



minutes typed
up in March.

CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP (CTR TAG)

Tuesday, February 6, 2018

1:30 p.m.

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Voting Members Present

Chair Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Vice Chair Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep.
Kathi Wagner, CTCOG Housing Assistance—HEALTH & HUMAN SERVICES Rep.
Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Jason Deckman, CTCOG/KTMPO—METROPOLITAN PLANNING ORGANIZATION Rep.
Rita Kelley, Bell County Indigent Health Services—COUNTIES Rep.
Janell Frazier, Central TX 4C Head Start—CHILD ADVOCACY GROUP Rep.
Dee Dee DeGraaff, Transit User—TRANSIT USER Rep.
Terry Mustapher, Bring Everyone in the Zone—MILITARY AND VETERANS ORGANIZATION Rep.
Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.
Walter Murphy, Texas A&M University Central Texas—EDUCATIONAL FACILITIES Rep.
Jesse Hennage, CTCOG Homeland Security—EMERGENCY ASSIST/MGMT AGENCY Rep.
Grace Deorsam, CTCOG Area Agency on Aging—AGING & DISABILITY ORGANIZATION Rep.

Non-Voting Members Present

Greg Davis—Texas Dept. of Transportation Waco District
John Weber—CTCOG
Kendra Coufal—CTCOG

Others Present

Kevin Francis—Baylor Scott & White Health
Darrell Burtner—HCTD
Nancie Etzel—Member of Public
Bob Van Til—City of Belton

Chair Carole Warlick opened the meeting at 1:30 p.m.

1. Welcome and Introductions: Chair Carole Warlick called the meeting to order and introductions were made.

2. Public Comments: No comments were made by the public.

3. Staff Update: John Weber provided an update on KTMPD meetings and air quality through the end of January 2018. Mr. Weber stated that the CTCOG counties were recommended by EPA as being "attainment/unclassifiable."

4. Action Item: Approve minutes from the November 14, 2017 CTRTAG meeting. Vickie Gideon stated that her name was not included in the meeting attendance.

Robert Ator made a motion to approve November 14, 2017 CTRTAG meeting minutes with revisions, seconded by Janell Frazier; the motion passed unanimously.

5. Action Item: Regarding approval of new voting member and organizations represented. Vice Chair Vickie Gideon made a motion to approve Nancie Etzel as the individual stakeholders representative for the CTRTAG, seconded by Terry Mustapher; the motion passed unanimously.

6. Discussion Item: Regarding Regionally Coordinated Transportation Plan (RCTP)

- a. Status of Continuation Funding;
- b. PERFORM Regional Planning Workshop;
- c. Metrics reporting requirement.

Regarding the funding status, Kendra Coufal explained that CTCOG will receive approximately \$25,000 for the first year of the five year update. For years 2-5, funding is based on different .

Kendra Coufal provided an update on the PERFORM Regional Planning Workshop. Ms. Coufal stated that CTRTAG members and staff attended the workshop to discuss best practices to resolve unmet transportation needs identified in regional transportation plans, receive training on collecting and reporting new metrics data, and participate in various discussion sessions.

Ms. Coufal explained that CTCOG has to report regional planning metrics for the period of March 2017 to March 31, 2018. These metrics include collaboration, identification of unmet needs, gaps and inefficiencies, and resolution of unmet needs, gaps and inefficiencies for priority populations. Priority populations are individuals 65 and older, individuals with disabilities, individuals with low incomes, people seeking employment, children, and veterans.

CTRTAG members were given the opportunity to provide their feedback on each metric requirement. Ms. Coufal stated that this item will be discussed again at a future meeting.

Vice Chair Vickie Gideon presided over the rest of the meeting.

7. Discussion Item: Regarding Fact Sheets for Public Transit.

Kendra Coufal presented CTRTAG members with the draft fact sheets for public transit. CTRTAG members provided feedback on the fact sheets and a revised fact sheet will be presented to CTRTAG members at a future meeting.

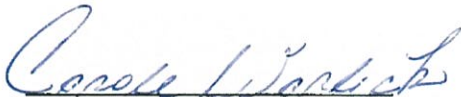
8. Discussion Item: Regarding Transit Survey for KTMPO Regional Multimodal Plan Update.

