

# EXECUTIVE *Committee* MEETING

August 21, 2025



 2180 North Main Street, Belton, TX

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 Central Texas Council of Governments

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# AGENDA

## AGENDA

1. Welcome.....Honorable Jose Segarra, President
2. Call to Order.....Honorable Jose Segarra, President
3. Oath of Office.....Jim Reed, AICP, Executive Director
4. Opportunity for Public Comment

## CONSENT AGENDA

5. Minutes: May 2025
6. Minutes: July 2025
7. Expenditure Report: August 2025
8. Approval of Amendments to the Development District of Central Texas (DDCT) Bylaws
9. Approval of the Development District of Central Texas (DDCT) Members
10. Approval of Central Texas Regional Transportation Advisory Group Membership
11. Ratify Resolutions of July 24, 2025 Meeting
  1. **07-25-PRS001** a Resolution Authorizing Participation in Investment Pools Utilizing Central Texas Emergency Communications District
  2. **07-25-PRS002** a Resolution Authorizing Central Texas Emergency Communications District Participation in the Texas 9-1-1 Alliance
  3. **07-25-ADM001** a Resolution Authorizing Indebtedness – CTCOG Credit Cards

## ACTION ITEM

12. **08-25-PRS001** a Resolution Approving the Central Texas Emergency Communications District Policy, Procedures, and Performance Measures
13. **08-25-PRS002** a Resolution Approving Declaring the Establishment of the Central Texas Emergency Communications District

**REPORTS**

- 14. Workforce Development Board.....Linda Angel, Workforce Board Executive Director
- 15. Workforce Centers .....Louis LeDoux, Workforce Center Chief Operating Officer
- 16. Area Agency on Aging.....George Losoya, Director
- 17. Housing.....Carmen Lim, Director
- 18. Planning & Regional Services.....Uryan Nelson, Director
- 19. Executive Director's Report.....Jim Reed, AICP, Executive Director, CTCOG
  - Update on New CTCOG Initiatives
  - Update on Central Texas Emergency Communications District Activities

**ADJOURN**

**NEXT EXECUTIVE COMMITTEE MEETING:**



# MEETING MINUTES

## May 22, 2025

### Executive Committee Meeting

2180 North Main Street, Belton, Texas

May 22, 2025

Hybrid Meeting: 12:00 PM

### MEETING MINUTES:

The May 22, 2025, Central Texas Council of Governments Annual Executive Committee Meeting was called to order by the Councilman Jose Segarra, City of Killeen, President at 12:11 pm.

#### Executive Committee Officers in Attendance:

|                                |                             |                               |
|--------------------------------|-----------------------------|-------------------------------|
| President                      | Councilman Jose Segarra     | City of Killeen Councilmember |
| 2 <sup>nd</sup> Vice President | City Manager Ryan Haverlah* | City of Copperas Cove         |
| Secretary/Treasurer            | Judge Jody Fauley           | San Saba County               |
| Parliamentarian                | Commissioner Bobby Whitson  | Precinct 2, Bell County       |

#### Executive Committee Members in Attendance:

|   |   |  |
|---|---|--|
| Mayor Michael Blomquist, City of Harker Heights | Mayor Nathan Fuchs, City of Cameron     | Keith Sledd, Heart of Texas Defense Alliance |
| Mayor Bert Henry, Village Of Salado             | Mayor Debbie Nash-King, City Of Killeen | Ricky Tow, City of Cameron                   |
| Martha Tyroch, General Land Office              | Judge Bill Whitmire, Milam County       | Judge James Yates, Hamilton County           |

#### CTCOG Staff Members and Guests in Attendance:

|                      |                       |                          |
|----------------------|-----------------------|--------------------------|
| Jim Reed, CTCOG      | Sue Jordan, CTCOG*    | Helen Hill Yancey, CTCOG |
| Jesse Henage, CTCOG  | Michael Irvine, CTCOG | Anita Janke, CTCOG       |
| Alissa Bright, CTCOG | Louis LeDoux, WFSC    | Jerrica Mendoza, CTCOG   |

Vorakarn Saipornchai, CTCOG

Linda Angel, WFCT

Steve Johnson

Kylee Young, CTCOG

George Losoya, CTCOG

Todd Pruitt, Patillo, Brown &  
Hill, LLP

Uryan Nelson, CTCOG

Carmen Lim, CTCOG\*

Alicia Shaw

### **Oath of Office**

The oath of office was administered to Keith Sledd, Heart of Texas Defense Alliance, as representative on the Executive Committee Board.

### **Public Comment**

A public comment was made by Alicia Shaw, a former staff member of the Housing Department at CTCOG, who shared concerns regarding the department's operations. Mrs. Shaw described experiences within the Housing Department, citing instances of discrimination, unprofessional conduct, and retaliatory actions. Specific issues highlighted included the disappearance of client paperwork, unreturned calls and emails, and the removal of clients from the waiting list due to disagreements with staff—matters that, according to Mrs. Shaw, have had negative effects on both individuals and the community. Mrs. Shaw also noted that numerous complaints have reportedly gone unaddressed. The comment concluded with Mrs. Shaw urging the committee to ensure that individuals are empowered to voice their concerns and that CTCOG fosters a respectful, inclusive workplace culture.

### **Consent Agenda**

A motion was made by Mayor Michael Blomquist, City of Harker Heights, to accept the Consent Agenda, which included the April 2025 Expenditure Report and the April 24, 2025 Meeting Minutes. Mayor Debbie Nash-King, City of Killeen, seconded the motion. All were in favor; none opposed.

### **Presentation**

Todd Pruitt of Patillo, Brown & Hill, LLP presented the financial audit for CTCOG for the fiscal year ending June 30, 2024. The Council's assets and deferred outflows exceeded liabilities by \$6,012,890, with \$3,771,386 available as unrestricted funds to support ongoing operations. The total net position increased by \$716,831, while governmental funds reported a combined ending balance of \$5,264,804, an increase of \$202,773. The general fund's unassigned balance

was \$3,794,727 at year-end. The audit included a review of internal controls over financial reporting, though no opinion was given on their effectiveness. In compliance testing, no material issues were found, and the Council was found to be in good standing with relevant laws and regulations. Management remains responsible for compliance and for maintaining effective internal controls. A selection of programs was tested, including Section 8 Housing Choice Vouchers, the Aging Cluster, TANF, and 9-1-1 programs. Not all programs were tested, which is consistent with standard audit practices. The audit was conducted according to Government Auditing Standards. The review included procedures to ensure the financial statements are free from material misstatement. Although compliance was not the audit's main objective, results showed no findings requiring formal reporting. The audit confirms CTCOG's strong financial health and accountability. Mr. Pruitt concluded that CTCOG received a clean audit for the fiscal year.

### **Action Items**

- A motion was made by Judge Bill Whitmire, Milam County, to accept all 9-1-1 Communications District Resolutions. These resolutions included: 05-25-PRS001 a Resolution Approving the Central Texas Emergency Communications District Bylaws; 05-25-PRS002 a Resolution Designating the Central Texas Council of Governments Executive Director as the Central Texas Emergency Communications District Director; 05-25-PRS003 a Resolution Designating Cadence Bank as Depository for the Central Texas Emergency Communications District; 05-25-PRS004 a Resolution Approving the Central Texas Emergency Communications District Annual Contracts and Expenditures; 05-25-PRS005 A Resolution Approving the Establishment of the Central Texas Emergency Communications District Fiscal Year; and 05-25-PRS006 a Resolution Approving the Central Texas Emergency Communications District Fiscal Year 2026 Budget and Setting 9-1-1 Emergency Service Fee. Mayor Debbie Nash-King, City of Killeen, seconded the motion. All were in favor; none opposed.
- A motion was made by Commissioner Bobby Whitson, Bell County, to approve Resolution 05-25-PRS007, which sought to adopt the Central Texas Council of Governments Bell County Hazard Mitigation Plan. Martha Tyroch, General Land Office, second the motion. All were in favor; none opposed.
- A motion was made by Judge Bill Whitmire, Milam County, to approve Resolution 05-25-

PRS008, which sought to the Central Texas Council of Governments Supporting the First Saturday in June as the National Trail Day. Keith Sledd, Heart of Texas Defense Alliance, second the motion. All were in favor; none opposed.

- A motion was made by Mayor Michael Blomquist, City of Harker Heights, to approve Resolution 05-25-PRS009, which sought to support a Joint Application for Planning and Demonstration Funding Under the Safe Streets and Road for All Grant Program. Mayor Nathan Fuchs, City of Cameron, second the motion. All were in favor; none opposed.

## **Reports**

**Area Agency on Aging:** George Losoya, Director of the AAA /ADVRC, provided several key updates to the committee. In preparation for the elimination of carryover funding, the AAA will implement a waitlist for the meals program and adjust eligibility criteria for Home Delivered Meals to prioritize the most qualified clients. The agency is also evaluating the potential reduction or elimination of certain direct services—such as transportation, health maintenance, and minor home repair—within the next two years. Updates were shared regarding the renewal of the Veteran-Directed Care program's contract with the Department of Veterans Affairs. The Texas Veterans Commission (TVC) grant currently serves 156 individuals, with six pending paperwork, exceeding the enrollment goal of 135. Despite ongoing promotion, utilization of the HOP transportation service by veterans remains limited, typically used only for visits to the VA office. Additionally, AAA recently received a new home repair grant titled "Home 4 Texas Heroes." Mr. Losoya also highlighted several upcoming events, including a CENTAGS Estate Planning session on June 18 and the Aging in Texas Conference in Waco from June 25–27, which Mr., Losoya will attend.

