



Solid Waste Advisory Committee

**September 15, 2022
10:00 a.m.**

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Agenda



Central Texas Solid Waste Advisory Committee (SWAC)

Thursday, September 15, 2022

Central Texas Council of Governments Building
2180 North Main Street, Belton, Texas 76513

Regular Meeting: 10:00 am

Note: The Chair of the Committee will be physically present, and the meeting will be open to the public.

Virtual Meeting Link: [SWAC Meeting](#)

Call in Number: [+1 \(224\) 501-3412](#)

Access Code: 588-996-549

Agenda

1. Call to Order.
2. Opportunity for Public Comments.
3. Staff Update: *(pg. 6-8)*
 - a) RSWMP Update;
 - b) Other Updates;
 - c) Air Quality.
4. **Action Item:** Regarding approval of April 14, 2022 meeting minutes. *(pg. 10-12)*
5. **Discussion Item:** Regarding update on FY22 HHW Events. *(pg. 14-16)*
 - a) Bell County Tire Event;
 - b) Milam County HHW Event;
 - c) Killeen HHW Event.
6. **Discussion and Action Item:** Regarding SWAC Chair election for FY23. *(pg. 18)*
7. **Discussion and Action Item:** Regarding Solid Waste accrued interest. *(pg. 20)*
8. **Discussion and Action Item:** Regarding evaluating and selecting HHW events for FY23. *(pg. 22-48)*
9. **Discussion Item:** Regarding HHW Vendor contract renewal. *(pg. 50)*
10. **Discussion Item:** Regarding alternate use of Implementation funds for the FY24-25 biennium. *(pg. 52)*
11. Member Comments/Discussion.
12. Set Next Meeting Date: May 11, 2022.
13. Adjournment.

Item 3:

Staff Update

Staff Update

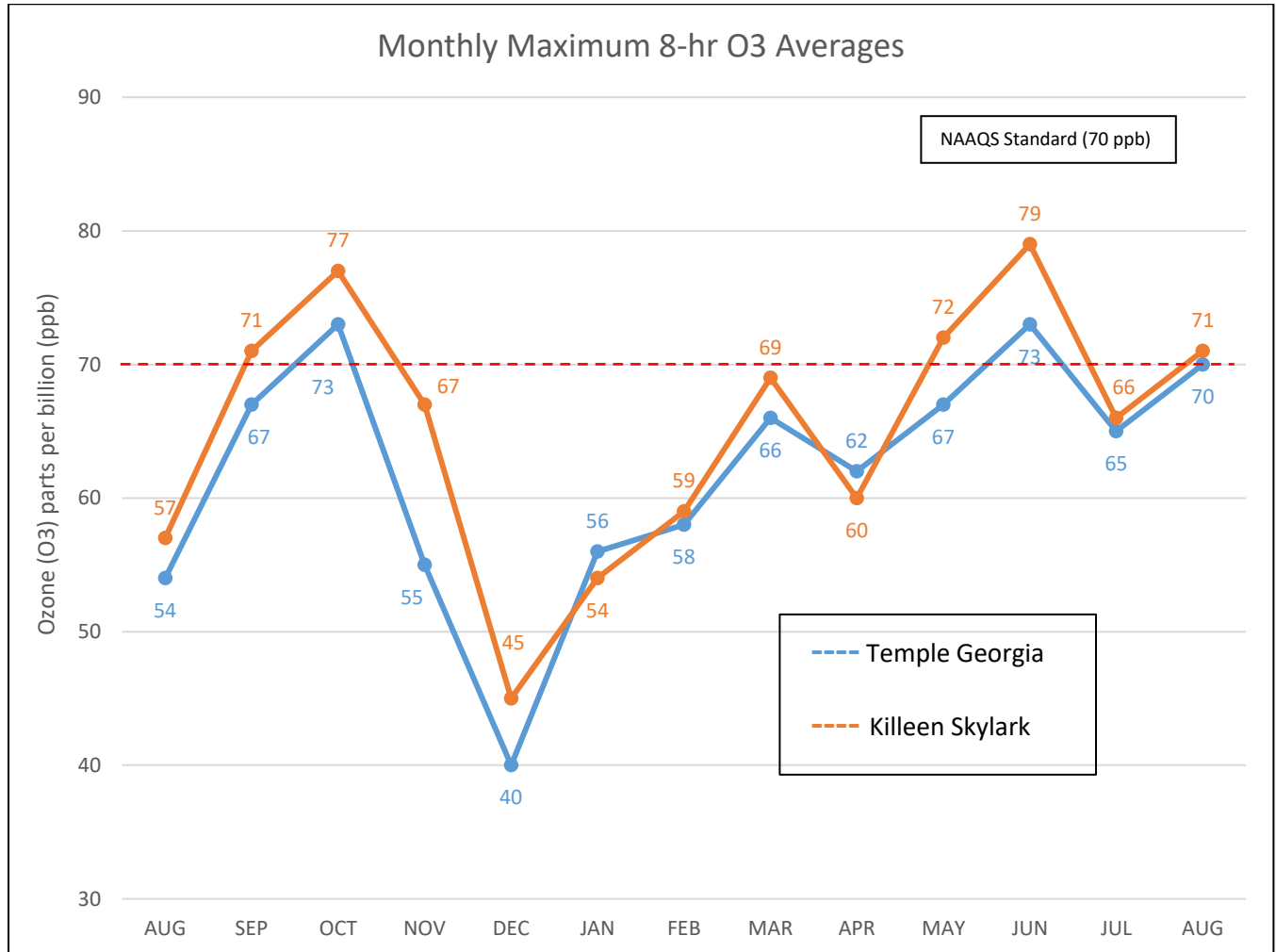
a) RSWMP Update

- The 2022-2042 RSWMP was approved by the CTCOG Executive Committee on October 28th, 2021 and submitted to TCEQ for review on November 9th, 2021.
- CTCOG responded to two rounds of TCEQ comments in January and February 2022.
- On March 29th CTCOG received notice from TCEQ that they had completed their review of the RSWMP and given preliminary approval to the plan.
- Volume I will be presented to the TCEQ commissioners for adoption during an upcoming agenda and Volume II will be put before the executive director for approval.
- CTCOG was informed in August that TCEQ needs to amend the TAC rules before the regional plans can be adopted. This process can take up to 12 months.
- All 24 regional plans were posted on TCEQ's website on August 19th for public comment through September 20th. CTCOG notified the public of this opportunity for comment through our website and social media channels.
- Staff will notify the SWAC of any further updates as well as when the plan is put on the agenda for adoption.

b) Other Updates

- NCTCOG/HGAC Trash Free Waters Projects ([Link](#))
- Texas Litter Database ([Link](#))
- Resource Exchange Network for Eliminating Wastes (RENEW) Program ([Link](#))
- Take Care of Texas Video Contest – for MS and HS students in Texas
 - HS winners will receive scholarships
 - MS winners will receive gift cards for camera gear
 - Contest deadline is December 2

c) Air Quality



Compliance with EPA Ozone Standard: 4th Highest Annual Value				3-year average (Calculated on July 12, 2022)
	2020	2021	2022	
Temple	64	67	65	65
Killeen	63	70	67	67

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Item 4:

Meeting Minutes



SOLID WASTE ADVISORY COMMITTEE

Thursday, April 14, 2022

10:00 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Solid Waste Advisory Committee Voting Members Present

Chair Bill Parry – City of Gatesville
Vice Chair Duane Herrera – Bell County
Second Vice Chair Zoe Rascoe – Citizen Rep*
Mark Hyde – City of Harker Heights
Bill Gould – City of Killeen*

Justin Brantley – City of Temple
Commissioner Johnny Wagner – Hamilton County
Scott Edmonson – San Saba County
Paul Dugereau – Industry Representative
John Trigg – Private Business Representative*

Additional Attendees

David Williams – City of Kempner
Kara Escajeda – City of Nolanville*
Timi Dutchuk – Fort Hood*

James McGill – CTCOG
Connie Quinto – CTCOG
Anna Olvera – CTCOG
Uryan Nelson – CTCOG*

**Denotes online attendee*

1. Call to Order: Bill Parry called the meeting to order at 10:00 am.

2. Public Comments: No comments were made by the public.

3. Staff Update: RSWMP Update; Federal and State Updates; Air Quality.

James McGill provided the committee an update on the Regional Solid Waste Management Plan (RSWMP) approval process. Mr. McGill stated that TCEQ provided two rounds of comments and also preliminarily approved the RSWMP on March 29th, 2022. Mr. McGill explained that the final step is for the TCEQ Commissioners and Executive Director to formally approve the full plan. Mr. McGill shared that Earth Day was coming up and also a link to the EPA's National Recycling Strategy. Air Quality for the month of March was 67 ppb at the Temple station and 69 ppb at the Killeen station.

4. Action Item: Approval of the October 14, 2021 meeting minutes.

Commissioner Johnny Wagner made a motion to approve the October 14, 2021 meeting minutes, seconded by Justin Brantley; the motion passed unanimously.

5. Discussion Item: Regarding update on FY22 HHW Events.

James McGill provided an update on the survey results from the Temple, Kempner, and Gatesville HHW events as well as the Nolanville Scrap Tire event. Mr. McGill noted the upcoming Bell County Scrap Tire event, Milam County HHW event, and Killeen HHW event. Representatives from Temple, Kempner, and Gatesville also provided comments about their events.

