

Executive Committee Meeting

2180 North Main Street Belton, Texas

Thursday, July 27, 2023

Hybrid Meeting: 12:00 PM

Please join from your computer, tablet, or smartphone.

[CTCOG Executive Meeting Link](#)

You can also dial in on your phone.

United States: [+1\(346\) 248-7799](#)

Meeting ID: 820 1459 3715

Passcode: 0324

I. AGENDA

1. Call to Order The Honorable Judge Randy Hoyer, President
2. Oath of Office Jim Reed, Executive Director, CTCOG
 - Appointment of Mayor Michael Blomquist as the City of Harker Heights primary representative.
 - Appointment of Mr. Scott L. Albert as the City of Gatesville alternate representative.
3. Opportunity for Public Comment

II. CONSENT AGENDA

4. Minutes: June 2023 (pg.07-10)
5. Expenditure Report: June 2023 (pg.11-12)

III. ACTION ITEMS

6. Proclamation 07-23-PRS01 Declaring August 2023 as National Water Quality Month in the Central Texas Region. (pg.13-14)
7. Resolution 07-23-PRS02 Authorizing State Homeland Security Program (SHSP) Central Texas Council of Governments (CTCOG) FY2024 Projects. (pg.15-18)

IV. GUEST SPEAKERS

8. Texas Department of Emergency ServicesDavid Shaw
9. Department of Public Safety..... LT. Richard Hoover, Texas
10. Texas Broadband Development Office..... Andrea Pacheco

V. REPORTS

11. Area Agency on Aging George Losoya, Director
12. Housing Carmen Lim, Director
13. Planning & Regional Services Uryan Nelson, Director
 - Update on Safe Streets and Roads for All (SS4A) grant.
14. Workforce Development Board Susan Kamas, Workforce Board Executive Director
15. Workforce Centers Louis LeDoux, Workforce Center Chief Operating Officer
16. Executive Director's Report Jim Reed, AICP, Executive Director, CTCOG
 - State and National Association Representation Discussion.

ADJOURN



OATH of OFFICE

Before entering upon the duties of their office, elected officials of the Central Texas Council of Governments shall take the following oath or affirmation:

1. Have them raise their right hand and repeat their name at the appropriate time.
2. When finished, have them say, **"I do so affirm."**

"I, _____, do solemnly swear or affirm that I will faithfully execute the duties of my office and that of the Executive Committee of the Central Texas Council of Governments and will, to the best of my ability, defend the individual integrity of the local governments of this association and I furthermore promise to promote the general co-operation between member governments of the region in the interest of the citizens of Central Texas, so help me God."

"I do so affirm."



June 27, 2023

The City Of Harker Heights

305 Miller's Crossing
Harker Heights, Texas 76548
Phone 254/953-5600
Fax 254/953-5614

Central Texas Council of Governments
Attn: Uryan Nelson
P.O. Box 729
Belton, TX 76513

Mayor

Michael Blomquist

Dear Mr. Nelson:

Mayor Protem

Lynda Nash

On behalf of the City of Harker Heights, I am writing to inform you that on Tuesday, May 16, 2023 Michael D. Blomquist was selected as our voting member of the CTCOG Executive Committee and City Manager David Mitchell will remain the Alternate member.

City Council

Jennifer McCann
Stacey L. Wilson
Tony Canterino
Sam Halabi

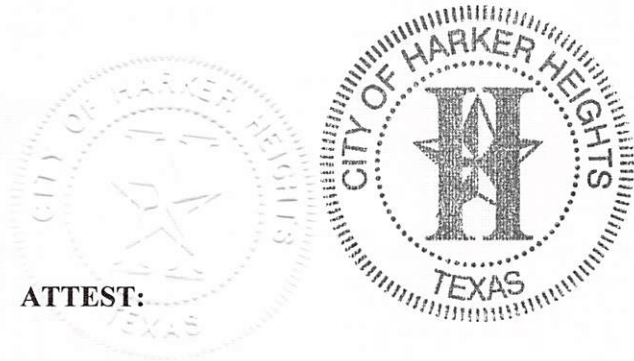
If you have any questions please feel free to call the City of Harker Heights City Hall at (254) 953-5600 or email jhelsham@harkerheights.gov.

Sincerely,

Julie Helsham
City Secretary

ADJOURNMENT:

There being no further business the City of Harker Heights City Council Meeting was adjourned at 3:46 p.m.



