



Solid Waste Advisory Committee

**October 14, 2021
10:00 a.m.**

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Agenda



Central Texas Solid Waste Advisory Committee (SWAC)

Thursday, October 14, 2021

Regular Meeting: 10:00 am

Agenda

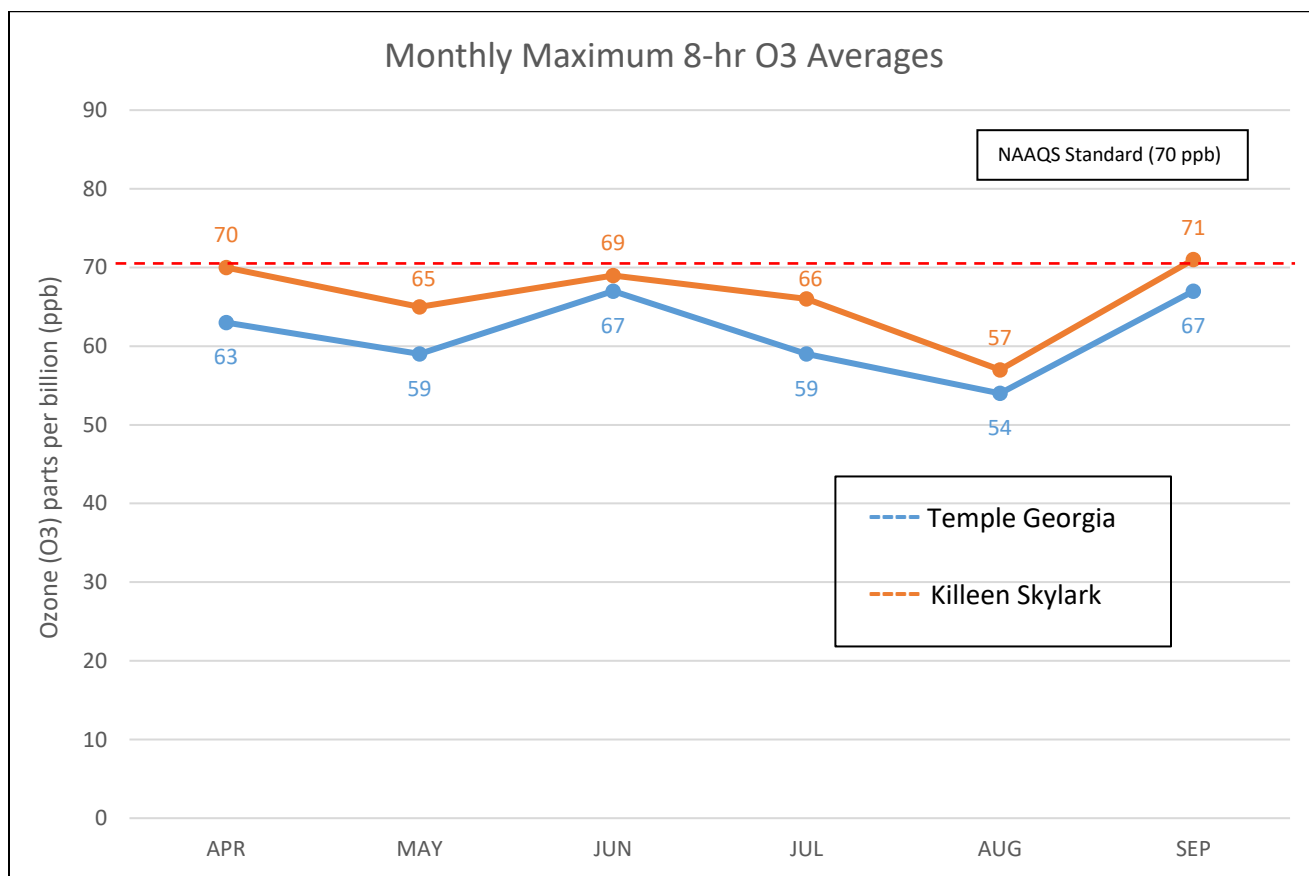
1. Call to Order.
2. Public Comments.
3. Staff Update (pg. 6):
 - a) Federal, State, and Local Updates;
 - b) Air Quality.
4. **Action Item:** Regarding approval of September 30, 2021 meeting minutes (pgs. 8-10).
5. **Discussion and Action Item:** Regarding approval of CTCOG's 2022-2042 Regional Solid Waste Management Plan (RSWMP) (pg. 12).
6. **Discussion and Action Item:** Regarding approval of the FY22-23 Solid Waste Application & Funding Plan (pgs. 14-36).
7. **Discussion and Action Item:** Regarding extra Solid Waste Coordination dollars for Temple HHW event (pg. 38).
8. **Discussion and Action Item:** Regarding FY22 HHW event dates (pgs. 40-42).
9. Member Comments/Discussion.
10. Set Next Meeting Date, May 13, 2022.
11. Adjournment.

Item #3: Staff Update

Staff Update

a) Federal and State Updates

b) Air Quality



Compliance with EPA Ozone Standard: 4th Highest Annual Value				3-year average (Calculated on Oct. 9, 2021)
	2019	2020	2021	
Temple	63	64	67	65
Killeen	67	63	70	67

Item #4:

Meeting Minutes



SOLID WASTE ADVISORY COMMITTEE

Thursday, September 30, 2021

10:00 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Solid Waste Advisory Committee Voting Members Present

Chair Bill Parry – City of Gatesville
Vice Chair Duane Herrera – Bell County
Justin Brantley – City of Temple
Marcie Seele – City of Belton
Mark Hyde – City of Harker Heights
Bill Gould – City of Killeen

Second Vice Chair Zoe Rascoe – Citizen Rep.
Commissioner Johnny Wagner – Hamilton County
Scott Edmonson – San Saba County
Commissioner Lewis Bridges – Lampasas County
Paul Daugereau – Industry Representative
John Trigg – Private Business Representative

Additional Attendees

Joseph Dudley – City of Killeen
David Williams – City of Kempner
Judge Randy Hoyer – Lampasas County
Jackelyn Ferrer-Perez – Fort Hood

Michael Carleton – Arredondo, Zepeda & Brunz
Jan Naidu – Other
Kendra Coufal – CTCOG
James McGill – CTCOG

1. Call to Order: Bill Parry called the meeting to order at 10:02 am.

2. Public Comments: No comments were made by the public.

3. Staff Update: Federal and State Updates; Air Quality.

James McGill shared with the group information on the recently released Texas Recycling Market Development Plan and ASCE 2021 Solid Waste Infrastructure Report Card. Mr. McGill noted that links to each of the documents were included in the meeting packet. Air Quality for the month of August was 54 ppb at the Temple station and 57 ppb at the Killeen station.