6. Discussion and Action Item: Regarding addendum to Clean Earth contract for cost increases.

James McGill explained that Clean Earth had requested an addendum to their current contract to increase the price of supplies for future HHW events that they conduct. Mr. McGill stated that Clean Earth's justification was supply chain issues and the recent inflation in the country.

SWAC members discussed the proposal and whether there was an option to say no to the price increases.

Mark Hyde made a motion to approve the Clean Earth contract addendum for supply cost increases; seconded by Paul Daugereau; the motion passed unanimously.

7. Discussion and Action Item: Regarding FY22 Solid Waste earned interest.

James McGill stated that CTCOG's implementation funds have earned interest over the course of the fiscal year and that the SWAC needed to decide how to use those funds. Mr. McGill noted that staff's recommendation is to roll the funds over to FY23 to be included in the budget for FY23 implementation projects.

Duane Herrera made a motion to roll the FY22 earned interest over to FY23 and add it to the implementation budget, seconded by Justin Brantley; the motion passed unanimously.

8. Discussion and Action Item: Regarding Call for Applications for FY23 HHW events.

James McGill noted several changes to the application for FY23 and explained the process for submitting project requests and receiving funding from the SWAC.

The SWAC discussed using implementation funds for projects other than just HHW. Staff stated that other projects could be funded as long as there is an application process, and those activities are included in the plan CTCOG sends to TCEQ every two years detailing what kinds of projects we will be conducting.

Paul Daugereau made a motion to approve the FY23 Call for Applications packet and schedule, seconded by Mark Hyde; the motion passed unanimously.

9. Discussion Item: Regarding HHW Vendor contract renewal.

James McGill stated that the original term on CTCOG's contract with Clean Earth is set to end in January 2023 and that staff wanted to bring up the idea of getting a new contract or proposal. Mr. McGill explained that

the current contract is set to auto renew for another three year period and that staff is interested in updating the proposal and contract with Clean Earth due to all of the changes within the last three years. The committee discussed this idea and recommended that staff talk to Clean Earth about the possibility addressing a new agreement for HHW collection services.

10. Discussion Item: Regarding regional Styrofoam collection program.

James McGill shared an email from last year requesting the SWAC to consider a regional Styrofoam collection program similar to an existing one up in Waco. The group discussed the idea and direct staff to inquire further about the program in Waco and where a potential collection point could be located.

11. Discussion Item: Regarding review of Scrap Tire Facility application.

James McGill shared with the Committee that CTCOG was notified of an application for a new scrap tire facility near Gatesville. Mr. McGill stated that the application was brought to the SWAC for their review and notice.

12. Member Comments:

Mark Hyde requested that the upcoming Bell County Scrap Tire event and Milam County HHW event flyers be sent out to the group.

13. Next Meeting: September 15, 2022 (tentative)

14. Adjourn: Meeting was adjourned at 11:08 a.m.

These meeting minutes were approved by the SWAC members at their meeting on _____.

Bill Parry, SWAC Chair

Uryan Nelson, CTCOG PRS Director

Item 5:
FY22 HHW Events
Updates

FY22 HHW Events Update

Upcoming Events

- Bell County Tire Event – April 29th and 30th
- Milam County HHW Event – April 30th
- Killeen HHW Event – May 14th

Past Event Summaries

- Bell County held a tire event on April 29-30, 2022.
- Milam County held an HHW event on April 30, 2022.
- The City of Killeen held an HHW event on May 14, 2022.

Attached are event summaries for the two HHW events.

Action Item: No action needed; for discussion only.

