

Executive Committee Meeting

2180 North Main Street Belton, Texas

Thursday, June 15, 2023

Hybrid Meeting: 12:00 PM

Please join from your computer, tablet, or smartphone.

[CTCOG Executive Meeting Link](#)

You can also dial in on your phone.

United States: [+1\(346\) 248-7799](#)

Meeting ID: 820 1459 3715

Passcode: 0324

I. AGENDA

1. Call to Order The Honorable Judge Randy Hoyer, President
2. Oath of Office Jim Reed, Executive Director, CTCOG.
 - Appointment of Ramon Alvarez as City of Killeen Alternate Representative.
3. Opportunity for Public Comment

II. CONSENT AGENDA

4. Minutes: April 2023 (pg.03-07)
5. Expenditure Report: April 2023 (pg.08-09)

III. DISCUSSION ITEMS

6. Agenda Item 06-23-PRS01 Discussing the CTCOG Criminal Justice Advisory Committee (CIAC) Membership. (pg.10-11)

IV. ACTION ITEMS

7. Proclamation 06-23-PRS02 Declaring July 2023 as Parks and Recreation Month in the Central Texas Region. (pg.12)
8. Resolution 06-23-PRS03 Approving New Central Texas Regional Transportation Advisory Group (CTRTAG) Members. (pg.13-19)
9. Resolution 06-23-PRS04 Authorizing State Homeland Security Program (SHSP) FY 2024 Funds. (pg.20-24)

V. GUEST SPEAKERS

10. David Shaw, Texas Department of Emergency Services and LT. Richard Hoover, Texas Department of Public Safety.

VI. REPORTS

11. Area Agency on Aging George Losoya, Director
12. Housing Carmen Lim, Director
13. Planning & Regional Services Uryan Nelson, Director
14. Workforce Development Board Susan Kamas, Workforce Board Executive Director
15. Workforce Centers Louis LeDoux, Workforce Center Chief Operating Officer
16. Executive Director's Report Jim Reed, AICP, Executive Director, CTCOG

VII. ADJOURN

Executive Committee Meeting

2180 North Main Street Belton, Texas

Thursday, April 27, 2023

Hybrid Meeting: 12:00 PM

MEETING MINUTES:

The April 2023 Central Texas Council of Governments Annual Executive Committee Meeting was called to order by The Honorable Randy Hoyer, President at 12:19pm.

Executive Committee Officers in Attendance:

President	Judge Randy Hoyer	Lampasas County
1 st Vice President	Judge Roger Miller	Coryell County
2 nd Vice President	Councilmember Jose Segarra	City of Killeen
Parliamentarian	Mr. Ryan Haverlah	City of Copperas Cove
Immediate Past President	Judge David Blackburn	Bell County

Executive Committee Members in Attendance:

Councilmember Fred Chavez, City of Copperas Cove	Mayor Gary Chumley, City of Gatesville	Commissioner Dickie Clary, Hamilton County
Mr. Otis Evans, Citizen Representative	Mayor Bill Harris, City of Cameron	Commissioner Llyod Huggins, Hamilton County
Commissioner Kyle Matthews, Coryell County	Councilmember Stephanie O'Banion, City of Belton	Mayor Spencer Smith, City of Harker Heights
Mrs. Martha Tyroch, Citizen Representative	Judge Bill Whitmire, Milam County	Commissioner Bobby Whitson, Bell County
Judge Jett Johnson, Mills County	Mayor Debbie Nash King, City of Killeen	Greg McGregor, San Saba County

CTCOG Staff Members and Guests in Attendance:

Jim Reed, CTCOG	Michael Irvine, CTCOG	George Losoya, CTCOG
Uryan Nelson, CTCOG	Jesse Hennage, CTCOG	Connie Quinto, CTCOG

Hope Davis, KTMPD
Jwana Sartor, CTCOG
Raquel Canava, CTCOG
Louis LeDoux, WFSCT
Brenda McDonald, Guest

Anna Barge, CTCOG
Jeannie Horne, CTCOG
Becky Cooley, CTCOG
Ricky Tow, City of Cameron
Brittany Henry, Guest

Helen Hill- Yancey, CTCOG
Diana Rodriguez, CTCOG
Susan Kamas, Workforce Board
Kris Robles, TX General Land Office
Rosie Mayes, Guest

The prayer was led by Mr. Otis Evans, Citizen Representative.

