

CTR TAG

**Central Texas Regional
Transportation Advisory Group**

April 7, 2026

Agenda



**Central Texas Regional Transportation
Advisory Group**
Tuesday, April 7, 2026

Central Texas Council of Governments Building
2180 North Main Street, Belton, Texas 76513

Regular Meeting: 9:30 AM

Virtual Link: [CTRTAG Meeting](#)

Call In Number: [+1 \(872\) 240-3212](#)

Access Code: 645-859-717

AGENDA

1. Call to Order.
2. Opportunity for Public Comment.
3. Introductions.
4. **Action Item:** Regarding approval of minutes from January 6, 2026, meeting (pgs.)
[Presenter: Ben Lopez, Chair]
5. **Discussion and Action Item:** Regarding recognizing Rural Transit Day (July 16, 2026) with a proclamation and actionable activities [Rural Transit Day | National RTAP](#) (pgs.) [Presenter: Anita Janke, CTCOG]
6. **Discussion Item:** Consulting Firm Procurement and Scoring Process for the FY27-31 Regional Public Transportation Coordination Plan (RPTCP) (pgs.)
[Presenter: Anita Janke, CTCOG]
7. **Discussion Item:** Regarding a Presentation from Kimley-Horn on the FY27-31 RPTCP Schedule of Activities (pgs.) [Presenter: Ryan Graves, AICP, Kimley-Horn]
8. **Discussion Item:** Regarding Draft Chapters 1 & 2 of the FY27-31 RPTCP (pgs.)
[Presenter: Anita Janke, CTCOG]
9. **Discussion Item:** Regarding Coordination and Implementation of the FY25 Regional Public Transportation Coordination Plan (pgs.)

The Central Texas Council of Governments is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the Central Texas Council of Government office at 254-770-2200 at least 24 hours in advance of the meeting date if accommodation is needed. Citizens who desire to address the Committee on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Comments are limited to 3 minutes maximum. No discussion or final action will be taken by the Committee.



- a. Transportation Newsletter. [Presenter: Ashlynn Uschek, CTCOG]
- b. Implementation Activities. [Presenter: Anita Janke, CTCOG]
 - i. Public Comment Log
- 10. **Discussion Item:** Regarding quarterly update from Central Texas Rural Transit District (pgs.) [Presenter: Rhonda Kelton, CTRTD]
- 11. **Discussion Item:** Regarding quarterly update from Hill Country Transit District (HCTD) (pgs.) [Presenter: Tony Austin, HCTD]
- 12. **Staff Update:** (pgs.) [Presenter: Uryan Nelson, CTCOG]
 - a. Meeting Schedule;
 - b. Other Updates;
 - i. Texas Transit Conference in Lubbock
 - ii. Federal and State Updates
 - c. Air Quality
- 13. Member Updates/Discussion
- 14. Next Meeting Date: July 7, 2026 at 9:30 AM.
- 15. Adjourn.

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Item #3

Introductions

Item #4

Meeting Minutes



Central Texas Regional Transportation Advisory Group (CTRTAG)

Tuesday, January 6, 2026

9:30 AM

Regular Meeting

2180 North Main Street

Belton, TX

VOTING MEMBERS				
Interest	Entity	Name	Attended	Alternate
Transit District	Hill Country Transit District	Darrell Burtner	Y	
Transit District	Central Texas Rural Transit District	J.R. Salazar	Y/A	Rhonda Kelton
Medical - NEMTS	Ride N Safe	Cliff Montemayor	Y	
Workforce Agencies	Workforce Solutions	Ben Lopez	Y	
Health and Human Service Agency	Hill Country Community Action	Stephanie Dozier	Y*	
Aging and Disability Organizations	HOCTIL	Melissa Ingriola	Y	
Military and Veteran Organization	Bring Everyone in the Zone	Terry Mustapher	Y	
Educational Facility	Texas A&M University Central Texas	Walter Murphy	Y	
Educational Facility	Temple College	Clarissa Martinez	*	
Youth & Family Rep.	Central TX 4C Head Start	Janell Frazier		
County Rep.	Bell County Indigent Health Services	Ebony Jackson		
Medical Facility	Seton Medical Center	Christopher Egizio	Y	
Transit User	Citizen Rep	Felicia Holland	Y	

Mental Health Agency	VACANT	VACANT		
Municipalities	VACANT	VACANT		
Emergency Assistance/Management	VACANT	VACANT		
Stakeholders that are part of the priority populations needing public transit	VACANT	VACANT		
	VACANT	VACANT		
Transit User	VACANT	VACANT		
Transit User	VACANT	VACANT		
NON-VOTING MEMBERS				
TxDOT	Waco District	Alisha Alvarez		
TxDOT	Waco District	Greg Davis		

Quorum 50% + 1 = 8

Attendance Legend: Y= Attended Y/A= Alternate Attended N=Did not attend *denotes online attendance

Additional Attendees		
Name	Organization	Attended
George Losoya	CTCOG - Area Agency on Aging	Y
Thomas Wilson	CTCOG – Area Agency on Aging	N
Susie Marek	Friends for Life	Y
Macyn Montemayor	Ride N Safe	
Raegan Shipman	Ride N Safe	
Shanna Wildheart	CTHC	
Jolynn Jarnagin	STV INC	
Connie Claros	United Healthcare Community Plan	
Uryan Nelson	CTCOG- Regional Planning	Y
Anita Janke	CTCOG- Regional Planning	Y
Tay Floyd	CTCOG- Regional Planning	*
Kendra Coufal	CTCOG- Regional Planning	N
Callie Tullos	CTCOG- Regional Planning	Y
Ashlynn Uschek	CTCOG- Regional Planning	Y
David Lopez	CTCOG- Regional Planning	N

Meeting Minutes:

1. **Welcome and Introductions:** Ben Lopez called the meeting to order at 9:34 AM.
2. **Public Comments:** There were no public comments.
3. **Introductions:** The session began with introductions to help new and existing members connect.
4. **Action Item:** Approve minutes from the October 7, 2025, CTRTAG meeting.

Rhonda Kelton made a motion to approve the meeting minutes, seconded by Darrell Burtner; the motion passed unanimously.

5. **Discussion and Action Item:** Regarding recommending approval of Bylaws to align with the FY27-31 Regional Public Transportation Coordination Plan (RPTCP).

Anita Janke, KTMPO Regional Planner, gave an update on the revisions made to the bylaws. Staff revisions made to the CTRTAG bylaws include:

- Principles and Policies: Added exhaustive glossary.
- Article I Organization: Includes Infrastructure Investment and Jobs Act (IIJA) as guiding legislation.
- Article II Purpose and Objectives: Staff conducted an in-depth review of the bylaws' purpose and objectives, separating them into distinct categories, elaborating on each, and refining them with the intent of making the objectives SMART (Specific, Measurable, Achievable, Relevant, and Time-bound). The primary purpose of the Advisory Group is to serve as a collaborative forum to address transportation needs across the region, focusing on removing barriers and generating solutions through innovative conversations aimed at closing unmet mobility gaps, while providing a structured process for ongoing input from stakeholders, including users of community transportation services. Seven general objectives support this purpose, including developing, reviewing, and implementing the Regional Public Transportation Coordination Plan (RPTCP).
- Article III Powers and Duties of the Advisory Group: Polished to support Article II.
- IV Membership: Expands voting members to 21, an increase from 20 with the addition of for-profit transportation providers interest and one "Other Representative".
- Article VI Meetings of the Advisory Group: Updates the Texas Open Meetings Act posting requirements from 3 days to three business days.
- Article VII Officers and Staff: Changes officer elections from November to the last quarterly meeting of each federal fiscal year.
- Article X Adoption and Amendment: Updates the review requirement for Bylaw amendments from 1 day to 10 business days and must be ratified by the CTCOG Executive Committee.

- Article XIII Approval or Ratification Date by the CTCOG Executive Committee: Added signature line for CTCOG Executive Committee President and Executive Director.
- Overall Includes page numbers.

Cliff Montemayor made a motion to approve the Bylaws to align with the FY27-31 RPTCP, seconded by Terry Mustapher; the motion passed unanimously.

6. **Discussion Item:** Regarding a presentation on “Establishing and Maintainign a Volunteer Driver Program”

Marianna Hanefeld with the Washington State DOT, Public Transportation Division, gave a presentation on establishing and maintaining a volunteer driver program.

7. **Discussion Item:** Regarding an Update to the FY27-31 RPTCP.

Anita Janke provided an update on the FY27-31 RPTCP.

8. **Discussion Item:** Regarding Coordination and Implementation of FY25 Regional Public Transportation Coordination Plan.

Staff provided an update on the coordination and implementation of FY25 Regional Public Transportation Coordination Plan. Ashlynn Uschek, KTMPO Regional Planner, covered recent newsletter metrics and Anita Janke gave an update on the public comment log.

9. **Discussion Item:** Regarding recognizing Rural Transit Day (July 16, 2026) with a proclamation and actionable activities Rural Transit Day | National RTAP.

Anita Janke suggested that the members designate July 16, 2026, as Rural Transit Day, featuring an official proclamation and a series of promotional events.

10. **Discussion Item:** Regarding quarterly update from Central Texas Rural Transit District.

Rhonda Kelton gave a quarterly update on the Central Texas Rural Transit District

11. **Discussion Item: Regarding quarterly update from Hill Country Transit District (HCTD).**

Darrell Burtner gave a quarterly update from Hill Country Transit District (HCTD).

12. **Staff Update:**

Uryan Nelson, Director of Planning and Regional Services, provided updates on several items, including the Central Texas Vet-Ride Program, Federal and State Updates, and Regional Air Quality status.

13. **Member Comments:**

No additional member comments.

14. **Next Meeting Date:** April 7, 2026 at 9:30 AM.

15. **Adjourn: The meeting adjourned at 11:16 AM**

Ben Lopez, CTRTAG Chair

Uryan Nelson, CTCOG Planning Director

Item #5

Recognizing Rural Transit Day (July 16, 2026)



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 5

Recognizing Rural Transit Day (July 16, 2026)

Background

Rural Transit Day, observed annually on July 16, recognizes the vital role public transportation plays in supporting mobility, access, and quality of life in rural communities. In the Central Texas region, rural transit—including fixed-route, demand-response, and non-emergency medical transportation services—provides essential connections to employment, education, healthcare, and daily needs, particularly for seniors, persons with disabilities, and residents without access to a personal vehicle.

As the regional transportation planning entity, the Central Texas Council of Governments works with transit providers and partners to promote coordinated and efficient transportation systems. In observance of Rural Transit Day, CTCOG is seeking interest from transit and non-emergency medical transportation (NEMT) providers to determine their willingness to participate more fully in hands-on community activities such as “Touch-the-Bus” and “Touch-the-NEMT” events.

These activities also support and amplify public engagement for the Draft Rural Public Transportation Coordination Plan (RPTCP) for Fiscal Years 2027–2031. By aligning Rural Transit Day outreach with the RPTCP engagement process, CTCOG fosters two-way communication, gathers community input in an accessible setting, and helps ensure that future rural transportation investments reflect local needs and priorities.

Discussion and Action Needed: Gauge interest and capacity among transit districts and NEMT providers to participate in Rural Transit Day activities; and if there is sufficient interest, pursue coordination with TxDOT to seek approval for funding and proceed with planning based on expressed partner appetite and available resources.



CENTRAL TEXAS COUNCIL OF GOVERNMENTS

**PROCLAMATION DECLARING JULY 16, 2026 AS
RURAL TRANSIT DAY
IN THE CENTRAL TEXAS REGION**

Proclamation #06-2026 PRS003

WHEREAS; the Governor of Texas has designated the Central Texas Council of Governments areas as State Planning Region #23, and

WHEREAS; the Central Texas Council of Governments is organized in accordance with Section 391 of the Local Government Code and encompasses the region of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba counties, and

WHEREAS; the Central Texas Council of Governments administers the work of the Central Texas Regional Transportation Advisory Group and supports the planning efforts of regional transportation providers, including the Hill Country Transit District, the Central Texas Rural Transit District, and non-emergency medical transportation (NEMT) providers, all of which address transportation needs across the Central Texas region; and

WHEREAS; affordable, reliable public transit is an essential public service; and

WHEREAS; increasing the availability and connectivity of intercity bus service in rural areas, along with expanded community access to public transit, enhanced transportation efficiency to better serve rural communities, cleaner air, and expanded employment opportunities, are key components of a sustainable and regenerative economy; and

WHEREAS; one of the fundamental roles of transit is strengthening the social determinants of health;

WHEREAS: expanded investment in public transportation increases accessibility for seniors and persons with disabilities, strengthens funding for ADA complementary paratransit to ensure reliable, timely, and affordable service, prioritizes improved coordination among local and regional transportation agencies, and enhances public funding for rural transit to support system expansion, particularly in underserved communities and areas with significant low-income populations; and

WHEREAS; the Central Texas Council of Governments, in partnership with the Central Texas Rural Transit District, will host a “Touch-the-Bus” activity on July 16, 2026, from xx to xx, at location, in recognition of Rural Transit Day; and

WHEREAS; the Central Texas Council of Governments, in partnership with the Hill Country Transit District, will host a “Touch-the-Bus” activity on July 16, 2026, from xx to xx, at location, in recognition of Rural Transit Day; and



WHEREAS; the Central Texas Council of Governments, in partnership with Ride N Safe, will host a “Touch-the-Non-Emergency-Medical Transit” vehicle activity on July 16, 2026, from xx to xx, at location, in recognition of Rural Transit Day; and

NOW, THEREFORE, BE IT RESOLVED; that the Central Texas Council of Governments supports the observance of Rural Transit Day on July 16, 2026; and

BE IT FURTHER RESOLVED, that the Central Texas Council of Governments will promote innovative solutions that enhance affordable and accessible transit, recognize Rural Transit Day, and amplify meaningful public engagement for the Draft Public Transportation Coordination Plan (RPTCP) for Fiscal Years 2027–2031; and

NOW, THEREFORE, BE IT PROCLAIMED by the Central Texas Council of Governments that July 16, 2026, be declared as Rural Transit Day in the Central Texas Region.

PASSED AND APPROVED this 25th day of June, 2026, by the Central Texas Council of Governments Executive Committee.

Commissioner, Russell Schneider
CTCOG President

Commissioner, Bobby Whitson
CTCOG Secretary/Treasurer

Item #6

**Consulting Firm Procurement and
Scoring Process for the FY27-31
Regional Public Transportation
Coordination Plan (RPTCP)**



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 6

Consulting Firm Procurement and Scoring Process
for the FY27-31 Regional Public Transportation Coordination Plan
(RPTCP)

Procurement Background

Prior to issuing this solicitation, the 791 Purchasing Cooperative released a Request for Proposals (RFP) for Transit Planning Services to support member agencies with feasibility studies, system and route planning, service development, equity analysis, public engagement, and coordination with FTA funding. Despite distribution to more than 600 potential vendors, only one proposal was received before the solicitation closed. Additional efforts through BuyBoard, including a second solicitation, did not result in a competitive procurement.

Given these outcomes, staff proceeded with a standalone CTCOG RFP to ensure broader outreach, increased competition, and adherence to procurement best practices.

Solicitation and Evaluation Process

CTCOG issued a solicitation for professional services to update the RPTCP for Fiscal Years 2027–2031. Proposals were reviewed and scored by an evaluation committee using CTCOG’s established evaluation criteria. Final scores were calculated as an average in accordance with the CTCOG Procurement Manual. All proposals and associated scores are included in the Procurement Packet.

Six proposals were scored, and the three highest-ranked firms are listed in the SPQ. All six proposals are included in the Procurement Packet.

Justification for Vendor Selection

Kimley-Horn presented the strongest overall methodology, demonstrating a clear understanding of CTCOG’s role, and TxDOT requirements. The proposal included a defined responsibility matrix, parallel task sequencing to address the compressed schedule, and clear quality control and compliance checkpoints. This approach minimizes implementation risk and reflects familiarity with prior CTCOG planning efforts.

Explanation of Criteria

Cost: Competition sets the reasonableness of price, therefore comparing the prices of all proposals gives the evaluators a point of reference in determining if the proposed cost satisfies the requirements of the RFP.

Qualifications/Experience: This is the proposer’s ability to perform successfully. Also, take into account past performance information, proposed key personnel, subcontractors, etc.

Strategy or Implementation Plan: This is the area that reflects the overall plan or strategy that the proposer will use to meet the requirements of CTCOG. Consider the project timeline, training, equipment, implementation, or solution by the proposer to meet CTCOG’s overall objective.

Financial Stability: This indicates the proposer’s ability to financially support the project. Consider the length of time the company has been in business, annual revenues and expenditures, current projects, and other factors that can impact the available finances of the company.