Milam County 2022 HHW

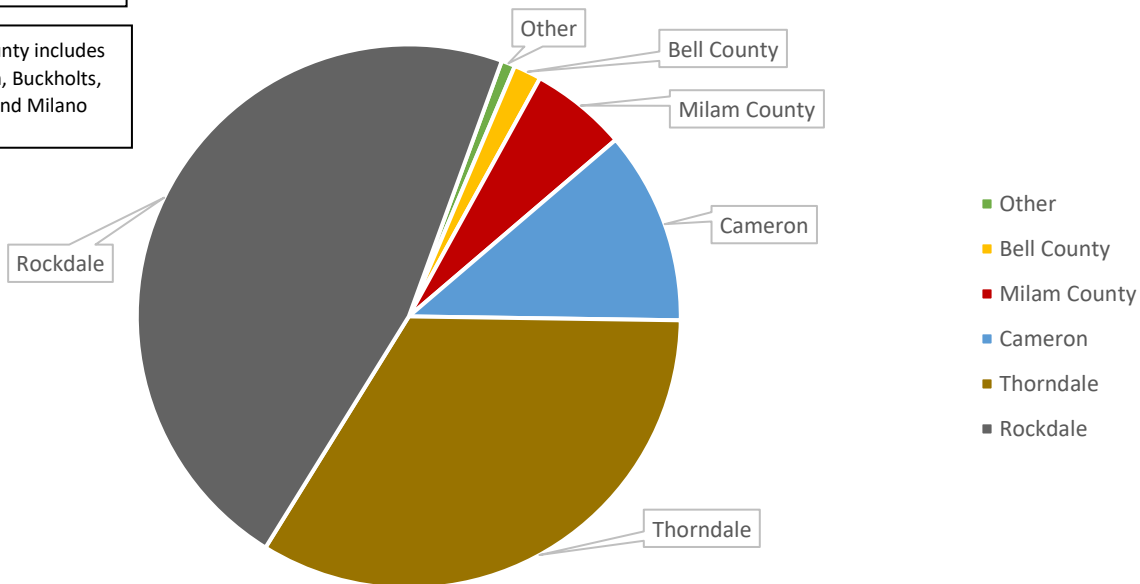
Event

- 123 cars total
- Residents from 2 counties attended the event
- Most attendees came from Rockdale and Thorndale
- 34% of attendees brought paint
- 23% of attendees brought oil/antifreeze.

