

Executive Committee Meeting

2180 North Main Street Belton, Texas

Thursday, April 25, 2024

Hybrid Meeting: 12:00 PM

Please join from your computer, tablet, or smartphone.

[CTCOG Executive Meeting Link](#)

You can also dial in on your phone.

United States: [+1\(346\) 248-7799](#)

Meeting ID: 827 5771 8101

Passcode: 3926

AGENDA

1. Welcome.....Honorable Roger Miller, President
2. Call to Order.....Honorable Roger Miller, President
3. Oath of Office.....Jim Reed, AICP, Executive Director
4. Opportunity for Public Comment

CONSENT AGENDA

5. Minutes: March 2024
6. Expenditure Report: March 2024
7. Ratification of All Recorded Votes Taken at the March 28, 2024, Executive Committee Meeting.

ACTION ITEMS

8. Resolution 04-24-PRS001 Approving the FY 2025-2026 TxCBDG Community Development Fund Regional Priorities.

PUBLIC HEARING

9. PH- 04-2024 Conduct a public hearing for the consideration of the FY 2025-2026 TxCBDG Community Development Fund Regional Priorities

ACTION ITEMS

10. Resolution 04-24-PRS002 Approving Safe Streets for All (SS4A) Project Application List.
11. Resolution 04-24-PRS002 Approving the FY 2025 State Criminal Justice Program Funding Recommendations.

12. Proclamation 04-24-AAA001 Declaring May as Older Americans Month in the Central Texas Region.

REPORTS

13. Area Agency on Aging George Losoya, Director
14. Housing Carmen Lim, Director
15. Planning & Regional Services Uryan Nelson, Director
16. Workforce Development Board Susan Kamas, Workforce Board Executive Director
17. Workforce Centers Louis LeDoux, Workforce Center Chief Operating Officer
18. Executive Director’s Report Jim Reed, AICP, Executive Director, CTCOG

ADJOURN

Executive Committee Meeting
2180 North Main Street Belton, Texas

March 28, 2024

Hybrid Meeting: 12:00 PM

MEETING MINUTES:

CTCOG Bylaws, Article 7:8 -

“A majority of the total number of the members of the Executive Committee shall constitute a quorum for the transaction of all business with the exception of Project Review matters. In the event there is less than a quorum (51%) present at an Executive Committee Meeting, the Members present may act as final review authority on behalf of the Executive Committee if all decisions are unanimous. In the event that the decisions are not unanimous, the Members cannot act on behalf of the Executive committee and the business pending must be considered at either a called meeting or at the next regular Executive Committee meeting.”

On March 28, 2024, a quorum was not present. Following Article 7, Section 8 of the CTCOG bylaws, agenda items were reviewed and voted on to be ratified at the next meeting, which will be held on April 25, 2024.

Executive Committee Officers in Attendance:

President	Judge Roger Miller	Coryell County
Secretary/Treasurer	Ryan Haverlah	City of Copperas Cove

Executive Committee Members in Attendance:

Riakos Adams, City of Killeen	Fred Chavez, City of Copperas Cove	Stephanie O’Banion, City of Belton
Lloyd Huggins, Hamilton County	Mayor Bill Harris, Milam County	Michele Carter, CTC

CTCOG Staff Members and Guests in Attendance:

Jim Reed, CTCOG	Uryan Nelson, CTCOG	George Losoya, CTCOG
Sue Jordan, CTCOG	Jeannie Horne, CTCOG	Jessee Hennage CTCOG

Becky Cooley, CTCOG
Louis LeDoux, WFSCT

Helen Hill-Yancey, CTCOG
Bill Schumann, Bell County

Susan Kamas, WFB
Ricky Tow, City of Cameron

Oath of Office

No Oath of Office was administered.

Public Comment

There was no Public Comment.

Consent Agenda

A motion was made by Riakos Adams, City of Killeen Councilmember, to accept the Consent Agenda, which included the January 2024 Expenditure Report and the January 2024 Meeting Minutes. Mayor Bill Harris, Milam County, second the motion. All in favor, none opposed.