Scoring:

5 – Excellent (Highest Performance) *The tasks significantly exceeds the requirements. The consultant demonstrates exceptional capability, a strong understanding of the project, and provides clear added value. No weaknesses identified.*

4 – Very Good *The proposal meets all requirements and exceeds some. The consultant shows strong capability and understanding, with only minor weaknesses that do not affect overall quality.*

3 – Satisfactory *The proposal meets the basic requirements. The consultant demonstrates adequate capability and understanding, though some aspects may lack detail or strength. Weaknesses are present but manageable.*

2 – Weak *The proposal does not fully meet requirements. The consultant shows limited capability or understanding of key elements. Multiple weaknesses that raise concerns about feasibility or quality.*

1 – Poor (Lowest Performance) *The proposal fails to meet requirements. The consultant demonstrates*

Disclaimer: The following scoring matrix was created in compliance with the Central Texas Council of Governments’

Procurement Policy and Procedure Manual

Evaluation Criteria	Weight
Cost	40%
Proposed Methodology	40%
Qualifications of Firm/Staff	15%
Financial Stability	5%
Total Score (Out of 20)	
Weighted Score	
% of Best	
Rank	



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 6

Scope Refinement and Cost Adjustment

Prior to proceeding, we requested that Task 2 (Public Engagement), which focuses on survey question guidance and templates, be revisited to identify opportunities to reduce the cost of this task to \$1,500 while still meeting the project’s core objectives. This effort is being led by CTCOG staff, and Kimley-Horn was able to accommodate the request.

Evaluation Committee Representatives in Alphabetical Order

- Central Texas Council of Governments, Belton, TX
- City and Rural Rides, Coleman, TX
- Hill Country Transit District, Belton, TX
- Seton Medical Center, Harker Heights, TX

Consultant Scorecard for the FY27-31 RPTCP in Alphabetical Order

Anonymous	Foresite	Foursquare	Goodman	KFH	Kimley-Horn	UCARE
A	6	5	3	1	1	4
B	5	6	1	3	2	4
C	4	5	2	3	1	6
E	5	4	2	3	1	6
Average Rank	5	5	2	2.5	1.25	5

Action Needed: No action needed; for discussion only.



Transmittal Letter

March 2026

Anita Janke, PMP | Regional Planner, Planning and Regional Services

2180 North Main Street, Belton, TX 76513

Primary Point-of-Contact

Ryan Graves, AICP | Project Manager

Phone: 512.608.9249

Email: ryan.graves@kimley-horn.com

Re: Region 23 Coordinated Human Services Public Transportation Plan Update

Dear Ms. Janke and Selection Committee Members:

CTCOG is taking on the important responsibility of updating the Region 23 Coordinated Human Services Public Transportation Plan. Kimley-Horn is pleased to submit this proposal to serve as the lead public transportation subject matter expert and collaborative partner in updating the Plan.

We understand this effort is structured as a partnership between CTCOG and the selected consultant, with defined CTCOG-led, shared, and consultant-led responsibilities. Our approach supports this structure while providing the technical expertise, documentation templates, and quality control/quality assurance (QC/QA) oversight needed to ensure compliance with the TxDOT Coordination Plan Guidebook and FTA Section 5310 requirements. A few of the benefits Kimley-Horn can provide to you include:



Direct Experience Delivering CTCOG's Regionally Coordinated Transportation Plan (RCTP) for the Central Texas State Planning Region 23

Kimley-Horn previously supported CTCOG in updating the RCTP in 2021. Through that work, we developed a strong understanding of regional priorities, the Central Texas Region Transportation Advisory Group (CTRTAG), and the institutional relationships essential to effective coordination. This familiarity allows us to begin this update with continuity and minimal onboarding.



Established Stakeholder Relationships and Regional Coordination

Our team is familiar with CTCOG's stakeholder landscape, including key service providers, and understands the coordination needed to advance Region 23 priorities. We understand CTCOG's processes, communication expectations, and we recognize the importance of aligning the Plan's needs with a regional funding strategy. This background enables us to initiate analysis quickly and maintain project momentum.

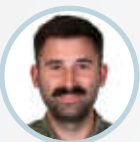
With work anticipated to begin in March 2026 and conclude by July 31, 2026, our team is prepared to launch immediately, execute tasks in parallel, and maintain consistent coordination with CTCOG staff and the CTRTAG to meet the schedule without compromising quality.

Ryan Graves, AICP, will serve as **project manager and primary point-of-contact**. We are committed to clear communication, defined roles, and disciplined schedule management throughout this collaborative effort.

We appreciate the opportunity to continue supporting CTCOG and Region 23 and look forward to delivering a focused, actionable, and compliant Plan that advances public transportation services for the region's target populations. For any questions or further information, please contact me directly at **512.608.9249** or ryan.graves@kimley-horn.com.

Sincerely,

Kimley-Horn and Associates, Inc.



Ryan Graves, AICP
Project Manager, Point of Contact



Santiago A. Araque Rojas, PE
Vice President, Authorized Signer



Project Understanding

The Region 23 Coordinated Human Services Public Transportation Plan (the Plan) update is a funding-critical effort that must align with the TxDOT Coordination Plan Guidebook, FTA Section 5310 requirements, and TxDOT’s programming timeline. Completion of the Draft FY 2027–2031 Plan by July 31, 2026 is necessary to support TxDOT review and allow adequate time for staff revisions prior to submittal. This schedule directly impacts continued funding eligibility.

CTCOG applies annually for funding to implement the five-year coordination plan. The Plan functions as an active management and funding tool. The updated Plan must clearly connect identified unmet needs to practical, defensible strategies that support ongoing funding applications and coordinated service delivery.

The updated Plan must:

- + Conduct a community focused assessment of transportation needs for seniors, individuals with disabilities, low-income and zero-car households, youth, individuals with limited English proficiency, veterans, workforce participants, and job seekers;
- + Inventory and evaluate existing transportation providers and services across the region;
- + Identify service duplication and gaps using transparent, data-driven methods;
- + Facilitate CTRTAG engagement to prioritize unmet needs;
- + Develop goals and strategies directly traceable to those priorities.

This effort is structured as a collaborative partnership in which CTCOG maintains leadership in stakeholder engagement and adoption, while technical analysis, documentation, and quality control support are provided by the consultant to ensure clarity, defensibility, and Guidebook compliance. Clear role definition, predictable review cycles, and structured prioritization methods are essential to maintaining schedule discipline.

Given the compressed March–July 2026 timeline, engagement, demographic analysis, provider inventory development, and gap identification must proceed concurrently rather than sequentially. Early deployment of surveys, immediate development of the Transit Needs Index (TNI), and structured CTRTAG workshops will ensure the Interim and Draft Final Plans remain aligned with programming deadlines.

Kimley-Horn previously supported the update and development of the RCTP and has a longstanding working relationship with CTCOG, this update will build upon established stakeholder relationships, regional knowledge, and funding priorities. **This continuity reduces onboarding time and allows substantive analysis and engagement to begin immediately.**

The result will be a compliant, defensible, and implementable Plan that strengthens coordinated transportation delivery across Region 23.



Stakeholder Open House. Source: US 183 Corridor Study



Technical Approach

Our technical approach follows the TxDOT Coordination Plan Guidebook and is structured to deliver a compliant Draft FY 2027–2031 Plan by July 31, 2026, while maintaining clarity of roles between CTCOG and Kimley-Horn. Tasks are organized to reflect consultant-led, CTCOG-led, and shared responsibilities.

Task 1 – Project Management

Lead: Kimley-Horn

Shared: Schedule coordination and review cycles

Kimley-Horn will initiate the project with a kickoff meeting to finalize scope, confirm role assignments, establish decision protocols, and lock in milestone dates aligned with the July 31 deadline. A Responsibility Matrix (RACI) will be finalized at kickoff to formalize task ownership.

Kimley-Horn Responsibilities:

- + Develop Project Management Plan and detailed schedule
- + Conduct monthly progress meetings
- + Prepare agendas, summaries, and progress reports
- + Maintain TxDOT compliance checklist
- + Manage parallel task sequencing

CTCOG Responsibilities:

- + Designate primary project manager
- + Confirm stakeholder lists
- + Provide existing documentation and implementation tracking materials

Shared Responsibilities:

- + Biweekly coordination during peak deliverable windows
- + Rolling review cycles (7–10 day turnaround) to maintain schedule discipline

Given the compressed timeline, engagement, analysis, and drafting will proceed concurrently.

Task 2 – Stakeholder and Public Engagement

Lead: CTCOG

Shared: Strategy, materials, facilitation, documentation

Kimley-Horn Role: Technical design of engagement tools

Kimley-Horn Responsibilities:

- + Support identification of additional CTRTAG members
- + Provide Outreach Templates

CTCOG Responsibilities:

- + Issue invitations and coordinate logistics
- + Lead regional communications
- + Provide virtual meeting platform
- + Lead outreach coordination and stakeholder invitations, leveraging established regional relationships
- + Design surveys and provider questionnaires
- + Develop Engagement Plan

Shared Responsibilities:

- + Joint facilitation of CTRTAG workshops
- + Joint synthesis of stakeholder priorities
- + Validation of engagement findings prior to plan inclusion

Hybrid engagement (virtual-first with targeted in-person technical visits) will maximize efficiency while ensuring depth where required.

Task 3 – Existing Conditions Analysis

Lead: Kimley-Horn

Shared: Data validation and provider coordination

Kimley-Horn will perform the technical evaluation required under Chapters 6 and 7 of the Guidebook.

Kimley-Horn Responsibilities:

- + Demographic and equity analysis
- + TNI development
- + Provider inventory and profile development
- + Gap and duplication assessment
- + Technical memorandum
- + Provide guidance on how CTRTAG can prioritize unmet needs at Workshop #1

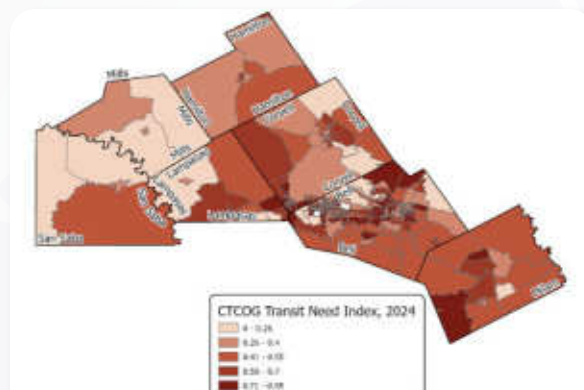
CTCOG Responsibilities:

- + Provide geographic assessment
- + Provide updated provider contact lists
- + Confirm implementation table updates
- + Validate existing service information

Shared:

- + Conduct Workshop #1 - Existing Conditions and Unmet Needs

Parallel data development and survey deployment will allow Workshop #1 to occur early in the schedule.



CTCOG Transit Need Index 2024. As an example of efficiency, Kimley-Horn has produced the 2024 CTCOG Transit Need Index using our proprietary Maptek software.



Task 4 – Interim Plan Preparation

Lead: Kimley-Horn

Shared: Review and revision

Kimley-Horn will draft Chapters 3–6 in TxDOT-compliant format.

Kimley-Horn Responsibilities:

- + Compile findings into Interim Plan
- + Conduct internal QC/QA review
- + Submit draft for CTCOG review

CTCOG Responsibilities:

- + CTCOG draft Chapter 1-2
- + Provide Geographic area assessment for Ch. 3
- + Provide consolidated comments
- + Coordinate CTRTAG review

Shared:

- + Resolve comments within structured revision windows

Task 5 – Goals and Strategies

Lead: Shared

Kimley-Horn: Technical matrix development

CTCOG: Regional prioritization leadership

Kimley-Horn will prepare draft goals/strategies matrices directly traceable to prioritized unmet needs, including associated Technical Memo.

Shared Responsibilities:

- + Workshop #2 facilitation
- + Strategy prioritization scoring
- + Funding alignment discussion

CTCOG will guide final prioritization decisions to ensure regional ownership.

Task 6 – Draft Final Plan and Final Plan

Lead: Kimley-Horn (Document Preparation)

Shared: Adoption and submission

Kimley-Horn Responsibilities:

- + Draft Final Plan preparation
- + Compliance verification
- + Incorporation of comments
- + Preparation of submission package

CTCOG Responsibilities:

- + Present Final Plan to CTRTAG
- + Lead formal review and adoption process
- + Submit Final Plan to TxDOT

Shared:

- + Final sign-off confirmation prior to submission

Team Composition and Experience Organizational Chart

Our proposed CTCOG project team is led by **Ryan Graves, AICP**, serving as Project Manager and bringing direct CTCOG experience and regional familiarity. He is supported by **Dan Malsom, PE, RSP¹**, who served as Project Manager for the most recent CTCOG RCTP. **James McGill, AICP**, adds direct experience working at CTCOG, providing clear insight into CTCOG operations, standards, and goals, while **Zeke Golf, AICP, RSP¹**, contributes local transportation planning expertise to ensure regionally grounded solutions. **Jenny Lai, AICP**, will lead engagement efforts, using her in-person and virtual outreach experience to ensure meaningful input from transit providers, agencies, and riders across the CTCOG region. **Chloe Luna** will support GIS production and technical analysis, applying her transit agency experience to develop clear, data-driven materials that inform and strengthen the Plan’s recommendations. Together, the team combines CTCOG familiarity and senior leadership to deliver high-quality, timely results.



Ryan Graves, AICP
Project Manager



Dan Malsom, PE, RSP¹
Quality Control/Quality Assurance (QC/QA) Lead



James McGill, AICP
Local Planning Expert + Production



Zeke Golf, AICP, RSP¹
Existing Conditions Lead



Jenny Lai, AICP
Engagement Lead



Chloe Luna
Production Support



Resumes



Ryan Graves, AICP PROJECT MANAGER

Ryan has seven years of transportation planning experience and has served in the role of project manager, deputy project manager, and task lead on a variety of transportation planning projects in Central Texas. He is a GIS specialist utilizing ESRI products to conduct many different types of transportation analyses and is highly skilled at utilizing GIS-based applications to support online and in-person public engagement activities, including creating dashboards and websites for collecting community input.

Professional Credentials

Master of Urban and Regional Planning, University of Illinois at Urbana-Champaign

Bachelor of Science, Natural Resources, University of Illinois at Urbana-Champaign

American Institute of Certified Planners (No. 34986)

Relevant Experience

- » PBRPC Regionally Coordinated Transportation Plan 📍 Midland, TX
- » CAMPO 2050 Regional Transportation Plan 📍 Austin, TX
- » CapMetro Self-Evaluation and ADA Transition Plan 📍 Austin, TX
- » Licking County Transit Development Plan 📍 Licking County, OH*
- » Grayson County MPO and TAPS Long Range Transit Plan 📍 Grayson County, TX*
- » Public Transportation Safety Action Plans (PTASPs) 📍 All Transit Agencies in the States of AR, AL, LA, and TX*
- » Plaquemines Parish Transit Assessment Management Plan 📍 Plaquemines Parish, LA*
- » Connect Northwest Arkansas - Transit Development Plan 📍 Northwest Arkansas Regional Planning Commission, AR*
- » Regional Transportation District (RTD) Service Design Updates 📍 Denver, CO*

*Project completed prior to joining Kimley-Horn



Dan Malsom, PE, RSP¹ QC/QA LEAD

Dan is a transportation planner and engineer with over 10 years of experience who has spent his career focusing on traffic operations, benefit-cost analysis, systems engineering analysis, and safety. He has led operations and safety planning and analysis efforts across 12 different states. Dan has also assisted agencies with the development of data visualization and analysis tools to allow agency members and the public to easily visualize and interpret large safety and operations datasets. Dan has managed three CTCOG and KTMPO planning task orders over the past five years, including the 2021 RCTP Update, and will leverage this firsthand experience to maintain quality and meet client expectations on future task orders.

Professional Credentials

Bachelor of Science, Civil and Environmental Engineering, University of Illinois at Urbana-Champaign

Professional Engineer in Texas (No. 134728)

Road Safety Professional (No. 667)

Relevant Experience

- » CTCOG Regionally Coordinated Transportation Plan (RCTP) 5-Year Update 📍 Belton, TX
- » CTCOG Central Texas Roadway Safety Action Plan 📍 Belton, TX
- » KTMPO Regional Transportation Statistics and Metrics Dashboard 📍 Belton, TX
- » KTMPO Signalization Study 📍 Belton, TX
- » CAMPO Regional Incident Management Strategic Plan 📍 Austin, TX
- » CAMPO Metropolitan Transportation Plan 2050 Update 📍 Austin, TX
- » Grayson County MPO Safety and Operations Plan 📍 Grayson County, TX



James McGill, AICP

LOCAL PLANNING EXPERT + PRODUCTION

James specializes in transportation planning and finding sustainable solutions to local infrastructure challenges. He focuses on coordinating with diverse stakeholders and leveraging his interdisciplinary perspective to develop actionable plans. James is the former Assistant Director of the Killeen-Temple MPO, where he served for six years. He brings significant technical expertise in MTPs, CMPs, and other federally required planning MPO planning documents. He has served as an author of multiple MPO guidance documents, including performance management best practices.