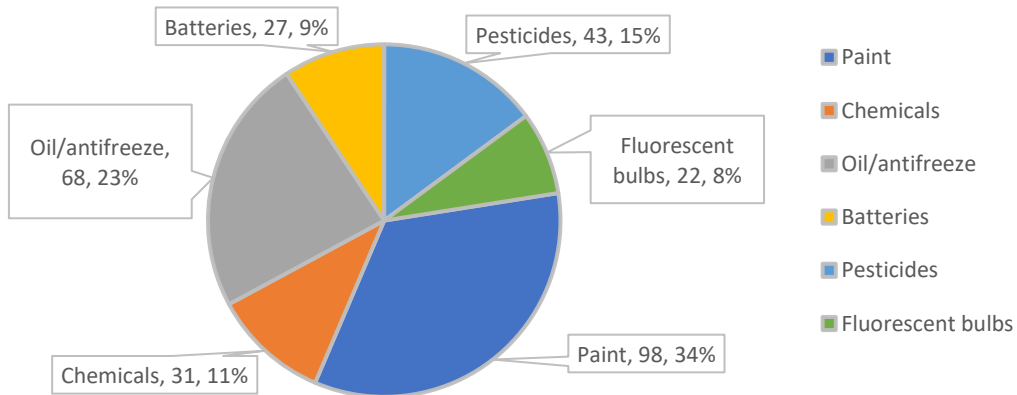
Bell County includes
Belton and Holland

Milam County includes
Burlington, Buckholts,
Gause, and Milano

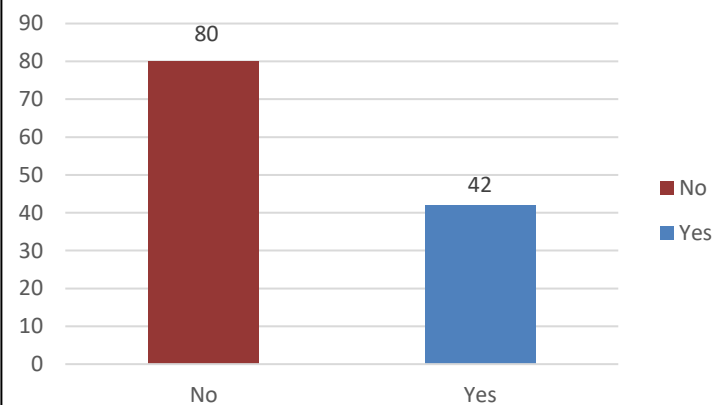
Jurisdiction



Items



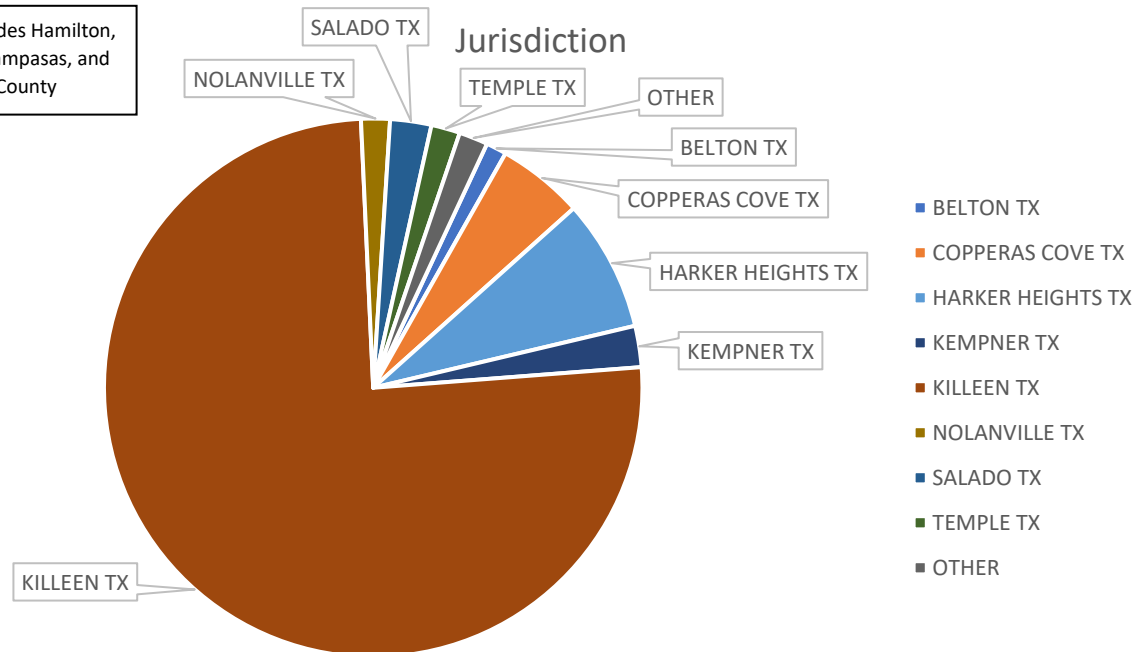
Previous Attendance



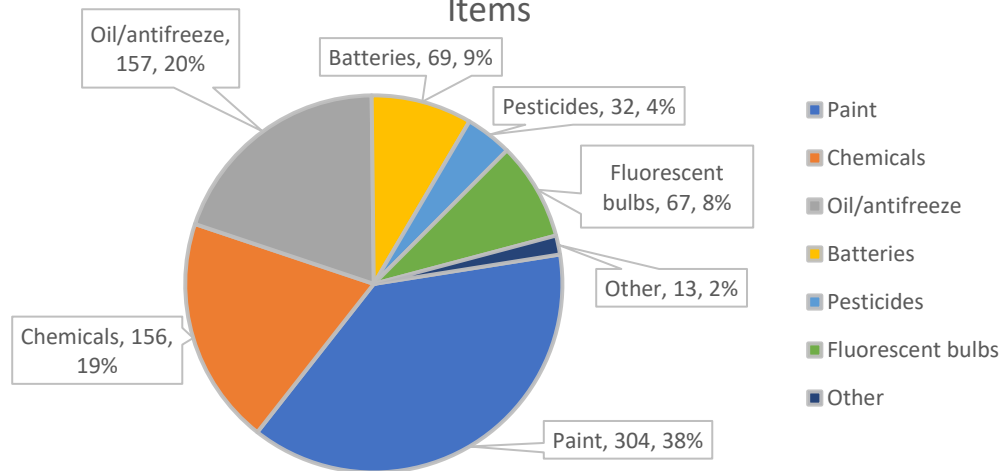
Killeen County 2022 HHW Event

- 404 cars total*
- Residents from 4 counties attended the event
- Most attendees came from Killeen, Harker Heights, and Copperas Cove
- Paint was the most common item brought (30% of all HHW) followed by oil/antifreeze (20%), and chemicals (19%)

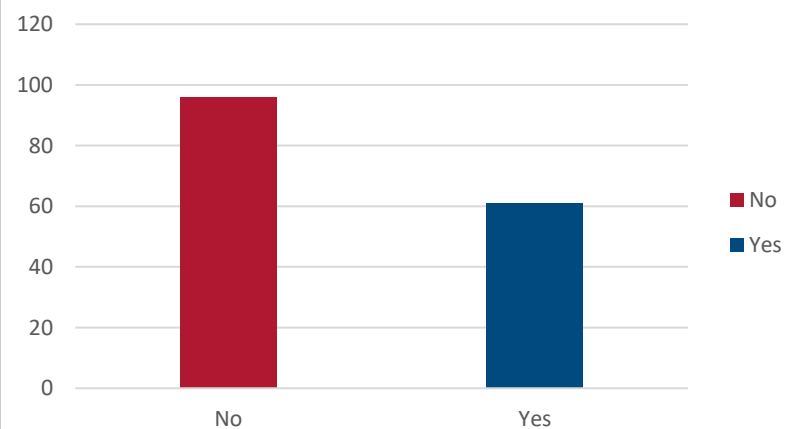
Other includes Hamilton, Holland, Lampasas, and Bell County



Items



Previous Attendance



Item 6:
FY23 SWAC Chair Election

FY23 Chair Elections

The SWAC Bylaws state that officers for the SWAC will serve two year terms in line with each biennium. They also state that subsequent officer elections will be held to fill any unexpired terms. The current Chair Bill Parry is planning to retire in February 2023 which will leave a vacancy at our spring meeting.