The pledges to the American and Texas flags were led by Jim Reed, CTCOG Executive Director.

Oath of Office

No oath of office was administered.

Public Comment

Brenda McDonald and Britany Henry advised the council of their grievances regarding the CTCOG Housing Choice Voucher Program and staff.

Consent Agenda

A motion was made by Councilmember Stephanie O'Banion, City of Belton to approve the entirety of the Consent Agenda (Meeting Minutes for March, as well as the March 2023 Expenditure Report). Mr. Otis Evans, Citizen Representative seconded the motion. All in favor, none opposed.

Action Items

03-23-PRS02: Commissioner Llyod Huggins, Hamilton County, made a motion to accept the changes made to the previously passed resolution 03-23-PRS02, Authorizing State Homeland Security Program (SHSP) FY 2024 Funds Commissioner Dickie Clary, second the motion. All in favor, none opposed.

04-23-AAA01: Mayor Bill Harris, City of Cameron, made a motion to pass proclamation 04-23-AAA01, Declaring May 2023 as Older American's Month Across the Central Texas Region. Commissioner Llyod Huggins, Hamilton County, second the motion. All in favor, none opposed.

04-23-PRS01: Councilmember Fred Chavez, City of Copperas Cove, made a motion to accept proclamation 04-23-PRS01, Declaring April 19-15, 2023, as National Public Safety Telecommunicators week. Mrs. Martha Tyroch, Citizen Representative, second the motion. All in favor, none opposed.

04-23-PRS02: Mr. Otis Evans, Citizen Representative, made a motion to pass proclamation 04-23-PRS02 Declaring May 15, 2023, as Peace Officer Memorial Day in the Central Texas Region. Mayor Bill Harris, City of Cameron, second the motion. All in favor, none opposed.

04-23-PRS03: Due to the sensitive nature of the accusations surrounding this resolution it was initially tabled until all other matters of business were handled. Once the resolution was brought back to the focus Mr. Jim Reed, AICP, CTCOG Executive Director advised the committee that following the scoring meeting, a complaint was made by one applicant that another member of the scoring committee tampered with the scoring process. The allegation includes assertions that the member attempted to convince other competing applicants not to apply and that when that effort was unsuccessful, she supplied proprietary information to two other scoring committee members. This information appears to have been intended to allow difficult questions to be asked that might influence the scoring process. He also advised that no findings were discovered during the State PSO investigation, and all decisions were deferred to the CTCOG Board as long as said decision was in adherence to published policy. Said policy states that the CJAC is a subcommittee of the CTCOG Executive Committee and that its decisions must be ratified by the Executive Committee. Councilmember Jose Segarra, City of Killeen, made a motion to pass resolution 04-23-PRS03 Authorizing FY24 Criminal Justice Grant Prioritizations. A member requested that a discussion item be presented next meeting to go over CJAC and the VOCA grant funding. Commissioner Kyle Matthews, Coryell County, second the motion following the afore mentioned stipulation. All in favor, none opposed.

04-23-PRS04: Commissioner Bobby Whitson, Bell County, made a motion to approve resolution 04-23-PRS04 Approving the New Development District of Central Texas (DDCT) Board Members. Mayor Tim Davis, City of Temple, second the motion. All in favor, none opposed.

04-23-PRS05: Mayor Gary Chumley, City of Gatesville, made a motion to accept proclamation 04-23-PRS05 Declaring April 2023, as Distracted Driving Awareness Month in the Central Texas Region. Commissioner Llyod Huggins, Hamilton County second the motion. All in favor, none opposed.

04-23-PRS06: Mayor Spencer Smith, City of Harker Heights, made a motion to accept proclamation 04-23-PRS06 declaring April 22nd as Earth as Earth Day in the Central Texas Region. Councilmember Fred Chavez, City of Copperas Cove, Second the motion. All in favor, none opposed.

04-23-PRS07 and 04-23-PRS08: Due to the similar nature of the proclamation a motion was made by Mayor Spencer Smith, City of Harker Heights, to accept both proclamations declaring May Sustainable Environment Month (04-23-PRS07) and Air Quality Month (04-23-PRS08). Commissioner Llyod Huggins, Hamilton County second the motion. All in favor, none opposed.