Professional Credentials

Bachelor of Arts, Environmental Studies, Baylor University
American Institute of Certified Planners (No. 37746)

Relevant Experience

- » CTCOG Central Texas Roadway Safety Action Plan Belton, TX*
 - » ACOG Encompass 2050 MTP Oklahoma City, OK
 - » High Point MPO 2050 MTP High Point, NC
 - » TxDOT MPO Handbook Development Statewide, TX
- *Project completed prior to joining Kimley-Horn



Zeke Golf, AICP, RSP¹

EXISTING CONDITIONS LEAD

Zeke leverages his technical transportation planning experience by creating engaging and informative maps, including other geospatial analysis in ArcGIS. He leads research and analysis projects, works on transit coordination plans, metropolitan transportation plans, safety plans, and corridor studies. Zeke supported the CTCOG in the development of the Central Texas Roadway Safety Action Plan, managing production for project deliverables. Additionally, he has produced public involvement materials and lead public input events in a variety of locations around Central Texas.

Professional Credentials

Bachelor of Science, City and Regional Planning, California Polytechnic State University, SLO
American Institute of Certified Planners (No. 36081)
Road Safety Professional (No. 1114438)

Relevant Experience

- » CTCOG Central Texas Roadway Safety Action Plan Belton, TX
- » KTMPO Regional Transportation Statistics and Metrics Dashboard Belton, TX
- » Permian Basin Metropolitan Transportation Plan Midland, TX
- » PBRPC Regionally Coordinated Transportation Plan Midland, TX



Jenny Lai, AICP

ENGAGEMENT LEAD

Jenny has more than seven years of experience in public- and private-sector urban planning and engagement. Jenny primarily works with municipalities on long-range community planning and transportation studies. Additionally, she has supported her engineering colleagues on traffic signal warrants, signal inventory, and traffic impact analysis. Her project management experience includes transportation planning, comprehensive planning, ordinance review, code enforcement, public engagement, and historic preservation. She is skilled in ArcGIS Pro, Adobe InDesign, and ProjectDox.

Professional Credentials

Bachelor of Urban Studies, University of Minnesota
American Institute of Certified Planners (No. 35540)

Relevant Experience

- » H-GAC Alvin Livable Centers Study Alvin, TX
- » H-GAC Chambers County Thoroughfare Plan Chambers County, TX
- » H-GAC Pearland Mobility Plan Pearland, TX
- » City of Pearland Comprehensive Plan Pearland, TX



Chloe Luna PRODUCTION SUPPORT

Chloe offers an interdisciplinary perspective to projects through her experience in multimodal transportation initiatives. Chloe also brings knowledge of transit service planning and bus operations, informed by direct experience, evaluation service performance, and supporting agency planning efforts. Through data-driven analysis and hands-on coordination, Chloe ensures that planning and design decisions align with operational realities and long-term mobility goals.

Professional Credentials

Bachelor of Arts, Urban Studies,
University of Texas

Bachelor of Science, Mechanical
Engineering, University of Texas

Relevant Experience

- » City of Austin, Mobility Management Center, Construction Mobility Plan Austin, TX
- » CapMetro, Service Planning Intern Austin, TX
- » CapMetro, Emergency Management Intern Austin, TX
- » IBM Pedestrian and Bike Rail Crossing Austin, TX

Relevant Experience

The following projects demonstrate our team’s experience delivering coordinated public transportation plans and supporting collaborative, TxDOT-compliant planning efforts.

CTCOG Regionally Coordinated Transportation Plan | Belton, TX

On behalf of CTCOG, Kimley-Horn completed the 2021 update to the Regionally Coordinated Transportation Plan (RCTP) for the Central Texas State Planning Region 23. The plan informs future investments into capital and operating improvement programs and is used by the region to identify existing needs and gaps related to the availability of human resources transportation, as well as available funding sources to support programs to address the identified gaps. Kimley-Horn managed the plan’s development and led stakeholder interview and user survey outreach efforts. Key tasks included an evaluation of existing transportation resources, demographics analysis, an assessment of service and financial performance characteristics, public outreach to gather input from stakeholders, identification and prioritization of transportation needs and gaps, and development of an implementation plan to address identified high-priority needs.

CTCOG 2023 Safe Streets and Roads For All Action Plan | Belton, TX

Kimley-Horn developed the Central Texas Roadway Safety Action Plan, an effort jointly sponsored by CTCOG and KTMPO. The plan identified needs and provided recommendations for transportation stakeholders across six counties in Central Texas, under the guidance of a project SS4A Task Force comprised of city and county staff, law enforcement personnel, transit agency representatives, and equity advocates. The project included safety analysis, robust public engagement, equity analysis, and the development of an action plan in phases that allowed for the development and submittal of high-impact safety projects for consideration for Highway Safety Improvement Program (HSIP) funding and SS4A Grant funding.



The project was developed in coordination with CTCOG leadership, including James McGill, AICP, who served as Planning Manager at CTCOG and is now a member of the Kimley-Horn project team, bringing knowledge of stakeholder needs and CTCOG’s goals.



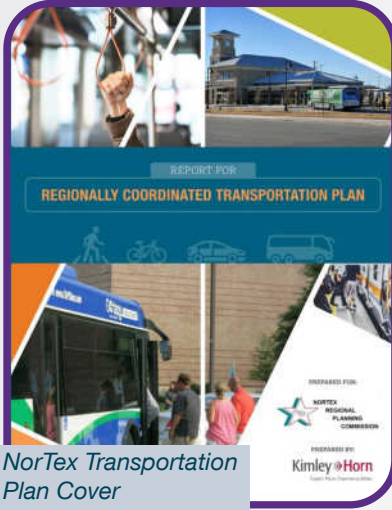
Permian Basin Public Transportation Coordination Plan | Midland, TX

Kimley-Horn is currently leading the update of the RCTP, applying a structured, collaborative, and compliance-focused methodology to advance regional public transportation planning. Our team is integrating robust project management with proactive stakeholder engagement, comprehensive demographic and transportation needs analysis, and the identification of service gaps and duplications. In alignment with TxDOT guidance and federal coordination requirements, we are facilitating Regional Coordination Committee workshops to validate needs and build consensus on forward-thinking solutions. Our



process emphasizes meaningful outreach to providers, riders, and target populations, leveraging data-driven assessments to inform goal and strategy development and ongoing plan refinement.

Project deliverables include an Interim Plan, a Final Plan, detailed maps, technical memoranda, outreach materials, surveys, and analytical products—each designed to support long-range regional mobility coordination and improve access to essential services. Through this coordinated and iterative planning approach, Kimley-Horn is establishing a scalable and replicable framework that aligns multiple transit providers, optimizes service delivery, and positions regional transportation systems for future funding, effective implementation, and strong stakeholder support.



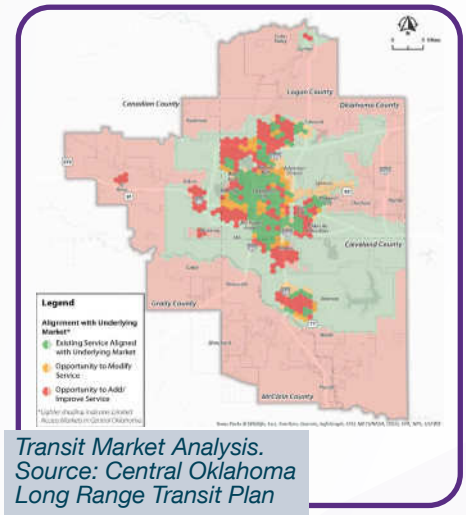
NorTex Transportation Plan Cover

NorTex Regionally Coordinated Transportation Plan | 11 Counties, TX

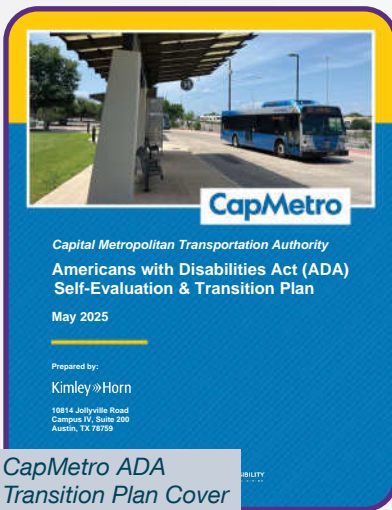
Kimley-Horn developed a RCTP that crossed 11 counties. Current transportation services within the NorTex region are spread across four public transit providers. Through additional collaboration with the NorTex region steering committee and use of Social Pinpoint as a public engagement tool, information was garnered to understand the needs and gaps throughout the region. As a response to the report, the RCTP identified strategies to eliminate inefficiencies, increase service levels, and provide maximum regional coverage. The RCTP included planning for funding opportunities, an overview of the integrated planning process, implementation plan, and performance measures to evaluate effectiveness.

Central Oklahoma Long Range Transit Plan | Central Oklahoma, OK

Kimley-Horn prepared a long-range transit plan to address rapid growth in Central Oklahoma and the need for expanded, high-capacity transit infrastructure. Building on milestones such as the formation of the Regional Transit Authority and the success of the NW RAPID BRT, the plan evaluated transit markets, identified service gaps, and outlined strategic investments to improve connectivity, reduce congestion, and expand equitable access. The market assessments, service evaluations, and implementation framework developed through this effort provide a strong foundation that will directly inform and strengthen CTCOG's Coordinated Plan.



Transit Market Analysis. Source: Central Oklahoma Long Range Transit Plan



CapMetro ADA Transition Plan Cover

CapMetro Self-Evaluation and ADA Transition Plan | Austin, TX

Kimley-Horn led the development of CapMetro's ADA Self-Evaluation & Transition Plan, delivering a federally compliant strategy to advance accessibility across transit services, facilities, and digital platforms. The team conducted detailed policy reviews and field assessments of stops, stations, and pedestrian connections, resulting in clear prioritization frameworks, planning-level cost estimates, and actionable implementation strategies aligned with ADA and PROWAG standards. This experience demonstrates our ability to perform data-driven system evaluations, integrate regulatory requirements, and develop practical, prioritized recommendations—an approach that will directly support and strengthen CTCOG's Coordinated Plan.



Work Schedule

Notice to Proceed (NTP): March 16, 2026

Draft FY 2027–2031 RPTCP Due: July 31, 2026 (Hard Deadline)

Work is expected to begin as soon as March 16, 2026, and must be completed no later than July 31, 2026.

Phase / Task	Key Activities	Lead	Start	Finish	Deliverable / Milestone	Notes (Flexibility & Controls)
Task 1 Project Management Plan & Kickoff	Kickoff meeting; confirm roles; finalize schedule; confirm CTRTAG membership; confirm Implementation Table baseline	Kimley-Horn (Lead) / CTCOG (Shared)	Mar 16	Mar 27	Project Management Plan; Responsibility Matrix	2-week structured initiation; schedule locked by Mar 27
Task 2 Engagement Launch	Finalize outreach plan; deploy provider & stakeholder surveys; confirm workshop dates	CTCOG (Lead) / Kimley-Horn (Support)	Mar 23	Apr 10	Surveys Live; Engagement Plan Finalized	Surveys remain open ~4 weeks; virtual-first approach
Task 3 Existing Conditions Analysis	Demographic & equity analysis; TNI mapping; provider inventory; gap & duplication analysis	Kimley-Horn (Lead)	Mar 23	May 1	Draft Existing Conditions Memo	Runs concurrent with engagement; early draft reduces schedule risk
CTCOG Review Window #1	Review Existing Conditions Memo	CTCOG	May 4	May 13	Consolidated Comments	7–10 day controlled review period
Workshop #1 Unmet Needs Prioritization	Present findings; validate gaps; prioritize unmet needs	Shared	May 15	May 15	Prioritized Unmet Needs List	Scheduled immediately after review cycle
Task 4 Interim Plan Drafting	Draft Chapters 1–6; integrate engagement findings; document unmet needs	Kimley-Horn (Lead)	May 18	June 5	Draft Interim Plan	Drafting begins before surveys fully close
CTCOG Review Window #2	Review Interim Plan	CTCOG	June 8	June 19	Consolidated Comments	10-day review; buffer built into following phase
Workshop #2 Goals & Strategies	Review draft strategy matrix; prioritize strategies; confirm funding alignment	Shared	June 22	June 23	Final Goals & Strategies Matrix	Occurs immediately after review period
Task 5 Strategy Refinement	Finalize goals & strategies; update implementation tables	Kimley-Horn (Lead)	June 23	July 3	Updated Draft Plan	1-week focused revision window
Task 6 Draft Final Plan Preparation	Integrate comments; full QC/QA; finalize formatting; compliance verification	Kimley-Horn (Lead)	July 6	July 17	Draft Final Plan	Internal QC/QA completed before submission
CTCOG Final Review Window	Final review and approval	CTCOG	July 20	July 24	Final Comments (if any)	Hard 5-day turnaround to preserve deadline
Final Revisions & Submission	Address final edits; prepare submission package	Kimley-Horn	July 27	July 31	Final FY 2027–2031 RPTCP Submitted	Hard Deadline – July 31, 2026

Built-In Schedule Controls

- + Engagement and analysis occur in parallel to save 3–4 weeks.
- + Each CTCOG review window is structured (7–10 days maximum).
- + Workshops are scheduled immediately after review cycles.
- + Drafting begins before engagement fully concludes.
- + A 1-week buffer (July 6–17) is reserved for QC/QA and formatting.
- + Final review window is capped at 5 business days.
- + No major drafting activities occur after July 24 to protect the July 31 deadline.



Cost Proposal

A detailed budget by task and by project staff member (labor category, hourly rate, estimated hours, to include travel costs for workshops and public meetings is included below.)

Staff	Labor Category	Rate (\$/hr)	Task 1 - Project Mgmt	Task 2 - Engagement	Task 3 - Existing Conditions	Task 4 - Interim Plan	Task 5 - Goals & Strategies	Task 6 - Draft & Final Plan	Total Hours	Total Labor Cost
Dan Malsom (QC/QA + Local Expert)	Senior Professional I	\$345	6	0	2	4	4	4	20	\$6,900
Ryan Graves (Project Manager)	Professional	\$250	12	3	16	16	16	16	79	\$19,750
James McGill (Local Planning Expert + Production)	Professional	\$250	6	0	2	4	4	4	20	\$5,000
Jenny Lai (Engagement Lead)	Professional	\$250	0	3	0	0	0	3	6	\$1,500
Zeke Golf (Existing Conditions Lead)	Professional	\$250	6	0	8	8	16	16	54	\$13,500
Chloe Luna (Production Support)	Analyst I	\$175	0	0	24	24	16	16	80	\$14,000
Macie Damron (Graphic Designer)	Analyst I	\$175	0	0	0	8	0	8	16	\$2,800
Jessica Logan (Project Accountant)	Professional	\$250	6	0	0	0	0	0	6	\$1,500
Administrative Assistant	Support Staff for labor category here	\$160	0	0	0	0	0	0	0	0
TOTAL HOURS			36	6	52	64	56	67	281	
EXPENSE FEE			\$300	\$-	\$-	\$150	\$150	\$-	\$600	
LABOR COST			\$9,570	\$1,500	\$11,390	\$13,980	\$13,180	\$15,330	\$64,950	\$64,950
TOTAL TASK FEE (Labor + Expenses)			\$9,870	\$1,500	\$11,390	\$14,130	\$13,180	\$15,330	\$65,550	



Coordinated Human Services Public Transportation Plan Development Request for Proposal

RFP SECTION 1: INTRODUCTION

The Central Texas Council of Governments (CTCOG) is soliciting proposals from qualified consultants who would serve as the lead public transportation subject-matter expert and collaborative partner to update the Region 23 Coordinated Human Services Public Transportation Plan (“the Plan”). The Plan must comply with the TxDOT Coordination Plan Guidebook and align with applicable state and federal requirements, including Federal Transit Administration Section 5310.

This is a collaborative effort between CTCOG and the consultant.

- Items marked with an asterisk (*** Italicized content*) are CTCOG-led.
- Items marked (**Shared**) are joint CTCOG–consultant tasks.
- Unmarked items are consultant-led.

For CTCOG-led and shared items, the consultant will provide technical guidance, templates and QA/QC support as requested.

RFP SECTION 2: PURPOSE AND OBJECTIVES

The purpose of this RFP is to identify and contract a consultant with the expertise to:

- Conduct a comprehensive assessment of the transportation needs of target populations (e.g., seniors and individuals with disabilities, but also low-income residents, zero car households, youths, residents with limited English proficiency, veterans, and clients of workforce agencies job seekers).
- Help organize and facilitate meaningful stakeholder and public engagement.
- Identify gaps and duplication in transportation services focused on the above populations.
- Identify and help facilitate prioritization of unmet needs.
- Identify goals and strategies that stem from the prioritized unmet needs and help facilitate the prioritization of those strategies.
- Identify best practices, funding sources, and partnership models to expand future funding opportunities for coordinated regional transit.
- Prepare a 5-year update to the Regional Coordination Plan that meets TxDOT’s requirements and supports funding eligibility.