**Housing:** Jim Reed, AICP, Executive Director of the Central Texas Council of Governments (CTCOG), presented the Housing Assistance Program (HAP) update on behalf of Carmen Lim, HAP Director, who was unable to attend. The committee reviewed data for April 2025, highlighting the number of clients served and housing assistance payments issued across the region. Bell County recorded the highest level of support, with 2,044 clients receiving a total of \$1,749,919. Coryell County followed with 100 clients and \$69,371 in assistance, while Lampasas County served 10 clients with \$3,759, and Milam County supported 4 clients with \$2,259. No clients were served, and no payments were distributed in San Saba, Mills, and Hamilton counties.

Additionally, Mr. Reed reported that CTCOG was asked to submit an impact statement for the Killeen Housing Authority (KHA). The process has been completed, with 96 landlords paid and all participating families successfully transitioned.

**Planning and Regional Services:** Uryan Nelson, Director of PRS, provided several departmental updates to the committee. The next Homeland Security Advisory Committee (HSAC) meeting is scheduled for June 12 in Milam County, and the Statewide Emergency Radio Infrastructure (SERI) grant has been awarded, with collaboration underway with sub-recipients on related projects. FEMA has not yet released its funding notice and is currently 90 days behind schedule. Development is in progress on a policy for prioritizing criminal justice and homeland security grant projects, although the funding outlook remains uncertain. Training efforts continue with four classes held in April, four scheduled for May, and five planned for June. Geographic Information Systems (GIS) activity included the processing of 502 address requests in April 2025, with Milam County having the highest volume, followed by San Saba, Bell, Coryell, Lampasas, Hamilton, and Mills counties. The 9-1-1 system reported 24,026 calls and 155 text messages during the same period. The committee was reminded about upcoming professional development opportunities, including the first day of the Leadership Central Texas Class on June 17 and the Newly Elected Officials Class on July 15. The update concluded with positive news that the Texas Transportation Commission secured an additional grant of \$160,000 from the Federal Transit Administration

**Workforce Development Board:** Dr. Linda Angel, Executive Director of CTWB, provided the committee with an update on recent federal and state workforce developments. Dr. Angel noted that a new executive order from the U.S. Department of Labor aligns well with current workforce practices in Texas. However, delays in funding allocations have presented challenges, with a significant 12% budget cut primarily impacting childcare services. Due to increased enrollment in childcare and staff already working at full capacity, CTWB is likely to halt new enrollments in June and implement a waiting list capped at 300 children to ensure sufficient funding through the end of the program year. If new funding becomes available in October, enrollment is expected to reopen. Dr. Angel also highlighted that while most employment sectors are experiencing growth, federal government job numbers continue to decline.

**Workforce Solution Central Texas:** Louis LeDoux, Chief Operating Officer of WFSCT, provided the committee with an update on regional unemployment and workforce activity. For the week

ending April 26, 2025, a total of 15,159 UI claims were filed, resulting in a regional unemployment rate of 4.0%. Updates were also shared regarding workforce engagement in April, including 4 hiring events, 62 job orders, 173 job openings, and participation from 606 job seekers and 41 employers. Additionally, 11,009 customers were served at the Workforce Center throughout the month, receiving a total visit of 25,018 services.

**Executive Directors Report:** Jim Reed, AICP, Executive Director of CTCOG, shared several important updates during the Executive Director's Report. Mr. Reed informed the committee that, although CTCOG typically receives funding from the state on a quarterly basis, no funds have been received in the current fourth quarter. A major funding shortfall has also occurred due to the state's inability to match federal dollars from the FY2023 meals program carryover, resulting in a loss of \$821,098. For FY2024, CTCOG anticipates an additional loss of \$332,020, bringing the total reduction in meals program funding to \$1,153,118. While the full impact of these cuts is not immediate, Mr. Reed noted that it is expected to be felt over the next year to year and a half. The number of seniors on the meals program waiting list has risen by 21% since March, now totaling 365 individuals, with 41% from Killeen and 34% from the Belton/Temple area. Mr. Reed encouraged committee members to contact staff to assist with completing the Bylaw name list in preparation for the Communications District program. Mr. Reed also reminded the committee that several cities, including Bartlett, Carmen, Goldthwaite, Hico, Lampasas, Milano, Mullin, Oglesby, Rockdale, and South Mountain—have not yet submitted their signed resolutions, with Salado expected to do so by June. Bell County is expected to be the final jurisdiction to submit. Mr. Reed concluded by reminding everyone of the upcoming Executive Committee meeting scheduled for June 26, 2025.

**Adjourn**

The meeting was adjourned at 01:09 PM by Councilman Jose Segarra, President.

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Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# MEETING MINUTES

## July 24, 2025

### Executive Committee Meeting

2180 North Main Street, Belton, Texas

July 24, 2025

Hybrid Meeting: 12:00 PM

### MEETING MINUTES:

CTCOG Bylaws, Article 7:8 –

*"A majority of the total number of the members of the Executive Committee shall constitute a quorum for the transaction of all business with the exception of Project Review matters. In the event there is less than a quorum (51%) present at an Executive Committee Meeting, the Members present may act as final review authority on behalf of the Executive Committee if all decisions are unanimous. In the event that the decisions are not unanimous, the Members cannot act on behalf of the Executive committee and the business pending must be considered at either a called meeting or at the next regular Executive Committee meeting."*

The July 24, 2025, Central Texas Council of Governments Annual Executive Committee Meeting was called to order by the Councilman Jose Segarra, City of Killeen, President at 12:09 pm.

### Executive Committee Officers in Attendance:

|                     |                         |                               |
|---------------------|-------------------------|-------------------------------|
| President           | Councilman Jose Segarra | City of Killeen Councilmember |
| Secretary/Treasurer | Judge Jody Fauley       | San Saba County               |

### Executive Committee Members in Attendance:

|  |   |   |
|--|---|---|
| Judge Randy Hoyer,<br>Lampasas County  | Councilmember Stephanie<br>O'Banion, City of Belton | Keith Sledd, Heart of Texas<br>Defense Alliance |
| Mayor Nathan Fuchs, City of<br>Cameron | Ricky Tow, City of Cameron                          |   |
| Brad Hunt, City of Gatesville          | Judge James Yates, Hamilton<br>County *             |   |

**CTCOG Staff Members and Guests in Attendance:**

|                             |                        |                                     |
|-----------------------------|------------------------|-------------------------------------|
| Jim Reed, CTCOG             | Sue Jordan, CTCOG      | George Losoya, CTCOG                |
| Jesse Henage, CTCOG         | Michael Irvine, CTCOG  | Uryan Nelson, CTCOG                 |
| Vorakarn Saipornchai, CTCOG | Carmen Lim, CTCOG      | Ginny Lewis Ford, TARC              |
| Kylee Young, CTCOG          | Linda Angel, WFCT      | Teresa Chandler, City of Nolanville |
| Helen Hill Yancey, CTCOG    | Alissa Bright, CTCOG   | Anita Janke, CTCOG*                 |
| Jared Porritt, WFCT         | Kelle Odom, GrantWorks | Raquel Canava, CTCOG                |
| Jwana Sartor, CTCOG *       | Kendra Coufal, CTCOG*  |                                     |

**Oath of Office**

No Oath of Office was administered.

**Public Comment**

There was no Public Comment.

**Consent Agenda**

A quorum was not present, so no consent agenda was taken.

**Action Items**

A quorum was not present, so no actions were taken.

**Presentation**

Ginny Lewis Ford, Executive Director of the Texas Association of Regional Councils, presented a legislative update highlighting key developments. A total of 9,719 bills were filed during the session, with 1,155 reaching the governor's desk and 28 vetoed, followed by the announcement of a special session. Instead of a consent agenda, individual votes were requested for all agenda items. Health and Human Services and Education accounted for 71% of total state funding, with the remaining 24% allocated across other initiatives. Budget updates included \$233.4 million in state funds allocated to the Comptroller's Broadband Development Office and a \$2.6 million per year increase for 9-1-1 CSEC funding for FY24–25. Notable funding increases were also reported, including \$750,000 per year for the Long-Term Care Ombudsman Program and \$5.49 million annually for the Waste Management Program under Environmental Quality. Education measures introduced Education Savings Accounts (ESAs) providing up to \$10,500 for private school tuition and expenses, \$2,000 for homeschoolers, and up to \$30,000 for students in special education. Additional initiatives

included teacher and staff pay raises and cell phone restrictions in schools. Property-related legislation now bans land ownership by citizens of China, Russia, North Korea, and Iran, with exceptions for U.S. citizens, lawful permanent residents (LPRs), and visa holders, who may own small residential properties. Transparency measures now require open meetings to be posted at least three days prior to the meeting and remain accessible at all times, with federal holidays excluding from the three-day count. This change takes effect on September 1. The upcoming special session, beginning July 21, will last up to 30 days, with 18 items currently on the agenda. These include flood warning systems, emergency communications, relief funding for Hill Country flooding, natural disaster preparation and recovery, elimination of the STAAR test, property tax reductions, regulations on hemp-derived products, protections for children from THC, bans on taxpayer-funded lobbying, human trafficking victim protections, police personnel record policies, safeguarding women's spaces, attorney general election powers, redistricting, title theft and deed fraud prevention, water project incentives, and state judicial department reforms. At the federal level, there is ongoing uncertainty, with \$11 billion allocated for Operation Lonestar to reduce property tax. Federal program cuts were noted, while the Economic Stabilization Fund is projected to reach \$28.5 billion by August 2027.