04-23-PRS09: Councilmember Stephanie O'Banion, City of Belton, made a motion to accept proclamation 04-23-PRS09 Declaring May 08-12, 2023, as Economic Development Week in the Central Texas Region. Mr. Otis Evans, Citizen Representative, second the motion. All in favor, none opposed.

04-23-PRS10: Judge Jett Johnson, Mills County, made a motion to accept proclamation 04-23-PRS10 Declaring May 2023, as National Bike Month in the Central Texas Region. Both Commissioner Llyod Huggins, Hamilton County, and Mr. Otis Evans, Citizen Representative, moved to second the notion. All in favor, none opposed.

Guest Speakers & Presentations

There was no guest speaker present.

Reports

Area Agency on Aging: George Losoya, Director of AAA/ADVRC briefed the committee on the current state of the program, upcoming events, and the results of the ADRC Audit, which concluded with no findings. Mr. Losoya also briefly touched on two state legislative bills HB2036 and HB1430 and their potential to affect the program and our aging citizens in the region.

Housing: Carmen Lim, Director of HAP, advised the committee that the Housing Assistance Program (HAP) gave a brief summary of the previous month's activities for lease ups, inspections, and payments. Mrs. Lim also answered several questions pertaining to the Housing Choice Voucher (HCV) waitlist, its process, and function.

Planning and Regional Services: Uryan Nelson, Director of PRS, briefed the committee on the current performance of both the Regional Planning and Emergency Planning Services departments as well as the status of the Safe Streets for All (SS4A) Grant Match Funding workshop, which would be held promptly after the meeting. Mr. Nelson also provided information about the Rural Internship program and its functionality.

Workforce Development Board: Susan Kamas, Executive Director of WFBCT, advised she would defer her briefing to the subsequent board meeting taking place after the Executive Committee Adjourns.

Workforce Solutions Central Texas: Louis LeDoux, Chief Operating Officer of WFSCT, Louis LeDoux, Chief Operating Officer of WFSCT, briefed the committee on the standing of Texas UI claims for the region as well as the unemployment rates for the region as of 04/23/2023. The total UI claims filed for the week ending 04/23/2023 reached 16,994 and the unemployment rate rests at 4.0. Mr. LeDoux also provided an

update on the WSCT Report detailing that a total of 11,315 individuals were seen and 506 entered employment.

Executive Directors Report: Jim Reed, AICP, Executive Director CTCOG, advised the committee of the next meeting and encouraged any residual questions regard Criminal Justice Grant Funding to be directed to himself or Mr. Jesse Hennage, EMPSA, Assistant Director of Public Safety and regional Services.

Adjourn

The meeting was adjourned at 01:42 PM by The Honorable Judge Randy Hoyer.

The Honorable Judge Randall J. Hoyer, President

Commissioner Russell Schneider, Secretary/Treasurer



Expenditure Report
Fiscal Year: 07/01/2022 – 06/30/2023

Descriptions	April Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 581,000	\$ 5,643,854	\$ 6,775,408	\$ 1,131,554
Employee Benefits	385,887	3,308,628	3,970,800	662,172
Contract services	561,724	5,638,442	6,770,871	1,132,429
Travel	27,332	231,351	277,681	46,330
Housing Assistance Payments	1,377,438	13,181,447	15,820,132	2,638,685
Other	2,199,798	22,609,346	27,133,712	4,524,366
In-kind	15,800	49,525	60,648	11,123
Indirect costs	136,217	1,283,162	1,539,932	256,770
Totals	<u>\$ 5,285,196</u>	<u>\$ 51,945,755</u>	<u>\$ 62,349,184</u>	<u>\$ 10,403,429</u>

Central Texas Council of Governments

**Detail of Other Expenditures
Fiscal Year: 07/01/2022 – 06/30/2023**

Descriptions	April Expenditures	Cumulative Expenditures
Participant Salaries	\$ 10,255	\$ 256,512
FICA Taxes	785	21,415
Workers Compensation	385	6,622
Building Expense	48,884	374,924
Consumable Supplies	13,430	139,829
Employee Development	90,526	491,734
Insurance and Bonding	738	13,189
Rent	86,017	845,512
Printing	3,292	33,613
Furniture/Equipment Rental	5,784	63,734
IT Supplies	7,011	7,011
Maintenance and Repairs	2,539	17,667
Communications	9,858	150,736
Postage	3,564	32,206
Utilities	9,143	91,130
Public Relations	13,194	150,311
Tuition	267,193	1,827,197
Dues and Subscriptions	1,664	83,293
Quality Assurance	28,900	663,027
Other Expenditures	14,348	72,835
Work Related Expense	69,290	545,384
Gasoline	514	2,415
Janitorial	17,144	106,374
Client Rent Payment	2,824	32,026
Client Transportation	29,369	366,243
Client Child Care	1,441,521	15,779,495
Client Utilities/Utility Dep	1,415	6,883
Other Support Services	13,795	200,798
Client Auto Repairs	-	3,276
Inventory Equipment	-	3,765
Inventory Furniture	-	15,353
Software & Software Updates	6,416	204,838
	<u>\$ 2,199,798</u>	<u>\$ 22,609,346</u>



