



## **CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP (CTRTAG)**

Wednesday, April 3, 2019

1:00 p.m.

Central Texas Council of Governments (CTCOG)

2180 North Main Street

Belton, TX

### **Voting Members Present**

Vice Chair Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep.  
Kathi Wagner, CTCOG Housing Assistance—HEALTH & HUMAN SERVICES Rep.  
Janell Frazier, Central TX 4C Head Start—CHILD ADVOCACY GROUP Rep.  
Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.  
Dalila Salazar for Walter Murphy, Texas A&M University Central Texas—EDUCATIONAL FACILITIES Rep.  
Jesse Hennage, CTCOG Homeland Security – EMERGENCY ASSISTANCE/MANAGEMENT Rep.  
Deanna DeGraaff – Transit User  
Nancie Etzel – Transit User  
Mary Klentzman, Heart of Central Texas Independent Living—AGING & DISABILITY Rep.  
Darrell Burtner, HCTD  
Terry Mustapher – Bring Everyone in Zone – MILITARY AND VETERANS Rep.  
Thomas Wilson, AAAC – HEALTH & HUMAN SERVICES Rep.

### **Non-Voting Members Present**

Kerry Phillip – AAAC  
Bob Van Til – City of Belton,  
Kendra Coufal—CTCOG  
Sydnee Steelman – CTCOG  
Uryan Nelson – CTCOG

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Vice Chair Vicki Gideon opened the meeting at 1:03 p.m.

- 1. Welcome and Introductions:** Vice Chair Vicki Gideon called the meeting to order and stated that a quorum was not present.
- 2. Public Comments:** No comments were made by the public.
- 3. Staff Update:** Sydnee Steelman stated that the air quality readings for the month of March were 52 ppb at the Killeen station and 48 ppb at the Temple station.

**4. Action Item:** Approve minutes from the October 24, 2019 CTRTAG minutes.

Vicki Gideon informed the group that a vote could not be taken on this item, as a quorum was not met. The item has been moved to the July CTRTAG meeting.

**5. Discussion Item:** Hill Country Transit District Update.

Darrell Burtner provided the committee with an update regarding the Hill Country Transit District's quarterly report. Mr. Burtner also included an incident report per the request of CTRTAG member Nancie Etzel at a previous meeting.

**6. Discussion Item:** Identify new unmet transportation needs, gaps, and inefficiencies since July meeting. RTAG members went through each individual special population identified in the 2017 RCTP and updated the group on new needs of the populations or previous needs that had been met. Needs are listed below:

- Individuals 65 and Older: Area Agency on Aging and the HOP were able to work out a new contract deal that will continue their discounted service to seniors within the next year. Clinics within the region have recently closed.
- Individuals with Disabilities: None.
- Individuals with Low Incomes: None.
- Individuals Seeking Employment: None.
- Children: None.
- Veterans: None.

**7. Discussion Item:** Regarding RCTP goals achieved since last reporting period (April of 2018).

For reporting purposes, the committee reviewed each goal identified in the 2017 RCTP to determine whether it was attained, in progress of attainment, or not attained. The committee stated that each goal was still in progress of being attained at this time.

**8. Discussion Item:** Identify and discuss strategies for implementing the 2017 Regionally Coordinated Transportation Plan.


Sydnee Steelman asked the group for other ways to implement the 2017 RCTP. She stated that she would continue to research other RCTP programs to see if events/education materials were being utilized. Ms. Steelman included a copy of the CTCOG Public Transit Fact Sheet in the meeting packet for members to review and correct. Darrell Burtner said the HCTD portion would need to be updated. Vicki Gideon suggested reposting the brochure online and distributing it to regional partners. Nancie Etzel suggested providing the brochure in various languages to be more inclusive. Kendra Coufal mentioned creating transportation fact sheets for each special population.

**9. Discussion Item:** Other Business; Next Meeting in July.

Kerry Phillip stated that she noticed the minutes from the January meeting contained an agenda item to discuss a workshop for elected officials. Sydnee Steelman stated that the discussion of that meeting was removed from the agenda because the CTCOG is planning to host a regional training for elected officials, and the transit workshop can be included in that instead of the CTRTAG facilitating the training.

Sydnee Steelman also informed the group that Kevin Francis said Baylor, Scott and White have had issues with the contractor they were working with the provide transportation services. Mr. Francis stated that they have reverted back to the

**11. Adjourn:** The meeting adjourned at 2:00 p.m.



Carole Warlick, CTRTAG Chair



Sydnee Steelman, Regional Planner, CTCOG