4. Action Item: Approval of the August 19, 2021 meeting minutes.

Johnny Wagner made a motion to approve the August 19, 2021 meeting minutes, seconded by Mark Hyde; the motion passed unanimously.

5. Discussion and Action Item: Regarding Approval of Fort Hood Ex-Officio Members.

Bill Parry informed the group that staff had received a request from Timi Dutchuk and Jackelyn Ferrer-Perez from Fort Hood to be Ex-Officio members on the CTCOG Solid Waste Advisory Committee (SWAC). Mr. Parry stated that having representatives from Fort Hood on the SWAC is important because they are a big regional partner.

Marcie Seele made a motion to approve Timi Dutchuk and Jackelyn Ferrer-Perez as Ex-Officio members of the SWAC, seconded by Mark Hyde; the motion passed unanimously.

6. Discussion Item: Regarding draft RSWMP review and feedback.

Chair Bill Parry requested that the Committee temporarily skip Item #6 so the Committee could take care of the FY22 HHW presentations and scoring first. The Committee returned to Item #6 following Item #8.

Mike Carleton with Arredondo, Zepeda, and Brunz provided the SWAC a brief presentation of the content and major goals included in the Regional Solid Waste Management Plan (RSWMP) and requested that the committee provide comments to staff. Several members provided comments on minor information updates for their jurisdictions and other discussion regarding the plan.

7. Discussion Item: Regarding presentations by FY22 HHW event applications.

Bill Parry summarized the process of selecting HHW events and the specific funding constraints for FY22. The committee asked questions of specific projects. David Williams explained the budget constraints Kempner was dealing with. The group expressed some concern with Kempner going over their funding allocation based on historical events and discussed different methods for the City to help keep their costs down.

8. Discussion and Action Item: Regarding scoring, selection, and allocation of funds for FY22 HHW events.

Bill Parry stated that the total amount requested from the SWAC is \$82,200 and that there is only \$67,944.65 in FY22 funding available. Mr. Parry also stated that \$8,492.60 of leftover FY21 Implementation funds were allocated to the Temple event at the June SWAC meeting, but even with that the total requested amount is \$3,657.75 above the available amount. James McGill informed the committee that staff discovered \$2,105 leftover in the FY21 Coordination budget that TCEQ said could be put towards Temple's event bringing their total FY21 leftover funding allocation to \$10,597.60. With those funds, Temple would need \$4,402.40 from the available FY22 funds to reach their requested amount of \$15,000. Mr. McGill calculated that if Kempner (\$15,000), Nolanville (\$3,200), Bell County (\$4,000), and Milam County (\$15,000) all received their requested amounts in addition to the \$4,402.40 for Temple that would leave \$26,342.24 for Gatesville and Killeen who each requested \$15,000. Mr. McGill said that if they split the remaining amount both entities could receive \$13,171.12 for their events. Mr. Parry and Bill Gould both said they would be okay with taking a little less funding so all the other events could be funded. Final proposed amounts for each entity are shown below:

- City of Temple – \$10,597.60 (FY21) & \$4,402.40 (FY22)
- City of Gatesville – \$13,171.12

- City of Killeen – \$13,171.12
- City of Kempner – \$15,000
- City of Nolanville – \$3,200
- Milam County – \$15,000
- Bell County – \$4,000

Johnny Wagner made a motion to approve the funding amounts for FY22 HHW events listed above, seconded by Bill Gould; the motion passed unanimously.

9. Discussion and Action Item: Regarding review of Scrap Tire Facility application.

Bill Parry informed the group that CTCOG had received a application for a new Scrap Tire Facility in Bell County and that TCEQ requests comments from the SWAC regarding the application. James McGill clarified that the SWAC does not need to approve the application just provide comments. Justin Brantley stated his concern that one of the end uses listed for the tires was the Temple landfill.

10. Member Comments:

No member comments.

11. Next Meeting: October 14, 2021

12. Adjourn: Meeting was adjourned at 11:47 a.m.

These meeting minutes were approved by the SWAC members at their meeting on _____.

Bill Parry, SWAC Chair

Uryan Nelson, CTCOG PRS Director

Item #5:
Final 2022-2042 RSWMP
Approval

Final 2022-2042 Regional Solid Waste Management Plan (RSWMP)

CTCOG contracted with Arredondo, Zepeda & Brunz in April 2021 to assist staff with completing the 2022-2042 Regional Solid Waste Management Plan (RSWMP) Update.

During Summer 2021 AZ&B collected local data, conducted a gap analysis for the plan, and drafted a list of goal and objectives to be included in the RSWMP. AZ&B attended SWAC meetings in June, August, and September where the Committee provided input, feedback, and comments on the goals and objectives, and a draft version of the plan.

CTCOG held a public hearing on October 5 and a public comment period from October 5-12 for the draft RSWMP. No comments from the public were submitted.

A final version of the plan including comments from the September 30th SWAC meeting is in your packet for review and final approval. The RSWMP will be brought before

Action Item: Approve the Final 2022-2042 Regional Solid Waste Management Plan.

Item #6:
FY22-23 Solid Waste
Application & Funding Plan

FY22-23 Solid Waste Application & Funding Plan

CTCOG signed a new contract with TCEQ for solid waste grant funding during the FY22-23 biennium. One of the requirements at the beginning of a new contract is that CTCOG submit an application & funding plan describing to TCEQ and the general public how Solid Waste funds will be spent over the course of the biennium. Another requirement in the contract is a signed resolution from the CTCOG governing body, the Executive Committee, authorizing its submittal to TCEQ.

The SWAC approved the resolution for the CTCOG Executive Committee and reviewed a draft of the FY22-23 Application and Funding Plan at their August 19, 2021 meeting. SWAC requested that staff bring back a final version of the Application and Funding Plan for review and approval prior to the Executive Committee approval.

A copy of the Final FY22-23 Application and Funding Plan is included in the packet.

Action Item: Approve the FY22-23 Solid Waste Application & Funding Plan.



**RESOLUTION AUTHORIZING APPLICATION TO
THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
FOR CTCOG REGIONAL SOLID WASTE GRANTS PROGRAM**

Resolution XXXX

WHEREAS, the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23, and

WHEREAS, the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties, and

WHEREAS, CTCOG is desirous of submitting a regional grant application for Solid Waste Grant funds through the Texas Commission on Environmental Quality (TCEQ), and

WHEREAS, the governing body of the Central Texas Council of Governments finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan, and

WHEREAS, the Central Texas Council of Governments will comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and program reporting requirements, and

WHEREAS, grant funds will be used only for the purposes for which they are provided.