Action Items

A motion was made by Stephanie O'Banion, City of Belton Councilmember, to approve Resolution 03-24-WFB001 which sought support for the Career Outreach Program Dunsing to include a Statewide Career Readiness Program. Llyod Huggins, Commissioner, Hamilton County, second the motion. All in favor, none opposed.

A motion was made by Mayor Bill Harris, Milam County, to approve Action Item 03-24-ADMIN001 to accept the 2023 CTCOG Annual Financial Audit Report. After further explanation on the report and its clean findings by a Pattillo, Brown, and Hill LLP representative Riakos Adams, City of Killeen Councilmember, second the motion. All in favor, none opposed.

A motion was made by Llyod Huggins, Commissioner, Hamilton County, to approve Resolution 03-24-PRS001 approving the Statewide Emergency Radio Infrastructure (SERI) Grant Projects. Fred Chavez, City of Copperas Cove Councilmember, second the motion. All in favor, none opposed.

A motion was made by Riakos Adams, City of Killeen Councilmember, to approve Proclamations 03-24-PRS002-006. Stephanie O'Banion, City of Belton Councilmember second the motion. All in favor, none opposed.

A motion was made by Mayor Bill Harris, Milam County, to approve Resolution 03-24-PRS007 approving the FY2025 Regional Homeland Security Grant Funds. Llyod Huggins, Commissioner, Hamilton County, second the motion. All in favor, none opposed.

Reports

Area Agency on Aging: George Losoya, Director of AAA/ADVRC briefed the committee on the current state of the program, and upcoming events in the region.

Housing: Carmen Lim, Director of HAP, briefly explained the progress and issues of the CTCOG Housing Assistance Programs efforts in taking over the Killeen Housing Authority clientele, making landlord ledgers complete, and processing both CTCOG Housing applicant files and KHA client files to ensure all are in compliance with the program.

Planning and Regional Services: Uryan Nelson, Director of PRS, briefed the committee on the current performance of both the Regional Planning and Emergency Planning Services departments as well as sharing the most current updates on the Safe Streets for All (SS4A) project.

Workforce Development Board: Susan Kamas, Executive Director of WFBCT, advised the committee of current policy issues that were being considered and remedied by the Workforce Board, in addition to the resolution presented at the COmmittee.

Workforce Solutions Central Texas: Louis LeDoux, Chief Operating Officer of WFSCT, Louis LeDoux, Chief Operating Officer of WFSCT, briefed the committee on the standing of Texas UI claims for the region as well as the unemployment rates for the region as of 03/22/2024. The total UI claims filed for the week ending 03/22/2024 reached 14,517 and the unemployment rate rests at 4.8%.

Executive Directors Report: Mr. Jim Reed, AICP, Executive Director CTCOG, advised the committee that the next meeting will take place on Thursday April 25, 2024.

Adjourn

The meeting was adjourned at 01:43 PM by The Honorable Roger Miller, Coryell County Judge, President.

The Honorable Judge Roger Miller, President

The Honorable Ryan Haverlah, Secretary/Treasurer



Expenditure Report
Fiscal Year: 07/01/2023 – 06/30/2024

Descriptions	March Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 602,993	\$ 5,470,021	\$ 7,315,023	\$ 1,845,002
Employee Benefits	380,583	3,612,449	4,885,720	1,273,271
Contract services	947,241	6,871,566	9,876,371	3,004,805
Travel	24,876	196,323	313,681	117,358
Housing Assistance Payments	1,751,113	13,941,872	18,877,748	4,935,876
Other	2,083,564	20,902,682	28,723,712	7,821,030
In-kind	-	112,223	172,648	60,425
Indirect costs	153,389	1,389,272	1,858,580	469,308
Totals	<u>\$ 5,943,759</u>	<u>\$ 52,496,408</u>	<u>\$ 72,023,483</u>	<u>\$ 19,527,075</u>