## **Reports**

**Area Agency on Aging:** Area Agency on Aging: George Losoya, Director of AAA/ADVRC, provided an update on the program's current initiatives and recent activities. Budget preparations are underway for submission to HHSC, with the FY26 ADRC budget already submitted. The veteran-directed readiness review and contract have been approved. Recent flooding impacted Copperas Cove, Lampasas, and San Saba, preventing meal deliveries to seniors for 2–3 days; however, emergency meals were successfully provided during this period. Federal disaster funding has been allocated for San Saba and Hamilton counties, supporting grab-and-go meal services through September 30, \$200 gift card assistance for income support, accessibility improvements such as home ramps for older adults, and veteran home repair projects for eligible veterans. The Texas Veterans Commission (TVC) grant is progressing, with 175 participants enrolled, 20 pending paperwork, and a grant goal of 135 participants (131 as of June 2026). The program was originally scheduled to conclude on June 30, 2025. However, Jim Reed acknowledged letters of support from Legislator Buckley and Representative Hickland advocating for the continuation of this grant. Uryan Nelson and Commissioner Bobby Whitson presented at the July 15 TVC Commissioners' meeting, and as a

result, CTCOG is preparing to submit an amended budget and a formal request for the grant extension to the commissioners for approval in August. Additionally, AAA was awarded \$300,000 through the Home for Texas Heroes Program to assist veterans with home repairs. Upcoming caregiver and educational events include the Coryell Senior Expo on August 21 in Gatesville, the Bell County Senior Expo on September 23 in Belton, the Alzheimer's Walk on September 27 in Belton, and the Caregiver Conference on November 4.

**Housing:** Housing: Carmen Lim, Director of HAP, reported that as the summer months progress, there has been an influx of families moving into the area, leading to an anticipated increase in the number of vouchers issued. In July, 19 new tenants were processed, and 2,177 clients were served, with an additional \$56,500 in payments compared to the previous month. The housing waiting list, which has remained closed since September 2023, currently includes 6,766 individuals. A purge process is underway, with confirmation letters sent to determine continued interest in the program. The list is expected to be reduced by approximately 33%, with plans to begin pulling from the condensed list in Fall 2025.

**Planning and Regional Services:** Uryan Nelson, Director of PRS, provided the committee with several updates. The next HSAC meeting is scheduled for August 7 in Hamilton County. The Statewide Emergency Radio Infrastructure (SERI) grant has been awarded, with work continuing alongside sub-recipients on related projects. The Hazard Mitigation Action Plan is 99% complete, with all plans adopted and submitted to FEMA for grant closeout; this process will restart in four years. The status of FY26 grants remains uncertain as the Notice of Funding Opportunity (NOFO) has not yet been released to the Office of the Governor (OOG), and federal funding concerns may impact regional allocations. Efforts are underway to roll out CodeRed 2.0, transitioning to the upgraded platform. Training updates include 7 classes conducted in June, with 4 classes each scheduled for July and August. In June, 263 address requests were processed, while 9-1-1 services recorded 23,895 calls and 204 text messages. The 2025 Leadership Central Texas Program was held on July 17, 2025, with 13 attendees; the next session is scheduled for August 21, with graduation planned during the September Executive Committee Meeting. Additionally, the Newly Elected Officials Class was held on July 15, 2025, with 15 participants.

**Workforce Development Board:** Dr. Linda Angel, Executive Director of WFBCT, provided updates on both the Workforce Development Board and Workforce Solutions of Central Texas, as Louis LeDoux, Chief Operating Officer of WFSCT, was unable to attend due to

illness. Funding for most programs has remained relatively stable this year, with only minor reductions; however, Workforce Innovation and Opportunity programs for Adults, Dislocated Workers, and Youth experienced significant cuts of 10–12%. Childcare funding saw an increase at both the national and state levels, with Texas approving \$100 million to serve 10,000 children, though \$47 million of this allocation is being redirected to another agency, while childcare costs have risen by an average of 9%. Federal job postings remain stagnant, but no mass layoffs have occurred, and job growth overall is stable. Representatives from Fort Hood have reported critical understaffing in skilled roles, such as HVAC technicians, impacting service delivery. Current unemployment rates stand at 4.5% in Bell County, 4.7% in Coryell County, 3.9% in Hamilton County, 4.1% in Lampasas County, 4.3% in Milam County, 3.5% in Mills County, and 3.7% in San Saba County, with the overall Central Texas Workforce Development Area (WDA) at 4.5%, compared to the state rate of 4.0%. Dr. Angel also highlighted three successful initiatives: the Second Chance Program, which provides convicted felons with training and employment opportunities; the Summer Surge Hiring Event, which hosted 41 employers, 82 recruiters, 711 job seekers, 163 veterans, and resulted in 50 hires; and the Wrenches to Wheels program, offering youth training in safety and work skills while providing new bicycles and toolkits.

**Executive Directors Report:** Jim Reed, AICP, Executive Director of CTCOG, provided an update on the Emergency Communication District, noting that only one resolution remains pending from the City of Mullin, with Judge Jett Johnson of Mills County overseeing the process. Bell County is expected to be the final entity to sign the resolution, anticipated during the first week of September. Mr. Reed acknowledged and credited Helen Hill Yancey and her team for their dedicated efforts on this initiative. Additionally, the committee was reminded that the next Executive Committee meeting is scheduled for August 28th.

### **Adjourn**

The meeting was adjourned at 01:27 PM by Councilman Jose Segarra, President.

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Councilman Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# EXPENDITURE REPORT

## September 2025



### Expenditure Report

Fiscal Year: 07/01/2025 – 06/30/2026

| Descriptions                | July Expenditures   | Cumulative Expenditures | Annual Budget        | Remaining Budget     |
|-----------------------------|---------------------|-------------------------|----------------------|----------------------|
| Personnel                   | \$ 498,342          | \$ 498,342              | \$ 7,286,735         | \$ 6,788,393         |
| Employee Benefits           | 311,727             | 311,727                 | 5,385,760            | 5,074,033            |
| Contract services           | 152,709             | 152,709                 | 9,748,189            | 9,595,480            |
| Travel                      | 18,022              | 18,022                  | 313,681              | 295,659              |
| Housing Assistance Payments | 1,850,276           | 1,850,276               | 22,660,350           | 20,810,074           |
| Other                       | 2,248,087           | 2,248,087               | 27,178,634           | 24,930,547           |
| In-kind                     | -                   | -                       | 480,726              | 480,726              |
| Indirect costs              | 137,085             | 137,085                 | 1,855,744            | 1,718,659            |
| <b>Totals</b>               | <b>\$ 5,216,248</b> | <b>\$ 5,216,248</b>     | <b>\$ 74,909,819</b> | <b>\$ 69,693,571</b> |

**Central Texas Council of Governments**

**Detail of Other Expenditures**

**Fiscal Year: 07/01/2025 – 06/30/2026**

| <u>Descriptions</u>         | <u>July<br/>Expenditures</u> | <u>Cumulative<br/>Expenditures</u> |
|-----------------------------|------------------------------|------------------------------------|
| Participant Salaries        | \$ 23,335                    | \$ 23,335                          |
| FICA Taxes                  | 2,867                        | 2,867                              |
| Workers Compensation        | 730                          | 730                                |
| Building Expense            | 48,736                       | 48,736                             |
| Consumable Supplies         | 7,851                        | 7,851                              |
| Employee Development        | 2,764                        | 2,764                              |
| Insurance and Bonding       | 1,092                        | 1,092                              |
| Rent                        | 104,061                      | 104,061                            |
| Printing                    | 456                          | 456                                |
| Furniture/Equipment Rental  | 1,488                        | 1,488                              |
| Maintenance and Repairs     | 3,896                        | 3,896                              |
| Communications              | 1,465                        | 1,465                              |
| Postage                     | 7,683                        | 7,683                              |
| Utilities                   | 1,618                        | 1,618                              |
| Public Relations            | 6,883                        | 6,883                              |
| Dues and Subscriptions      | 2,315                        | 2,315                              |
| Quality Assurance           | 4,354                        | 4,354                              |
| Other Expenditures          | 1,556                        | 1,556                              |
| Work Related Expense        | 5,796                        | 5,796                              |
| Gasoline                    | 348                          | 348                                |
| Janitorial                  | 3,718                        | 3,718                              |
| Client Transportation       | 8,100                        | 8,100                              |
| Client Child Care           | 1,989,996                    | 1,989,996                          |
| Other Support Services      | 2,400                        | 2,400                              |
| Inventory Furniture         | 3,567                        | 3,567                              |
| Software & Software Updates | 11,012                       | 11,012                             |
|                             | <u>\$ 2,248,087</u>          | <u>\$ 2,248,087</u>                |

# APPROVAL OF AMENDMENTS TO THE DEVELOPMENT DISTRICT OF CENTRAL TEXAS (DDCT) BYLAWS

**MEETING DATE:** 7/24/2025

**AGENDA ITEM:** Approval of Amendments to the Development District of Central Texas (DDCT) Bylaws

**GENERAL DESCRIPTION OF ITEM:**

Amendments to the bylaws for the DDCT were approved by the district at their January 16, 2025 meeting. Following District approval, the CTCOG Executive Committee must ratify/ approve the amendments before they are official.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Uryan Nelson

**BUDGETARY IMPACT:**

Total Estimated Cost: N/A

Source of Funds: N/A

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? N/A

**PROCUREMENT:**

N/A

**ACTION REQUESTED:**

Approval of Amendments to the DDCT Bylaws as approved by the DDCT Board at their January 16, 2025 meeting.