RFP SECTION 3: SCOPE OF WORK

The selected consultant will perform the following tasks in accordance with the TxDOT Coordination Plan Guidebook. Work is anticipated to begin on or about March 16, 2026, or as soon as practicable and must be completed no later than July 31, 2026. All work shall be conducted using the tools and methodologies described in the Guidebook and its appendices.

Task 1: Project Management

1. Conduct a meeting with CTCOG staff to go over the tasks, the preliminary schedule of tasks and deliverables and clarify the divisions of responsibilities and the role of the CTCOG staff, CTRTAG.
2. Revise the project timeline as needed per discussions at the CTRTAG quarterly meetings.
3. Schedule and conduct monthly check-in call with the CTCOG's project manager.
4. Prepare and submit monthly progress reports to CTCOG.

Task 2: Stakeholder and Public Engagement

1. CTCOG may request the consultant's assistance in identifying and inviting additional individuals to join the CTRTAG to broaden representation of organizations serving the target populations.
2. The consultant will provide public outreach and community engagement survey templates that conform to the TxDOT Coordination Plan Guidebook.
3. ***Prepare and submit a stakeholder/community engagement plan and communication plan.*
4. ***Schedule and conduct stakeholder surveys/interviews, rider surveys and/or focus groups, and public meetings, as per the Coordination Guidebook.*
5. ***Engage representatives from target populations and relevant agencies via the CTRTAG and provider survey effort in Task 3.*

Task 3: Existing Conditions Analysis

1. ***Prepare a geographic assessment of the CTCOG region.*
2. Prepare a demographic assessment of the CTCOG region including the Transit Needs Index (TNI) map.
3. Prepare an assessment of transportation services in the CTCOG region that provide trips to the target populations; this effort will include conducting a survey of such transportation providers and preparing profiles of each of the transportation providers.
4. Identify instances of service duplication and service gaps instances of unmet transportation needs.
5. Prepare and submit a Task 3 Technical Memorandum on the findings from this task.
6. **(Shared)** CTCOG will conduct a workshop (Workshop #1) for the CTRTAG where the existing conditions, the instances of duplication and service gaps and instances of unmet needs are presented and discussed, and at which the consultant will provide guidance on how the CTRTAG can prioritize the unmet needs.

Task 4: Prepare the Interim Plan

1. ***Develop the Cover page, Executive Summary, Table of Contents, compile Chapters 1 and 2 and provide Geographic area assessment for Chapter 3.*

2. Compile the findings from the preceding tasks into Chapters 3 through 6 of the Interim Plan, per the required format in the Coordination Guidebook.
3. Submit the Interim Plan to CTCOG to be reviewed by CTRTAG.
4. ****Revise Chapters as needed for feedback from the CTRTAG.**
5. **(Shared)** CTCOG and the consultant shall jointly conduct any TxDOT-identified “missing activities” and revise the Interim Plan as directed by TxDOT.

Task 5: Goals and Strategies

1. Develop matrices of goals and strategies that trace back to the unmet needs prioritized in the Interim Plan.
2. Prepare and submit a Task 5 Technical Memorandum that introduces and discusses these matrices.
3. **(Shared)** CTCOG will conduct a workshop (Workshop #2) for the CTRTAG where the goals and strategies are presented and discussed, and at which the consultant will provide guidance to CTRTAG in prioritizing the goals and strategies.
4. **(Shared)** Revise the matrices per discussions at the workshop.

Task 6: Draft Final Plan and Final Plan

1. **(Shared)** CTCOG and the consultant shall prepare and submit the Draft Final Plan for review and incorporate comments.
2. **** Stakeholder/community review of the Draft Final Plan.**
3. **** Present to CTRTAG suggested changes based on the stakeholder/community feedback and come to a consensus on final changes.**
4. ****CTRTAG recommend approval and adoption of the Final Plan.**
5. ****CTCOG Executive Committee ratifies the Final Plan.**
6. ****Prepare and submit Final Plan, including all supporting data and documentation and required signatures.**

RFP SECTION 4: PROPOSAL SUBMISSION REQUIREMENTS

Proposals should include the following sections:

1. Transmittal letter. Include the name, title, and contact information of the primary contact.
2. Project understanding. Describe the Plan’s objectives and requirements.
3. Technical approach. Describe the methodologies, tools, and strategies for completing the tasks.
4. Team composition and experience. Provide resumes of key personnel and highlight relevant experience.
5. Other forms (e.g., Title VI Certification, Debarment Certification).
6. Work Schedule. Work is expected to begin as soon as March 16, 2026, or as soon as practicable and must be completed no later than July 31, 2026. Proposals shall include a realistic project schedule outlining key milestones and anticipated deliverable dates.
7. Use a Cost Proposal to include:
 - A detailed budget by task and by project staff member (labor category, hourly rate, estimated hours), to include travel costs for workshops and public meetings, separated;

- Subcontractors, other direct costs (ODCs), and travel (with assumptions);

RFP SECTION 5: EVALUATION CRITERIA

CTCOG will evaluate proposals based on the following criteria:

1. Qualifications and experience of the consultant team, including key subcontractors, with demonstrated experience developing Coordinated Human Services Public Transportation Plans (e.g., RPTCPs) and similar regional transit plans.
2. Collaboration approach with CTCOG and the CTRTAG, including role clarity for shared tasks and integration of CTCOG-produced materials.
3. Proposed schedule.
4. Cost effectiveness. CTCOG reserves the right to award the contract to the consultant whose proposal is deemed most advantageous.
5. CTCOG reserves the right to reject any or all proposals and to request additional information or clarification.

RFP SECTION 6: RESOURCES AND REFERENCES

Consultants must review the following content and documents:

- [Central Texas Council of Governments](#)
- [TxDOT Coordination Plan Guidebook](#).
- [Coordination Plan Guidebook Appendices \(includes survey templates and data tools\)](#).
- Draft Public Engagement Summary (pending).
- [CTRTRAG Adopted Bylaws Pending Ratification](#)
- [FY2022-2026 Regionally Coordinated Transportation Plan for the Central Texas State Planning Region 23](#)

RFP SECTION 7: ADDITIONAL INFORMATION

Information above should be submitted electronically by 12:00 noon on March 3, 2026 to anita.janke@ctcog.org. Please limit submittal to 10 pages total.

Please contact Anita Janke by email or by phone at 254-770-2364 with any questions.

Item #7

**Presentation from Kimley-Horn on the
FY27-31 RPTCP Schedule of Activities**



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 7

**Regarding a Presentation from Kimley-Horn on the FY27-31 RPTCP
Schedule of Activities**

Meeting Agenda

Meeting Date/Time: April 7, 2026 | 9:30 AM – 11:00 AM

Subject: CTCOG Coordination Plan – CTRTAG Meeting #1

Action Needed: No action needed; for discussion only.

Meeting Agenda

Meeting Date/Time: April 7, 2026 | 9:30 AM – 11:00 AM
Subject: CTCOG Coordination Plan – CTRTAG Meeting #1

WELCOME & QUICK CONTEXT (2–3 MIN)

- Brief reintroduction of the project
- Acknowledge prior kickoff meeting
- Note purpose of today's check-in (alignment + outreach)

CONSULTANT TEAM INTRODUCTION – KIMLEY-HORN (5 MIN)

- Overview of Kimley-Horn
 - Introduce key team members and roles
 - Highlight relevant experience (transit planning, regional coordination, rural/urban service integration)

RECONNECT WITH ADVISORY GROUP (5 MIN)

- Welcome members who were unable to attend kickoff
- Reinforce importance of advisory group input

PROJECT STATUS & WHAT'S NEXT (5–7 MIN)

- Summary of progress since kickoff
- Key upcoming milestones and engagement opportunities
- How advisory group feedback will be used

TRANSPORTATION PROVIDER SURVEY (5 MIN)

- Notify group that survey has been distributed
- Purpose of the survey (identify services, gaps, coordination opportunities)
- Request support:
 - Complete the survey (if applicable)
 - Share with relevant providers/networks
- Please submit the survey by 4/21 and reach out to Anita with any questions

CLOSING & NEXT STEPS (2 MIN)

- Two (2) CTRTAG workshops in the next few months
- Share contact info for follow-up

Item #8

**Draft Chapters 1 & 2 of the FY27-31
RPTCP**



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # **8**

Regarding Draft Chapters 1 & 2 of the FY27-31 RPTCP

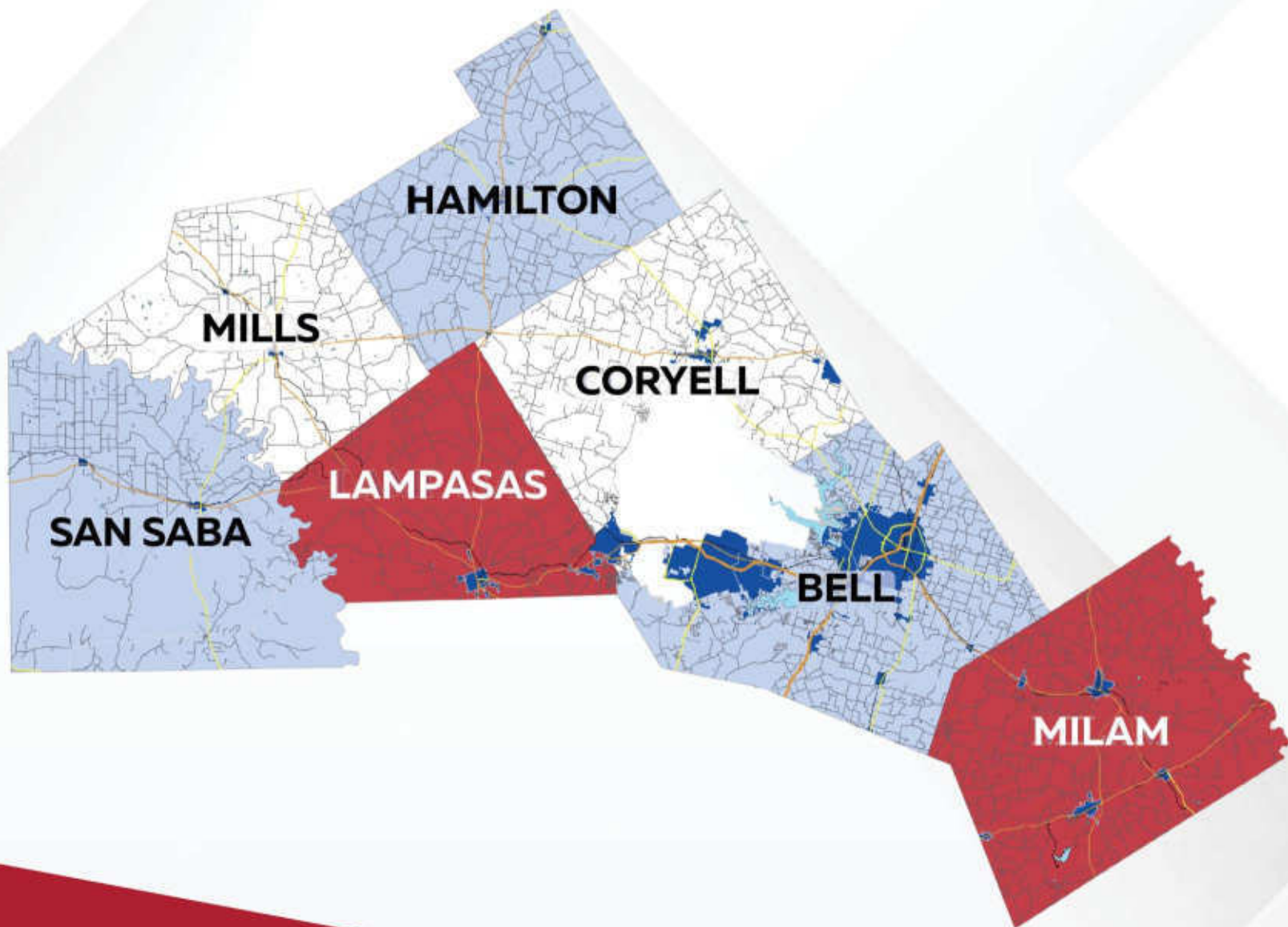
Please review the draft **Chapters 1 and 2** and provide any comments, edits, or suggestions by **April 28, 2026**. Your feedback is important to ensure the content accurately reflects committee priorities and supports the overall direction of the plan. Comments may be submitted via email or discussed at the next scheduled meeting. Thank you for your time and thoughtful review.

Action Needed: No action needed; for discussion only.

CTCOG

CENTRAL TEXAS COUNCIL OF GOVERNMENTS

REGIONAL PUBLIC TRANSPORTATION **COORDINATION PLAN** **FY2027-2031**



REGIONAL PUBLIC TRANSPORTATION COORDINATION PLAN

FY2027-2031

MARCH 2026 | DRAFT

This plan was prepared through a collaborative effort between the Central Texas Council of Governments (CTCOG) and Kimley-Horn. The agencies jointly contributed to data collection, analysis, and stakeholder engagement.



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CHAPTER 1

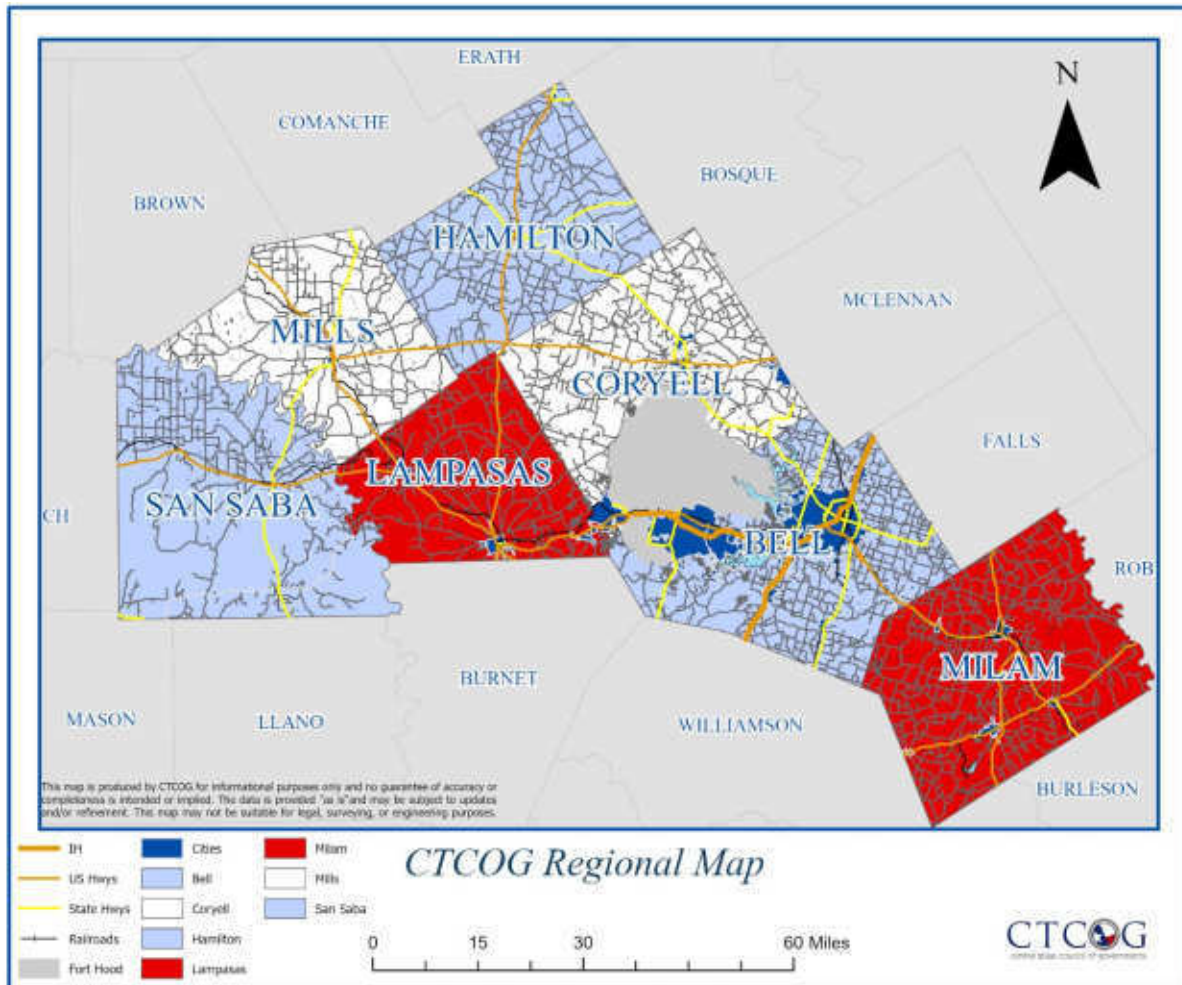
CONTENT AND ORGANIZATION

1. Content and Organization

1.1. Central Texas Council of Governments

The Central Texas Council of Governments (CTCOG) serves seven counties: Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba (Figure 1.1).