CONSIDERATION FOR ITEM APPROVAL EXECUTIVE COMMITTEE MEETING

MEETING DATE: 5/25/2023

AGENDA ITEM: 06-23-PRS01 CTCOG Criminal Justice Advisory Committee Membership

GENERAL DESCRIPTION OF ITEM:

CTCOG staff was asked to provide a list of current members of the Criminal Justice Advisory Committee based off the previous month's membership discussion at the April 2023 Executive Committee meeting. The supporting document provides the members' names, agency represented, and length of time they have served as a member of the CJAC.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☒ Follow-up to a previously discussed item
- ☒ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Jesse Hennage

BUDGETARY IMPACT:

Total estimated cost: No impact on budget

Source of Funds: N/A

Is item already included in fiscal year budget? ☐ Yes ☒ No

Does item represent a new expenditure? ☐ Yes ☒ No

Does item represent a pass-through purchase? ☐ Yes ☒ No

If so, for what city/county/etc.?

PROCUREMENT:

N/A

ACTION REQUESTED:

Approval of resolution

BACK-UP DOCUMENTS ATTACHED:

CJAC Membership

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513

Name	Organization	Membership Date	County
Law Enforcement			
Brian Wyers	Copperas Cove Police Department	5+ Years	Coryell
Georgiana Cleverley	Gatesville Police Department	5+ Years	Coryell
Allen Teston	Temple Police Department	Mar-23	Bell
Kodie Greenburg	Lampasas County Sheriff's Office	Mar-23	Lampasas
Chuck Wilson	Texas A&M Central Texas Police Department	Mar-23	Bell
Clint Hammonds	Mills County Sheriff's Department	5+ Years	Mills
Concerned Citizen/Parent			
Teddy Bruski	Copperas Cove	5+ Years	Coryell
Priscilla Beaureard	Copperas Cove	5+ Years	Coryell
County			
Marsha Hardy	San Saba County Emergency Management Coordinator	5+ Years	San Saba
Municipality			
Kitty Guerrero	Killeen Police Department	5+ Years	Bell
Prosecution/Courts/Legal			
Rachel Kunath	Lone Star Legal (Bell County)	5+ Years	Bell
Kallee Congdon	Dunham and Jones Attorneys at Law	23-Mar	Bell
Stephanie Newel	Bell County District Attorney's ffile	5+ Years	Bell
Juvenile Justice/Truancy Prevention			
Dawn Owens	Bell County Juvenile Services	5+ Years	Bell
Jennifer Lopez	Milam County Juvenile Probation	5+ Years	Milam
Margaret Dunahoo	Coryell County Juvenile Probation	Mar-23	Coryell
Education			
Stephen Phelps	Temple College	Mar-23	Bell
Non-Profit			
Tiana Quick	Boys & Girls Club of Central Texas	Mar-23	Bell
Tina Capito	Garden of Hope Central Texas	Mar-23	Bell
Misti Biddick	Aware Central Texas	Mar-23	Bell
Victims Services			
Kevin Kyle	Court Appointed Special Advocates (CASA) for Children	Mar-23	Bell
TaNeika Driver-Moultrie	Greater Killeen Community Clinic	Mar-23	Bell
Mental Health			
Yulanda Washington	It's a Journey Counseling	Mar-23	Bell
Substance Abuse			
Vacant			



**PROCLAMATION DECLARING JULY 2023 AS
PARKS AND RECREATION MONTH
IN THE CENTRAL TEXAS REGION
06-23-PRS02**

WHEREAS, the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23, and

WHEREAS, the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties, and

WHEREAS, the Central Texas Council of Governments is a partner with cities and counties who work to maintain beautiful parks and recreation activities for their residents,

WHEREAS, each July, we come together as a community and a nation to celebrate the parks and recreational areas that make Texas enjoyable and beautiful;

NOW, THEREFORE, BE IT PROCLAIMED by the Central Texas Council of Governments that the Month of July 2023 be declared as Parks and Recreation Month in the Central Texas Region.