NOW, THEREFORE, BE IT RESOLVED that the **CTCOG REGIONAL SOLID WASTE GRANTS PROGRAM** for fiscal years 2022-2023 has been approved by the Executive Committee for submission to TCEQ and is recommended for funding.

PASSED AND APPROVED this DD Day of MONTH, YEAR by the Central Texas Council of Governments Executive Committee.

Judge Byron Theodosis, President

Mayor Jose Segarra, Secretary/Treasurer



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Regional Solid Waste Grants Program

Regional Council of Governments Application *(Attachment 1 of the Contract)*

General Instructions

This document provides the forms that must be completed and submitted by each Council of Governments (COGs) in order to apply to the TCEQ for the Regional Solid Waste Grants Program (RSWGP) funds.

The budget and authorization forms must be completed to show the overall budget and the more detailed expenses proposed under each applicable budget category. The best way to complete the application is to complete each budget category as needed. Each budget category is linked to budget Form 5 and will auto populate this form. Once the application is approved, the forms will become a binding part of the grant contract. Once the contract is executed, any changes to this information must be requested in accordance with the contract terms. The COGs will be expected to submit revised forms with the changes noted.

This document consists of instructions and blank application forms to be completed by the COG. Please review the detailed instructions in each application form before completing the form. The application forms should be completed, including the required signatures and resolution by the COG governing body. Please send a signed PDF file of the original application and the excel workbook to cheryl.untermeyer@tceq.texas.gov

Prepared by

Office of Waste - Waste Permits Division

Form 1. Cover Page		
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23		
FY 22/23		
Performing Party FEI#:		
Funding Amount For 1st Year:	FY 22	\$ 115,000.00
Funding Amount For 2nd Year:	FY 23	\$ 115,000.00
Total Biennium Amount:	FY 22/23	\$ 230,000.00
Required Attachments to the Application		
* A copy of the latest membership list for the COG’s Solid Waste Advisory Committee.		
* State Coordinating Agency Letter/Federal Cognizant Agency Letter indicating indirect/fringe benefits cost rates, and/or a letter of proposed rates.		
Certifications		
The person signing this Application hereby certifies that:		
1. He/she has authority from the COG to sign the Application;		
2. The information contained in this application is, to the best of his/her knowledge and understanding, complete and accurate;		
3. This Application, along with any changes or addenda, shall become a binding part of the contract terms upon approval by TCEQ; and		
4. This Application has no false statements and that signing this Application with a false statement is a material breach and TCEQ may terminate the grant;		
Signature/Title Certification		
Title:	Executive Director, CTCOG	
Typed/Printed Name:	Jim Reed	
Signature:		
Date:		

Form 1. Cover Page Instructions
<p>This page serves as the cover page for the application document. Please fill in the necessary information and sign the form. This form will be submitted with the COG application as a pdf document, and the excel workbook.</p> <p><i>Note: To complete the application you must start with this cover page. Some of the entries on this page, will auto-populate the other forms containing the same information (e.g., COG name and number, and the biennium).</i></p>

Form 2. Resolution
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23
FY 22/23
A signed resolution of the COG governing body approving this application must be provided in order for your grant application to be processed. The following points must be included in the resolution, at a minimum:
1. The governing body of the COG has reviewed this application and authorizes its submittal to the TCEQ;
2. The governing body of the COG finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the Regional Solid Waste Management Plan;
3. The COG will comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and program reporting requirements; and
4. Grant funds will be used only for the purposes for which they are provided.
To complete your application, please remove this page and replace it with a signed resolution of your COG’s governing body.

Form 2. Resolution - Instructions
A signed resolution from the COG governing body must accompany the application. The COG shall submit the signed resolution with the COG Application as a pdf document, as well as the Excel workbook.

Form 3. Current Information	
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23	
FY 22/23	
Executive Director:	Jim Reed
Solid Waste Coordinator : James McGill	
Phone #:	254-770-2366
Email Address:	james.mcgill@ctcog.org
Financial Contact: Widalys Mendez	
Phone #:	254-770-2229
Email Address:	widalys.mendez@ctcog.org
Mailing Address	
The COG designates the following address for official notice and correspondence under the grant contract:	
P.O. Box 729	
Belton, TX 76513	
Physical Address	
The COG designates the following location for record access and review under the grant contract and for special delivery of official notice and correspondence:	
2180 N Main St.	
Belton, TX 76513	
Date:	8/10/2021

Form 3. Current Information - Instructions
<p>Fill in the information requested on this page, so that we have a complete list of contacts, phone numbers, and addresses. Note that the address and physical location information provided will serve as the official address for notices from the TCEQ to the COG. Any changes to this information during the grant term must be provided to the TCEQ Grant Manager on a revised form. All contract changes must be submitted in pdf format via e-mail with an authorized signatory that clearly identifies the requested change.</p>

Form 4. Authorized Representatives	
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23	
FY 22/23	
The COG Executive Director signing this form hereby certifies that these individuals named below as the person or persons authorized to receive direction from the TCEQ, to manage the work being performed, and to act on behalf of the COG for the purposes shown:	
Typed/Printed Name:	Jim Reed
Executive Director’s Signature:	
Authorized Project Representative.	
The following person(s) is authorized, by the COG’s Executive Director to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the COG. <i>You may add more than one person, if needed.</i>	
Title:	Solid Waste Coordinator/Planning Manager/Director of Planning & Regional Services
Typed/Printed Name:	James McGill/Kendra Coufal/Uryan Nelson
Authorized Project Representative’s Signature:	
Authorized Financial Representative.	
The following person(s) is authorized by the COG’s Executive Director, to act on behalf of the COG in all financial and fiscal matters, including signing financial reports. <i>You may add more than one person, if needed.</i>	
Title:	Finance Director
Typed/Printed Name	Michael Irvine
Authorized Financial Representative’s Signature:	
Date:	

Form 4. Authorized Representatives - Instructions
<p>This page provides the official authorized representatives for the COG to receive notice and instructions and also allows the COG Executive Director to delegate signature authority if desired. Any changes to this information during the grant term must be provided to the TCEQ on a revised form and entered into the contract. All contract changes must be submitted in pdf format via e-mail with an authorized signatory that clearly identifies the requested change.</p>

