTCOG		
CTRTAG Chair			

9.6. Annual Review and Amendment Process

Rather than scheduling a separate, standalone annual review meeting, CTCOG will use the **Annual Central Texas Public Transportation Summit (TA-2)** (already an established, ongoing CTRTAG event completed in 2023 and 2024) as the venue for the annual Plan review TxDOT recommends. This approach builds the review into an existing forum with proven attendance and stakeholder

engagement rather than adding a new, unscheduled obligation. At each Summit, the lead coordination agency and CTRTAG will determine whether:

- Geographic and demographic characteristics (Chapters 3-4) remain accurate or require updating.
- Service profiles (Chapter 5) remain accurate or require updating, or new service profiles need to be added.
- Transportation needs and gaps (Chapter 6) have changed due to new or expanded services and programs.
- The status of goals, strategies, and projects (Chapters 7-8) remains accurate or requires updating.

Findings from this review will feed into the post-Summit quarterly survey process already used to gather stakeholder feedback, ensuring continuity between the Plan's annual review and CTRTAG's existing engagement cadence.

Minor updates (e.g., changes to geographic/demographic data, service policy descriptions, or timelines) may be incorporated at CTCOG's discretion, with CTRTAG concurrence, without a formal amendment process. More significant changes, such as the addition of transportation providers or services, completion of a goal, or elimination of an unmet need, should be documented as a formal Plan amendment, including a summary of the change, its rationale, and its impact on unmet needs, followed by a CTRTAG vote and resubmission of the amended Plan to TxDOT.