PASSED AND APPROVED this 15th Day of June 2023 by the Central Texas Council of Governments Executive Committee.

Judge Randall J. Hoyer, President

Commissioner Russell Schneider, Secretary/Treasurer

**CONSIDERATION FOR ITEM APPROVAL
EXECUTIVE COMMITTEE MEETING**

MEETING DATE: 6/15/2023

AGENDA ITEM: Approval of new CTRTAG Board Members

GENERAL DESCRIPTION OF ITEM:

Approval of new CTRTAG Board members that were accepted on May.18th meetings:
Staci Kinnear, Dispatch Manager for Driving Hope of Texas
Elysa Franklin, Central Texas Coordinator for Faith Community Health
In the future, staff will submit one annual resolution for approval of members that were added to the board over the prior year.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☒ Other

PRIMARY CONTACT/STAFF MEMBER: Dominic Elizondo, Economic Development Planner,
dominic.elizondo@ctcog.org

BUDGETARY IMPACT:

Total estimated cost: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Is item already included in fiscal year budget? ☐ Yes ☒ No

Does item represent a new expenditure? ☐ Yes ☒ No

Does item represent a pass-through purchase? ☐ Yes ☒ No

If so, for what city/county/etc.? Click or tap here to enter text.

PROCUREMENT:

Click or tap here to enter text.

ACTION REQUESTED:

Approval of new DDCT Board Members



**RESOLUTION APPROVING NEW CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY
GROUP MEMBERS**

06-23-PRS03

WHEREAS, the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23, and

WHEREAS, the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties, and

WHEREAS the governing body of the Central Texas Council of Governments established the Central Texas Regional Transportation Advisory Group to address the needs, gaps, and inefficiencies of the current transportation system in the region;

WHEREAS the Central Texas Regional Transportation Advisory Group is comprised of a board of not more than 20 stakeholders from municipalities, counties, transportation providers, healthcare, education, workforce, aging, childcare, emergency preparation, health and human services, veterans, transit users, and MPO sectors, and currently has 16 members;

NOW, THEREFORE, BE IT RESOLVED that Staci Kinnear, Dispatch Manager for Driving Hope of Texas, and Elysa Franklin, Central Texas Coordinator for Faith Community Health, have been approved as new members of the Central Texas Regional Transportation Advisory Group as representatives of the private transportation providers and medical facilities stakeholder groups respectively by the Executive Committee.

PASSED AND APPROVED at a special meeting of the Central Texas Council of Governments, this 15th day of June, 2023.

_____, President

ATTEST:

_____, Secretary/Treasurer



**CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP
(CTRTAG)**

Thursday, May 18, 2023
9:30 a.m.

Central Texas Council of Governments
(CTCOG) 2180 North Main Street
Belton, TX

Voting Members Present

George Losoya, AREA AGENCY ON AGING REP.-HEALTH AND HUMAN SERVICES
Thomas Wilson, AREA AGENCY ON AGING REP. (PROXY)-HEALTH AND HUMAN SERVICES
Terry Mustapher, BRINGING EVERYONE IN ZONE- MILITARY AND VETERANS ORG.
Connie Quinto, KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION
Janell Frazier, CENTRAL TEXAS 4C HEADSTART-CHILD ADVOCACY GROUP
Melissa Ingriola, HEART OF CENTRAL TEXAS INDEPENDENT LIVING CENTER
Holly Doggett, CEDAR CREST HOSPITAL-MEDICAL FACILITIES*

Non-Voting Members and Additional Attendees Present

Dominic Elizondo-Economic Development Planner, CTCOG
Uryan Nelson-Director, Planning Division, CTCOG, Non-Voting Member*
Anita Janke-Regional Planner, Public Engagement, KTMPO
James McGill-Transportation Manager, KTMPO, Non-Voting Member*
Alisha Alvarez-Public Transportation Coordinator, TxDOT, Non-Voting Member*
Georgia Young-Owner, Integrity-Care NMTS, LLC
Tammy Murray-Integrity-Care NMTS, LLC
Deanna DeGraaff-Public
Phil DeGraaff-Public
Nancie Etzel-Public
Lisa Hill-Executive Director, Faith in Action Georgetown
Tracy Barber-Program Director, Faith in Action Georgetown
Alexus Flores-Program Coordinator, Faith in Action Georgetown
Staci Kinnear-Operations Manager, Driving Hope of Texas
Elysa Franklin-Central Texas Coordinator, Faith Community Health

**Denotes online attendee*

Dominic Elizondo opened the meeting at 9:30 a.m.