Kendra Coufal stated a survey was included in meeting packet for the KTMPO Regional Multimodal Plan. Ms. Coufal asked CTRTAG members to fill out the survey and return it to KTMPO.

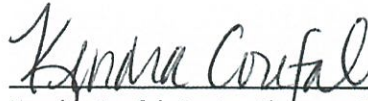
9. Other Business.

The next meeting date will be held in March. A doodle poll will be sent out to CTRTAG members to decide on a date.

10. Adjourn: The meeting adjourned at 2:49 p.m.



Carole Warlick, CTRTAG Chair



Kendra Coufal, Senior Planner, CTCOG



CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP (CTRTAG)

Tuesday, March 6, 2018

1:30 p.m.

Central Texas Council of Governments (CTCOG)

2180 North Main Street

Belton, TX

Voting Members Present

Chair Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.

Vice Chair Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep.

Kathi Wagner, CTCOG Housing Assistance—HEALTH & HUMAN SERVICES Rep.

Janell Frazier, Central TX 4C Head Start—CHILD ADVOCACY GROUP Rep.

Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.

Walter Murphy, Texas A&M University Central Texas—EDUCATIONAL FACILITIES Rep.

Jesse Hennage, CTCOG Homeland Security—EMERGENCY ASSIST/MGMT AGENCY Rep.

Tom Wilson for Michael Sheffield, CTCOG Area Agency on Aging—AGING & DISABILITY ORGANIZATION Rep.

Peggy Cosner, Heart of Central Texas Independent Living—AGING & DISABILITY Rep.

Non-Voting Members Present

Greg Davis—Texas Dept. of Transportation Waco District

John Weber—CTCOG

Kendra Coufal—CTCOG

Others Present

Kevin Francis—Baylor Scott & White Health

Darrell Burtner—HCTD

Bob Van Til—City of Belton

Chair Carole Warlick opened the meeting at 1:32 p.m.

1. Welcome and Introductions: Chair Carole Warlick called the meeting to order and stated that a quorum was not present.

2. Public Comments: No comments were made by the public.

3. Staff Update: John Weber provided an update on KTMPO meetings and air quality through the end of February 2018.

The meeting moved to agenda item #6.

6. Discussion Item: Regarding metrics reporting for Regionally Coordinated Transportation Plan (RCTP), Kendra Coufal provided an update on the planning metrics that were discussed from February 2018 and asked CTRTAG members for any additional planning metrics that may include in the planning metrics reporting. Additional metrics that were added were lack of funding, passengers might not be eligible for certain transit services, and limited resources to access facilities were added to all categories. CTRTAG members felt that the planning metrics that were discussed at the February and March meetings were sufficient.

The meeting moved to agenda items #4 and #5.

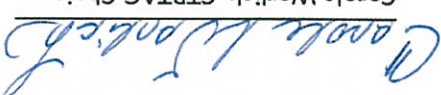
4. Action Item: Approve minutes from the February 6, 2018 CTRTAG minutes.
Leslie Hinkle made a motion to approve February 6, 2018 CTRTAG minutes, seconded by **Janel Frazier**; the motion passed unanimously.

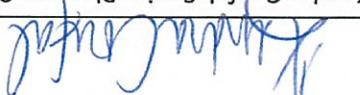
5. Action Item: Regarding approval of new voting member and organizations represented.
Vice Chair Vickie Gideon made a motion to approve **Kevin Francis** as the **Medical Facilities Representative** and **John Weber** as the **Metropolitan Planning Organization Representative** for the CTRTAG, seconded by **Walter Murphy**; the motion passed unanimously.

7. Discussion Item: Regarding Fact Sheet for Public Transit.
Kendra Coufal presented CTRTAG with the updated fact sheet. CTRTAG members felt that the fact sheet was good to publish.

8. Other Business: Future Meeting Frequency, Days and Times.
Kendra Coufal proposed moving future CTRTAG meetings to Wednesday afternoons. Ms. Coufal stated that a poll will be sent out for the next CTRTAG meeting.

9. Adjourn: The meeting adjourned at 2:07 p.m.


Carole Warlick, CTRTAG Chair


Kendra Coufal, Senior Planner, CTCOG