Figure 1.1 CTCOG Regional Map



The Central Texas Council of Governments (CTCOG) delivers a broad range of programs that strengthen communities across the region, including housing assistance, public safety and emergency preparedness, workforce development through Workforce Solutions of Central Texas, long-range transportation planning through the Killeen-Temple Metropolitan Planning Organization (KTMPO), environmental planning, and essential services for older adults through the Area Agency on Aging. These programs help support a safer, more resilient, and more connected Central Texas.

Together, these programs help make Central Texas an exceptional place to live, work, and play. Their cross-collaboration also plays a meaningful role in shaping regional transportation decisions

assuring that mobility planning reflects housing needs, public safety priorities, workforce access, environmental stewardship, and the needs of older adults and Veterans. This is not an exhaustive list of the programs and services CTCOG provides, but it highlights several of the core areas in which the agency supports and strengthens communities across the region.

CTCOG also serves as the lead agency for regional public transportation coordination, providing strategic guidance and administrative oversight for the development and implementation of the FY27–31 Regional Public Transportation Coordination Plan (RPTCP). This work is supported by CTCOG’s Regional Planning Department, whose staff facilitates stakeholder, and public engagement, conducts unmet need analysis, and ensures that coordination efforts align with regional priorities and state planning requirements. Coordination efforts are led by Anita Janke, PMP and Regional Planner, who oversees project and program development, manages committee support, and serves as the primary point of contact for the planning and implementation process.

Staff Contact:

Anita Janke, PMP Regional Planner, CTCOG

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Phone: (254) 770-2364

Although the Central Texas Regional Transportation Advisory Group’s (CTRTAG) work is highly influential in shaping regional mobility strategies, it is advisory in nature, and all formal actions and final approvals rest with the CTCOG Executive Committee.

1.2. Public Transit Background

Hill Country Transit District (HCTD), the region’s public transit provider, has served Central Texas since 1966, initially operating as a division of the Hill Country Community Action Association and, since 1998, as an independent entity dedicated solely to professional public transportation. Over the decades, HCTD has transitioned from a volunteer-based program into a state and nationally recognized system offering both rural and urban transit services. Contracting with Texas Department of Transportation (TxDOT) since 1982, HCTD expanded urban fixed-route service into the Killeen–Copperas Cove–Harker Heights area in 1999 and later into Temple–Belton, becoming a multi-funded system with increased stability and regional reach.

Following the passage of Texas House Bill 3588 in 2003, which mandated regional coordination of public transportation to improve efficiency, reduce duplication, and expand coverage—and in recognition of a shared desire to collaborate, HCTD partnered with the Central Texas Council of Governments (CTCOG) to form the Central Texas Regional Transportation Advisory Group (CTRTAG). Established in December 2005, CTRTAG convened its first meeting on December 13, 2005. The committee meets quarterly and includes representatives from regional health and human service agencies, local governments, and transit users. Together, members work to identify service gaps, improve coordination, and strengthen regional transportation planning.

In March 2025, Mills, Hamilton, and San Saba counties joined the Central Texas Rural Transit District (CTRD), also known as City and Rural Rides, expanding its service area to 13,473 square miles across 14 counties. Originally created in 1998 as a standalone rural transit district, this

expansion increased CTRD’s footprint within the CTCOG region. With both CTRD and HCTD now operating in the area, Central Texas benefits from a dual-provider model that enhances coordination through healthy competition, diversified funding sources, and increased service capacity. This structure positions the region to better meet community needs while continuing to attract investment and innovation in public transportation.

Although CTRTAG’s scope has evolved over time, its core purpose remains unchanged: to identify and respond to unmet transportation needs, ensuring broader access and improved service delivery across the region. To ensure the committee could adapt to the addition of a second transit district, maintain focus on its core purpose, and align with the FY27–31 Regional Public Transportation Coordination Plan (RPTCP), updates to the bylaws were necessary.

1.3. Central Texas Regional Transportation Advisory Group Bylaws

The FY27–31 RPTCP Guidebook recommended targeted revisions to the CTRTAG bylaws (see Appendix A to review the signed bylaws) to improve collaboration, accountability, and service delivery. In addition to the recommendations outlined in the Guidebook, CTCOG staff proposed several refinements to better align with the region’s evolving transit landscape and began working on these revisions in October 2025 (Table 1.1).

Table 1.1 Proposed Bylaw Recommendations

Proposed Recommendations	Adoption Status	
	Incorporated into the Bylaws	May be Addressed the FY 27-31 Implementation
Referring to committee members as Regional Coordination Committee (RCC) members to align with updated terminology and emphasize their leadership role in guiding regional coordination efforts.		✓
Adding a mission/purpose statement: The purpose of the Advisory Group is to facilitate, support and improve a coordinated regional transportation system that serves seniors, individuals with disabilities, low-income residents, Veterans, and other underserved communities, making everyday mobility more reliable, accessible, safe, and responsive in the CTCOG region. Additionally, the Advisory Group seeks to enhance economic vitality by planning for transit options in rural areas that provide access to jobs and employment opportunities. The Advisory Group shall also pursue the following: <ul style="list-style-type: none"> To serve as a collaborative forum to address transportation needs across the region, with a focus on removing barriers and generating solutions 	✓	

Proposed Recommendations	Adoption Status	
	Incorporated into the Bylaws	May be Addressed the FY 27-31 Implementation
through innovative conversations aimed at closing unmet mobility gaps, while providing a structured process for ongoing input from stakeholders, including users of community transportation services. Serve as the Subject Matter Expert (SME) on transportation issues in the region.		
Using the term “community transportation” instead of <i>public transportation</i> to better reflect the full spectrum of mobility services. This includes transportation provided by public agencies, private providers, and human service organizations to meet the mobility needs of the region’s diverse populations.		✓
Article I Organization: Includes Infrastructure Investment and Jobs Act (IIJA) as guiding legislation.	✓	
Article III Powers and Duties of the Advisory Group: Removes KTMPO.	✓	
Article III Powers and Duties of the Advisory Group: Updated to Purposes and Objectives of the Advisory Group.	✓	
Article IV Membership: Expands voting members to include for-profit transportation providers.	✓	
Article VI Meetings of the Advisory Group: Updates the Texas Open Meetings Act posting requirements from 3 days to three business days.	✓	
Article VII Officers and Staff: Changes officer elections from November to the last quarterly meeting of each federal fiscal year.	✓	
Article X Adoption and Amendment: Updates the review requirement for Bylaw amendments from 1 day to 10 business days.	✓	
Article XIII Approval or Ratification Date by the CTCOG Executive Committee: Added signature line for CTCOG Executive Committee President and Executive Director.	✓	
Overall Includes page numbers.	✓	

With the recommended updates outlined in the table above, the CTRTAG adopted the Bylaws by a majority vote of the quorum present on January 6, 2026. The CTCOG Executive Committee approved the Bylaws by a majority vote of a quorum present on February 26, 2026 (Table 2.2).

1.4. Committee Structure and Stakeholder List

The Advisory Group is structured to ensure broad and balanced representation from across the region’s transportation network. Membership is limited to 21 voting members, comprising individuals from key transportation stakeholders, partner organizations, and transit users within the Region. This composition is designed to capture diverse perspectives, support coordinated planning, and strengthen regional decision-making. The membership structure is featured in (Table 1.2). The current stakeholder list includes 13 of the 21 authorized positions and, along with the meeting attendance record, is presented in (Figure 1.2). Staff currently tracks meeting attendance; however, additional historical research is needed to complete attendance records for years prior to staff assuming responsibility for this function. Notably, the Advisory Group has achieved quorum at each of the last four meetings, reflecting strong engagement and renewed energy among stakeholders and participants.

Table 1.2 Advisory Group Structure

Interest	Number of Representatives
Transit District <ul style="list-style-type: none"> • Hill Country Transit District • Central Texas Rural Transit District 	2 representatives (1 each)
Workforce Agency	1 representative
Health and Human Services	1 representative
Municipalities	2 representatives
County Government	2 representatives
Fort Hood	1 representative
Aging and Disability Organization	1 representative
Military and Veteran Organization	1 representative
Youth and Family Organization (example) <ul style="list-style-type: none"> • ISD • Head Start 	1 representative
Medical Facilities (example) <ul style="list-style-type: none"> • Hospital • Community Clinic • Mental Health Agency 	2 representatives
Educational Facilities	2 representatives
Nonemergency Medical Transportation	2 representatives

Interest	Number of Representatives
<p>Other Representative</p> <p>An organization offering a unique perspective on regional transportation needs, potentially complementing or overlapping with interests represented by other categories. Examples include for-profit transportation providers, faith-based or other volunteer driver programs, and public or private operators offering transportation services open to the public. The inclusion of this representative creates an opportunity to expand collaboration, ideas, and partnerships.</p>	<p>1 representative</p>
<p>Transit User that is from the priority population or an advocate of:</p> <ul style="list-style-type: none"> • Individual with low income • Individual 65 and older • Individual with disabilities • Individual with limited English proficiency • Individual seeking employment • Individual representing children • Veteran 	<p>2 representatives</p>

Figure 1.2 Voting Member Attendance

Central Texas Regional Transportation Advisory Group														
Voting Members Attendance														
No.	Interest	Entity	Name	Letter of Interest	12/13/2023	3/13/2024	6/12/2024	9/11/2024	12/11/2024	2/12/2025	5/14/2025	7/1/2025	10/7/2025	1/6/2026
1	Transit District	HOP	Darrell Bumter Vice Chairperson (1/5/2026)								M & P	M & P	M & P	M & P
2	Transit District	CARR	J.R. Salazar		N/A	N/A	N/A	N/A	N/A	N/A	N/A	P	P	P
3	Workforce Agency	Workforce Solutions	Ben Lopez Chairperson (1/5/2026)								M	M	M	M
4	Health & Human Services	Hill Country Community Action	Stephanie Dozier								M	O*	M	O*
5	Aging & Disability	Heart of Central Texas Independent Living	Melissa Ingriola								P	P	M	M
6	Military & Veteran Organization	Bring Everyone in the Zone	Terry Mustapher								M	-	-	M
7	Youth & Family Organization	Central Texas 4C Head Start	Janell Frazier								M	M	-	-
8	Medical Facility	Seton Medical Center	Christopher Egizio								M	O*	O*	M
9	County Government	Bell County Indigent Health Services	Ebony Jackson								O*	-	-	-
10	Transit User	Representing Individual w/disability	Felicia Holland								M	M	M	M
11	Nonemergency Medical Transportation	Ride N Safe	Cliff Montemayor								P	P	M	M
12	Educational Facility	Temple College	Clarissa Martinez								P	-	O	-
13	Educational Facility	Texas A&M	Walter Murphy								P	P	M	M
14	Medical Facility	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
15	Fort Hood	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
16	Other Rep (Potentially complementing or overlapping interests)	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
17	County Government	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
18	Municipality	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
19	Municipality	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
20	Nonemergency Medical Transportation	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
21	Transit User from Priority Population	VACANT	VACANT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Non-Voting Members															
	TxDOT Waco District	Alisha Alvarez											O	O	O
	TxDOT Waco District	Greg Davis											-	-	-

Attendance Legend	
Member	M
Proxy	P
Online - No Camera	O
Online with Camera On	O*
Provided Advanced Notice	-
Not Present	-

Update 1/9/2026 LAJ

1.5. Letters of Support

To reinforce the plan’s recommendations and demonstrate strong regional coordination, Letters of Support were gathered from stakeholders, non-voting members, and ex-officio participants in March 2025 (see Appendix B). Staff will request that stakeholders renew their commitment during the development of the FY 27–31 RPTCP affirming their shared priorities, collective commitment, and the collaborative spirit guiding transportation efforts across the region. The Letters of Support are also included in the plan.

Chapter One establishes the foundational framework guiding the Regional Public Transportation Coordination Plan, highlighting the Advisory Group’s structure, membership, and commitment to collaborative decision-making. With 15 of the 21 authorized stakeholder positions currently filled and consistent quorum achieved over the last four meetings, the region is demonstrating renewed energy, engagement, and shared purpose. The active participation of local jurisdictions, partner agencies, and community representatives underscores a strong regional commitment to improving mobility and advancing coordinated transit solutions. As we move into the following chapters, this collaborative foundation will support a deeper analysis of existing conditions, future needs, and the strategies necessary to enhance mobility for all residents across the region.

CHAPTER 2

PUBLIC INVOLVEMENT PLAN

2. Public Involvement Plan

2.1. Overview of Public Engagement

The Central Texas Council of Governments (CTCOG) Planning Department Public Involvement Plan mirrors the Killeen–Temple Metropolitan Planning Organization’s (KTMPO) Public Engagement Plan, reflecting a shared commitment to meaningful, community-centered public engagement. As KTMPO is a program of CTCOG, this common framework guides outreach practices for both organizations. Building on this framework, CTCOG strives to exceed basic regulatory requirements by ensuring that outreach activities are accessible, representative, and responsive to the people and neighborhoods it serves. This approach is informed by influential thinkers in the field of civic participation, including Sherry Arnstein, whose framework, A Ladder of Citizen Participation, illustrates how engagement evolves from simple information sharing to genuine collaboration.

Guided by these principles, CTCOG focuses on creating opportunities for residents to participate in ways that are clear, open, and designed to encourage broad involvement. As engagement progresses toward deeper collaboration, strong partnerships emerge between the public and regional transportation planners. This process ensures that community perspectives—through feedback, comments, and concerns—meaningfully influence transportation decisions.

Authentic community partnerships are built when planning concerns are simultaneously shifted between the public and decision-makers through policy boards and advisory committees with continued communication toward resolving transportation related issues.

KTMPO values the insight gained through these interactions and recognizes that effective engagement strengthens both the planning process and the transportation network it supports. CTCOG reflects this shared philosophy by approaching public involvement as a deliberate process, answering the who, what, why, when, where, and how of engagement in support of thoughtful, community driven decision making.

A coordinated, balanced, and community responsive regional public transportation plan depends on meaningful engagement with a diverse range of stakeholders whose needs, responsibilities, and perspectives shape not only the planning process, but also the effective implementation and long term success of the plan.



The stakeholders identified for the Central Texas Regional Transportation Coordination Plan (RPTCP) represent a range of public agencies, community organizations, service providers, and individuals who are directly or indirectly impacted by regional mobility decisions. These groups are organized according to functional roles and user demographics, reflecting their responsibilities within the transportation ecosystem and the ways they provide, experience, or are impacted by transit services.

- These stakeholders are core partners in identifying unmet needs, designing service strategies, and determining project readiness.
- Public transit districts (urban and rural)
- Human service transportation providers
- Nonprofit agencies offering client transportation
- Veteran service organizations
- Senior centers and aging services agencies
- Disability service organizations
- Medicaid and NEMT providers
- Hospitals, dialysis centers, community clinics
- Public housing authorities and affordable housing providers
- Tribal Nations and Tribal transportation or human services departments

These entities actively participate in the regional transportation coordination process, leveraging existing public transportation systems and coordination mechanisms to identify service gaps, elevate local and institutional mobility needs, and support the development and prioritization of expanded or improved transportation services.

Local jurisdictions shape land use patterns, funding decisions, and infrastructure investments that directly influence transit access and travel demand. These decision making and institutional stakeholders include:

- County governments
- Central Texas Council of Governments (CTCOG)
- Regional planning bodies such as Killeen-Temple Metropolitan Planning Organization
- Emergency management offices
- Workforce development boards and the Texas Workforce Commission (TWC)

Workforce development entities contribute data and institutional insight related to employment access, workforce participation, and commute barriers, informing coordinated transportation planning and service prioritization.

Collectively, these entities often serve as decision makers or adjacent stakeholders whose planning, policy, and investment actions influence regional transportation conditions.

Organizations representing individuals with mobility challenges provide essential insight into barriers, trip purpose needs, and service gaps.

- Food banks and social service nonprofits
- Workforce development boards
- Homeless service providers
- Schools, colleges, and educational institutions
- Faith based organizations

These groups often act as advocates and serve as important sources of information on community needs and lived experiences.

Most importantly, this process centers on the users, the residents of urban and rural communities who depend on public transit as a critical resource for mobility, opportunity, and quality of life.

2.2. What is the Regional Public Transportation Coordination Plan?

The Regional Public Transportation Coordination Plan (RPTCP), formerly known as the Regionally Coordinated Transportation Plan (RCTP) is a planning document mandated by the Federal Transit Administration (FTA) and the Texas Department of Transportation (TxDOT). It must be updated every five years, and this current update covers Fiscal Years 2027–2031 (FY27–31).

The RPTCP serves as both a blueprint and a toolbox for improving coordination and development of public transportation services across the region. It guides the implementation of new and expanded efforts that generate efficiencies, which are then leveraged to enhance existing services or introduce new ones that increase access for transit-dependent populations, including rural residents, seniors, individuals with disabilities, low-income residents, zero-car households, youths, individuals with limited English proficiency, Veterans, clients of workforce agencies, and job seekers.

TxDOT Region 23 encompasses a nine-county area in Central Texas: Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, Mills, and San Saba. The Central Texas Council of Governments (CTCOG) facilitates planning and coordination efforts within this region. However, Mason and Llano counties are not part of the CTCOG planning area and are therefore excluded from this study.