Central Texas Council of Governments

**Detail of Other Expenditures
Fiscal Year: 07/01/2023 – 06/30/2024**

Descriptions	March Expenditures	Cumulative Expenditures
Participant Salaries	\$ 11,914	\$ 180,268
FICA Taxes	911	15,589
Workers Compensation	510	5,808
Building Expense	36,364	318,641
Consumable Supplies	9,107	106,176
Employee Development	980	236,024
Insurance and Bonding	856	11,297
Rent	89,913	775,302
Printing	3,943	28,695
Furniture/Equipment Rental	5,860	56,781
IT Supplies	-	12,385
Maintenance and Repairs	568	9,389
Communications	10,358	128,136
Postage	3,103	29,194
Utilities	8,935	84,903
Public Relations	17,954	55,204
Tuition	33,023	879,083
Dues and Subscriptions	466	100,809
Quality Assurance	41,174	808,226
Other Expenditures	2,445	71,508
Work Related Expense	68,468	526,035
Gasoline	448	2,432
Janitorial	14,286	93,798
Automobile Repairs	-	130
Client Rent Payment	-	426
Client Transportation	27,243	325,446
Client Child Care	1,661,568	15,545,611
Client Utilitites/Utility Dep	-	796
Other Support Services	31,677	194,357
Inventory Equipment	-	105,588
Inventory Furniture	-	1,253
Software & Software Updates	1,490	193,392
	<u>\$ 2,083,564</u>	<u>\$ 20,902,682</u>



Proclamation Declaring May 2024 as Older Americans Month

#04-24-AAA01

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, and

WHEREAS, the Area Agency on Aging of Central Texas (AAACT) is administratively responsible for the development of a comprehensive and coordinated system of services for individuals 60 years of age and older who reside in the seven county CTCOG Region, and

WHEREAS, May 2023 has been established as National Older Americans Month with the theme **“Powered by Connection”**.

Whereas, May is Older Americans Month, a time for us to recognize and honor Central Texas older adults and their immense influence on every facet of American society; and

Whereas, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

Whereas, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

Whereas, Central Texas must ensure that older Americans have the resources and support needed to stay involved in their communities — reflecting our commitment to inclusivity and connectedness; and

NOW, THEREFORE, BE IT RESOLVED that the Central Texas Council of Governments proclaims May 2024 as Older Americans Month in Central Texas.

PASSED AND APPROVED this 25th day of April 2024 by the Central Texas Council of Governments Executive Committee.

The Honorable Judge Roger Miller, President

The Honorable City Manager City of Copperas Cove Ryan Haverlah, Secretary/Treasurer



**CONSIDERATION FOR ITEM APPROVAL
EXECUTIVE COMMITTEE MEETING**

MEETING DATE: 4/25/2024

AGENDA ITEM: Resolution

GENERAL DESCRIPTION OF ITEM:

Discussion and selection of Regional Priorities for the 2025-2026 Community Development Block Grant (CDBG) Program. The Executive Committee will need to confirm the amount of points assigned to each project priority tier and then also assign each activity category to one of the 3 project tiers. Staff will be providing guidance from previous Regional Priority selection processes and a resolution template that will be filled in with the Executive Committee's selections.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: James McGill

BUDGETARY IMPACT:

Total estimated cost: **\$0**

Source of Funds: [Click or tap here to enter text.](#)

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? [Click or tap here to enter text.](#)

PROCUREMENT:

[Click or tap here to enter text.](#)

ACTION REQUESTED:

Selection of Regional Priorities and approval of resolution.

BACK-UP DOCUMENTS ATTACHED:

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513



A RESOLUTION APPROVING THE FY2025-2026 TxCDBG COMMUNITY DEVELOPMENT FUND REGIONAL PRIORITIES

Resolution 04-24-PRS-001

WHEREAS; the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23; and

WHEREAS; the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties; and

WHEREAS; the Texas Department of Agriculture's Community Development Block Grant (CDBG) Community Development Fund is a biennial grant program whose primary objective of the Community Development Block Grant program is to provide funding to non-entitlement communities for public facilities; and

WHEREAS; the Texas Department of Agriculture has requested each State Planning Region submit a list of priorities for FY 2025-26 Community Development Block Grant (CDBG) Community Development Fund project types by May 15, 2024, in order to score applications; and

WHEREAS; non-entitlement communities were notified in advance of a public hearing held at this Executive Committee meeting on the regional priorities through email and newspaper advertisements, and have been given the opportunity to make public comment on the regional priorities; and

WHEREAS; the governing body of the Central Texas Council of Governments has discussed and selected the following priorities for the region; and

NOW, THEREFORE, BE IT RESOLVED that the Central Texas Council of Governments approves the following TxCDBG Community Development Fund Regional Priorities for fiscal years 2025-26:



Project Priority Tier	Activities	Points Assigned
First Tier		
Second Tier		
Third Tier		
No Tier		0

PASSED AND APPROVED at a regular meeting of the Central Texas Council of Governments, this the 25th day of April 2024.

