



**SOLID WASTE ADVISORY COMMITTEE**

Thursday, January 21, 2021

10:00 AM

**Electronic Meeting**

Central Texas Council of Governments (CTCOG)  
2180 North Main Street  
Belton, TX 76513

**Solid Waste Advisory Committee Voting Members Present**

Chair Zoe Rascoe – Citizen Representative  
Vice Chair Bill Parry – City of Gatesville  
Bill Gould – City of Killeen  
Justin Brantley – City of Temple

Second Vice Chair Duane Herrera – Bell County  
John Trigg – Industry Representative  
Paul Daugereau – Waste Management  
Mark Hyde – City of Harker Heights

**Additional Attendees**

Kara Escajeda – City of Nolanville  
James McGill – CTCOG

Kendra Coufal – CTCOG

**1. Call to Order:** Zoe Rascoe called the meeting to order at 10:03am.

**2. Public Comments:** No comments were made by the public.

**3. Staff Update:** RSWMP Update; FY 21 HHW Events; Air Quality.

James McGill provided an update on the RSWMP Updated process. Mr. McGill stated that the time and location of upcoming spring HHW events. Air Quality for the month of December was 47 ppb at the Temple station and 50 ppb at the Killeen station. Bill Parry asked if there was any official guidance on running an event during the Covid-19 pandemic. Justin Brantley shared some ideas and thoughts from the event Temple ran in October.

**4. Action Item:** Approval of October 22, 2020 meeting minutes.

**Bill Parry made a motion to approve the October 22, 2020 electronic meeting minutes, seconded by Paul Daugereau; the motion passed unanimously.**

**5. Discussion Item:** Regarding Temple HHW Summary.

James McGill stated that the Temple HHW event in October had been successfully held with 619 attendees. Mr. McGill shared data on where attendees were from, items brought, and previous attendance gathered from surveys taken at the event.

**6. Discussion and Action Item:** Regarding Statement of Work (SOW) for RSWMP Update.

Zoe Rascoe informed the group that over the past few months the RSWMP Updated Subcommittee has been exploring the possibility of hiring a consultant with the excess Solid Waste Implementation funds to help finish the Plan update. Ms. Rascoe stated that the Subcommittee desires to not just update the numbers in the plan, but to have a feasible and sustainable action plan and goals. James McGill shared some of the necessary requirements to proceed with this course of action, the first being to have a Statement of Work submitted to TCEQ for approval and then to approve an RFP to gather proposals. Bill Parry asked if there was a guarantee from TCEQ that they would approve the SOW quickly. Mr. McGill stated that he expected the approval and RFP process to be swift and give the consultant ample time to complete the Plan Update.

**Bill Parry made a motion to approve the Statement of Work language to be included in the final RFP for the CTCOG RSWMP update, seconded by Justin Brantley; the motion passed unanimously.**

**7. Discussion Item:** Regarding an update to the SWAC Bylaws

Kendra Coufal informed the SWAC that CTCOG's Planning staff over the past several months has been undergoing a process to conform all Advisory Committee Bylaws to the CTCOG Official Bylaws. Ms. Coufal explained that the yellow highlights in the bylaws was language added directly from the Official Bylaws and the green highlights were staff recommended changes. James McGill pointed out the major staff recommendations which included removing redundant language about which members had voting powers, removing language requiring the Meeting Chair to be physically present, and adding an attendance requirement to maintain SWAC Membership. Zoe Rascoe asked if members who are removed due to attendance could still receive SWAC updates and information to ensure that no area of our region misses anything. Mr. McGill responded affirmatively and stated that official action to amend the bylaws would be taken at the next SWAC meeting.

**8. Discussion Item:** Federal Updates.

James McGill informed the SWAC of the new National Recycling Strategy that EPA is developing and about an article on future disposal issues with renewable energy source materials once they reach their end of life.

**9. Discussion Item:** State Updates.

James McGill informed the group of several updates from the state level regarding Solid Waste legislation being considered by the Texas Legislature, TCEQ's 2019 Municipal Solid Waste Review report, and their Biennial Report to the Legislature. Mr. McGill also shared information regarding the Governor's Community Achievement Award (GCAA) grant opportunity through Keep Texas Beautiful, and the Take Care of Texas Kids Art Contest sponsored by TCEQ.

**10. Discussion Item:** Regarding electronics recycling and disposal of home medical waste.

James McGill shared with the group that staff has received an increase in the number of calls asking where to dispose of TVs and other e-waste, as well as a call from Fort Hood asking about the proper disposal of home medical waste. Mr. McGill asked if the SWAC had any knowledge or recommendations for e-waste recycling and home medical waste disposal. John Trigg stated that there are not many opportunities because it is difficult or not worth it to go after those waste categories.

**11. Member Comments:**

No member comments.

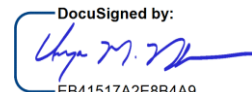
**12. Next Meeting:** May 2021

**13. Adjourn:** Meeting was adjourned at 11:03 a.m.

These meeting minutes were approved by the SWAC members at their meeting on May 13, 2021.



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Zoe Rascoe, SWAC Chair

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Uryan Nelson, CTCOG PRS Director