Staff would like to hold an election at this meeting to fill the remainder of Bill Parry's term as Chair during FY23. The new Chair would be officially instated following today's meeting.

Action Item: Nominate and elect a SWAC Chair for the remainder of FY23.

Item 7:
Solid Waste Accrued
Interest

Solid Waste Earned Interest

Per our contract with TCEQ, all Solid Waste grant funds are placed in interested bearing accounts when received. Any interest earned by CTCOG through those accounts may be used in any budget category including implementation projects. Currently, there is \$344.31 in Earned Interest that is available for use. These funds can be spent in the current fiscal year (FY22), or they may be rolled over to the next fiscal year (FY23) for use then.

Staff anticipates that additional interest will be earned by the account throughout FY23. Historically the SWAC has added these funds to implementation projects. Staff requests that SWAC determine how CTCOG should utilize current and future earned interest funds.

Action Item: Determine Use of Solid Waste Earned Interest Funds.

Item 8:

**FY23 HHW Event Review
and Selection**

FY23 HHW Application Review and Selection

The Central Texas Council of Governments received six applications totaling \$84,000 to host an FY23 HHW Event. The budgeted funding amount available for FY23 HHW events is \$65,000 and any additional earned interest discussed in the previous item.

Applications were received from the following entities:

- City of Hamilton
- City of Killeen
- City of Temple
- City of Troy
- Bell County (Tire)
- Lampasas County

SWAC members were sent all of the FY23 applications, as well as a score sheet to rank each event. At this time, staff would like the Committee to review their score sheets and discuss which the applications to host FY23 events.

All event applications and a summary of historical funding are included in meeting packet.

Action Item: Review the FY23 HHW Applications and then:

- 1) Select events to be funded in FY23 by CTCOG;
- 2) Determine the amount that each event will be funded;
- 3) Determine the date that each event will be held on.

Call for Applications:

Household Hazardous Waste Events – Fiscal Year 2023

The Central Texas Council of Governments (CTCOG) Solid Waste Advisory Committee (SWAC) is requesting applications from cities or counties interested in hosting a Household Hazardous Waste (HHW) collection event during FY 2023. Fiscal Year 2023 begins on September 1, 2022.

This application is due back to CTCOG staff no later than August 1, 2022. The SWAC will vote to select events at their next meeting, tentatively scheduled for September 15, 2022 at the CTCOG offices. Be prepared to have a representative present to answer questions regarding your site or your ability to contribute funds or labor. Note that on page three of the application form is a selection of background information and lessons learned.

Please contact James McGill if you have any questions: james.mcgill@ctcog.org or (254)-770-2366.

HOUSEHOLD HAZARDOUS WASTE EVENT Application for FY 2022

Applications are due to CTCOG by 5 P.M. on August 1, 2022. You may send them via email to james.mcgill@ctcog.org, or mail a hard copy to:

Central Texas Council of Governments
Attn: James McGill, Solid Waste Coordinator
2180 N. Main Street
Belton, Texas 76513

CTCOG is located at **2180 North Main Street in Belton, Texas**. For directions, please call **(254) 770-2200**. Applicants should attend the **September 2022** meeting of the **Central Texas Council of Governments Solid Waste Advisory Committee**, in order to present a tentative plan for the event, explain why their location should be selected, and to answer questions from the committee. The meeting will be at 10:00 and be held at the CTCOG offices. The Solid Waste Committee will select the event locations based on the cases presented and funding levels.

Please fill out the questions below to explain why your entity should host a HHW event and attach any support documentation that is appropriate. Additional space for questions can be found on page 5 of this application.

1. What is the name of your entity (City/County)?

2. Has your City/County ever held a Household Hazardous Waste Event?

☐ Yes ☐ No

- If so, during which fiscal years? (List a maximum of 3)

3. If selected to host an event, how many people do you anticipate will attend?
Please provide an explanation on how you got your answer.

4. In order of priority, list 3 dates between **January 1, 2023 and August 31, 2023** when the event might take place, keeping in mind that a **minimum** 45 day advance notice to TCEQ is required.