Form 5-A. Authorized Personnel/Salaries					
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23					
FY 22/23					
(Use the FSR reporting by quarter section below for revisions only)					
FSR Reporting Quarter:	Select appropriate reporting quarter from the drop down menu, when making revisions to this form.				
Revised Date (if applicable):					
Authorized Personnel/Salaries					Proposed Budget
Position Title	Function (describe responsibilities)	FTE (% of Time)	Status Full Time or Part-Time	Monthly Salary	FY 22
Solid Waste Coordinator	Manages day to day operations of the solid waste program	28%	FTE	\$ 3,961.00	\$ 13,308.96
Planning Manager	Assists the day to day operations of the solid waste program	2%	PT	\$ 5,190.00	\$ 1,245.60
		0%	Select From the Drop Down Menu	\$ -	\$ -
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		0%	Select From the Drop Down Menu	\$ -	\$ -
		0%	Select From the Drop Down Menu	\$ -	\$ -
TOTAL					\$ 14,554.56
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4):					
Date:					

Form 5-A. Authorized Personnel/Salaries - Instructions
<p>Personnel/Salaries. This form should reflect the personnel directly assigned to the COG's RSWGP and their percent of time must reflect the percentage of time their duties fall under this program. The COG must adhere to the Governor's Office Regulation by utilizing the salary administration provisions, as well as the salary classification plan and schedule they developed and submitted to the Governor's Office. If a plan has not been developed the COG should use the State of Texas Classification Plan and Salary schedules. The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.</p> <p>This budget form provides a more detailed breakdown of the total expenses for personnel/salaries on Line 1 of the Budget. Once approved and entered into the grant contract, any changes to the information listed in this form must be submitted on Form 5A with the requested changes. All contract updates must be submitted in pdf format via e-mail with an authorized signatory that clearly identifies the requested change.</p> <p>For each COG employee to be funded wholly or in part by this grant, complete one of the lines on Form 5-A. Please refer to the following definitions in completing this form:</p> <p>* Position Title - Include the title of the person that will be funded either as part time, or full time. This title should correspond with the quarterly FSR reporting.</p> <p>* Function (describe only those responsibilities directly related to the solid waste grants program).</p> <p>* FTE (percentage of time per month the employee will spend on the described function).</p> <p>* Status (full-time or part-time, permanent positions).</p> <p>* Monthly Salary of the employee</p> <p>Note: This form only requires titles, and the same titles should correspond with the quarterly FSR submittals. A separate sheet has been included for each fiscal year. The budget per position is reviewed on an annual basis and this form should be submitted annually, or as needed that would include any changes such as; anyone leaving; a new hire or reassignment of duties within the COG; percentage change, monthly salary, etc., these changes should be included in this form.</p> <p>The second year of the contract for position development is a duplicate of the first year and protected until changes are needed in the new fiscal year.</p>

Form 5-A. Authorized Personnel/Salaries					
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23					
FY 22/23					
(Use the FSR reporting by quarter section below for revisions only)					
FSR Reporting Quarter:	Select appropriate reporting quarter from the drop down menu, when making revisions to this form.				
Revised Date (if applicable):					
Authorized Personnel/Salaries					Proposed Budget
Position Title	Function (describe responsibilities)	FTE (% of Time)	Status Full Time or Part-Time	Monthly Salary	FY 23
Solid Waste Coordinator	Manages day to day operations of the solid waste program	28%	FTE	\$ 3,961.00	\$ 13,308.96
Planning Manager	Assists the day to day operations of the solid waste program	2%	PT	\$ 5,190.00	\$ 1,245.60
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o	o	0%	Select From the Drop Down Menu	\$ -	\$ -
o	o	0%	Select From the Drop Down Menu	\$ -	\$ -
TOTAL					\$ 14,554.56
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4):					
Date:					

Form 5-A. Authorized Personnel/Salaries - Instructions
<p>Personnel/Salaries. This form should reflect the personnel directly assigned to the COG's RSWGP and their percent of time must reflect the percentage of time their duties fall under this program. The COG must adhere to the Governor's Office Regulation by utilizing the salary administration provisions, as well as the salary classification plan and schedule they developed and submitted to the Governor's Office. If a plan has not been developed the COG should use the State of Texas Classification Plan and Salary schedules. The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.</p> <p>This budget form provides a more detailed breakdown of the total expenses for personnel/salaries on Line 1 of the Budget. Once approved and entered into the grant contract, any changes to the information listed in this form must be submitted on Form 5A with the requested changes. All contract updates must be submitted in pdf format via e-mail with an authorized signatory that clearly identifies the requested change.</p> <p>For each COG employee to be funded wholly or in part by this grant, complete one of the lines on Form 5-A. Please refer to the following definitions in completing this form:</p> <p>* Position Title - Include the title of the person that will be funded either as part time, or full time. This title should correspond with the quarterly FSR reporting.</p> <p>* Function (describe only those responsibilities directly related to the solid waste grants program).</p> <p>* FTE (percentage of time per month the employee will spend on the described function).</p> <p>* Status (full-time or part-time, permanent positions).</p> <p>* Monthly Salary of the employee</p> <p>Note: This form only requires titles, and the same titles should correspond with the quarterly FSR submittals. A separate sheet has been included for each fiscal year. The budget per position is reviewed on an annual basis and this form should be submitted annually, or as needed that would include any changes such as; anyone leaving; a new hire or reassignment of duties within the COG; percentage change, monthly salary, etc., these changes should be included in this form.</p> <p>The second year of the contract for position development is a duplicate of the first year and protected until changes are needed in the new fiscal year.</p>

Form 5-B. Authorized Non-Routine Travel Expenses			
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23			
FY 22/23			
(Use the FSR reporting by quarter section below for revisions only)			
FSR Reporting Quarter:	Select appropriate reporting quarter from the drop down menu, when making revisions to this form.		
Revised Date (if applicable):			
Authorized Routine Travel Expenses.	Proposed Budget	Proposed Budget	Biennium Total
Purpose, destination, date and name of traveler, if known.	FY 22	FY 23	FY 22/23
HHW events, site visits, planning (Solid Waste Coordinator)	\$ 250.00	\$ 250.00	\$ 500.00
TARC, local workshops, training	\$ 150.00	\$ 150.00	\$ 300.00
	\$ -	\$ -	\$ -
	\$ -		\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
TOTAL ROUTINE TRAVEL	\$ 400.00	\$ 400.00	\$ 800.00
Authorized Non-Routine Travel Expenses	Proposed Budget	Proposed Budget	Biennium Total
Purpose, destination, date and name of traveler, if known.	FY 22	FY 23	FY 22/23
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
TOTAL NON-ROUTINE TRAVEL	\$ -	\$ -	\$ -
Combined Total for Both Routine and Non-Routine Travel	\$ 400.00	\$ 400.00	\$ 800.00
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)			
Date:			