1. Welcome and Introductions: Dominic Elizondo called the meeting to order as Terry Mustapher had

notified the Board he would be ten minutes late, and quorum was met.

2. Public Comments: Phil and Deanna DeGraaff, residents of Temple made comment on how the HOP was no longer providing service at their house due to their street being narrow though this service was offered for 25 years for no problem, and buses are no longer allowing Mr. DeGraaff's scooter on board though he has taken it four times before with no issues taking it on or off. Mrs. DeGraaf stated that several HOP drivers have informed her she is the only ADA passenger not being picked up in Killeen-Temple. Without the HOP service on her street, Mrs. DeGraaf is forced to walk on a debilitated sidewalk to get to a stop while blind.

3. Staff Update: Dominic Elizondo announced that CTCOG was coordinating under the PGA for the FY 2023 portion of the RPTCP continuation funding grant for the remaining \$35,000; the total grant was \$52,500, split in to two PGAs of \$17,500 for March 1st-August 31st, 2022, and \$35,000 for September 1st,2022-August 31st,2023 for the coordination of the implementation of the 2022-26 RCTP. Mr. Elizondo also noted that the Texas Transportation Institute had partnered with TxDOT to run a quarterly metrics survey for public transportation providers that staff will be collaborating with the HOP, Driving Hope of Texas, and others to complete along with the milestone progress reports.

4. Discussion and Action Item: Approve minutes from the February 16th, 2023 CTRTAG meeting

George Losoya made a motion to approve the meeting minutes, seconded by Janell Frazier; the motion passed unanimously.

5. Discussion Item: Regarding Approval of New Board Members

Tracy Barber and Elysa Franklin introduced themselves to the Board.

Melissa Ingriola made a motion to approve the new Board members, seconded by George Losoya; the motion passed unanimously.

George Losoya asked if the CTRTAG board had representation from riders of public transportation to receive feedback like that from the earlier public comments, and Dominic Elizondo said that Janice Taylor was the board's representative for transit users. Terry Mustapher said that Killeen's email servers are having issues so the meeting invites have been bouncing from her email, but he would be exchanging personal emails with her. Mr. Elizondo said that Deanna DeGraaff and Nancie Etzel are not part of the board but he would invite them to join as there are two vacancies.

6. Discussion Item: Regarding Faith in Action Driving Seniors Program

Lisa Hill provided an overview of the history of the Faith in Action Driving Seniors Program, starting 21 years ago by a network of churches in Georgetown to serve seniors' transportation needs from medical appointments to Austin to grocery stores and errands. Ms. Hill stated that their funding sources include donations from volunteers and the community, fundraisers, and grants from community foundations, governments, and churches, including section 5310 formula funding. Traci Barber and Alexis Flores discussed Faith in Action's operations, including free service to 760 clients 65+ in Georgetown from 270 volunteers. Rides are scheduled three days in advance on their Assisted Rides ride scheduling platform

and customers are allowed one per week. Faith in Action recruits volunteers from Sun City age restricted community, health fairs, and other community events to advertise the program.

George Losoya asked if the section 5310 funding reimbursed expenses based on mileage or other costs, and Ms. Hill said that it would reimburse any expense directly related to the program. Mr. Losoya asked if Faith in Action had applied for section 5310 funding through capital transit or themselves, and Ms. Hill responded that they had applied on their own.

7. Discussion and Action Item: Regarding Updates on Coordination and Implementation of FY 22-26 Regionally Coordinated Transportation Plan

Dominic Elizondo provided an update on staff and HOP coordination of the implementation of the 2022-26 RCTP. Since Darrell Burtner was unable to attend the meeting, Mr. Elizondo covered work the HOP Had been doing, including their application for \$29.9 million for FY 2023 Bus and Bus Facilities and Low/No Emission grant to replace several buses with hybrid vehicles, plans to put out an RFP for the lease of 40-60 vans for microtransit, and plans to obtain a title transfer for three buses from Wichita Falls. Mr. Elizondo then covered the work done at the Central Texas Public Transportation Summit on April 26th, including public transportation issues, challenges, and potential solutions identified by the participants. Lastly, Mr. Elizondo displayed the HOP fliers he had created to advertise the HOP's regional services in English and Spanish.