1. _____
2. _____
3. _____

5. Please provide the physical address of the event and describe the facility (how big it is, how much land surrounds it, how accessible to main highways, etc.) where the event would be held.

6. Please list below the amount of funds your entity is requesting from CTCOG to support your event. In addition, please indicate the amount of funding that your city or county is willing to contribute towards the cost of the event. (Example, dollar amounts for HHW contractor, tire collection, electronics recycling, etc).
Note: Each county/city is expected to provide the volunteers necessary to operate the event if possible.

7. Please elaborate on specific reasons why the collection event should be held in your city/county.

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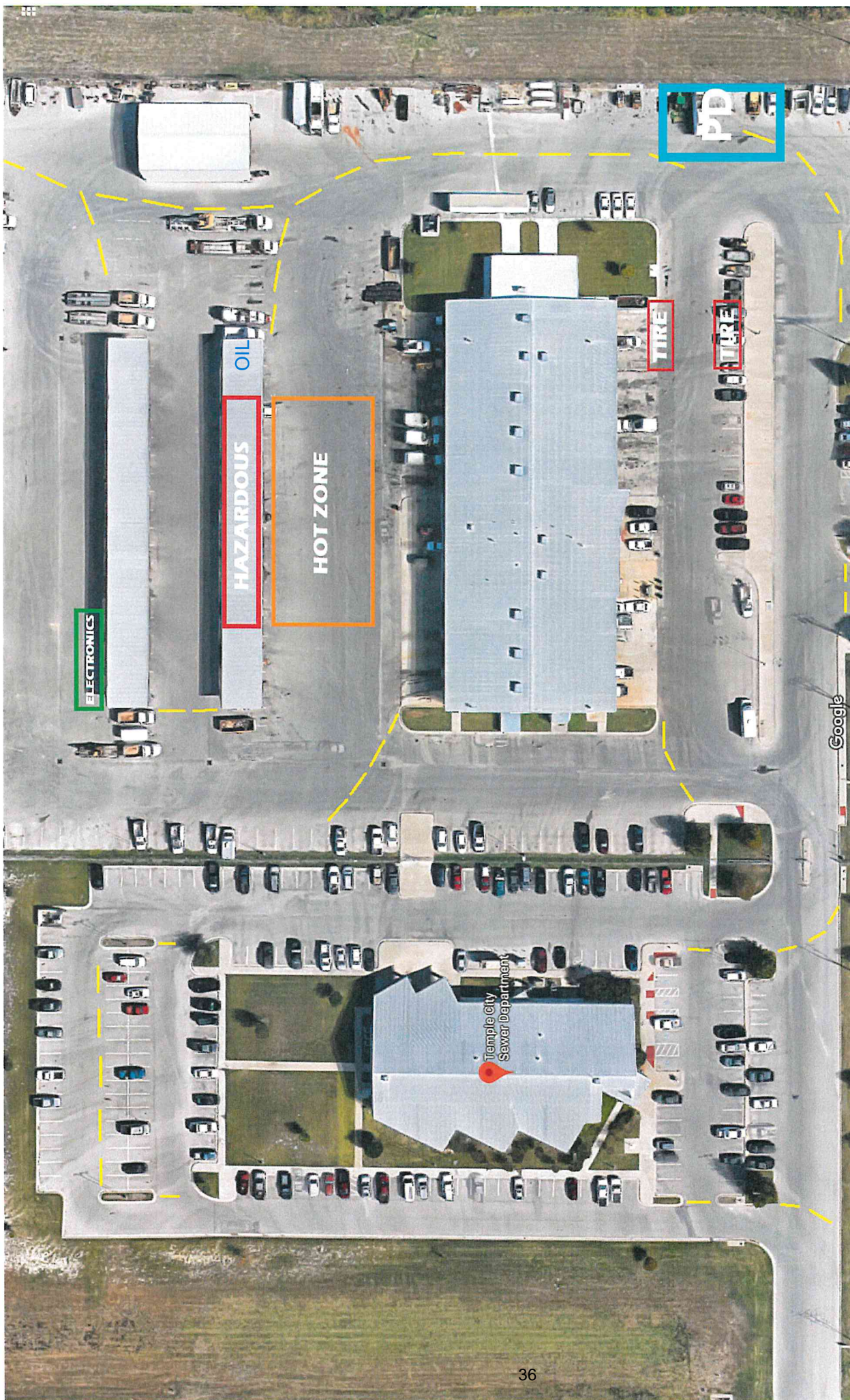
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Call for Applications:

Household Hazardous Waste Events – Fiscal Year 2023

The Central Texas Council of Governments (CTCOG) Solid Waste Advisory Committee (SWAC) is requesting applications from cities or counties interested in hosting a Household Hazardous Waste (HHW) collection event during FY 2023. Fiscal Year 2023 begins on September 1, 2022.