Form 5-B. Authorized Travel Expenses - Instructions
<p>The travel budget will consist of expenses related to routine and non-routine travel plans provided that the expenses comply with state travel regulations as applicable. The COG must comply with the provisions of §391.0115(a) and (b), Local Government Code and Article IX of the General Appropriations Act, 86th Legislative Session, pertaining to the COG’s travel expenses. The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.</p> <p>Routine Travel is defined as travel by COG employees, included on the authorized personnel list, within the region and adjacent regions for conducting various activities directly related to the solid waste grants program. In addition, routine travel includes attendance at in-state conferences, workshops, meetings, and training as may be directed by TCEQ, or as otherwise appropriate under this program. Members of your Regional Solid Waste Advisory Committee (SWAC) may also be reimbursed for mileage expenses directly related to attending committee meetings.</p> <p>Non-Routine Travel is any travel that does not meet the definition of routine travel, including any out-of-state travel. Each non-routine travel event must be authorized by TCEQ in advance. If the specific details of a travel event(s) are known, show that information on the form under Authorized Non-Routine Travel Expenses. If that information is not yet known, authorization must be requested from TCEQ through submission of a revised Form 5-B showing the dates and purpose of the non-routine travel.</p> <p><i>Note: This form should be used as a cumulative update to request/add items not included in the original application. Do not delete prior approved line items on the form, but you can add new items on the form. If there is a line item that was included in the original application and the dollar amount changes, no update is required by TCEQ, but you can make changes internally, if needed.</i></p> <p><i>Upon approval of this application, no further written authorization from the TCEQ is required for routine travel. Any changes to the authorized non-routine travel must be submitted on a revised Form 5B with the requested changes. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustment.</i></p>

Form 5-C. Authorized Equipment Expenses						
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23						
FY 22/23						
(Use the FSR reporting by quarter section below for revisions only)						
FSR Reporting Quarter:		Select appropriate reporting quarter from the drop down menu, when making revisions to this form.				
Revised Date (if applicable):						
Authorized Equipment Purchases				Proposed Budget	Proposed Budget	Biennium Total
Equipment (\$5,000 or more) Show description, type, model, etc.)	Unit Cost	No. of Units	Total Cost	FY 22	FY 23	FY 22/23
	\$ -	0	\$ -	\$ -	\$ -	\$ -
	\$ -	0	\$ -	\$ -	\$ -	\$ -
	\$ -	0	\$ -	\$ -	\$ -	\$ -
	\$ -	0	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ -	\$ -	\$ -	\$ -
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)						
Date:						

Form 5-C. Authorized Equipment List - Instructions
<p>Equipment. Equipment is defined as tangible, personal property having a unit acquisition cost of \$1,000 or more (including freight and set-up costs), with an estimated useful life of over one year, and not related to construction. The budget table shows the total cost of the equipment, and the other budget columns will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.</p> <p>All equipment purchases must be pre-approved by TCEQ. If the specific details of an equipment purchase are known, list that equipment on the form under Authorized Equipment Purchases. If that information is not yet known, authorization must be requested and approved by the TCEQ through submission of a revised Form 5-C showing the specific details of the equipment purchase, and entered into the contract before the equipment is purchased. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustment.</p> <p><i>Note: This form should be used as a cumulative update to request/add items not included in the original application. Do not delete prior approved line items on the form, but you can add new items on the form. If there is a line item that was included in the original application and the dollar amount changes, no update is required by TCEQ, but you can make changes internally, if needed.</i></p>

Form 5-D. Authorized Contractual Expenses				
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23				
FY 22/23				
(Use the FSR reporting by quarter section below for revisions only)				
FSR Reporting Quarter:		Select appropriate reporting quarter from the drop down menu, when making revisions to this form.		
Revised Date (if applicable):				
Authorized Contractual Expenses		Proposed Budget	Proposed Budget	Biennium Total
Purpose	Contractor(s)	FY 22	FY 23	FY 22/23
Not applicable		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)				
Date:				

Form 5-D. Authorized Contractual Expenses.
<p>Contractual. Include budgeted funds for any expected contractual expenses related to any additional Regional Coordination activities. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustment. <i>In addition, the subcontractor scope of work must be approved by the TCEQ before work begins.</i> The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.</p> <p><i>When requesting approval of contractual expenses, the COG must submit documentation of the competitive selection process, and/or cost/price analysis per the Uniform Grant Management Standards (UGMS).</i></p> <p><i>Note: This form should be used as a cumulative update to request/add items not included in the original application. Do not delete prior approved line items on the form, but you can add new items on the form. If there is a line item that was included in the original application and the dollar amount changes, no update is required by TCEQ, but you can make changes internally, if needed.</i></p> <p><i>Note: any expenses (including legal fees, staff time, travel, and communications) related in any way to drafting legislation, lobbying for legislation, or other political activities are not allowable under this program.</i></p>

Form 5-E. Authorized Additional Other Expenses						
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23						
FY 22/23						
(Use the FSR reporting by quarter section below for revisions only)						
FSR Reporting Quarter:	<i>Select appropriate reporting quarter from the drop down menu, when making revisions to this form.</i>					
Revised Date (if applicable):						
Authorized Additional Other Expenses						
<i>All expenses must be itemized below, including items associated with the Cost Allocation Plan</i>				Proposed Budget	Proposed Budget	Biennium Total
Itemize List of Expense	Unit Cost	No. of Units	Total Cost	FY 22	FY 23	FY 22/23
Rent/Office Space Allocation	\$ 17,000.00	1	\$ 17,000.00	\$ 8,500.00	\$ 8,500.00	\$ 17,000.00
Storage Space Rent Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
Communication (telephone/cell phone/internet) Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
Postage Allocation	\$ 20.00	1	\$ 20.00	\$ 10.00	\$ 10.00	\$ 20.00
Printing Allocation	\$ 400.00	1	\$ 400.00	\$ 200.00	\$ 200.00	\$ 400.00
Copy/Fax Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
Accounting & Payroll Services Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
IT/Data Services (Network) Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
Purchasing Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
Personnel Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
GIS Allocation	\$ -	0	\$ -	\$ -	\$ -	\$ -
Audit Fees	\$ -	0	\$ -	\$ -	\$ -	\$ -