 Judge Roger Miller, President

 Ryan Haverlah, Secretary/Treasurer



**CONSIDERATION FOR ITEM APPROVAL
EXECUTIVE COMMITTEE MEETING**

MEETING DATE: 4/25/2024

AGENDA ITEM: Resolution

GENERAL DESCRIPTION OF ITEM:

This resolution is to approve the SS4A Project Application Selection list. This list includes projects that the consultant assisting with development of the CTCOG-KTMPO Regional Safety Action Plan will develop grant application materials for. The attached list is the result of an initial review of potential projects and will be updated at a future date with additional regional safety projects.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: James McGill

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: **N/A**

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? [Click or tap here to enter text.](#)

PROCUREMENT:

N/A

ACTION REQUESTED:

Approval of resolution

BACK-UP DOCUMENTS ATTACHED:

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513



A RESOLUTION APPROVING THE SS4A PROJECT APPLICATION INITIAL SELECTION LIST

Resolution 04-24-PRS-002

WHEREAS; the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23; and

WHEREAS; the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties; and

WHEREAS; in July 2022 the Central Texas Council of Governments was awarded funding through the Safe Streets and Roads For All grant program to develop a regional comprehensive Safety Action Plan; and

WHEREAS; the Central Texas Council of Governments contracted with Kimley Horn and Associates to develop the regional Safety Action Plan; and

WHEREAS; part of Kimley-Horn's scope of work is to identify high quality regional safety implementation projects and develop grant application supporting materials for those projects; and

WHEREAS; Kimley Horn has identified an initial list of safety projects to begin developing preliminary support material for; and

NOW, THEREFORE, BE IT RESOLVED that the Central Texas Council of Governments approves the attached SS4A Project Application Initial Selection List.

PASSED AND APPROVED at a regular meeting of the Central Texas Council of Governments, this the 25th day of April 2024.

Judge Roger Miller, President

Ryan Haverlah, Secretary/Treasurer



CONSIDERATION FOR ITEM APPROVAL EXECUTIVE COMMITTEE MEETING

MEETING DATE: 4/25/2024

AGENDA ITEM: FY25 Criminal Justice Application Prioritizations

GENERAL DESCRIPTION OF ITEM:

This resolution is for the approval of the recommendations from the CTCOG Criminal Justice Advisory Committee (CJAC) for the FY25 State Criminal Justice Program funding through the Office of the Governor (OOG) Public Safety Office (PSO). These recommendations were scored and recommended funding on April 16th and 17th, 2024 by the CTCOG CJAC. Once approved by the CTCOG Executive Committee, the scores and funding amounts will be submitted to the PSO for processing.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Jesse Hennage

BUDGETARY IMPACT:

Total estimated cost: No impact on budget

Source of Funds: **State Criminal Justice Program**

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.?

PROCUREMENT:

N/A

ACTION REQUESTED:

Approval of resolution

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
2180 NORTH MAIN STREET
PO BOX 729
BELTON, TEXAS 76513



**RESOLUTION AUTHORIZING State Criminal Justice Programs
FY 2025 Funds**

04-24-PRS003

WHEREAS, the Central Texas Council of Governments (CTCOG) Executive Committee, a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications for the Criminal Justice FY 2025 funds through the Office of the Governor Public Safety Office. The Central Texas Council of Governments finds it in the best interest of the citizens of the CTCOG’s seven county region, that the projects below are recommended for funding; and

WHEREAS, the governing body of the Central Texas Council of Governments finds that all activities and related expenses included in these applications will serve to implement the goals, objectives, and recommendations of the Public Safety Office; agrees that in the event of loss or misuse of the Office of the Governor funds, the CTCOG assures that the funds will work with applicants to return funds to the Office of the Governor in full.