This update builds upon the foundation laid in the previous planning cycle and continues to prioritize collaborative efforts, drawing from public feedback, stakeholder input, and coordination with Hill Country Transit District (HCTD) and Central Texas Rural Transit District (CTRTD) to strengthen regional transportation planning and improve access.

2.3. Why Public Involvement Matters

Public input is a central component of the Regional Public Transportation Coordination Plan (RPTCP) and is essential to meeting both regional planning goals and Federal Transit Administration (FTA) public participation and Title VI requirements. While community feedback cannot shape every element of project development, it plays a critical role in identifying transportation needs, shaping coordination strategies, and confirming regional priorities. The level of public influence varies based on regulatory requirements, operational constraints, available resources, and the nature of individual projects. Within the RPTCP, certain decisions are designed to be informed by public and stakeholder input, while others remain largely technical or policy driven.



Consistent with FTA guidance, the RPTCP emphasizes public involvement as a means of understanding mobility challenges and service expectations rather than as a mechanism for determining specific operational details. The plan does not engineer infrastructure, set schedules, or design routes; however, rider and stakeholder engagement provides essential context regarding the types of trips people rely on, the barriers they experience, and the geographic or institutional factors that shape travel needs. This input helps the region identify where unmet needs exist and where improvements may be most impactful, such as access to medical services, employment centers, veteran services, or other essential community destinations.

Public and stakeholder input also helps ensure that coordination strategies are realistic and grounded in lived experience. By identifying service gaps, validating assumptions, and highlighting priority trip purposes, engagement supports the development of coordinated solutions that align with how people move across the region—without implying direct public control over operational decisions such as route design, hours of operation, or trip scheduling. This distinction supports transparency and trust while maintaining clarity about agency roles and responsibilities.

In addition, the public involvement process informs technical decision making related to funding and implementation. Stakeholder and rider input helps identify priority needs, assess project readiness, and guide decisions about which federal and state grant programs the region should pursue. This includes alignment with eligibility criteria, performance measures, and scoring priorities for programs such as FTA Sections 5310, 5311, and 5339, as well as coordination focused discretionary funding opportunities.

Together, these engagement practices ensure that the RPTCP complies with FTA public participation expectations, advances Title VI equity objectives, and supports transparent, inclusive, and effective regional transportation coordination. By clearly defining how public input informs strategy, funding priorities, and coordination—while acknowledging operational limitations, the plan strengthens trust, improves project outcomes, and supports responsible stewardship of public resources.

2.4. Progressive Levels of Public Engagement

The International Association for Public Participation (IAP2) developed the Spectrum of Public Participation, which outlines five successive levels of public involvement (IAP2, n.d.) and describes various approaches for engaging the public. The CTCOG staff has adapted this spectrum—referred to as the Progressive Levels of Public Engagement—to reflect the methods and measures used within our region (Table 2.1).

The level of engagement employed for any given effort depends on several factors, including project timelines, staff capacity, available resources, and the level of community interest. Each level identifies appropriate tools and techniques that help the CTCOG staff to engage the public effectively and in ways that align with the needs of each planning initiative.

The role of the CTCOG staff is to provide information, expertise, and guidance to support the development of a coordinated regional transportation system that serves seniors, individuals with disabilities, low-income residents, Veterans, and other underserved populations across the CTCOG region. Its role is to ensure that stakeholders, partners, and community members are informed about mobility needs, regional priorities, and opportunities to improve transportation access, safety, reliability, and responsiveness.

The Empower level acknowledges that certain decisions must ultimately be made by the organization or leadership group with the authority to implement them. Final decision making is placed in the hands of elected officials, the responsible agency, governing body, or an appropriate committee. In some cases, this authority may also rest with a designated industry leader, non profit organization, or specialized partner—particularly when they manage or oversee a project, program, or facility on behalf of the community. At this level, the public is informed of the decision and its rationale, reflecting a process in which responsibility is clearly assigned, and outcomes are advanced by the entity best positioned to carry them out.

At the Involve level, the CTCOG staff actively engages Public Transit Special Populations to ensure their needs, experiences, and priorities shape regional mobility planning. These groups include seniors, individuals with disabilities, low-income residents, Veterans, limited English proficiency (LEP) individuals, rural residents with limited access to public transit, zero-vehicle households, youth and students, individuals experiencing homelessness or housing instability, medically fragile riders, transit-dependent individuals of all ages, and caregivers. Their lived experiences provide essential insight into the challenges and barriers that affect daily mobility.

Engagement with these populations focuses on creating opportunities for direct participation in discussions, workshops, listening sessions, and planning activities. By involving them early and consistently, the Advisory Group gains a clearer understanding of unmet needs, service gaps, accessibility challenges, and barriers to reliable transportation. Their input helps refine transit priorities, shape service alternatives, and ensure that planning decisions reflect the diverse mobility needs present across the region.

This intentional involvement strengthens the planning process by ensuring that voices often underrepresented in transportation decision-making are heard and valued. Through ongoing

dialogue and targeted outreach, the Advisory Group supports a planning environment where mobility solutions are informed by those who rely on them most.

At the Collaborate level, the CTCOG staff seeks to work directly with the leadership and organizations that serve special population groups, recognizing their critical role in shaping effective mobility solutions. This approach includes inviting agency directors, program managers, community leaders, and service providers to actively participate in Advisory Group discussions, share their expertise, and help co develop strategies that address transportation challenges.

Collaboration also means meeting these leaders where they are—attending their meetings, presenting at partner organizations, and engaging with their boards, staff, and clients. By building relationships with the organizations that serve seniors, individuals with disabilities, low income households, Veterans, rural communities, and other underserved groups, CTCOG ensures that planning decisions are informed by those who understand these communities best.

Through this ongoing exchange of knowledge and experience, CTCOG and its partners work together to identify unmet needs, remove mobility barriers, and develop coordinated transportation solutions that reflect shared regional priorities.

Table 2.1 Progressive Levels of Public Engagement

	Inform	Understand	Involve	Collaborate	Empower
	One-Way Interaction	Two-Way Interaction			
CTCOGs Role	Provide clear, objective information on public transportation options that address unmet needs and help remove mobility barriers.	Obtain early and on-going public feedback.	Create an environment where the public feels heard, respected, and wants to make a difference.	Build shared values that connect the public’s points of view and interests to the decision-making process.	Place final decision-making in the hands of elected officials, the responsible agency, governing body, or an appropriate committee.
Tools and Techniques	Website, email, mail, social media, printed literature, media/ TV/radio, maps, data, and LEP as appropriate.	Public comment forms, social media channels, surveys, mapping tools, community activities, and pop-up events.			
			Public comment periods, public meetings, regular meetings, presentations, vision casting sessions, planning workshops, and partnership with community organizations.		
			Partner with service-provider leaders, Advisory Group representatives, and CTCOG Executive Committee members.		

CTCOG Commitment to the Public	We will provide you with relevant and timely information using a variety of communication channels.	We will use active listening skills and seek to understand concerns and aspirations.	We will ensure that your concerns and aspirations are documented, responded to, and shared with the appropriate regional partner.	We will remove or reduce barriers to public involvement. We will invite you to attend and become members of committees that have a role in the decision-making process.	We will provide your input to the decision-making bodies. We will share feedback on how your input influenced the decision.
Effectiveness of Public Engagement	Ever-evolving evaluation of CTCOG's role in public engagement, the tools and techniques we utilize, and our commitment to the public.				

2.5. Public Involvement Activities

The following table outlines the planned public involvement activities for the RPTCP FY27-31, describing when and where engagement will occur, the methods that will be used, and how stakeholders, partners, and transit users can participate throughout the planning process.

Table 2.2 Public Meetings & Stakeholder Schedule: FY27-31 Plan

Dates	Task
October 20, 2025 – December 15, 2025	Round One: Baseline Assessments of Transportation Needs Online Survey Minimum 45-day Public Comment Period
October 20, 2025 – December 15, 2025	Comments may be received in any of the following ways: Email: ktmpo@ctcog.org Phone: 254-770-2364 U.S. Postal Service: Central Texas Council of Governments C/O Anita Janke, FY27-31 RPTCP P.O. Box 729, Belton, TX 76523 Comments must be received or postmarked by Monday December 22, 2025, to be included in the official record of public meeting.
October 27, 2025 3:00 pm – 6:00 pm	Meet-and-Greet / Open House Style – In Person Helping Hands Ministry of Belton 2210 Holland Rd. Belton, TX 76513 <i>Bell County</i>

Dates	Task
October 28, 2025 8:00 am – 12:00 pm	Meet-and-Greet / Open House Style – In Person Milam County TRAIID 2025 Senior Expo New Salem Building at Fair Park 308 Walnut Street, Rockdale, TX 76567 <i>Milam County</i>
December 3, 2025 – April 20, 2026	Stakeholder Outreach Survey Partnering for Progress: Shaping Transit for Your Clients
December 3, 2025 10:00 am – 12:00 pm	Bell County Pediatric Networking Meeting Central Texas Council of Governments 2180 North Main Street, Belton, TX 78613 <i>Bell County</i>
February 16, 2026 10:00 am – 12:00 pm	Greet the Neighbor Goodwill 4901 W Stan Schlueter Loop, Killeen TX 76542 <i>Bell County</i>
March 3, 2026 5:00 pm – 8:00 pm	Embrace Health Community Health Fair Temple Community Clinic 1508 West Ave. J, Temple, Tx 76504 <i>Bell County</i>
March 24, 2026	Kimley-Horn Project Kick-Off Meeting
April 1, 2026 – May 4, 2026	Round Two: Ongoing Assessment of Regional Transportation Needs Online Survey Minimum 30-day Public Comment Period
April 9, 2026 8:30 am – 4:00 pm	Connect the Dots 9.0 University of Mary Hardin-Baylor Bawcom Student Union Building – 2 nd floor McLane Great Hall 900 College Street, Belton, TX 76513
TBD	Meet-and-Greet / Open House Style – In Person <i>Coryell County</i>
TBD	One-on-One Case Management Interviews – In-Person <i>Local Hospital, Hamilton County</i>
TBD	Meet-and-Greet / Open House Style – In Person <i>Lampasas County</i>
July 2026	Advisory Group Recommends Plan Adoption
September 24, 2026	CTCOG Ratifies Plan

2.6. Outcomes

The public involvement activities conducted as part of the RPTCP FY 2027–2031 were designed to generate meaningful input from transit users, providers, and partner organizations across the region. This section summarizes the outcomes of those efforts, including participation levels, the types of audiences reached, and key engagement milestones. Together, these outcomes demonstrate how community and stakeholder input informed the identification of mobility needs, validated service gaps, strengthened coordination partnerships, and supported the development of strategies responsive to both urban and rural transit conditions.

Stakeholder engagement activities emphasized partnering for progress with transit providers, social service agencies, healthcare partners, and other institutions whose roles influence service coordination, policy, and project readiness. These efforts were supported through the stakeholder survey, **Partnering for Progress: Shaping Transit for Your Clients**, which gathered institutional perspectives on service gaps, coordination opportunities, and implementation considerations. Complementing this outreach, transit users shared their lived experiences and mobility needs through the user survey, **Your Voice, Your Ride: Regional Transit Survey**, ensuring that both provider insight and rider experience informed regional transportation planning. Meanwhile, “User” refers to riders, caregivers, families, and other individuals who directly rely on public transportation and who participate through

Table 2.3 Public Involvement Outcomes

Date	Activity Type	Target Audience		No. of Contacts	No. of Survey Responses (Spanish)	No. of Survey Responses (English)	No. of CTCOG Staff	No. Elected Officials, City Staff, Consultants, or Advisory Group
		Riders Transit Users	Stakeholders: Transit Providers Partners					
10/27/2025 – 12/15/2025	*FB &/or Constant Contact Online Survey	✓		KPI Reported in Narrative	0	20	1	0
10/27/2025	Meet-and-Greet Open House Style – In Person Belton (Bell County)	✓		13	0	13	1	0
10/28/2025	Meet-and-Greet Open House Style – In Person Milam County	✓		13	0	9	1	1
12/3/2025	Presentation: Pediatric Networking Bell County		✓	37	0	14	1	22

Date	Activity Type	Target Audience		No. of Contacts	No. of Survey Responses (Spanish)	No. of Survey Responses (English)	No. of CTCOG Staff	No. Elected Officials, City Staff, Consultants, or Advisory Group
		Riders Transit Users	Stakeholders: Transit Providers Partners					
	Bell County							
3/3/2026	Embrace Health Community Health Fair Bell County	✓	✓	80			2	3
4/1/2026 - 5/4/2026	*FB &/or Constant Contact Online Survey	✓	✓					
4/9/2026	Connect the Dots 9.0 Bell County		✓					
TBD	Meet-and-Greet Open House Style – In Person Coryell County							
TBD	One-on-One Case Management Interviews – In-Person Local Hospital, Hamilton County		✓					
TBD	Meet-and-Greet Open House Style – In Person Lampasas County							
TBD	Meet-and-Greet Open House Style – In Person Mills County							
TBD	Meet-and-Greet Open House Style – In Person San Saba County							
10/27/2025 – 12/15/2025	*FB &/or Constant Contact Online Survey	✓		KPI Reported in Narrative	0	20	1	0
Total Contacts Made & Survey Responses		160			0	56	-	26

2.7. Key Findings from Stakeholder Engagement Supporting FTA 5310 and 5311 Priorities

Responses to the Partnering for Progress stakeholder survey reinforce the critical role coordinated transportation plays in supporting mobility for populations prioritized under FTA Sections 5310 and 5311, including older adults, individuals with disabilities, low income households, veterans, zero car households, youth, and individuals with limited English proficiency. Participating organizations, representing transit providers, human service agencies, healthcare systems, workforce organizations, faith based partners, and local governments serve clients across multiple counties, underscoring the rural, multi jurisdictional context in which transportation coordination occurs.

Stakeholders reported that many clients depend on a combination of transportation options, including personal vehicles, rides from friends or family, ride hailing services, microtransit, paratransit, and fixed route transit where available. However, consistent with Section 5311 rural mobility challenges and Section 5310 accessibility concerns, respondents noted that public transit is often underutilized due to structural service gaps rather than lack of need. Commonly cited barriers included limited service coverage, routes misaligned with destination needs, service hours that do not accommodate medical, employment, or caregiving schedules, reliability issues, affordability constraints, and insufficient door to door or ADA accessible service for clients with mobility limitations.

Transportation barriers were identified as a direct constraint on access to essential services emphasized within both funding programs, particularly medical and mental health care, nutrition and grocery access, employment and workforce training, childcare, court and government services, and community based supports. Providers noted that missed or delayed appointments are frequently tied to transportation availability and coordination challenges, reinforcing the importance of mobility as a supportive service rather than a secondary consideration.

Technology access and use emerged as an important cross cutting factor. While many clients possess smartphones or internet access, stakeholders reported mixed levels of comfort using digital tools for trip planning, scheduling, or real time information. This finding aligns with Section 5310's emphasis on travel training, mobility management, and person centered support, highlighting the continued need for education, human assistance, and simplified navigation tools alongside digital solutions.

When asked to identify the most impactful improvement to public transit use, stakeholders most frequently cited priorities consistent with FTA objectives: expanded service coverage and routes, extended service hours (including evenings and weekends), improved reliability and on time performance, affordable or reduced fare options, and enhanced accessibility for individuals with disabilities. Additional recommendations included hardship or temporary fare assistance to support employment access, improved promotion of available services, real time service information, ADA aligned pickup options, and greater coordination between transit providers and human service agencies. Several respondents also identified unmet needs for volunteer driver

programs or targeted services connecting rural and underserved areas to critical destinations such as hospitals, clinics, grocery stores, and employment centers—solutions commonly supported under coordinated planning frameworks.

Overall, stakeholder feedback underscores strong alignment between provider identified needs and the intent of FTA Sections 5310 and 5311 to improve mobility for underserved populations through coordination, accessibility, and service effectiveness. Respondents expressed interest in continued partnership, information sharing, and collaborative planning to address service gaps, improve project readiness, and make efficient use of federal, state, and local transportation resources. These findings directly inform the RPTCP’s emphasis on coordinated strategies that enhance access, equity, and system performance across both rural and urban contexts.

2.8. Key Findings from Your Voice, Your Ride: Regional Transit Survey

Responses to the Your Voice, Your Ride survey provide critical insight into how transit users and riders across the region experience mobility on a daily basis. Participants included seniors, individuals with disabilities or mobility challenges, low income households, zero car households, Veterans, youth, and individuals seeking or maintaining employment. These riders represent the core populations served under FTA Sections 5310 and 5311 and reflect the diverse urban and rural contexts in which transit services operate.

Survey results indicate that many respondents rarely or never use public transportation, even when transportation needs are significant. Riders reported relying heavily on personal vehicles, rides from family or friends, walking, or informal arrangements, often out of necessity rather than preference. When personal vehicles are unavailable—due to cost, breakdowns, health limitations, or shared household use, respondents described missed medical appointments, delayed access to groceries, canceled job interviews, and reduced participation in community life. These findings reinforce the role of transportation as a determinant of health, economic opportunity, and quality of life.