ATTEST:

Julie Helsham

Julie Helsham, City Secretary

CITY OF HARKER HEIGHTS, TEXAS:

Michael D. Blomquist

Michael D. Blomquist, Mayor



June 14, 2023

Jeannie Skarosi
Administrative Assistant to Executive Director
Central Texas Council of Governments
2180 N. Main St.
Belton, TX 76513

Jeannie,

Gatesville City Manager Scott L. Albert has been appointed by the City Council to serve as Board Member on the Central Texas Council of Governments Executive Committee. The Minutes from May 23, 2023 are included with this letter.

Wendy Cole
City Secretary

Executive Committee Meeting

2180 North Main Street Belton, Texas

June 15, 2023

Hybrid Meeting: 12:00 PM

MEETING MINUTES:

The April 2023 Central Texas Council of Governments Annual Executive Committee Meeting was called to order by The Honorable Randy Hoyer, President at 12:19pm.

Executive Committee Officers in Attendance:

President	Judge Randy Hoyer	Lampasas County
1 st Vice President	Judge Roger Miller	Coryell County
2 nd Vice President	Councilmember Jose Segarra	City of Killeen
Parliamentarian	Mr. Ryan Haverlah	City of Copperas Cove
Immediate Past President	Judge David Blackburn	Bell County

Executive Committee Members in Attendance:

Councilmember Ramon Alvarez, City of Killeen	Mayor Gary Chumley, City of Gatesville	Commissioner Dickie Clary, Hamilton County
Mayor Tim Davis, City of Temple	Commissioner Llyod Huggins, Hamilton County	Councilmember Stephanie O'Banion, City of Belton
Commissioner Bobby Whitson, Bell County	Mayor Debbie Nash King, City of Killeen	Judge Jett Johnson, Mills County
Greg McGregor, San Saba County		

CTCOG Staff Members and Guests in Attendance:

Jim Reed, CTCOG	Michael Irvine, CTCOG	George Losoya, CTCOG
Uryan Nelson, CTCOG	Jesse Hennage, CTCOG	Connie Quinto, CTCOG
Hope Davis, KTMO	Anna Barge, CTCOG	Becky Cooley, CTCOG
Jwana Sartor, CTCOG	Jeannie Horne, CTCOG	Diana Rodriguez, CTCOG

Raquel Canava, CTCOG
Ricky Tow, City of Cameron

Caitlyn Emmanuel, WFSCT
Regina Baker, San Saba County
Chamber

Kayla Schraub, Hamilton Main
Street

Jeff Harris, Joe Bland Construction
Tih Lucas, City of Temple

Louis LeDoux, WFSCT
Brandon Simon, U.S. Senator Ted
Cruz

Becky Sims, City of Lampasas
Jared Porrit, WFSCT

Amy Merriman, Texcell CU

Bobby Ehrig, Citizens for Progress
Carmen Sanchez, City of Belton

Susan Kamas, WFBCT
Bill Schumann, Bell County

Risha Sexton, Community Member
Linda Angel, WFBCT

Sandra Wooten, Granny Kay's Baked
Goods

Dominic Elizondo, CTCOG

The prayer was led by Jim Reed, AICP, CTCOG Executive Director CTCOG.

The pledges to the American and Texas flags were led by Mrs. Stephanie O'Banion, Councilmember, City of Belton.

Oath of Office

The oath of office was administered to Mr. Ramon Alvarez, Councilmember, City of Killeen, allowing him to take the seat of the City of Killeen Alternate Representative.

Public Comment

There was no Public Comment.

Consent Agenda

Agenda, which included the April 2023 Expenditure Report and the April 2023 Meeting Minutes. Mayor Debbie Nash-King, City of Killeen, second the motion. All in favor, none opposed.

Discussion Items

06-23-PRS01: Due to the sensitive nature of the accusations surrounding the scoring of the CTCOG Criminal Justice Advisory Committee (CJAC) funds by members, the CTCOG Executive Committee requested additional information, including the scoring of funds and a list of membership. The committee members discussed topics relating to the CJAC scoring and memberships and had several inquiries which Mr. Jesse Hennage, EMPISA, Assistant Director of Planning/Public Safety CTCOG, provided clarification. No action was taken at this time.

Action Items

A motion was made by Commissioner Llyod Huggins, Hamilton County, to accept all Action Items, which included Proclamation 06-23-PRS02 Declaring July 2023 as Parks and Recreation Month in the Central Texas Region, Resolution 06-23-PRS03 Approving New Central Texas Regional Transportation Advisory Group (CTRTAG) Members, and Resolution 06-23-PRS04 Authorizing State Homeland Security Program (SHSP) FY 2024 Funds. Mayor Time Davis second the motion. All in favor, none opposed.