Janell Frazier stated that she agreed that public-private partnerships would be an important solution to public transportation needs and asked if there was any discussion on liability issues in these partnerships. Mr. Elizondo responded that there had not been much discussion on liability for partnerships, but only for liability with volunteers for driving programs. George Losoya said the challenge public transportation providers face is having the infrastructure to utilize grant funding for actionable programs, being aware of what grant funding is available, and administering funds. Mr. Elizondo said that CTCOG staff could serve to assist with all types of grant identification, writing, and administration to allow providers more ability to grow and operationalize funds into more service. Ms. Frazier asked if there was a college program that can provide an intern to administer grants, and Mr. Elizondo noted that the federal AmeriCorps program allows entities to obtain VISTAs that can be used for economic development purposes, including grant writing and administration.

8. Discussion Item: Regarding Quarterly Report, Urban and Rural Committees, and Service Study Update from the Hill Country Transit District

Dominic Elizondo provided the quarterly report for Q2 of 2023, including fixed route ridership for Killeen and Temple, which was 8.1, lower than the target of 10 passengers per service hour. Paratransit ridership met the goal of 2 passengers per service hour in both Killeen and Temple. The percentage of trips missed was significantly lower than 2%, thus meeting HCTD's goals of keeping them under 2%. Customer complaints and traffic accidents also met their target rates. However, they missed their goal of having less than 10 road calls per 100,000 miles due to HCTD's aging fleet, air conditioning issues,

and supply chain issues. Customer complaints, safety performance, road calls, travel training, and advertising all met their metric goals.

9. Discussion Item: Regarding TxDOT's Public Transportation Division (PTN) Director's Report to the Public Transportation Advisory Committee on Public Transportation Matters

Dominic Elizondo discussed the PTN Director's report to the State PTAC on April 18th, which discussed TxDOT's decision to maintain funding for transit districts at their per capita levels over the biennium due to changes in population levels as well as the development of the State's first multimodal transit plan.

10. Discussion Item: Regarding Federal Updates

Dominic Elizondo gave an update on various transit related programs, including the TIFIA act financing for capital projects for public transportation, the PROTECT Program, which funds planning and engineering for resiliency projects for transportation infrastructure, as well as the FHWA's Charging and Fueling Infrastructure grant for EV charger development.

11. Discussion Item: Regarding Discussion of Any New Unmet Transportation Needs, Gaps and Inefficiencies for Special Populations and Strategies for Implementing the FY22-26 RCTP

Dominic Elizondo asked that members email new updates from the region as far as transportation needs, gaps, or inefficiencies to his email address.

George Losoya stated that the Area Agency on Aging's ARPA funds are coming to a close this year and that this will impact the transportation providers funded by them as they do not know how to cover the funding deficit for the \$50-70,000 they allocate for transportation. Staci Kinnear agreed that they receive calls for service all the time and end up wiping customers' fees often because they cannot pay and as a result have low revenue to pay drivers and will run out of funds at some point. Anita Janke asked how many individuals would be affected by loss of service, and Ms. Kinnear said she does not have an exact number but knows there are a lot of patients who rely on their services. Discussion was had by the board on how Medicaid is restricted as far as who can be covered with many people making just above the amount to qualify and what transportation services are covered. Mr. Losoya reemphasized the need to delve into the details of what the region is capable of providing with existing service infrastructure and additional funding to form partnerships that can begin implementing programs. Traci Barber stated that Faith in Action recently started a new program in January funded through Section 5310 for reimbursing friends or families for mileage costs for transporting the individual who submits a voucher. This program is intended for those such as wheelchair customers who are not eligible for their services. Mr. Losoya said that the issue is still the cash flow and reimbursement administration for programs like that if we attempted to implement it here.