The most frequently cited barriers to transit use mirror those identified by service providers but are expressed through personal impact. Riders reported that service does not operate where they live, does not go where they need to go, or runs at times that do not align with work, medical, childcare, or caregiving schedules. Reliability concerns, long wait times, limited evening and weekend service, safety considerations, and affordability were repeatedly identified as reasons for not using transit. Rural respondents, in particular, emphasized the lack of service beyond city limits and the difficulty of traveling between counties for specialized medical care, employment, or family obligations.

While many respondents indicated they have access to smartphones and the internet, comfort using technology to plan or book trips varied widely. Some riders described being tech savvy, while others expressed confusion or frustration with apps, scheduling platforms, or unclear service information. Several respondents noted that they were unaware of available transit services altogether or unsure how to determine if service existed in their area. These findings highlight the

need for clear, accessible communication, travel training, and human centered support, particularly for older adults, individuals with disabilities, and first time users.

When asked what single change would make the biggest difference, riders consistently prioritized expanded routes and service areas, extended service hours, more frequent and reliable service, and better accessibility for people with disabilities. Affordable fares and reduced or no cost options for low income riders were also common themes. Riders emphasized the importance of real time schedule information, simpler trip planning tools, and clearer education about where services operate, how to use them, and what to expect. Many respondents expressed willingness to use transit more often if these barriers were addressed.

Importantly, rider feedback conveys not only unmet needs but also a desire to be connected. Respondents spoke of wanting to access medical care, maintain employment, remain independent as they age, participate in faith based and community activities, and reduce reliance on informal or burdensome transportation arrangements. These lived experiences underscore the importance of centering rider voices in coordinated planning and ensuring that service design reflects real world travel patterns across both urban and rural areas.

Overall, the Your Voice, Your Ride survey confirms that mobility challenges persist across the region and directly affect residents’ ability to meet essential needs. The findings support the RPTCP’s emphasis on coordination, accessibility, education, and service expansion consistent with FTA Sections 5310 and 5311, and they reinforce the value of continued public involvement to ensure transit solutions are responsive, equitable, and grounded in the daily realities of the people they are intended to serve.

2.9. Social Media Key Performance Indicators

Digital outreach supporting the Your Voice, Your Ride: Regional Transit Survey achieved measurable engagement and meaningful public participation outcomes. A targeted social media post promoting the survey reached more than 4,100 views and generated 46 direct survey link clicks, resulting in a 1.12 percent click through rate, which exceeds typical benchmarks for public sector planning outreach. The content was also shared 11 times, extending survey visibility through community and partner networks and supporting equitable access to participation. These engagement metrics demonstrate the effective use of digital strategies to reach transit users, raise awareness of coordinated planning efforts, and encourage public involvement consistent with FTA public participation and Title VI expectations. In particular, content shares serve as a key indicator of trust and credibility, reflecting engagement and validation from community partners and stakeholders who are willing to amplify CTCOG’s outreach through their own networks.

Table 2.4 Social Media Engagement Metrics – Your Voice, Your Ride Survey

Outreach Channel	Content Type	Views	Clicks	Click-Through Rate (CTR)	Likes	Shares	Primary KPI
Social Media	Survey Promotion Post	4,119	46	1.12%	5	11	Link Clicks / CTR

Figure 2.1 Social Media Graphics and Content – Your Voice, Your Ride Survey



 **Central Texas Council of Governments**
Published by Anita Janke · November 25, 2025 · 

 The future of public transit starts here!

 Take the survey today  <http://bit.ly/3Jod2ai>

In partnership with [Hill Country Transit District](#) & [City And Rural Rides](#) and dedicated local collaborators like [Workforce Solutions of Central Texas](#), [Ride N Safe Medical Transport, LLC | Non Emergency Transport](#), [Heart of Central Texas Independent Living Center, Inc. \(HOCTIL\)](#), we're working to improve public transit across Central Texas — and we need to hear from you!

-  Fresh ideas
-  New possibilities
-  Microtransit wins

Together, we can shape the future of transportation in our community.

Si desea servicios de traducción al español, facilítenos su nombre y número de teléfono para que podamos ponernos en contacto con usted.

Correo electrónico: ktmpo@ctcog.org

Learn about the FY27-31 Regional Public Transportation Coordination Plan <http://bit.ly/4nopCV9>

[#PublicTransit](#) [#CentralTexasMoves](#) [#YourVoiceYourRide](#)

In conclusion, the public involvement activities conducted to date have generated valuable input from transit users, service providers, and partner organizations, strengthening the foundation of the RPTCP and supporting informed, coordinated decision making. These efforts reflect CTCOG's commitment to transparent, inclusive engagement that aligns with FTA public participation and Title VI requirements.

At the same time, public involvement for the RPTCP is an ongoing process. Several engagement activities remain underway or planned, providing continued opportunities for riders, stakeholders, and community partners to participate, share perspectives, and inform final plan development and implementation strategies. These remaining activities will further enhance outreach to underserved populations, support relationship building with partners, and ensure that coordinated transportation strategies continue to reflect evolving needs across both urban and rural areas of the region.

Through sustained engagement, education, and collaboration, CTCOG will continue to build public and stakeholder trust, strengthen coordination across service systems, and support the development of a regional transportation network that is accessible, responsive, and community driven.

Appendix A



CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP BYLAWS

Principles and Policies

The name of this Advisory Group shall be the Central Texas Regional Transportation Advisory Group (CTRTAG). CTRTAG is a voluntary advisory body of the Central Texas Council of Governments (CTCOG or Council) serving the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills, and San Saba, as well as the political subdivisions located within Texas Department of Transportation Region 23, as prescribed in these Bylaws.

The Advisory Group serves the CTCOG Planning and Regional Services Division and was created to address regional transportation issues and related legislation such as that enacted under Safe, Accountable, Flexible, Efficient Transportation Equity Act—A Legacy for Users Act (SAFETEA-LU), Moving Ahead for Progress in the 21st Century Act (MAP-21), Fixing America’s Surface Transportation Act (FAST Act), and the Infrastructure Investment and Jobs Act (IIJA).

Glossary

The following terms, as defined by the Texas Department of Transportation’s Public Transportation Division, are provided for use within this document and related planning activities (see Table 1).

Table 1

Term	Definition
Bylaws	The governing rules and articles adopted and amended by the membership and approved by the Executive Committee.

Coordination	The cooperative development of plans, programs, and projects among agencies and entities with legal standing and adjustment of such plans, programs, and projects to achieve general consistency, as appropriate.
CTCOG	Central Texas Council of Governments
CTRTAG	This is the official abbreviation for the Central Texas Regional Transportation Advisory Group and may be referred to as the Advisory Group throughout the Bylaws.
Executive * Committee	The Governing Body of the Central Texas Council of Governments.
Feeder Service	The coordination of rural connections between small transit operations and intercity bus carries, which may include the provision of service, which acts as a feed to intercity bus services.
Fixed Route	A transportation service provided on a repetitive, fixed schedule along a specific route with vehicles stopping to pick up and discharge passengers at designated locations and times.
Intercity Bus Service	Regularly scheduled bus service for the public which operates with limited stops over fixed routes connecting two or more urban areas not in close proximity, and which has the capacity for transportation baggage carried by passengers. It must also make meaningful connections with scheduled intercity bus service to more distant points, if such service is available.
Interlining Service	Combines two or more routes that arrive and depart from a common terminal. A bus can arrive at a downtown terminal as one route and after a brief layover, leave as a different route.
Private For- Profit	Businesses engagement in the transportation of the public and their hand-carried packages / baggage for a fee. Includes taxi cab companies and intercity bus carriers

Private Non-Profit	A non-public agency or organization that provides a service or services not conducted or maintained for the purpose of making a profit.
Rural Area	An area outside an urbanized area determined by the current United States census.
Rural Transit District	A political subdivision of the state that provides and coordinates rural public transportation within its boundaries in accordance with the provision of Transportation Code, Chapter 458.
TxDOT	Texas Department of Transportation
Urbanized Area	A core area and surrounding densely populated area with a population of 50,000 or more with boundaries fixed by the U.S. Census Bureau.
Urban Transit District	A local government entity or political subdivision of the state that provides and coordinates public transportation within an urbanized area in accordance with Transportat Code, Chapter 458. This definition includes urban transportation provides under Transportation Code, Chapter 456, that received state money through the department on September 1, 1994. This definition excludes transit authorities.

Article I: Organization

The Executive Committee serves as the governing body of the Central Texas Council of Governments (CTCOG), responsible for establishing general policies, programs, and financial oversight. CTRTAG functions solely as an advisory body with no policy-making or legislative authority; all final decision-making power rests with the Executive Committees of governing boards within the CTCOG region and the Texas Department of Transportation (TxDOT).

The Advisory Group membership consists of transit stakeholders as defined in Article IV.

Article II: Purpose and Objectives of the Advisory Group

1. The purpose of the Advisory Group is to facilitate, support and improve a coordinated regional transportation system that serves seniors, individuals with disabilities, low-income residents, Veterans, and other underserved communities, making everyday mobility more reliable, accessible, safe, and responsive in the CTCOG region. Additionally, the Advisory Group seeks to enhance economic vitality by planning for transit options in rural areas that provide access to jobs and employment opportunities. The Advisory Group shall also pursue the following:
 - a. To serve as a collaborative forum to address transportation needs across the region, with a focus on removing barriers and generating solutions through innovative conversations aimed at closing unmet mobility gaps, while providing a structured process for ongoing input from stakeholders, including users of community transportation services.
 - b. Serve as the Subject Matter Expert (SME) on transportation issues in the region.
2. The Advisory Group shall have the following general objectives:
 - a. Develop, review, and implement the Regional Public Transportation Coordination Plan (RPTCP) as authorized by TxDOT as a result of HB 3588, enacted by the 78th Legislature in 2003, amending Chapter 461, Subtitle K, Title 6 of the Texas Transportation Code entitled "Statewide Coordination of Public Transportation."
 - b. To conduct studies and surveys, collect and analyze data, and develop implementation plans that support regional transportation objectives ensuring continued eligibility and competitiveness for federal and state grant opportunities.
 - c. Recommend priorities for regional transportation coordination within the CTCOG region.

- d. Provide support for regional transit projects and proposals, when consistent with the goals, objectives and projects outlined in the Regionally Coordinated Public Transportation Plan.
- e. Identify and cultivate relationships with groups, agencies, and individuals that provide transportation services.
- f. Enhance the ability of community transportation operators and sponsors to strategically utilize and leverage available funding, expanding services to meet the growing mobility needs of underserved populations and areas across the region.
- g. Provide input to governmental agencies and other organizations that fund/sponsor community transportation relative to policies and practices that successfully foster or that adversely affect the coordination of community transportation services/information and mobility management.

Article III: Powers and Duties of the Advisory Group

In order to accomplish its purpose and objectives, the Advisory Group shall perform the following functions:

1. Exercise authority to develop, review, and implement the Regional Public Transportation Coordination Plan (RPTCP) as authorized by TxDOT, pursuant to HB 3588 (78th Legislature, 2003), which amended Chapter 461, Subtitle K, Title 6 of the Texas Transportation Code, 'Statewide Coordination of Public Transportation.'
2. Amend the Advisory Group Bylaws and submit recommendations for adoption to the Executive Committee.
3. Elect the Advisory Group Chair and Vice Chair and inform the Executive Committee.
4. In addition, the Advisory Group may appoint Ad Hoc Committees to address specific issues as needed. Members will be recommended by the Advisory Group and appointed by the Executive Committee.

5. Support the preparation of the annual budget and planning grant applications.

CTCOG Executive Director is authorized to submit the annual budget and planning grant application. The final RPTCP, Bylaws, and subcommittees become effective once approved or ratified by a majority vote of a quorum present of the Executive Committee. Advisory Group appointments by City or County officials need not be ratified by CTCOG Executive Committee.

Article IV: Membership

1. Advisory Group membership shall be limited to 21 voting members composed of representatives from transportation stakeholders, partner organizations, and transit users within the Region, as outlined in Table 2.

Table 2

Interest	Number of Representatives
Transit District <ul style="list-style-type: none"> • Hill Country Transit District • Central Texas Rural Transit District 	2 representatives (1 each)
Workforce Agency	1 representative
Health and Human Services	1 representative
Municipalities	1 representative
County Government	2 representatives
Fort Hood	1 representative
Aging and Disability Organization	1 representative
Military and Veteran Organization	1 representative
Youth and Family Organization (example) <ul style="list-style-type: none"> • ISD • Head Start 	1 representative

<p>Medical Facilities (example)</p> <ul style="list-style-type: none"> • Hospital • Community Clinic • Mental Health Agency 	2 representatives
Educational Facilities	2 representatives
Nonemergency Medical Transportation	2 representatives
<p>Other Representative</p> <p>An organization offering a unique perspective on regional transportation needs, potentially complementing or overlapping with interests represented by other categories. Examples include for-profit transportation providers, faith-based or other volunteer driver programs, and public or private operators offering transportation services open to the public. The inclusion of this representative creates an opportunity to expand collaboration, ideas, and partnerships.</p>	1 representative
<p>Transit User that is from the priority population or an advocate of:</p> <ul style="list-style-type: none"> • Individual with low income • Individual 65 and older • Individual with disabilities • Individual with limited English proficiency • Individual seeking employment • Individual representing children • Veteran 	2 representatives

2. Organizational members.

Organizations seeking to become members of the Advisory Group must be one of the following:

- a. Any public, private, nonprofit, or for-profit organization that currently funds, arranges, or provides community transportation services to, from, or within the region.
- b. Any local or regional public transportation provider or state, regional, county, or municipal agency involved in the planning or provision of public or passenger transportation in the region.
- c. Organizations representing groups of consumers and constituents that are impacted by the expansion, improvement, and/or coordination of community transportation services.

3. Individual members.

An individual member must be a resident of or work within the region, be a user of community transportation, and take an active interest in the Advisory Group purposes, as outlined in Article II. The Advisory Group intends to include Individual members from the priority populations (seniors, individuals with disabilities, individuals with low income, veterans, and underserved communities). Individual members have voting rights, but do not have the right to designate a proxy or serve as Chairperson or Vice Chairperson.

4. Eligible Non-Voting Members:

- a. The Texas Department of Transportation
- b. Central Texas Council of Governments Staff
 - i. The representatives from CTCOG and TXDOT will be permanent non-voting members, who will serve in an advisory capacity and will represent the interests of CTCOG and TxDOT, respectively.

5. The nomination process for the Advisory Group membership will be as follows:

- a. Transit Districts, Municipal, and County representatives will be appointed in writing by the mayor, judge, or their designated representative.

- b. Organizations seeking a voting position on the Advisory Group must submit a Letter of Interest to the Chairperson or CTCOG staff. The letter should identify the individual proposed to represent the organization's transit interests, describe those interests, and outline the individual's potential contributions. This information will be included on the meeting agenda for consideration by the Advisory Group.
- c. Individual members seeking a voting position on the Advisory Group must reside within the CTCOG region and may submit a written request to the CTCOG staff or Chairperson, clearly identifying the unique category they represent, as outlined in Table 2 (e.g., Transit User from the priority population). This information will be included on the meeting agenda for consideration by the Advisory Group.
- d. Voting members are restricted to the categories of representation listed in Table 2.
- e. The voting Advisory Group members will consider each nomination; recommendation of nomination requires a majority vote with a quorum present. Nominations become effective once approved or ratified by a majority vote of a quorum present at the Executive Committee. Appointments by City or County officials need not be ratified by the Executive Committee.
- f. Voting members may, in writing, appoint an alternate to vote in their stead and be counted for quorum purposes. Individual members may not appoint an alternate.

6. Ex-Officio Membership: Resource Persons

Individuals may be invited to advise and provide information to the Advisory Group or its committees as resource persons due to their specialized knowledge or experience in transportation service policies and issues. Guidelines for resource persons are as follows:

- a. Resource persons may be from within or outside the CTCOG service area and may include representatives of agencies that receive or award funds through the Central Texas Council of Governments.
- b. Resource persons are invited by the CTCOG staff, Advisory Group Chairperson or Vice Chairperson to provide information regarding the needs of transportation service consumers.

- c. Resource persons hold temporary status as defined by CTRTAG Officers and do not have voting privileges.

Article V: Representation Issues

1. The voting Advisory Group members represent the needs of transportation service consumers in the seven (7) counties of the CTCOG region. Members should be able to look beyond local interests to regional issues, be supportive of appropriate approaches to addressing transportation service needs and have enough time to attend the Advisory Group meetings and outreach activities, as appropriate.
2. There shall be no discrimination in any respect as to disability, race, color, age, religion, or political creed in selection of the organization's representative on the CTRTAG.