Form 5-E. Authorized Other Expenses - Instructions
Expenses listed in this budget category must be in connection with the tasks and activities to be performed under contract with the TCEQ that do not readily fit into the other expense categories or are not included in the COG’s indirect charges. Other items may also include purchases that have an acquisition cost of less than \$5,000, such as computers, software, digital cameras, and surveillance equipment. When requesting to purchase either hardware or software the expense amount should be calculated based on the percentage of time the employee is paid from this grant. Also, the title of the person receiving any software or hardware, should be included in the description. <i>Please see separate tab for software and hardware requests</i> . The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.
To ensure that expenditures charged under the “Other” budget category are allowable, all expenses must be itemized. Examples include: COG dues and membership fees; books and reference materials; subscriptions; postage, telephone, fax utilities; printing/reproduction; advertising/public notices; registration fees and approved staff training; repair and maintenance; basic office furnishings; space/rent and equipment rentals; signage; and education/outreach items.
Any additional "other" budget category expenses requested after the contract is executed must be requested and approved by the TCEQ through submission of a revised Form 5-E showing the specific details of the expense. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustments.
<i>Note: This form should be used as a cumulative update to request/add items not included in the original application. Do not delete prior approved line items on the form, but you can add new items on the form. If there is a line item that was included in the original application and the dollar amount changes, no update is required by TCEQ, but you can make changes internally, if needed.</i>

Insurance and bonding (disability, retirement, unemployment, etc.)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Research and Information (Demographics)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Research and Information Services (Geographics)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Research and Information Services - Network Support	\$ -	0	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs (be specific what this line item expense would cover)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Utilities (include what type of utility)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Advertising/Public/Legal Notices (the detail of this line item should be included in the FSR when the expense occurs)	\$ 150.00	1	\$ 150.00	\$ 75.00	\$ 75.00	\$ 150.00
Dues/Memberships (include name of membership and the recipient (s) this could include the position title and not a name)	\$ 100.00	1	\$ 100.00	\$ 50.00	\$ 50.00	\$ 100.00
Subscriptions/Publications (include name of subscription and the recipient (s) this could include the position title and not a name)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Training/Registration (Professional Development) The detail of this line item should be included in the FSR when the expense occurs.	\$ 500.00	2	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00
Education/Outreach (when specific items are to be purchased a list must be submitted for a separate approval. A separate tab is included for your use when requesting outreach items)	\$ 3,000.00	2	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
See Separate tab form 5-E for Software request	\$ -	0	\$ -	\$ -	\$ -	\$ -
See Separate tab form 5-E for hardware request	\$ -	0	\$ -	\$ -	\$ -	\$ -
Other expenditures (be specific when adding another line item here)	\$ -	0	\$ -	\$ -	\$ -	\$ -
Total Other			\$ 24,670.00	\$ 12,335.00	\$ 12,335.00	\$ 24,670.00
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)						
Date:						

Form 5-E. Authorized Additional Other Expenses (Software)						
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23						
FY 22/23						
(Use the FSR reporting by quarter section below for revisions only)						
FSR Reporting Quarter:	Select appropriate reporting quarter from the drop down menu, when making revisions to this form.					
Revised Date (if applicable):						
Computer software (itemize each expense below including description, type, model, etc.):				Proposed Budget	Proposed Budget	Biennium Total
Itemize List of Expense	Unit Cost	No. of Units	Total Cost	FY 22	FY 23	FY 22/23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	0	\$ -	\$ -	\$ -	\$ -
	\$ -	0	\$ -	\$ -	\$ -	\$ -
	\$ -	0	\$ -	\$ -	\$ -	\$ -
Total Software			\$ -	\$ -	\$ -	\$ -
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)						
Date:						

Form 5-E. Authorized Other Expenses - Instructions
Expenses listed in this budget category must be in connection with the tasks and activities to be performed under contract with the TCEQ that do not readily fit into the other expense categories or are not included in the COG's indirect charges. When requesting to purchase either hardware or software the expense amount should be calculated based on the percentage of time the employee is paid from this grant. Also, the title of the person receiving any software or hardware, should be included in the description. The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.
To ensure that expenditures charged under the "other" budget category are allowable, all expenses must be itemized.
Any additional "other" budget category expenses requested after the contract is executed must be requested and approved by the TCEQ through submission of a revised Form 5-E showing the specific details of the expense. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustments.
Note: This form should be used as a cumulative update to request/add items not included in the original application. Do not delete prior approved line items on the form, but you can add new items on the form. If there is a line item that was included in the original application and the dollar amount changes, no update is required by TCEQ, but you can make changes internally, if needed.

Form 5-E. Authorized Additional Other Expenses (Hardware)						
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23						
FY 22/23						
(Use the FSR reporting by quarter section below for revisions only)						
FSR Reporting Quarter:	Select appropriate reporting quarter from the drop down menu, when making revisions to this form.					
Revised Date (if applicable):						
Computer hardware not listed under the Equipment category (itemize each expense below including description, type, model, etc.)				Proposed Budget	Proposed Budget	Biennium Total
Itemize List of Expense	Unit Cost	No. of Units	Total Cost	FY 22	FY 23	FY 22/23
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Hardware			\$ -	\$ -	\$ -	\$ -
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)						
Date:						

Form 5-E. Authorized Other Expenses - Instructions
Expenses listed in this budget category must be in connection with the tasks and activities to be performed under contract with the TCEQ that do not readily fit into the other expense categories or are not included in the COG's indirect charges. When requesting to purchase either hardware or software the expense amount should be calculated based on the percentage of time the employee is paid from this grant. Also, the title of the person receiving any software or hardware, should be included in the description. The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.
To ensure that expenditures charged under the "other" budget category are allowable, all expenses must be itemized.
Any additional "other" budget category expenses requested after the contract is executed must be requested and approved by the TCEQ through submission of a revised Form 5-E showing the specific details of the expense. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustments.
Note: This form should be used as a cumulative update to request/add items not included in the original application. Do not delete prior approved line items on the form, but you can add new items on the form. If there is a line item that was included in the original application and the dollar amount changes, no update is required by TCEQ, but you can make changes internally, if needed.