Guest Speakers & Presentations

David Shaw, Texas Department of Emergency Services and LT. Richard Hoover, Texas Department of Public Safety were unable to present and will move their event to next month's meeting.

Reports

Area Agency on Aging: George Losoya, Director of AAA/ADVRC briefed the committee on the current state of the program, and upcoming events in the region. Mr. Losoya also briefly touched on two state legislative bills HB2036 and HB1430 and their potential to affect the program and our aging citizens in the region.

Housing: Carmen Lim, Director of HAP, advised the committee that the Housing Assistance Program (HAP) gave a brief summary of the previous month's activities for lease ups, inspections, and payments.

Planning and Regional Services: Uryan Nelson, Director of PRS, briefed the committee on the current performance of both the Regional Planning and Emergency Planning Services departments as well as important upcoming events in the region, such as the "Great American Eclipse" and the projected effects it will have on our region.

Workforce Development Board: Susan Kamas, Executive Director of WFBCT, advised the committee of the current standings and ratings of several WFSCT programs including the findings of the 2022 Soldier for Life Transition Report.

Workforce Solutions Central Texas: Louis LeDoux, Chief Operating Officer of WFSCT, Louis LeDoux, Chief Operating Officer of WFSCT, briefed the committee on the standing of Texas UI claims for the region as well as the unemployment rates for the region as of 05/19/2023. The total UI claims filed for the week ending 05/19/2023 reached 12,119 and the unemployment rate rests at 4.0.

Executive Directors Report: Mr. Jim Reed, AICP, Executive Director CTCOG, advised the committee that the next meeting will be held on July 27, 2023, at 12:00pm in the CTCOG Belton Offices.

Adjourn

The meeting was adjourned at 01:09 PM by The Honorable Judge Randy Hoyer.

The Honorable Judge Randall J. Hoyer, President

Commissioner Russell Schneider, Secretary/Treasurer



Expenditure Report
Fiscal Year: 07/01/2022 – 06/30/2023

Descriptions	June Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 584,118	\$ 6,795,531	\$ 6,800,048	\$ 4,517
Employee Benefits	465,101	4,162,450	4,165,964	3,514
Contract services	685,321	6,971,304	6,971,371	67
Travel	33,476	312,849	313,681	832
Housing Assistance Payments	1,453,935	16,027,181	16,061,182	34,001
Other	3,782,074	28,561,675	28,555,683	(5,992)
In-kind	-	49,525	60,648	11,123
Indirect costs	150,212	1,556,151	1,556,232	81
Totals	<u>\$ 7,154,237</u>	<u>\$ 64,436,666</u>	<u>\$ 64,484,809</u>	<u>\$ 48,143</u>

Central Texas Council of Governments

**Detail of Other Expenditures
Fiscal Year: 07/01/2022 – 06/30/2023**

Descriptions	June Expenditures	Cumulative Expenditures
Participant Salaries	\$ 68,002	\$ 334,611
FICA Taxes	3,403	25,591
Workers Compensation	1,154	8,161
Building Expense	46,189	447,447
Consumable Supplies	19,094	169,251
Employee Development	78,064	604,229
Insurance and Bonding	4,595	18,971
Rent	86,017	1,017,371
Printing	4,291	40,863
Furniture/Equipment Rental	8,034	78,008
IT Supplies	-	7,011
Maintenance and Repairs	2,280	20,299
Communications	11,141	171,571
Postage	9,049	47,217
Utilities	18,042	113,347
Public Relations	9,708	164,056
Tuition	180,889	2,074,248
Dues and Subscriptions	15,920	101,589
Quality Assurance	609,237	1,445,378
Other Expenditures	4,377	88,410
Work Related Expense	108,006	741,536
Gasoline	561	2,976
Janitorial	11,934	133,311
Client Rent Payment	2,238	37,446
Client Transportation	47,607	461,284
Client Child Care	2,384,609	19,674,879
Client Utilitites/Utility Dep	351	7,235
Other Support Services	26,973	246,166
Client Auto Repairs	340	4,115
Inventory Equipment	1,248	5,013
Inventory Furniture	-	15,353
Software & Software Updates	18,721	254,733
	<u>\$ 3,782,074</u>	<u>\$ 28,561,675</u>



CONSIDERATION FOR ITEM APPROVAL EXECUTIVE COMMITTEE MEETING

MEETING DATE: 7/27/2023

AGENDA ITEM: Approval of Proclamation Declaring August 2023 as National Water Quality Month in the Central Texas Region.