**BACK-UP DOCUMENT ATTACHED:**

Unsigned Bylaws/ Summary Sheet of Changes

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

01/16/2025

**DDCT Board Meeting**

**Agenda Item #6**

**DDCT Bylaws Amendments**

The proposed revisions to the Bylaws include:

| <b>Article</b>                           | <b>Proposed Changes</b>  |
|--|--|
| Principles and Policies                  | Delete; focused on CTCOG.  |
| Definitions                              | Delete; redundant.   |
| I: Organization                          | Move DDCT purpose to Article II, change “advisory group” to “District Board of Directors”, and remove statement about CTCOG Executive Committee.   |
| II: Purposes and Objectives              | Clarify work on CEDS includes implementation and builds on local governments’ economic development goals.  |
| III: Powers and Duties of the District   | Remove section 1.f and 3. Add CFR citation for EDA regulation of districts.  |
| IV: Membership                           | <ul style="list-style-type: none"> <li>• Insert description of eligible board members, 25-member limit, county and Executive Committee appointments, and requirements for joining from Article V.</li> <li>• Clarify board member terms based on EDA Planning and Partnership grant term.</li> <li>• Clarify requirements for renewal of membership.</li> <li>• Add Proxy Voting section from Article VI and clarify written notice requirements for selecting proxy.</li> <li>• Require written notice for all requests to join or leave board.</li> <li>• Remove section 5.</li> </ul> |
| V: Representation Issues                 | Add in CFR reference for EDA regulation for District membership and section for anti-discrimination policy.  |
| VI: Meetings of the Development District | <ul style="list-style-type: none"> <li>• Add in section 3 on OMA compliance and public hearings.</li> <li>• Change quorum requirement to 50%+1 of the board.</li> <li>• Require cameras to be on to count towards quorum.</li> </ul>   |

|                                 |  |
|---------------------------------|--|
|                                 | <ul style="list-style-type: none"> <li>• Update attendance policy.</li> <li>• Add in section 1 from Article VII.</li> </ul>  |
| VII: Officers and Staff         | Remove sections 2 and clarify majority vote requirement for removal of board officer prior to term ending. Simplified Officer descriptions and removed Secretary/Treasurer position and replaced with staff section.             |
| VIII: Parliamentary Authority   | Changed “advisory group” to “District.”  |
| IX: Finance                     | <ul style="list-style-type: none"> <li>• Update section 6 to reflect staff management of budget and Board’s in-kind match duties.</li> <li>• Remove section 7.</li> <li>• Add 501(c)(3) restrictions on activities.</li> </ul>   |
| X: Adoption and Amendment       | Clarify majority vote requirement for approval of Bylaws and changes to Bylaws.  |
| XI: Subcommittees               | Remove; already covered in Article III.  |
| XII: Adoption and Revision Date | <ul style="list-style-type: none"> <li>• Add in adoption date.</li> <li>• Update Chairman and remove Vice-Chair and Secretary signature lines.</li> <li>• Add in line for date of CTCOG Executive Committee approval.</li> </ul> |

The revised Bylaws are attached in the meeting packet for the board’s approval. If desired, members of the Board may form a review group for future revisions to the bylaws or allow staff to continue to propose changes for board discussion.

**Action Needed:** Consideration of approval of amendments to DDCT Bylaws.



## **DEVELOPMENT DISTRICT OF CENTRAL TEXAS BYLAWS**

### **Article I: Organization**

The name of this organization is the Development District of Central Texas.

The State of Texas designated the Central Texas Council of Governments as the fiduciary and administrative agent for this District. The creation of the Development District is authorized by the Central Texas Council of Governments under 13 CFR Part 304, Subsection 2.

The District shall initially serve the following Texas counties: Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba.

The District's Board of Directors is made up of economic development stakeholders as defined in Article IV.

The DDCT is staffed by the CTCOG Planning and Regional Services Division.

### **Article II: Purposes and Objectives**

The DDCT was created to address economic development issues by coordinating and implementing its Comprehensive Economic Development Strategy (CEDs) and providing technical assistance to the Central Texas region.

1. The objective of the DDCT shall be to encourage and permit economic development stakeholders to cooperate with one another and with representatives of major economic interest, citizen groups, and other interested agencies to improve the health, safety, and general welfare of their citizens and to plan for the future development of the Region.
2. The purposes of the Development District of Central Texas are to:
  - a. Promote economic growth in the Texas State Planning Region 23;
  - b. Increase employment opportunities for unemployed and underemployed persons;
  - c. Assist and coordinate economic development planning efforts of state and local governments and local economic development organizations in the region;
  - d. Coordinate economic development planning with transportation planning, community development programs, job training programs, and other programs and activities that might stimulate the region's economic betterment;

- e. Implement an economic development technical assistance program that includes workshops, assistance in implementing economic development programs, and assistance to local organizations in applying for grants for economic development purposes;
- f. Develop, maintain, and implement a regional Comprehensive Economic Development Strategy (CEDS), which builds upon local governments' economic development goals and objectives;
- g. Conduct other activities supporting the region's economic development goals and objectives.

### **Article III: Powers and Duties of the District**

1. In order to accomplish its objectives and purposes, the District shall perform the following functions:
  - a. Exercise the rights and powers granted the District pursuant to the Texas Non-Profit Corporation Act;
  - b. Adopt the Bylaws of the District and amendments to the Bylaws;
  - c. Elect District Officers;
  - d. Establish procedures and take necessary actions to assure compliance with all applicable civil rights laws and regulations;
  - e. Establish procedures and take necessary actions to assure implementation of an effective economic development program and compliance with all applicable requirements and regulations of the EDA;
2. In addition to the above functions, the District has the power to:
  - a. Enter into contracts;
  - b. Receive and expend funds from federal, state, and local governmental or private sources;
  - c. Establish such subcommittees as it deems necessary to conduct its work and determine the duties of such subcommittees upon their establishment;
  - d. Authorize a program of technical assistance to the District Service Area, including, but not limited to workshops and seminars, and information and assistance regarding state and federal economic development grants and loans;
  - e. Coordinate the District's activities with local governments and economic development agencies.
3. Authority

- a. The District shall be established and shall function within the rules, regulations, and guidelines of Economic Development Administration of the U.S. Department of Commerce and the laws of the State of Texas (13 CFR 3.304).

#### **Article IV: Membership**

1. The District Organization must demonstrate that its governing body is broadly representative of the principal economic interests of the Region; the Board of Directors can include:
  - a. Representatives of the private sector;
  - b. Public officials;
  - c. Community leaders;
  - d. Representatives of workforce development boards;
  - e. Institutions of higher education;
  - f. Minority and labor groups; and
  - g. Private individuals.
2. The Board of Directors is limited to 25 people. Each of the seven counties in the DDCT region may appoint one representative to the Board. The CTCOG Executive Committee may appoint up to two representatives to the Board.
3. Individuals who qualify under the eligibility requirements and who wish to join the Board of Directors must present a written letter of support or recommendation from an elected official(s) within the DDCT region. Individuals who submit a letter of support are subject to approval by the DDCT Board.
4. Terms for the Board of Directors are aligned with the three-year length of each EDA Partnership Planning grant which funds the District. Each Director shall serve for his or her term in office until his or her successor has been duly appointed or approved.
  - a. Directors appointed by a county or CTCOG Executive Committee are eligible for re-appointment without limitation, so long as they continue to meet the qualifications of the category they represent and there is written confirmation of continued status as the entity's appointee.
  - b. Non-appointed Directors must submit a new letter of support from an elected official at the end of their term to continue serving on the Board.
5. A Director must notify DDCT staff in writing of his or her selection of an individual to serve as a proxy for future meetings. Proxy voting is allowed.
6. Vacancies on the Board may be filled in the same manner as initial appointments. If an appointment is made to fill a vacancy on the Board, the successor Director shall serve for the remaining unexpired term of his or her predecessor.
7. Each Director may resign at any time upon written notice to the Chairman of the District. Unless otherwise specified in the notice, the resignation shall take effect upon the receipt thereof.

## **Article V: Representation Issues**

1. It is a desirable goal that the DDCT Board be comprised of at least a minimum of one Director from each of the seven (7) regional counties within the CTCOG/DDCT region; however, the Board should also represent our rural communities adequately. In addition, the governing body must demonstrate the capacity to implement the EDA-approved CEDS.
2. The business and affairs of the District shall be exercised, controlled and supervised by its Board of Directors. The Board shall be comprised of the necessary representatives so as to comply with the Economic Development Administration's Rules and Regulations as outlined in the 13 CFR 3.304.2:
3. There shall be no discrimination in any respect in selection of Directors or any activity of the District due to gender, age, race, religion, disability, or political creed.

## **Article VI: Meetings of the Development District**

1. Regular Meeting
  - a. The District Organization must hold meetings open to the public at least twice a year.
2. Special Meetings
  - a. Special meetings may be called by the Board Chairman, District Staff, or upon the request of at least three (3) Directors. All requirements for notice, quorum, and other rules governing regular meetings shall apply to special meetings.
3. Public Meetings
  - a. The DDCT shall comply with the Texas Open Meetings Act.
  - b. All meetings are open to the public and there will be a public comment period held at the beginning of each meeting.
4. Notice
  - a. The Board shall publish the date and agenda of such meetings sufficiently in advance (no later than 72 hours prior to the meeting) to allow the public a reasonable time to prepare in order to participate effectively. Directors shall receive notification of date, hour and location of meeting at least seven (7) days prior to the meeting.
5. Quorum
  - a. At any meeting of the Board, 50% plus one of the sitting Directors being present in person and entitled to vote at such meeting shall constitute a quorum for all purposes except where it is otherwise provided by law or by these Bylaws.
6. Attendance and Removal of Board Directors

- a. Failure to physically or via video conference attend **three (3)** consecutive meetings of the Board without prior notice to staff or the attendance of a proxy shall constitute a resignation from the Board.

7. Video Conference.

- a. Any Director or Officer may videoconference in and are considered "present" and are counted toward the making of a quorum if their camera is on and the Director is visible on screen. They may also discuss and vote on any item so brought before the board.
- b. It is the purpose of this bylaw revision to make the board meeting(s) accessible to a Director who may be physically unable to attend the meeting.

8. Manner of Acting

- a. The affirmative vote of a majority of the Board of Directors at a meeting with a quorum present shall constitute an act of the Board.