Form 5-F. Implementation And COG-Managed Project Budget				
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23				
FY 22/23				
(Use the FSR reporting by quarter section below for revisions only)				
FSR Reporting Quarter:	Select appropriate reporting quarter from the drop down menu, when making revisions to this form.			
Revised Date (if applicable):				
Types of Projects Planned	Estimated Cost	Proposed Budget	Proposed Budget	Biennium Total
		FY 22	FY 23	FY 22/23
Pass-Thru Funds	\$ -	\$ -	\$ -	\$ -
COG Managed	\$ 130,000.00	\$ 65,000.00	\$ 65,000.00	\$ 130,000.00
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Allocation and Priorities				
List any priorities assigned by the COG to the project Categories. Describe the planned use of any funding allocations to the specific categories, category funding limits, grant award funding caps, or similar special restrictions.				
The COG is prioritizing funding Hazardous Household Waste (HHW) throughout the region to help citizens properly dispose of HHW.				
TOTAL		\$ 65,000.00	\$ 65,000.00	\$ 130,000.00
Authorized Signature: (only needed for revisions and must be an authorized representative listed on Form 4)				
Date:				

Implementation Project Instructions
The implementation project budget and any COG-Managed projects approval process begins when the COG submits a project proposal and is approved by TCEQ. If there are any budget adjustments in this category, the COG must submit in writing a justification when there is going to be a decrease, and it must be approved by TCEQ prior to the transfer of funds. The informaton on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.

Form 5-G. Supply Budget		
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23		
FY 22/23		
Proposed Budget	Proposed Budget	Biennium Total
FY 22	FY 23	FY 22/23
\$ 1,537.15	\$ 1,537.15	\$ 3,074.30
\$ 1,537.15	\$ 1,537.15	\$ 3,074.30
Authorized Signature: <i>(only needed for revisions and must be an authorized representative listed on Form 4)</i>		
Date:		

Supply Budget Instructions
There are no specific instructions for the supply category. This tab was created in order to assist with creating a budget for the biennium. TCEQ could request documentation on the expenses as they occur during the reporting cycles, through the FSR. The information on this sheet will allow you to allocate your cost per fiscal year to get a total for the biennium. This sheet will auto-populate the Budget Form 5.

Form 5-H.Indirect Cost Rate Information

CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23

FY 22/23

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

Use the space below for the indirect cost rate detail (this is mandatory to complete).

The current Indirect Cost Rate (ICR) is 45.14%

Personnel costs (salary + benefits) multiplied by ICR = Indirect Cost

$$\text{Indirect} = (\text{Salary} + \text{benefits}) * 0.4514$$

FRINGE RATE INFORMATION

CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23

FY 22/23

Use the space below for the fringe rate calculation.

The current Fringe Benefit Rate is 69.13%

Personal salary multiplied by the Fringe Benefit Rate = Fringe Benefits

$$\text{Fringe Benefits} = \text{Salary} * 0.6913$$

Instructions for Indirect Cost Rate and Fringe Rate

Indirect Cost Rate. Expenses listed under this budget category must be consistent with applying the indirect cost rate shown on this form to the applicable budget categories. The COG must comply with the provisions of §391.0115(e), Local Government Code. Show the indirect cost rate and identify the budget categories to which the rate will be applied to determine the indirect charges. Indirect cost rates are set by the COG Federal Cognizant Agency or State Coordinating Agency.

Fringe Benefits Rate. The fringe benefit budget is based on the COG's fringe benefit rate applied to salaries, as stated in the COG's Federal Cognizant Agency or State Coordinating Agency approved Cost Allocation Plan. Show the rate to be applied to Personnel/Salaries to determine the amount of fringe benefit expenses to be charged to the grant.

Education/Outreach Request					
Initial Education/Outreach Budget				FY 22	\$ 3,000.00
Initial Education/Outreach Budget				FY 23	\$ 3,000.00
List Items (description)	Purpose or Event (if applicable)	Date of Event (if applicable)	Unit Cost	Quantity (# of Units)	Total Cost
			\$ -	0	\$ -
			\$ -	0	\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
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			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
Total Remaining For:				FY 22	\$ 3,000.00
Total Remaining For:				FY 23	\$ 3,000.00

Form 5. Budget			
CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #23			
FY 22/23			
Budget Category	Proposed Budget	Proposed Budget	Biennium Total Budget
	FY 22	FY 23	FY 22/23
1. Personnel/Salary (Form 5 A)	\$ 14,554.56	\$ 14,554.56	\$ 29,109.12
2. Travel (Form 5 B)	\$ 400.00	\$ 400.00	\$ 800.00
3. Equipment (Form 5 C)	\$ -	\$ -	\$ -
4. Contractual (Form 5 D)	\$ -	\$ -	\$ -
5. Other (Form 5 E)	\$ 12,335.00	\$ 12,335.00	\$ 24,670.00
6. Implementation Projects (Form 5 F)	\$ 65,000.00	\$ 65,000.00	\$ 130,000.00
7. Supplies (Form 5 G)	\$ 1,537.15	\$ 1,537.15	\$ 3,074.30
8. Fringe Benefits (Form 5 H)	\$ 10,061.57	\$ 10,061.57	\$ 20,123.14
9. Total Direct Costs (sum of 1-8)	\$ 103,888.28	\$ 103,888.28	\$ 207,776.56
10. Indirect Costs (Form 5 H)	\$ 11,111.72	\$ 11,111.72	\$ 22,223.44
11. Total Costs (sum of 9-10)	\$ 115,000.00	\$ 115,000.00	\$ 230,000.00
12. Fringe Benefit Rate:	0.000%	0.000%	0.000%
13. Indirect Cost Rate:	0.000%	0.000%	0.000%
Authorized Signature: <i>(only needed for revisions and must be an authorized representative listed on Form 4)</i>			
Date:			

Form 5. Budget - Instructions
<p>Based on the grant budget allocation distributed to each COG, you will complete all of the Forms 5A - 5H first to show how the funds will be budgeted. The information in the forms will auto-populate most of the categories in this budget sheet. You will only need to enter the Fringe Benefits and Indirect Costs on this sheet. Once entered into the contract, this page will become the COG's official budget for the grant. COG's will be allowed to revise the budget up to 10% of the total FY budget without a contract adjustment, and must report such budget revisions to the program area by revising the quarterly Financial Status Reports (FSR). Any changes to this information greater than 10% of the total FY budget must be provided to the TCEQ on a revised Form that is found in the FSR, as a contract adjustment and will become part of the contract upon approval by TCEQ. All contract adjustments must be submitted in a pdf format via e-mail with an authorized signatory that clearly identifies the requested adjustment.</p> <p>Fringe Benefits Rate. The fringe benefit budget is based on the COG's fringe benefit rate applied to salaries, as stated in the COG's Federal Cognizant Agency or State Coordinating Agency approved Cost Allocation Plan. Show the rate to be applied to Personnel/Salaries to determine the amount of fringe benefit expenses to be charged to the grant. <i>There is a separate tab to show the description of the calculation.</i></p> <p>Indirect Cost Rate. Expenses listed under this budget category must be consistent with applying the indirect cost rate shown on this form to the applicable budget categories. The COG must comply with the provisions of §391.0115(e), Local Government Code. Show the indirect cost rate and identify the budget categories to which the rate will be applied to determine the indirect charges. Indirect cost rates are set by the COG Federal Cognizant Agency or State Coordinating Agency. <i>There is a separate tab to show the description of the calculation.</i></p> <p><i>Note: Once approved, all budget adjustments will be entered through the FSR. Subsequent approved FSRs replace the information in this budget. If the COG would like to monitor the budget changes using this form internally, it is an option, but not a requirement by TCEQ.</i></p>