GENERAL DESCRIPTION OF ITEM:

Proclamation for National Water Quality Month.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Connie Quinto

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? ☐ Yes ☒ No

Does item represent a new expenditure? ☐ Yes ☒ No

Does item represent a pass-through purchase? ☐ Yes ☒ No

If so, for what city/county/etc.? [Click or tap here to enter text.](#)

PROCUREMENT:

N/A

ACTION REQUESTED:

Approval of Proclamation

BACK-UP DOCUMENTS ATTACHED:

Proclamation

BACK-UP DOUCUMENTS NOT ATTACHED *(to be sent prior to meeting or will be a handout at the meeting):*

[Click or tap here to enter text.](#)

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513

Version Updated: 02/2021



**PROCLAMATION DECLARING AUGUST 2023 AS
NATIONAL WATER QUALITY MONTH
IN THE CENTRAL TEXAS REGION**

07-23-PRS01

WHEREAS, the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23, and

WHEREAS, the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties, and

WHEREAS, the Central Texas Council of Governments is a recipient of Texas Commission on Environmental Quality Program funds, and

WHEREAS, the Clean Water Act of 1972 reduced water pollution by prohibiting the dumping of toxic materials into bodies of water and set standards for surface water standards for human consumption, and

WHEREAS, continuing education of residents in the CTCOG region, especially children and young people, on the importance of clean water is vital to the continued health and well-being of all people and the planet, and

WHEREAS, each August, we come together as a community and a nation to consider how important the water systems are to humans and the other inhabitants of our ecosystems, and

NOW, THEREFORE, BE IT PROCLAIMED by the Central Texas Council of Governments that the Month of August 2023 be declared as National Water Quality Month in the Central Texas Region.

PASSED AND APPROVED this 27th Day of July 2023, by the Central Texas Council of Governments Executive Committee.

Judge Randall J. Hoyer, President

Commissioner Russell Schneider, Secretary/Treasurer



CONSIDERATION FOR ITEM APPROVAL EXECUTIVE COMMITTEE MEETING

MEETING DATE: 7/27/2023

AGENDA ITEM: FY24 Homeland Security Application Prioritizations (UPDATE)

GENERAL DESCRIPTION OF ITEM:

This resolution is for the approval of the recommendations from the CTCOG Homeland Security Advisory Committee (HSAC) for the FY24 State Homeland Security Program funding through the Office of the Governor (OOG) Public Safety Office (PSO). Specifically, the projects listed on this resolution are for the approval of the CTCOG Planning Grant, Community Preparedness Grant, and the Regional Emergency Notification System (CodeRed) Grant. These projects were previously approved by the Executive Committee however, the PSO requires specific language in the resolution for individual subrecipients.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Jesse Hennage

BUDGETARY IMPACT:

Total estimated cost: No impact on budget

Source of Funds: **State Homeland Security Program**

Is item already included in fiscal year budget? ☐ Yes ☒ No

Does item represent a new expenditure? ☐ Yes ☒ No

Does item represent a pass-through purchase? ☐ Yes ☒ No

If so, for what city/county/etc.?

PROCUREMENT:

N/A

ACTION REQUESTED:

Approval of resolution

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513

Version Updated: 02/2021



**RESOLUTION AUTHORIZING State Homeland Security Program (SHSP)
Central Texas Council of Governments FY24 Projects
07-23-PRS02**

WHEREAS, the Central Texas Council of Governments (CTCOG) Executive Committee, a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting CTCOG grant applications for the State Homeland Security Program FY24 funds through the Office of the Governor Public Safety Office. The Central Texas Council of Governments finds it in the best interest of the citizens of the CTCOG's seven county region, that the project below is recommended for funding; and

WHEREAS, the governing body of the Central Texas Council of Governments finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the Public Safety Office; agrees that in the event of loss or misuse of the Office of the Governor funds, the CTCOG assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the Executive Committee of Central Texas Council of Governments has reviewed and agrees with the unanimous recommendations of the Homeland Security Advisory Committee (HSAC) regarding FY24 Homeland Security funding as proposed;

WHEREAS, grant funds will be used only for the purposes for which they are provided. The CTCOG designates Jim Reed, Executive Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the projects have been recommended for funding:

Project Title	Recommended Funding
CTCOG Planning	\$121,891
CTCOG Community Preparedness	\$5,000
CTCOG Regional Emergency Notification System	\$62,500



PASSED AND APPROVED at a regular meeting of the Central Texas Council of Governments, this the 27th day of July 2023.

The Honorable Randy Hoyer, President

The Honorable Russell Schneider, Secretary/Treasurer

End of Packet.