**Article VII: Officers & Staff**

1. The Officers of the District shall consist of a Chairman and a Vice-Chairman. These officers shall be elected by the Board. The Board may from time to time grant certain officers the right to act on behalf of the district and at all times the Chairman and Vice-Chairman are each authorized to execute and deliver agreements and other instruments on behalf of the District. Tenure of Office and Removal

- a. The tenure of office of the Board shall be one year. Any officer may not succeed himself/herself more than once. Any officer, at any time, may be removed prior to the expiration of his/her term by affirmative vote of a majority of the Directors present, at a meeting duly called and held where a quorum is present.

2. The Chairman

- a. The Chairman shall preside at all meetings of the district.

3. Vice-Chairman

- a. The Vice-Chairman shall assume the duties of the Chairman his or her absence.
- b. In the event of the Vice-Chairman's absence the board will nominate a Director to preside over the meeting.

4. Staff

- a. District staff shall attend all meetings of the Board. Staff shall assure that official records of the Board shall be maintained and give notice of all meetings as required by these bylaws.
- b. Staff shall be responsible for reporting to the Board concerning the financial affairs of the District.

- c. Staff will be tasked with coordinating the implementation of the CEDS under the strategic guidance of the Board.
- d. Staff shall perform such other duties as may from time to time be prescribed by the Board.

#### **Article VIII: Parliamentary Authority**

- 1. Robert's Rules of Order, Newly Revised, shall be the parliamentary authority for all matters not covered by the Bylaws or any specific rules of procedure adopted by the District.

#### **Article IX: Finance**

##### 1. Limitation of Liability

- a. Any debt, liability, or obligation of the District shall be of the District only, and not any entity participation in the District.

##### 2. Indemnification

- a. The District may indemnify any current or former Director, officer, agent, employee, or similar functionary of the District against judgments, penalties, fines, settlements, and reasonable expenses actually incurred by such person as provided in Article 1396-2.22A of Vernon's Annotated Texas Statutes, as amended.

##### 3. Contributions

- a. The Board may accept on behalf of the District any contribution, gift, bequest, or device for any purpose of the District.

##### 4. Dissolution

- a. The District's Board may dissolve the District in accordance with the provisions set forth in the Articles of Incorporation and the Texas Non-profit Corporation Act.

##### 5. Fiscal Year

- a. The Fiscal year of the District shall begin on the 1st day of January and end on the 31st day of December each calendar year.

##### 6. Budget

- a. The annual budget is prepared by staff and approved by the CTCOG Executive Director in the EDA Partnership Planning grant application submitted every three years. The Board shall ensure that the budget's in-kind match will be provided through time spent each quarter in economic development meetings and activities.

7. Non-Profit Status

- a. The District is a 501(c)(3) non-profit corporation. It shall be organized and operated exclusively for non-profit purposes. No part of its net earnings shall insure to the benefit of any officer, Director,, or private individual, nor shall it ever declare or make to any such persons any dividend or other distribution. Additionally, the District shall not carry on any other activity not permitted by a non-profit corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or not permitted by a corporation, contribution to which is tax deductible under section 170(c)(2) of the Internal Revenue Code.

8. Reasonable Compensation

- a. Nothing herein shall prevent the payment of reasonable compensation for services rendered or the reimbursement of reasonable expenses incurred in connection with the District’s affairs.

9. Political Activities Prohibited

- a. The District shall not attempt to influence legislation nor shall it participate or intervene in any political campaign on behalf of any candidate for public office.

**Article X: Adoption and Amendment**

The Board may amend or repeal these bylaws or adopt new bylaws not inconsistent with the Articles of Incorporation or laws of this state, upon an affirmative vote of a majority of the Board of Directors, at meetings duly called and held at which a quorum is present. Proposed amendments for initial consideration must be forwarded to the Board of Directors at least ten (10) day in advance of a Board meeting.

**Article XII: Adoption and Revision Date**

ATTEST:

The Bylaws of the Development District of Central Texas were accepted and passed by the Board of Directors on the 8th day of May, 2002, and are hereby revised on this 9th day of January, 2025. These bylaws were also approved by the CTCOG Executive Committee on \_\_\_\_\_.

\_\_\_\_\_  
Dexter Morris, Chairman

\_\_\_\_\_  
Uryan Nelson  
Director of Planning and Regional Services  
CTCOG

# APPROVAL OF AMENDMENTS TO THE DEVELOPMENT DISTRICT OF CENTRAL TEXAS (DDCT) MEMBERS

**MEETING DATE:** 7/24/2025

**AGENDA ITEM:** Approval of the Development District of Central Texas (DDCT) Members

**GENERAL DESCRIPTION OF ITEM:**

Approval of members appointed to the DDCT board is required by the CTCOG Executive Committee. A current list of members that have been appointed has been submitted for the board's consideration.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Uryan Nelson

**BUDGETARY IMPACT:**

Total Estimated Cost: N/A

Source of Funds: N/A

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? N/A

**PROCUREMENT:**

N/A

**ACTION REQUESTED:**

Approval of the attached list of members for the DDCT.

**BACK-UP DOCUMENT ATTACHED:**

Unsigned Bylaws/ Summary Sheet of Changes

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

# CTCOG

CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
DEVELOPMENT DISTRICT OF CENTRAL TEXAS

2025

## DDCT Board Membership 2025 Contact Information

| Name                | Board position | County Represented | Title                         | Organization                            | Address                                   | Email  | Phone        |                   |
|---------------------|----------------|--------------------|-------------------------------|---|---|--|--------------|-------------------|
| Dr. Teddy Clevenger | Chair          | Bell               | Bartlett ISD Superintendent   | Bartlett ISD                            | 404 Robinson, Bartlett, TX, 76511         | <a href="mailto:tclevenger@bartlett.txed.net">tclevenger@bartlett.txed.net</a>                         | 254-527-3351 |                   |
| Cynthia Hernandez   |                | Bell               | Executive Director            | Belton EDC                              | 412 East Central Ave., Belton, TX 76513   | <a href="mailto:chernandez@beltonedc.org">chernandez@beltonedc.org</a>                                 | 254-831-6960 |                   |
| Amanda Organ        |                | Bell               | Executive Director            | Salado Chamber of Commerce              | 423 S. Main St., Salado, TX 76571         | <a href="mailto:chamber@salado.com">chamber@salado.com</a>   | 254-947-5040 | New Appointee     |
| Ginger Watkins      |                | Milam              | Economic Development Director | Cameron Industrial Foundation           | 102 E. FirstCameron TX 76520              | <a href="mailto:gwatkins@cameronindustrialfoundation.com">gwatkins@cameronindustrialfoundation.com</a> | 254-697-4970 |                   |
| Dean Roome          |                | Bell               | Director                      | Bartlett Activities Center              | 300 W Bell St, Bartlett, TX 76511         | <a href="mailto:deana001@aol.com">deana001@aol.com</a>   | 254-527-3219 |                   |
| Jim Gibson          |                | Milam              | Economic Development Director | Rockdale Municipal Development District | 134 North Main Street, Rockdale, TX 76567 | <a href="mailto:jim.gibson@rockdalemdd.org">jim.gibson@rockdalemdd.org</a>                             | 512-446-2111 |                   |
| Ramon Alvarez       |                | Bell               | Councilmember                 | City of Killeen                         | 101 N College Street Killeen TX 76541     | <a href="mailto:ralvarez@killeentexas.gov">ralvarez@killeentexas.gov</a>                               | 254-383-7981 | New Appointee     |
| Brian O'Connor      |                | Bell               | Director                      | City of Nolanville EDC                  | 101 N 5th Street Nolanville TX 76559      | <a href="mailto:boconnor@nolanvilletx.gov">boconnor@nolanvilletx.gov</a>                               | 254-698-6335 |                   |
| Dexter Morris       |                | Mills              | City Manager                  | City of Mullin                          | 105 N. 3rd Street Mullin, TX 76864        | <a href="mailto:dexter.morris.tx@gmail.com">dexter.morris.tx@gmail.com</a>                             | 325-985-3909 | Resigned 7/6/2025 |
| Linda Angel         |                | Region             | Chief Executive Officer       | Workforce Development Board             | 200 N. Main St. Belton, TX 76513          | <a href="mailto:linda.angel@workforcectx.com">linda.angel@workforcectx.com</a>                         | 254-742-4524 | New Appointee     |
| VACANT              |                | Hamilton           |                               |   |   |  |              |                   |
| VACANT              |                | Lampasas           |                               |   |   |  |              |                   |
| VACANT              |                | San Saba           |                               |   |   |  |              |                   |
| VACANT              |                |                    |                               | Workforce Development Board             |   |  |              |                   |
| VACANT              |                |                    |                               | Institution of Higher Education         |   |  |              |                   |
| VACANT              |                |                    |                               | Institution of Higher Education         |   |  |              |                   |
| VACANT              |                |                    |                               | Public Official                         |   |  |              |                   |
| VACANT              |                |                    |                               | Public Official                         |   |  |              |                   |
| VACANT              |                |                    |                               | Private Sector                          |   |  |              |                   |
| VACANT              |                |                    |                               | Private Sector                          |   |  |              |                   |
| VACANT              |                |                    |                               | Individual Stakeholder                  |   |  |              |                   |
| VACANT              |                |                    |                               | Individual Stakeholder                  |   |  |              |                   |
| VACANT              |                |                    |                               | Minority/Labor Groups                   |   |  |              |                   |
| VACANT              |                |                    |                               | Community Leader                        |   |  |              |                   |
| VACANT              |                |                    |                               | Community Leader                        |   |  |              |                   |
| VACANT              |                |                    |                               | Community Leader                        |   |  |              |                   |

# APPROVAL OF CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEMBERSHIP

**MEETING DATE:** 7/24/2025

**AGENDA ITEM:** Approval of Central Texas Regional Transportation Advisory Group Membership

**GENERAL DESCRIPTION OF ITEM:**

Central Texas Rural Transit District – City and Rural Rides was established in 1998, as a standalone rural transit district serving the needs of an eleven county service area. Effective March 1, 2025, three additional counties joined the district including Mills, Hamilton, and San Saba counties bringing the districts service area to 13,473 square miles. Mills, Hamilton, and San Saba counties are in the CTCOG region. With the recent redistribution of three counties to a neighboring transit district, the CTCOG now has the opportunity to strengthen collaboration with two distinct transit districts—enhancing regional coordination and service delivery across our communities.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Anita Janke

**BUDGETARY IMPACT:** The only budget impact is the development of the FY27–31 Regional Public Transportation Coordination Plan, which has already been accounted for in the awarded grant funding.