WHEREAS, the Executive Committee of Central Texas Council of Governments has reviewed and agrees with the unanimous grant application prioritizations and funding recommendations of the Criminal Justice Advisory Committee (CJAC) regarding the FY25 Criminal Justice funding as proposed;

WHEREAS, grant funds will be used only for the purposes for which they are provided. The Authorized official is identified on each application and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that these projects have been recommended for funding:

JUVENILE JUSTICE PROGRAMS			
Name	Project Title	Requested Amount	Recommended Amount
Boys & Girls Club of Central Texas	Mental Wellness- Emotional Safety in the Club	\$75,000.00	\$18,190.00
City of Harker Heights	Healthy Homes Program	\$10,000.00	\$9,015.00
Lometa ISD	Programs for after school Success	\$79,620.00	\$26,247.03

VICTIMS OF CRIMES ACT (VOCA)			
Name	Project Title	Requested Amount	Recommended Amount
Milam County	Youth Victim Service	\$25,000.00	\$25,000.00
Aware Central Texas	Family Violence unit	\$368,595.72	\$320,653.00
City of Harker Heights	Rapid Intervention Response	\$18,402.20	\$18,402.00
City of Belton	Belton Victims Assistance Grant	\$102,302.96	\$102,302.88
Women Against Violence Project	Women Against Violence	\$73,592.00	\$73,592.00
Dove Project	Dove Project	\$144,001.64	\$139,882.91
City of Killeen	Crisis Assistance Program	\$110,579.00	\$93,739.48
City of Temple	Crisis Assistance Program	\$87,523.81	\$87,523.81
Coryell County	Crime Victims Office	\$108,010.54	\$107,215.82
Families in Crisis	Victim Intervention Program	\$258,043.97	\$221,647.16
Boys & Girls Club of Central Texas	Parrie Haynes Ranch-The Orphans of Texas	\$158,800.00	\$121,590.51
Garden of Hope of Central Texas	Shelter Services-Case Management	\$233,294.00	\$156,143.52
Milam County	Victims Assistance Project	\$139,101.03	\$120,991.05
Baylor Scott & White Research Institute	BSW Health Temple Region Forensic Program	\$298,067.00	\$213,405.84

TRUANCY PREVENTION PROGRAMS			
Name	Project Title	Requested Amount	Recommended Amount
Troy ISD	Truancy Prevention	\$44,671.00	\$44,607.53
Milam County	Youth Intervention Services	\$34,000.00	\$33,991.76

VIOLENCE AGAINST WOMEN ACT (VAWA)			
Name	Project Title	Requested Amount	Recommended Amount
Milam County	Special Crimes Prosecutor	\$187,000.00	\$180,631.82



CRIMINAL JUSTICE PROGRAMS (DJ) (JAG)			
Name	Project Title	Requested Amount	Recommended Amount
City of Belton	Radio Request	\$20,946.18	\$18,755.00
Texas A&M University Central Texas	Body Camera Project 2024/2025	\$60,314.89	\$54,962.84
City of San Saba	Equipment Upgrade Bullet Resistant Shield	\$16,044.44	\$13,200.00
City of Harker Heights	Vehicle Trauma Medical Kits	\$14,700.00	\$12,900.00
City of Harker Heights	Crime Analysis Program	\$33,923.90	\$28,750.00
Bell County	Message Boards for Public Safety and Crime Prevention	\$252,680.10	\$45,500.00
Morgans Point Resort	Portable Radios	\$22,300.00	\$14,025.00
City of Copperas Cove	Active Threat Response Program 2	\$17,478.05	\$0.00
Central Texas Council of Governments	Language Translation Services	\$10,000.00	\$0.00
Hamilton County	First on Scene	\$11,000.00	\$0.00
City of Kempner	Kempner Police Units	\$120,000.00	\$0.00

PASSED AND APPROVED at a regular meeting of the Central Texas Council of Governments, this the 25th day of April 2024.

The Honorable Roger Miller, President

The Honorable Ryan Haverlah, Secretary/Treasurer