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Item #7:
Solid Waste Coordination
Dollars to Temple HHW
event

Solid Waste Coordination Funds to Temple HHW Event

At the September 30th SWAC meeting, staff informed the Committee that there were some leftover FY20-21 Solid Waste funds in the Coordination side of the budget in the amount of \$2,105 that would expire on November 30th. Staff noted that those funds could be put towards the Temple HHW event on October 23rd and the SWAC considered that during their approval of funding for FY22 HHW events.

Staff is requesting formal approval to allocate those remaining funds to the Temple HHW event for staff records.

Action Item: Allocate leftover Solid Waste Coordination Funds to the Temple HHW event.

Item #8: FY22 HHW Event Dates

FY22 HHW Event Dates

The SWAC approved funding for 7 HHW events in FY22 at their September 30th meeting. Normally, the Committee also determines when each event will be held at the meeting where events are funded in order to spread the events out and not have them clumped together.

Staff forgot to remind the Committee to select dates for the events. Each applicant listed their top 3 dates that they want to have the event on. That information is included on the next page.

Action Item: Discuss and select dates for FY22 HHW Events.

Proposed Event Scoring

	City of Gatesville	City of Killeen	City of Temple	City of Kempner	City of Nolanville (Tire)	Milam County	Bell County
Proposed Dates	March 26, 2022 April 9, 2022 April 2, 2022	May 14, 2022 April 30, 2022 May 30, 2022	FY22 event will occur on October 23, 2021	March 19, 2022 Feburary 19, 2022 January 15, 2022	November 2021 March 12, 2022 April 30, 2022	April 9, 2022 April 16, 2022 April 2, 2022	March 2022 April 2022 May 2022
Requested Funding Amount	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 3,200.00	\$ 15,000.00	\$ 15,000.00	\$ 4,000.00
Proposed Entity Contribution Amount	\$ 20,000.00	\$ 25,000.00	\$ 15,000.00	\$5,000 (TBD) from Lampasas County	\$0 (in-kind)	\$ 15,000.00	\$ 15,000.00
SWAC Preliminary Ranking							

Instructions:
Please rank the projects from 1-7 with 1 being the highest ranked, most important project to fund and 7 being the lowest ranked least important project to fund.
Note: Rankings are preliminary only and will be discussed by the SWAC at the September 30th meeting.

Funding notes:
Total availabe funds for allocation = approximately \$67,000
An additional almost \$9,000 was already allocated to Temple's event at the June SWAC meeting.
The proposed dates are listed in order of preference.

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SWAC Member List



SOLID WASTE ADVISORY COMMITTEE

Bill Parry (Chair)

City of Gatesville
City Manager
Phone: (254) 865-8951
wparry@gatesvilletx.com

Duane Herrera, CFM (Vice Chair)

Bell County
Engineering Technician
Phone: (254) 933-5275
duane.herrera@bellcounty.texas.gov
Alternate: Bryan Neaves

Zoe Rascoe (Second Vice Chair)

Citizen Representative
Phone: (254) 913-1013
trascoe@hotmail.com

Justin Brantley

City of Temple
Solid Waste Director
Phone: (254) 298-5723
jbrantley@templetx.gov

Bill Gould

City of Killeen
Recycling Manager
Phone: (254) 554-7572
wgould@killeentexas.gov

Marcie Seele

City of Belton
Public Works Programs Manager
Phone: (254) 298-5668
mseele@beltontexas.gov

Noel Watson

City of Copperas Cove
Solid Waste Superintendent
Phone: (254) 547-4242
nwatson@copperascovetx.gov

Mark Hyde

City of Harker Heights
Public Works Director
Phone: (254) 953-5641
mhyde@harkerheights.gov

Daren Moore

Coryell County
County Commissioner
Phone: (254) 223-1001
dmcoryellcounty@gmail.com

Lewis Bridges

Lampasas County
County Commissioner
Phone: (512) 734-1431
lewisgail68@gmail.com

Johnny Wagner

Hamilton County
County Commissioner
Phone: (254) 867-2873
jwagner@hamiltoncountytexas.org

Henry Hubnik

Milam County
County Commissioner
Phone: (254) 482-1739
hhubnik@milamcounty.net

Jed Garren

Mills County
County Commissioner
Phone: (325) 948-3397
commissionerpct2@co.mills.tx.us

Scott Edmonson

San Saba County
San Saba City Manager
Phone: (325) 372-3131
citymanager@centex.net

Paul Daugereau

Solid Waste Industry Rep.
Waste Management
Phone: (512) 272-6226
pdaugere@wm.com

John Trigg, PG

Private Sector/Business Rep.
Wilsonart
Phone: (254) 207-6827
jtrigg@wilsonart.com

NON VOTING MEMBERS

Cheryl Untermeyer

TCEQ Grants Manager
Phone: (512) 239-6700
cheryl.untermeyer@tceq.texas.gov

Kara Escajeda

Nolanville City Manager
City Manager
Phone: (254) 698-6335
kescajeda@nolanvilletx.gov

Ryan Polster

Hamilton City Administrator
Phone: (254) 386-8116
adm@ci.hamilton.tx.us

Jeanie Harrison

Hamilton County Recycling
Phone: (254) 372-4572
harrisonx2@hughes.net

Tanya Gray

Keep Temple Beautiful
Executive Director
Phone: (254) 493-4000
tanya@keeptemplebeautiful.org

David McGinnis

S&M Vacuum and Waste
Phone: (254) 526-5541
smvacuumandwaste@hotmail.com

Timi Dutchuk

Fort Hood
Environmental Division Chief
Phone: (254) 287-3891
timi.m.dutchuk.civ@army.mil

Jackelyn Ferrer-Perez

Fort Hood
Sustainability Program Manager
Phone: (254) 287-8712
jackelyn.ferrer-perez.civ@army.mil

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