Total Estimated Cost: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? Click or tap here to enter text.

**PROCUREMENT:**

Click or tap here to enter text.

**ACTION REQUESTED:**

Consider approval of new CTRTAG membership request

**BACK-UP DOCUMENT ATTACHED:**

CTRTAG Meeting Minutes 2025.05.15 (Action Item 4)

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

**Central Texas Regional Transportation Advisory Group (CTRTAG)**

Thursday, May 15, 2025

9:30 AM

**Regular Meeting**

2180 North Main Street

Belton, TX

| <b>Voting Members</b>              |                                      |                    |                   |                                |
|------------------------------------|--------------------------------------|--------------------|-------------------|--------------------------------|
| <b>Interest</b>                    | <b>Entity</b>                        | <b>Name</b>        | <b>Attendance</b> | <b>Alternate</b>               |
| Transit District                   | Hill Country Transit District        | Darrell Burtner    | Y                 | Derek Czapnik                  |
| Transit District                   | Central Texas Rural Transit District | J.R. Salazar       | YA                | Rhonda Kelton<br>Lexus Carroll |
| Transit Provider                   | Ride N Safe                          | Cliff Montemayor   | *                 | Shayley Teeter                 |
| Workforce Agencies                 | Workforce Solutions                  | Ben Lopez          | Y                 | Anita Miscavage                |
| Health and Human Service Agency    | Hill Country Community Action        | Stephanie Dozier   | Y                 |                                |
| Aging and Disability Organizations | HOCTIL                               | Melissa Ingriola   | YA                | Neeta Brake                    |
| Military and Veteran Organization  | Bring Everyone in the Zone           | Terry Mustapher    | Y                 |                                |
| Educational Facility               | Texas A&M University Central Texas   | Walter Murphy      | Y                 |                                |
| Educational Facility               | Temple College                       | Clarssa Martinez   | Y                 |                                |
| Youth & Family Rep.                | Central TX 4C Headstart              | Janell Frazier     | Y                 |                                |
| County Rep.                        | Bell County Indigent Health Services | Ebony Jackson      | *                 |                                |
| Medical Facility                   | Seton Medical Center                 | Christopher Egizio | Y                 |                                |
| Transit User                       | Citizen Rep                          | Felicia Holland    | Y                 |                                |
| Mental Health Agency               | VACANT                               | VACANT             |                   |                                |
| Transit User                       | VACANT                               | VACANT             |                   |                                |
| Transit User                       | VACANT                               | VACANT             |                   |                                |

**Non-Voting Members**

|       |               |                |   |  |
|-------|---------------|----------------|---|--|
| TxDOT | Waco District | Alisha Alvarez | * |  |
| TxDOT | Waco District | Greg Davis     |   |  |

*Y= Attended Y/A= Alternate Attended N=Did not attend  
 \*denotes online attendance*

**Meeting Minutes:**

- 1. Welcome and Introductions:** In the absence of both the Chair and Vice Chair, Clarissa Martinez was nominated and approved by the members present to serve as acting Chair for the duration of the meeting. The meeting was called to order at 9:34 AM.
- 2. Public Comments:** There were no public comments.
- 3. Action Item:** Approve minutes from the February 20, 2025, CTRTAG meeting.

**Walter Murphy made a motion to approve the meeting minutes, seconded by Terry Mustapher; the motion passed unanimously.**

- 4. Discussion and Action Item:** Regarding new CTRTAG membership.

Anita Janke introduced the new representatives from the Central Texas Rural Transit District (CTRTRD) – City and Rural Rides and invited them to introduce themselves and share their roles. Lexus Carroll introduced herself as the Mobility Manager and Rhonda Kelton identified herself as the Transit Manager. Ms. Janke also noted that they would be giving a presentation to the advisory group later in the meeting.

**Stephanie Dozier made a motion to approve CTRTRD as a voting member, seconded by Christopher Egizio; the motion passed unanimously.**

- 5. Discussion and Action Item:** Regarding the review and progress update of the Coordination and Implementation of FY22–26 Regionally Coordinated
  - a. Transportation Newsletter
  - b. Schedule a Workshop

Sam Agha introduced the Transportation Newsletter and mentioned that it is distributed once per month to provide a quick snapshot of available funding opportunities, legislative updates and upcoming events applicable to the region. Mr. Agha mentioned using Constant Contact and reported analytics, including click, open, and bounce rates, as well as top-performing links.

Mr. Agha reported that from January to April 2025, the email open rate has remained consistent, averaging 45%. However, the click-through rate on the links within the email is very low—averaging just 1.5%, with the lowest point in March at only 0.8%. This indicates that while people are opening the emails, they are not engaging with the content. He opened the floor to discuss ways to improve the newsletter, emphasizing the importance of sharing

content that is useful and relevant to the group. To address this, the group was asked to provide input on the following:

- Who should be included on the email distribution list?
- Is the current content meeting your needs?

Janelle Frazier sought clarification on the report regarding the bounce-back rate being associated with email addresses. Mr. Agha confirmed that staff transitions and the lack of unsubscribing from the mailing list are contributing factors. Other members inquired whether the emails could be forwarded and if a subscribe button was available. Mr. Agha confirmed that both options could be implemented.

Anita Janke initiated a discussion on the benefits of holding a dedicated workshop focused on reviewing and discussing the priorities and deliverables outlined in the FY22–26 Regional Public Transportation Coordination Plan (RPTCP). Janelle Frazier proposed grouping the deliverables by subject matter and allowing members to choose whether they prefer to attend online or in-person meetings. Uryan Nelson suggested that staff make a motion of direction to distribute polls, as discussed during the meeting.

**Darrell Burtner made a motion to distribute polls as discussed in the meeting, seconded by Stephanie Dozier; the motion passed unanimously.**

**6. Discussion Item:** Regarding a presentation from City and Rural Rides.

Rhonda Kelton, Transit Manager introduced her role and the curb-to-curb, door-to-door services to the residents of Brown, Callahan, Coleman, Comanche, Eastland, Erath, Hamilton, Mills, Nolan, Runnels, San Saba, Shackelford, Stephens, and Rural Taylor Counties. Ms. Kelton described the high demand for services among Tarleton students and noted that the existing infrastructure was not equipped to accommodate the rapid growth. Anita Janke asked Ms. Kelton to describe how the transition of counties has been progressing and how the community has received the new changes. Ms. Kelton mentioned that ongoing education on how to use CTRTD remains necessary. Uryan Nelson posed the question of whether there has been a decline in numbers since the charge for services began. Lexus Carroll confirmed that there has not been a decline in ridership since the cost for services, additionally – she described the success of the community outreach efforts. Stephanie Dozier mentioned that while the transition has been smooth overall, securing grants has been necessary to provide transportation for young children. Darrell Burtner described the transition as very involved and expressed his gratitude to CTRTD for the good work – especially considering that the effort only began in March 2025.

**7. Discussion Item:** Regarding the Public Transportation Coordination Plan (FY27-31)

Anita Janke reported that in March 2025, staff initiated communication with the TxDOT Project Manager regarding the FY 2027–2031 Regional Public Transportation Coordination Plan (RPTCP) application to ensure alignment with TxDOT’s criteria and priorities. Staff also reached out to CTRTAG members to request a Letter of Support reaffirming their commitment to the advisory group. The application was submitted before the March 28 deadline, followed by a one-on-one negotiation meeting with the TxDOT Program Manager to discuss funding needs. On April 18, staff received notice of recommended funding: \$120,000 for the five-year grant and \$40,000 for FY26 continuation, for a total of \$160,000. Final award determinations will be made by the Texas Transportation Commission at its May

21st meeting, with Planning Grant Agreements (PGAs) to be issued starting May 27, effective June 1 or upon full execution. Staff are monitoring updates for the FY26 Continuation grant application, and a Gantt chart outlining the project schedule for FY27-31 deliverables is provided.

**8. Discussion Item:** Regarding preparing for the Section 310 grant application.

Uryan Nelson explained that the 5310 funds must be designated to the transit districts, and that the region must demonstrate ongoing coordination efforts to be considered for funding. While the process is progressing slowly, it positions the region more favorably to achieve its long-term goals. Mr. Nelson clarified that the next funding cycle is expected to open in approximately two years.

**9. Discussion Item:** Regarding quarterly report from Hill Country Transit District (HCTD).

Darrell Burtner reported that the fiscal year (FY) reporting has transitioned to calendar year (CY) reporting. For the first quarter, there were 100,497 passengers, with an on-time performance rate of 85.4% and an average wait time of approximately 13 minutes. He noted that 394 trips had waiting times exceeding one hour, which he attributed to software glitches affecting scheduling and routing. Mr. Burtner noted that the system is trending toward 450,000 trips. When including projected demand from Fort Cavazos, the trend increases to over 700,000 trips. Anita Jake sought clarification on whether the late trips were concentrated in a specific location. Mr. Burtner responded that the delays were widespread and occurred throughout the service area. Ben Lopez asked if there were any hotspots that appeared to be more popular among riders. Mr. Burtner reported that Walmart locations and business centers showed high activity on the heat map and he confirmed that Temple Industrial Park is not in the service area. **Susie Marek reported** that she attended a city council meeting in MPR, where a special needs client spoke about the desire to bring public transit service to the area to increase his independence. She inquired about the process for expanding service. **Tony Austin explained** that MPR is within the Urbanized Area (UZA), and HCTD is currently working to determine the minimum financial buy-in required for service expansion. **Ms. Marek offered** to provide HCTD with a video that highlights the need for public transit in areas currently not served, to help support future service expansion efforts. Mr. Austin agreed to receiving the video.

