



Central Texas Council of Governments Building
2180 N. Main Street/P.O. Box 729
Belton, TX 76513

RFP for Air Quality Consulting Services for CTCOG

The Central Texas Council of Governments (CTCOG) is seeking to enter into an air quality consulting services contract or contracts. CTCOG reserves the right to negotiate with any or all of the respondents for all or part of the following scope of work.

The following outlines this request for consulting services.

I. Scope of Work - The contract will encompass air quality consulting services to the Central Texas Council of Governments, including but not limited to the following:

- Emission inventory evaluation and improvement

For each technical area, outline the approach to performing the work required and give previous project experience examples.

A. Emission inventory for ozone precursors:

1. What emission inventory data are available for the Central Texas region?
2. What emission sources are expected to be important for the Central Texas region?
3. What experience do you have with the models and methods employed by the TCEQ in developing emission inventory data for the Central Texas area?

B. Cost of service – Proposers are to submit pricing for expenditures to be incurred by CTCOG for the performance of said services submitted in their proposals and be in keeping with fair market value and not to exceed budgeted funding of \$128,126.

II. Statement of Qualifications – CTCOG is seeking to contract with a competent firm that has had experience working in the areas described in Section I, especially such experience as related to multi-county regions, small-urban and rural areas, and projects located in Texas.

Please provide within your proposal a list of past client regions, names and contact information of references, and resumes of the implementation team, including overall Project Manager and Task Leader for each technical area.

Also, please provide a copy of your current certificate of insurance for professional liability.

III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

Experience – 60%

Qualifications of Firm and Key Staff – 30%

Provision of Necessary Skills and Disciplines – 20%

Understanding of CTCOG Region and local issues – 10%



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- Work Performance – 25%
- Timely Completion of Previous Projects – 10%
- References – 15%
- Capacity to Perform – 15%
- Financial Condition and Resources to Sustain Project – 5%
- Demonstration of Professional Responsibility – 10%

<u>Criteria</u>	<u>Maximum Points</u>
Experience	60
Work Performance	25
Capacity to Perform	15
Total	100

IV. Questions and Submittal Deadline – Questions should be submitted through email to james.mcgill@ctcog.org by 5:00pm on Friday, July 31, 2020.

Proposals will be accepted in the form of electronic submittal to james.mcgill@ctcog.org. Please limit proposal responses to no more than 20 pages. The deadline to submit proposals will be 5:00 pm CST on Friday, August 14, 2020.