12. Other Business: Next meeting date Thursday, August 10th, 2023 at 9:30 AM

13. Adjourn: The meeting adjourned at 10:56 AM

Terry Mustapher, CRTAG Chair

Uryan Nelson, CTCOG Planning Director



CONSIDERATION FOR ITEM APPROVAL EXECUTIVE COMMITTEE MEETING

MEETING DATE: 6/15/2023

AGENDA ITEM: FY24 Homeland Security Application Prioritizations (UPDATE)

GENERAL DESCRIPTION OF ITEM:

This resolution is for the approval of the recommendations from the CTCOG Homeland Security Advisory Committee (HSAC) for the FY24 State Homeland Security Program funding through the Office of the Governor (OOG) Public Safety Office (PSO). These recommendations are based off specific requirements from FEMA. Once approved by the CTCOG Executive Committee, the potential for a change in funding recommendations still exists due to the PSO making necessary changes based off requirements to meet FEMA guidelines. FEMA guidelines to the PSO may change after this resolution is passed because of the timeline they adhere to, all efforts to maintain the recommendations of the HSAC/Executive Committee will be made.

The PSO and CTCOG staff have had their one-on-one call and a few minor adjustments were made. Since CTCOG staff does not know the reasonable budget expectation going into the prioritization process, we must wait until or call for the final outcome. The changes made in this updated resolution are for the addition of \$34,344.45 over what was initially estimated. The additional funds were derived from other COG regions not meeting specific standards set by the Public Safety Office. The two projects receiving additional funds are the City of Kempner Axon Fleet and Mills County Cell Phone Download.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Jesse Hennage

BUDGETARY IMPACT:

Total estimated cost: No impact on budget

Source of Funds: **State Homeland Security Program**

Is item already included in fiscal year budget? ☐ Yes ☒ No

Does item represent a new expenditure? ☐ Yes ☒ No

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513



Does item represent a pass-through purchase? ☐ Yes ☒ No
If so, for what city/county/etc.?

PROCUREMENT:

N/A

ACTION REQUESTED:

Approval of resolution

BACK-UP DOCUMENTS ATTACHED:

Click or tap here to enter text.

BACK-UP DOUCUMENTS NOT ATTACHED *(to be sent prior to meeting or will be a handout at the meeting):*

Click or tap here to enter text.



**RESOLUTION AUTHORIZING State Homeland Security Program (SHSP)
FY 2024 Funds (Update)**

06-23-PRS04

WHEREAS, the Central Texas Council of Governments (CTCOG) Executive Committee, a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications for the State Homeland Security FY 2024 funds through the Office of the Governor Public Safety Office. The Central Texas Council of Governments finds it in the best interest of the citizens of the CTCOG's seven county region, that the projects below are recommended for funding; and

WHEREAS, the governing body of the Central Texas Council of Governments finds that all activities and related expenses included in these applications will serve to implement the goals, objectives, and recommendations of the Public Safety Office; agrees that in the event of loss or misuse of the Office of the Governor funds, the CTCOG assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the Executive Committee of Central Texas Council of Governments has reviewed and agrees with the unanimous recommendations of the Homeland Security Advisory Committee (HSAC) regarding the 2024 Homeland Security funding as proposed;

WHEREAS, grant funds will be used only for the purposes for which they are provided. The Authorized official is identified on each application and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that these projects have been recommended for funding:



Grantee Name	Project Title	Amount Requested	HSAC Recommend Amount
Central Texas Council of Governments	Central Texas Council of Governments - Planning	\$121,891.00	\$121,891.00
Central Texas Council of Governments	CTCOG Community Preparedness	\$28,511.58	\$5,000.00
Central Texas Council of Governments	CTCOG Regional Emergency Notification System	\$62,500.00	\$62,500.00
Kempner, City of	Axon Fleet 3 In car LPR	\$49,920.00	\$49,920.00
Mills County Sheriff's Office	Cell Phone download	\$12,500.00	\$11,064.45
Killeen, City of	Regional Community Preparedness	\$5,000.00	\$5,000.00
Nolanville Police Department	Radio Replacements	\$11,388.72	\$8,369.00
Temple, City of	ST/CP Hazardous Substance Identification Equipment	\$71,200.00	\$50,600.00
Temple, City of	Fire Station Security Enhancements	\$70,000.00	\$20,000.00
	Total	\$432,911.30	\$334,344.45

PASSED AND APPROVED at a regular meeting of the Central Texas Council of Governments, this the 15th day of June 2023.

The Honorable Randy Hoyer, President

The Honorable Russell Schneider, Secretary/Treasurer

End of Packet.