**10. Staff Update**

Anita Janke requested a change to the meeting schedule due to unforeseen conflicts. She proposed moving meetings to the first Tuesday of the month on the following dates: July 1, 2025; October 7, 2025; January 6, 2026; April 7, 2026; July 7, 2026; and October 6, 2026. Uryan Nelson recommended creating an annual meeting calendar to support planning and coordination. The advisory group agreed to hold the next meeting on July 1, 2025, where the proposed calendar can be reviewed for approval.

Uryan Nelson reported that a bill has been introduced in the Texas Legislature proposing \$700 million in additional funding for railroad crossings. On the federal level, he noted that all FY2024 Community Project Funding was canceled, and communities that were expecting those funds will no longer receive them. Mr. Nelson added that the RAISE, SS4A, and BUILD grant programs are continuing to move forward. He shared that a RAISE grant awarded in the region is delayed due to an added layer of review now taking place in Washington, D.C., and

noted that while funding continues, the process has slowed significantly. Additionally, CTCOG and KTMPO are applying for the SS4A grant cycle closing in June, seeking planning and demonstration funds for innovative technology focused on close calls and near misses. This data can help proactively prevent crashes before they occur. A letter has been submitted to Senator Cruz's office Surface Transportation Reauthorization bill is scheduled to be approved by September 2026.

Kendar Coufal shared the maximum ozone air quality readings for April, which were 67 parts per billion (ppb) at the Temple station and 71 ppb at the Killeen station and that we will continue to monitor the readings for containment.

#### **11. Member Comments:**

Janell Frazier announced the upcoming *Head Start Homecoming* event, celebrating 60 years of National Head Start and 50 years of Central Texas 4C, Inc. Ms. Frazier invited everyone to attend the event on Friday, May 16, 2025, from 10-2pm. It will be a "come-and-go" gathering featuring food, entertainment, and prizes.

#### **12. Adjourn: The meeting adjourned at 10:46 AM**

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Melissa Ingriola, CRTAG Chair

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Uryan Nelson, CTCOG Planning Director

# **RATIFY RESOLUTIONS**

**07-25-PRS001**

**RESOLUTION AUTHORIZING  
PARTICIPATION IN  
INVESTMENT POOLS  
UTILIZING CENTRAL TEXAS  
EMERGENCY  
COMMUNICATIONS  
DISTRICT FUNDS**

CENTRAL TEXAS COUNCIL OF GOVERNMENTS



**MEETING DATE:** 7/24/2025

**AGENDA ITEM:** Central Texas Emergency Communications District (CTECD) Resolutions

**GENERAL DESCRIPTION OF ITEM:**

Requesting the following resolutions for approval for the creation of the Central Texas Emergency Communications District. The resolutions shall become effective upon the creation of the CTECD and shall remain in effect until they are replaced by the Board of Managers. The following resolutions for consideration are: CTECD Participation in Investment Pools Utilizing Central Texas Emergency Communications District Funds and Central Texas Emergency Communications District Participation in the Texas 9-1-1 Alliance.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Click or tap here to enter text.

**BUDGETARY IMPACT:**

Total Estimated Cost: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? Click or tap here to enter text.

**PROCUREMENT:**

Click or tap here to enter text.

**ACTION REQUESTED:**

Click or tap here to enter text.

**BACK-UP DOCUMENT ATTACHED:**

Click or tap here to enter text.

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

**RESOLUTION AUTHORIZING PARTICIPATION IN INVESTMENT POOLS UTILIZING  
CENTRAL TEXAS EMERGENCY COMMUNICATIONS DISTRICT FUNDS**

**Resolution # 07-25-PRS001**

**WHEREAS**, the Central Texas Emergency Communications District (CTECD) shall be created pursuant to Chapter 772, Subchapter H, of the Texas Health and Safety Code as amended by the 84th Legislature, through the passage of resolutions by County Commissioners Court and City Councils within the Central Texas Council of Governments (CTCOG) 9-1-1 service area; and,

**WHEREAS**, the CTCOG 9-1-1 service area consists of Bell, Milam, Coryell, Lampasas, San Saba, Mills and Hamilton counties as well as cities within; and,

**WHEREAS**, CTCOG is a political subdivision of the State of Texas, and carries out essential governmental functions related to the provisioning of emergency communications services; and,

**WHEREAS**, the CTCOG 9-1-1 program is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 system for thirteen (13) Public Safety Answering Points within its 9-1-1 service area; and,

**WHEREAS**, it is recommended the CTECD seek investment options and participate in investment initiatives.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that The CTCOG Executive Committee hereby authorizes the Central Texas Council of Governments Executive Director the authority to execute agreements necessary to carry out investment funding initiatives in the name of the Central Texas Emergency Communications District.

**NOW, THEREFORE, BE IT HEREBY FURTHER RESOLVED** this resolution shall become effective upon the creation of the CTECD and shall remain in effect until it is replaced by the Board of Managers.

**PASSED AND APPROVED** at a regular meeting of the Central Texas Council of Governments, this the 24th day of July 2025.

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Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# RATIFY RESOLUTIONS

**07-25-PRS002**

**RESOLUTION  
AUTHORIZING CENTRAL  
TEXAS EMERGENCY  
COMMUNICATIONS  
DISTRICT PARTICIPATION IN  
THE TEXAS 9-1-1 ALLIANCE**

CENTRAL TEXAS COUNCIL OF GOVERNMENTS



**MEETING DATE:** 7/24/2025

**AGENDA ITEM:** Central Texas Emergency Communications District (CTECD) Resolutions

**GENERAL DESCRIPTION OF ITEM:**

Requesting the following resolutions for approval for the creation of the Central Texas Emergency Communications District. The resolutions shall become effective upon the creation of the CTECD and shall remain in effect until they are replaced by the Board of Managers. The following resolutions for consideration are: CTECD Participation in Investment Pools Utilizing Central Texas Emergency Communications District Funds and Central Texas Emergency Communications District Participation in the Texas 9-1-1 Alliance.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Click or tap here to enter text.

**BUDGETARY IMPACT:**

Total Estimated Cost: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? Click or tap here to enter text.

**PROCUREMENT:**

Click or tap here to enter text.

**ACTION REQUESTED:**

Click or tap here to enter text.

**BACK-UP DOCUMENT ATTACHED:**

Click or tap here to enter text.

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

**RESOLUTION AUTHORIZING CENTRAL TEXAS EMERGENCY COMMUNICATIONS  
DISTRICT PARTICIPATION IN THE TEXAS 9-1-1 ALLIANCE**

**Resolution # 07-25-PRS002**

**WHEREAS**, the Central Texas Emergency Communications District (CTECD) shall be created pursuant to Chapter 772, Subchapter H, of the Texas Health and Safety Code as amended by the 84th Legislature, through the passage of resolutions by County Commissioners Court and City Councils within the Central Texas Council of Governments (CTCOG) 9-1-1 service area; and,

**WHEREAS**, the CTCOG 9-1-1 service area consists of Bell, Milam, Coryell, Lampasas, San Saba, Mills and Hamilton counties as well as cities within; and,

**WHEREAS**, CTCOG is a political subdivision of the State of Texas, and carries out essential governmental functions related to the provisioning of emergency communications services; and,

**WHEREAS**, the CTCOG 9-1-1 program is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 system for thirteen (13) Public Safety Answering Points within its 9-1-1 service area; and,

**WHEREAS**, The Texas 9-1-1 Alliance is an interlocal cooperation entity composed of 27 Emergency Communication Districts. These Districts provide 9-1-1 service to more than 76% of the population of Texas. This service is largely funded by the 9-1-1 wireless service fee and membership dues from communications districts.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the CTECD participate in the Texas 9-1-1 Alliance.

**NOW, THEREFORE, BE IT HEREBY FURTHER RESOLVED** this resolution shall become effective upon the creation of the CTECD and shall remain in effect until it is replaced by the Board of Managers.

**PASSED AND APPROVED** at a regular meeting of the Central Texas Council of Governments, this the 24th day of July 2025.

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Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# RATIFY RESOLUTIONS

**07-25-ADM001**

**RESOLUTION AUTHORIZING  
INDEBTEDNESS - CTCOG  
CREDIT CARDS**

CENTRAL TEXAS COUNCIL OF GOVERNMENTS



# RESOLUTION AUTHORIZING INDEBTEDNESS – CTCOG CREDIT CARDS

## Resolution # 07-25-ADM001

**WHEREAS**, the Central Texas Council of Governments (CTCOG) has applied and been approved for a line of credit, via credit cards, with Cadence Bank (Lender), for the purpose of conducting business for CTCOG;

**WHEREAS**, Michael Irvine, James Reed and/or Susan Jordan have been authorized to approve the application and obtain credit from the financial institution;

**WHEREAS**, CTCOG will guarantee to the Cadence Bank the payment of indebtedness of any third party owed or to be owed to the Lender due to the use of the credit cards by CTCOG employees;

**WHEREAS**, CTCOG will ensure all indebtedness incurred by CTCOG employees is for allowable, CTCOG business purposes;

**WHEREAS**, any officer of the Organization is authorized to certify these resolutions, which supersede all resolutions of like tenor previously furnished to the Lender, and to provide written notice to the Lender (which notice may be in the form of new resolutions certified by any officer of the Organization or any member of the Governing Body) in the event these resolutions are hereafter modified or rescinded;

**WHEREAS**, this resolution will continue in full force and effect and shall remain irrevocable as far as the Lender is concerned until the Lender is so notified in writing of their modification or rescission;

**NOW, THEREFORE, BE IT PROCLAIMED** the Central Texas Council of Governments has applied and been approved for a line of credit, via credit cards, with Cadence Bank for the purpose of conducting business in the name of Central Texas Council of Governments. Michael Irvine, James Reed and Susan Jordan are the three (3) individuals that will be responsible for conducting business with Cadence Bank.