This application is due back to CTCOG staff no later than August 1, 2022. The SWAC will vote to select events at their next meeting, tentatively scheduled for September 15, 2022 at the CTCOG offices. Be prepared to have a representative present to answer questions regarding your site or your ability to contribute funds or labor. Note that on page three of the application form is a selection of background information and lessons learned.

Please contact James McGill if you have any questions: james.mcgill@ctcog.org or (254)-770-2366.

HOUSEHOLD HAZARDOUS WASTE EVENT Application for FY 2022

Applications are due to CTCOG by 5 P.M. on August 1, 2022. You may send them via email to james.mcgill@ctcog.org, or mail a hard copy to:

Central Texas Council of Governments
Attn: James McGill, Solid Waste Coordinator
2180 N. Main Street
Belton, Texas 76513

CTCOG is located at **2180 North Main Street in Belton, Texas**. For directions, please call **(254) 770-2200**. Applicants should attend the **September 2022** meeting of the **Central Texas Council of Governments Solid Waste Advisory Committee**, in order to present a tentative plan for the event, explain why their location should be selected, and to answer questions from the committee. The meeting will be at 10:00 and be held at the CTCOG offices. The Solid Waste Committee will select the event locations based on the cases presented and funding levels.

Please fill out the questions below to explain why your entity should host a HHW event and attach any support documentation that is appropriate. Additional space for questions can be found on page 5 of this application.

1. What is the name of your entity (City/County)?

2. Has your City/County ever held a Household Hazardous Waste Event?

☐ Yes ☐ No

- If so, during which fiscal years? (List a maximum of 3)

3. If selected to host an event, how many people do you anticipate will attend?

Please provide an explanation on how you got your answer.

4. In order of priority, list 3 dates between **January 1, 2023 and August 31, 2023** when the event might take place, keeping in mind that a **minimum** 45 day advance notice to TCEQ is required.

1. _____
2. _____
3. _____

5. Please provide the physical address of the event and describe the facility (how big it is, how much land surrounds it, how accessible to main highways, etc.) where the event would be held.

6. Please list below the amount of funds your entity is requesting from CTCOG to support your event. In addition, please indicate the amount of funding that your city or county is willing to contribute towards the cost of the event. (Example, dollar amounts for HHW contractor, tire collection, electronics recycling, etc).
Note: Each county/city is expected to provide the volunteers necessary to operate the event if possible.

7. Please elaborate on specific reasons why the collection event should be held in your city/county.

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook paper. There is no handwriting or other markings on the page.

Item 9:
HHW Vendor Contract
Renewal

HHW Vendor Contract Renewal

CTCOG and Stericycle Environmental Solutions (now Clean Earth) signed a contract on January 28, 2020 to provide household hazardous waste services to CTCOG for a three year period. The contract is set to renew for another three year period if no action is taken.

At the April 15, 2022 SWAC meeting, there was some discussion about staying with Clean Earth, but requesting a new contract due to recent changes in pricing and the sale of Stericycle to Clean Earth. Staff reached out to CTCOG's account manager at Clean Earth and was verbally informed that such an action could be taken closer to end of the year.

Staff would like confirmation from SWAC that such an action is still acceptable.

Action Item: No action needed; for discussion only.

Item 10:
FY24-25 Implementation
Fund Use Discussion

Alternate Use of Implementation Funds for FY24-25

CTCOG receives funding from TCEQ (dependent on the legislature) every year to run the Solid Waste Grants program. This program runs on a two year cycle with the current period covering FY22-23. CTCOG must submit an application and funding plan at the beginning of each biennium to TCEQ that details how and what we will spend solid waste funds on for the two-year window.

Over the past 10-15 years, the SWAC has consistently directed CTCOG to utilize the Implementation dollars received each biennium for Household Hazardous Waste (HHW) events since there is a strong need for that in our region. However, the Implementation dollars we receive can be used many other ways.

Here is a short list of programs and projects that other COGs use their Implementation dollars for:

- Local Enforcement Projects/Programs (e.g. surveillance equipment, vehicles, illegal dumping enforcement campaign, etc.)
- Recycling program equipment (e.g. balers, forklift, recycling trailer, etc.)
- Educational programs (e.g. ISD recycling education)
- Collection events (e.g. tires, e-waste, bulky waste, litter)
- Miscellaneous items (e.g. recycling/trash bins, specialized collection bins)
- Local Government waste management plans (create new or update)
- Composting/food scrap program
- Waste Management's At Your Door Service*

Action Item: No action needed; for discussion only.

End of Packet