**PASSED AND APPROVED** at a regular meeting of the Central Texas Council of Governments, this the 24th day of July 2025.

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Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# ACTION ITEM

**08-25-PRS001**

**RESOLUTION APPROVING  
DECLARING THE  
ESTABLISHMENT OF THE  
CENTRAL TEXAS  
EMERGENCY  
COMMUNICATIONS  
DISTRICT**

CENTRAL TEXAS COUNCIL OF GOVERNMENTS



**MEETING DATE:** 8/21/2025

**AGENDA ITEM:** Central Texas Emergency Communications District (CTECD) Resolutions

**GENERAL DESCRIPTION OF ITEM:**

Requesting the following resolutions for approval for the creation of the Central Texas Emergency Communications District. The resolutions shall become effective upon the creation of the CTECD and shall remain in effect until they are replaced by the Board of Managers. The following resolutions for consideration are: Resolution Declaring the Establishment of the Central Texas Emergency Communications District and Resolution to Adopt CTECD Policies, Procedures, and Performance Measures.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Click or tap here to enter text.

**BUDGETARY IMPACT:**

Total Estimated Cost: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? Click or tap here to enter text.

**PROCUREMENT:**

Click or tap here to enter text.

**ACTION REQUESTED:**

Click or tap here to enter text.

**BACK-UP DOCUMENT ATTACHED:**

Policy, Procedures, & Measures Document

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

**RESOLUTION APPROVING DECLARING THE ESTABLISHMENT OF THE CENTRAL  
TEXAS EMERGENCY COMMUNICATIONS DISTRICT  
Resolution # 08-25-PRS001**

**WHEREAS**, the Central Texas Emergency Communications District (CTECD) shall be created pursuant to Chapter 772, Subchapter H, of the Texas Health and Safety Code as amended by the 84th Legislature, through the passage of resolutions by County Commissioners Court and City Councils within the Central Texas Council of Governments (CTCOG) 9-1-1 service area; and,

**WHEREAS**, the CTCOG 9-1-1 service area consists of Bell, Milam, Coryell, Lampasas, San Saba, Mills and Hamilton counties as well as cities within; and,

**WHEREAS**, CTCOG is a political subdivision of the State and carries out essential governmental functions related to the provision of emergency communications services; and,

**WHEREAS**, the CTCOG 9-1-1 program is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 system for thirteen (13) Public Safety Answering Points within its 9-1-1 service area; and,

**WHEREAS**, it is recommended the Central Texas Council of Governments regional 9-1-1 Program transitions to the Central Texas Emergency Communications District.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the CTCOG Executive Committee hereby authorizes the creation of the Central Texas Emergency Communications District.

**NOW, THEREFORE, BE IT HEREBY FURTHER RESOLVED**, this resolution shall become effective upon the creation of the CTECD and shall remain in effect until it is replaced by the Board of Managers. The creation of the CTECD will be effective immediately following the passing of the Bell County Resolution which allows the CTCOG region to transition to a Communications District.

**PASSED AND APPROVED** at a regular meeting of the Central Texas Council of Governments, this the 21st day of August 2025.

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Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# ACTION ITEM

**08-25-PRS002**

**RESOLUTION APPROVING  
DECLARING THE  
ESTABLISHMENT OF THE  
CENTRAL TEXAS  
EMERGENCY  
COMMUNICATIONS  
DISTRICT**

CENTRAL TEXAS COUNCIL OF GOVERNMENTS



**MEETING DATE:** 8/21/2025

**AGENDA ITEM:** Central Texas Emergency Communications District (CTECD) Resolutions

**GENERAL DESCRIPTION OF ITEM:**

Requesting the following resolutions for approval for the creation of the Central Texas Emergency Communications District. The resolutions shall become effective upon the creation of the CTECD and shall remain in effect until they are replaced by the Board of Managers. The following resolutions for consideration are: Resolution Declaring the Establishment of the Central Texas Emergency Communications District and Resolution to Adopt CTECD Policies, Procedures, and Performance Measures.

**THIS ITEM REPRESENTS A:**

- New Issue, Project, or Purchase
- Routine, Regularly Scheduled Item
- Follow-up to a Previously Discussed Item
- Special Item Request by Board Member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Click or tap here to enter text.

**BUDGETARY IMPACT:**

Total Estimated Cost: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Is Item Already Included in Fiscal Year Budget?  Yes  No

Does Item Represent a New Expenditure?  Yes  No

Does Item Represent a Pass-through Purchase?  Yes  No

If so, For What City/County/etc.? Click or tap here to enter text.

**PROCUREMENT:**

Click or tap here to enter text.

**ACTION REQUESTED:**

Click or tap here to enter text.

**BACK-UP DOCUMENT ATTACHED:**

Policy, Procedures, & Measures Document

**BACK-UP DOCUMENTS NOT ATTACHED:** (to be sent prior to meeting or will be a handout at the meeting)

Click or tap here to enter text.

**RESOLUTION APPROVING DECLARING THE ESTABLISHMENT OF THE CENTRAL  
TEXAS EMERGENCY COMMUNICATIONS DISTRICT**

**Resolution # 08-25-PRS002**

**WHEREAS**, the Central Texas Emergency Communications District (CTECD) shall be created pursuant to Chapter 772, Subchapter H, of the Texas Health and Safety Code as amended by the 84th Legislature, through the passage of resolutions by County Commissioners Court and City Councils within the Central Texas Council of Governments (CTCOG) 9-1-1 service area; and,

**WHEREAS**, the CTCOG 9-1-1 service area consists of Bell, Milam, Coryell, Lampasas, San Saba, Mills and Hamilton counties as well as cities within; and,

**WHEREAS**, CTCOG is a political subdivision of the State and carries out essential governmental functions related to the provision of emergency communications services; and,

**WHEREAS**, the CTCOG 9-1-1 program is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 system for thirteen (13) Public Safety Answering Points within its 9-1-1 service area; and,

**WHEREAS**, it is recommended the Central Texas Council of Governments regional 9-1-1 Program transitions to the Central Texas Emergency Communications District.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the CTCOG Executive Committee hereby authorizes the creation of the Central Texas Emergency Communications District.

**NOW, THEREFORE, BE IT HEREBY FURTHER RESOLVED**, this resolution shall become effective upon the creation of the CTECD and shall remain in effect until it is replaced by the Board of Managers. The creation of the CTECD will be effective immediately following the passing of the Bell County Resolution which allows the CTCOG region to transition to a Communications District.

**PASSED AND APPROVED** at a regular meeting of the Central Texas Council of Governments, this the 21st day of August 2025.

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Jose Segarra, President

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Judge Jody Fauley, Secretary/Treasurer

# 9-1-1 RESOLUTION TRACKER

Received Sign Resolution

Waiting for Signed Resolution

| City Name             | Tentative Date of Approval | Date Resolution Recieved |
|-----------------------|----------------------------|--------------------------|
| Bartlett              | June 9, 2025               | June 10, 2025            |
| Belton                | March 25, 2025             | May 6, 2025              |
| Buckholts             | March 13, 2025             | March 14, 2025           |
| Cameron               | June 2, 2025               | June 4, 2025             |
| Copperas Cove         | April 15, 2025             | May 6, 2025              |
| Evant                 | April 7, 2025              | April 8, 2025            |
| Gatesville            | May 13, 2025               | May 14, 2025             |
| Goldthwaite           | June 5, 2025               | June 10, 2025            |
| Hamilton              | March 13, 2025             | March 14, 2025           |
| Harker Heights        | March 25, 2025             | April 25, 2025           |
| Hico                  | July 14, 2025              | July 16, 2025            |
| Holland               | 24 March, 2025             | 25 March, 2025           |
| Kempner               | April 22,2025              | April 23, 2025           |
| Killeen               | April 15, 2025             | May 6, 2025              |
| Lampasas              | June 23, 2025              | July 16, 2025            |
| Little River Academy  | March 13, 2025             | May 15, 2025             |
| Lometa                | April 7, 2025              | May 6, 2025              |
| Milano                | June 16, 2025              | July 16, 2025            |
| Morgan's Point Resort | March 6, 2025              | March 14, 2025           |
| Mullin                | March 11, 2025             | Verbal Approval          |
| Nolanville            | March 20, 2025             | March 20, 2025           |
| Oglesby               | July 3, 2025               | July 8, 2025             |
| Richland Springs      | May 12, 2025               | May 21, 2025             |
| Rockdale              | June 9, 2025               | June 10, 2025            |
| Rogers                | March 17, 2025             | March 17, 2025           |
| Salado                | May 15, 2025               | July 8, 2025             |
| San Saba              | April 8, 2025              | April 21, 2025           |
| South Mountain        | June 16, 2025              | June 25, 2025            |
| Temple                | April 3, 2025              | May 13, 2025             |
| Thorndale             | April 9, 2025              | April 9, 2025            |
| Troy                  | March 6, 2025              | March 14, 2025           |

| County Name     | Tentative Date of Approval | Date Resolution Recieved |
|-----------------|----------------------------|--------------------------|
| Bell County     |                            | LAST                     |
| Coryell County  | March 11, 2025             | March 26, 2025           |
| Hamilton County | March 25, 2025             | March 25, 2025           |
| Lampasas County | March 24, 2025             | 25 March, 2025           |
| Milam County    | March 31, 2025             | March 31, 2025           |
| Mills County    | March 24, 2025             | March 24, 2025           |
| San Saba County | March 24, 2025             | March 24, 2025           |



2180 North Main Street, Belton



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