Article VI: Meetings of the Advisory Group

1. The Advisory Group shall comply with the Texas Open Meetings Act, except as specifically exempted by these bylaws.
2. The Advisory Group shall meet at least two times a year and at other times as requested by the Chairperson, or upon request of not less than one-third (1/3) of the voting members. Public notices will be posted as required.
3. Failure to attend three (3) consecutive Advisory Group meetings, either in person or via video conference with the camera turned on without prior notice or the attendance of an alternate shall constitute resignation from the Advisory Group. Individual members may not appoint an alternate.
4. CTCOG staff will be responsible for all meeting notices and publicity. Specifics of the meetings will be provided to each Advisory Group member and the public with a minimum of three (3) business days prior to each meeting.
5. A quorum shall be necessary to conduct the Advisor Group business and shall consist of a majority (50% +1) of the voting members.

6. Each voting member shall have one (1) vote. A majority vote of the quorum will be sufficient to authorize action. The vote will be open by a show of hands or expressed vocally.

7. Members may attend meetings virtually and are considered “present” and count towards quorum if they have their camera on. They may also vote on any item so brought before the Advisory Group.

Article VII: Chairperson, Vice Chairperson and Staff

1. The Chairperson shall be chosen by a majority vote of the members with a quorum present. The Chairperson shall perform the duties usually assigned to the office such as:

- a. Preside at all Advisory Group meetings;
- b. Conduct business according to the Bylaws and Robert’s Rules of Order, Newly Revised Version;
- c. Assist staff in the preparation of agendas for Advisory Group meetings;
- d. Perform any other appropriate duties.

2. The Vice Chairperson shall be chosen by a majority vote of the members with a quorum present. In the absence of, or in the case of the inability of the Chairperson to act, it shall be the duty of the Vice Chairperson to perform the duties of the Chairperson.

3. In the absence of both the Chairperson and Vice Chairperson, the Advisory Group members shall designate a member to preside in their absence during the meeting.

4. The Chairperson, Vice Chairperson, or any member presiding over the meeting must be physically present and may not participate solely by telephone or video conference.

5. The Advisory Group Chair and Vice-Chair will assume their roles at the next meeting, and the Executive Committee will be notified accordingly.

6. The CTCOG staff shall act as the Advisory Group’s secretary. The staff shall keep the minutes of all Advisory Group meetings and shall perform such other duties as may be needed by the Advisory Group.

7. Both the Chairperson and the Vice Chairperson shall serve one-year terms and may not succeed themselves in those offices more than once.

8. Officer elections shall be held at the last quarterly meeting of each calendar year.

Article VIII: Parliamentary Authority

1. Robert's Rules of Order, Newly Revised Version, shall be the parliamentary authority for all matters not covered by the Bylaws or any specific rules of procedure adopted by the Advisory Group.

Article IX: Finance

1. The fiscal year of the organization shall be on the federal fiscal year basis (July 1 through June 30).

2. The annual budget is prepared by staff and approved by the CTCOG Executive Director in the planning grant application.

3. The books of the Council shall be audited annually by independent certified public accountants in accordance with the single audit required by current regulations. The audit report shall be made to the Budget Committee as appointed by the CTCOG President, and then to the full Executive Committee for adoption.

4. The annual audit report shall be made available to all requesting entities in accordance with the Open Meetings and Records Act.

Article X: Adoption and Amendment

1. These Bylaws may be altered, amended, or repealed at any meeting of the Advisory Group by a majority vote of a quorum as specified in ARTICLE VI, SECTION 4, provided that official notice of the proposed amendment shall have been provided to the Advisory Group members at least 10 business days in advance of the Advisory Group meeting.

Article XI: Sub Committees

1. It is the intent of this Advisory Group to seek, when advisable, the advice and cooperation of interested citizen groups in formulating recommendations and establishing project priorities for consideration.
2. The Advisory Group may propose the establishment of subcommittees as necessary to effectively carry out the business of the planning grant; however, all subcommittees must be approved by the Executive Committee before being formed.

Article XII: Adoption or Revision Date by the Advisory Group:

These Bylaws were approved by a majority vote of a quorum present of the CTRTAG on January 6, 2026.


Ben Lopez
Ben Lopez, Chairperson
CTRTAG Chairperson


Uryan Nelson,
CTCOG Director of Planning & Regional
Services

Article XIII: Approval or Ratification Date by the CTCOG Executive Committee:

These Bylaws were approved by a majority vote of a quorum present of the CTCOG Executive Committee on February 26, 2026


Commissioner, Russell Schneider
President


Jim Reed,
CTCOG Executive Director

END

Appendix B

Central Texas Regional Transportation Advisory Group Voting Members Stakeholders

Interest	Entity	Name	Letter of Support
Transit District	HOP	Darrell Burnter Vice Chairperson (1/6/2026)	Mar-25
Transit District	CARR	J.R. Salazar	Mar-25
Workforce Agency	Workforce Solutions	Ben Lopez Chairperson (1/6/2026)	Mar-25
Health & Human Services	Hill Country Community Action	Stephanie Dozier	Mar-25
Aging & Disability	Heart of Central Texas Independent Living	Melissa Ingridola	Mar-25
Military & Veteran Organization	Bring Everyone in the Zone	Terry Mustapher	
Youth & Family Organization	Central Texas 4C Head Start	Janell Frazier	Mar-25
Medical Facility	Seton Medical Center	Christopher Egizio	Mar-25
County Government	Bell County Indigent Health Services	Ebony Jackson	
Transit User	Representing individual w/disability	Felicia Holland	Mar-25
Nonemergency Medical Transportation	Ride N Safe	Cliff Montemayor	Mar-25
Educational Facility	Temple College	Clarissa Martinez	Mar-25
Educational Facility	Texas A&M	Walter Murphy	Mar-25
Medical Facility	VACANT	VACANT	N/A
Fort Hood	VACANT	VACANT	N/A
Other Rep (Potentially complementing or overlapping interests)	VACANT	VACANT	N/A
County Government	VACANT	VACANT	N/A
Municipality	VACANT	VACANT	N/A
Municipality	VACANT	VACANT	N/A
Nonemergency Medical Transportation	VACANT	VACANT	N/A
Transit User from Priority Population	VACANT	VACANT	N/A

Central Texas Regional Transportation Advisory Group Non-Voting Members & Ex-Officio

Aging	CTCOG - Area Agency on Aging	George Loyosa	Mar-25
Public Safety	CTCOG - Public Safety	Jesse Hennage	Mar-25
Regional Planning Organization	Killeen-Temple MPO	Uryan Nelson	Mar-25
Municipality	City of Killeen	Michael Boyd	Mar-25



Public Transportation

Counties: Brown, Callahan, Coleman, Comanche, Eastland, Erath, Hamilton, Mills, Nolan, Runnels, San Saba, Shackelford, Stephens, and Rural Taylor

March 18, 2025

Anita Janke, PMP
Regional Planner/Public Engagement
Central Texas Council of Governments
Regional Transportation Advisory Group
2180 North Main St.
Belton, Texas 76513

Dear Ms. Janke:

We are writing this letter to show our support of Central Texas Council of Governments and the Regional Transportation Advisory Group (CTRTAG).

Central Texas Rural Transit District – City And Rural Rides was established in 1998, as a standalone rural transit district serving the needs of an eleven county service area including: Brown, Callahan, Coleman, Comanche, Eastland, Erath, Nolan, Runnels, Shackelford, Stephens, Rural Taylor counties. Effective March 1, 2025, three additional counties joined the district including Mills, Hamilton, and San Saba counties bringing the districts service area to 13,473 square miles. During the period of September 1, 2023, to August 31, 2024, CTRTD provided 106,683 one-way trips to passengers and our vehicles traveled 1,301,582 revenue miles.

CTRTD fully supports and commits to participating in the development of the Regional Public Transportation Coordination 5-year plan (FY 2027 – 2031). CTRTD will ensure staff participation and attendance in meetings to discuss transportation needs for the clients served and further agrees to assist in projects addressing public transportation needs within CTRTAG's region.

We are excited to work with and coordinate with the Central Texas Council of Governments and the Regional Transportation Advisory Group (CTRTAG). If we may be of any further assistance don't hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "JR S", is written over the typed name.

J.R. Salazar, CEO/General Manager

JS/jfg

Central Texas Rural Transit District

2310 S. Concho • Coleman, TX 76834 • 325-625-4491 • FAX: 325-625-5044
P.O. Box 712 • Coleman, TX 76834
1-800-710-2277



Central Texas 4C, Inc.

"Community Choices in Children's Care"



Head Start Program
Early Head Start Program

www.ct4c.org

To: Central Texas Council of Governments and the Regional Transportation Advisory Group (RTAG)

Re: Support for the Five Year Plan

Date: March 19, 2025

Dear Colleagues,

Please be assured that Central Texas 4C, Inc. will continue to support and will commit to participating in the development of the Regional Public Transportation Coordination's Five Year Plan (FY 2027 – 2031).

This commitment means that 4C will participate in meetings to discuss transportation needs for the clients we serve through our Head Start program as well as assisting with projects that address public transportation needs in our region (especially those that deal with very young children and persons with disabilities).

Sincerely,

Janell J. Frazier
Executive Director



Letter of Support

March 20, 2025

To Whom It May Concern

The Area Agency on Aging of Central Texas will support and commit to participate in the continuation of the Regional Public Transportation Coordination Plan (5 Year FY2027-2031) .

This commitment includes our agency's participation to attend meetings to discuss transportation needs for those the clients we serve through the Area Agency on Aging as well as assisting in projects addressing public transportation needs in our region.

Should you have any questions, please contact me at 254-770-2344 or George.Losoya@ctcog.com .

Sincerely,

George Losoya, Director
Central Texas Council of Governments/ Area Agency on Aging
PO Box 729
2180 North Main Street
Belton, Texas 76513
254-770-2344



March 19, 2025

Reference: Central Texas Regional Transportation Advisory Group (CTRTAG)

ATTN: Anita Janke

- The Central Texas Council of Governments Public Safety Department will support and commit to participating in the development of the Regional Public Transportation Coordination Plan 5 Year Plan (FY 2027 – 2031).
- This commitment includes our agency's participation in meetings to discuss transportation needs for the clients we serve through the Central Texas Council of Governments Public Safety Department, as well as assisting with projects that address public transportation needs in our region.

The point of contact for this agreement is Jesse Hennage and can be reached at jesse.hennage@ctcog.org or (254) 770-2365.

Jesse Hennage

Assistant Director of Planning/Public Safety
Central Texas Council of Governments

Central Texas Regional Transportation Advisory Group (CTRTAG)

March 13, 2025

I Felicia C. Holland am a current member serving in the role of Transit User/Citizen Representative for the CTRTAG. And I also represent the Fort Cavazos Community Habitat for Humanity serving Central Texas. This letter serves as an official notice of my continued commitment to support in the development of the Regional Public Transportation Coordination Plan 5 Year Plan (FY 2027-2031). This commitment includes my participation in meetings to discuss the transportation needs of the communities. Assisting with projects that address public transportation needs in our region. Therefore, I look forward to serving without hesitation making a difference and changing the lives of our residents. I again applaud the committee for its year-to-date successful accomplishments.

Once Again, it has been my pleasure and an Honor to serve in this capacity.

Thank You.




Felicia Holland, MPA

The Fort Cavazos Community
 **Habitat for Humanity®**

Felicia Holland

Family Services Liaison

2601 Atkinson Ave. Killeen, TX 76543

 (254) 423-2447

 serve@fortcavazoshabitat.org



Hill Country Community Action Association, Inc.

Ashley Johnson, Chief Executive Officer

2905 W. Wallace, P.O. Box 846, San Saba, TX 76877

Telephone: 325.372.5167 FAX: 325.372.3526

E-mail: hccaainc@hccaa.com

website: www.hccaa.com

Case Management, Energy Assistance, Weatherization, Aging Services, Senior Nutrition, RSVP, Head Start

March 13, 2025

Central Texas Council of Governments and the Regional Transportation Advisory Group
2180 N Main Street
Belton, Texas 76513

Re: Letter of Support for the Development of the Regional Public Transportation Coordination Plan 5-Year Plan (FY 2027 – 2031).

Dear Central Texas Council of Governments and the Regional Transportation Advisory Group (RTAG),

On behalf of Hill Country Community Action, I am writing to express our support and commitment to participating in the development of the Regional Public Transportation Coordination Plan 5-Year Plan (FY 2027 – 2031).

Hill Country Community Action Association offers a wide range of services, including Case Management, Energy Assistance, Weatherization, Aging Services, Senior Nutrition, RSVP, and Head Start. We serve children, families, seniors, individuals with disabilities, and those in poverty through our help centers in Killeen and Temple, as well as our ten Senior Centers across nine core counties: Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, Mills, and San Saba. Most of our programs and services are impacted by public transportation and HCCAA wants to accurately represent those impacts.

We will fully participate in and represent the interests of our Aging and Disability clients, Health and Human Service clients, and all the populations impacted by childcare in all CTRTAG Advisory Group meetings, and related events.

We look forward to continuing to make progress and reshape our community to reflect the significant growth and changes in technology while balancing the needs of our communities and the need to consistently reflect on the impacts of change within the individual communities.

Sincerely,

Stephanie M. Dozier

Signed: Stephanie Dozier

Title: Director of Data Analytics

**Dedicated to providing opportunities and resources to improve the lives of
low-income children and families and the elderly in Central Texas**

A United Way Agency





Central Texas' Regional Public Transit System

Operated by Hill Country Transit District

March 20, 2025

Anita Janke, Regional Planner / Public Engagement

CTCOG – Planning & Regional Services

2180 N. Main Street,

P.O. Box 729

Belton, TX 76513

Dear Ms. Janke,

This letter is to express Hill Country Transit District's (HCTD's) support and Commitment for the Central Texas Council of Governments (CTCOG's) application for the FY 2027-2031 Regional Public Transportation Coordination (5 year) Plan (RPTCP) continuation funding for our ongoing public transportation efforts. HCTD will support and commit to participating in the development of the 5-year plan. This commitment includes our agencies participation in meetings to discuss transportation needs for the clients we serve through HCTD, as well as assisting with projects that address public transportation needs in our region.

I would also like to take this opportunity to compliment the COG for the excellent job it does in serving the public at large as well as all the stakeholders (cities, counties, and HCTD) in the region. We are very thankful for the quality, thoroughness, and timely nature of the job the GOG and the Killeen Temple Metropolitan Planning Organization (KTMPO) does in its service to the communities in which we all live and work.

Sincerely,

Darrell W. Burtner, Assistant General Manager

Hill Country Transit District (doing business as The HOP)

4515 W. US 190

Belton, TX 76513

254.933.3700 ext. 2009

dburtner@takethehop.com

www.takethehop.com

2005 Commerce St.
P.O. Box 636
Belton, TX 76513
(254)933-7487
(254) 933-7466 FAX



(800) 326-4921

1105 Wooded Acres Drive
Suite 660
Waco, TX 76710
(254) 754-7050
(254) 754-7054 FAX

March 19, 2025

Anita Janke
Economic Development Planner
CTCOG – Planning & Regional Services
2180 N. Main Street
P.O. Box 729
Belton, TX 76513

Dear Ms. Janke,

It is our pleasure to write in support of the Central Texas Council of Governments Regional Public Transportation Coordination Plan (RPTCP) 5 year plan FY 2027 – 2031 continuation of funding for ongoing public transportation efforts in the Central Texas area.

Heart of Central Texas Independent Living Center, Inc. (HOCTIL), is committed to services in our community for individuals with disabilities, chronic illness, and aging to maintain and obtain a quality of life living in their community. We, as a community-based partner, understand our significant responsibility to our Hill Country Transit District (HCTD) and are committed to continuing our comprehensive relationship. HOCTIL has a commitment to collaborating with the Central Texas Council of Government (CTCOG) through the advisory group.

Persons with disabilities and/or chronic illnesses that live in our rural communities depend on the connection to jobs and other opportunities provided by the transportation services your agency makes available. We believe helping solve the transportation issues people with disabilities and/or chronic illnesses face daily is a major step in providing the basic necessity of transportation to all our citizens including that very specific demographic population.

Our partnership between HOCTIL, HCTD, and the Central Texas Council of Governments (CTCOG) is HOCTIL's commitment to the advisory group we coordinate together throughout the year on the Central Texas Regional Transportation Advisory (CTRTAG) Board to identify and address transportation needs of the entire region. We are continually working alongside each other trying to determine the best solution for our region's transportation needs and solutions.

Heart of Central Texas Independent Living Center will support and commit to participating in the development of the Regional Public Transportation Coordination Plan 5 Year Plan (FY 2027 – 2031). This commitment includes our agency's participation in meetings to discuss transportation needs for the clients we serve through HOCTIL, as well as assisting with projects that address public transportation needs in our region.

Thank you,

A handwritten signature in black ink that reads "Melissa Ingridola". The signature is written in a cursive, flowing style.

Melissa Ingridola
Executive Director, HOCTIL



CITY OF KILLEEN
OFFICE OF COUNCIL MEMBER BOYD

March 24, 2025

Michael Boyd
City Council Member
District 4
101 N. College Str.
Killeen, TX 76541
mboyd@killeentexas.gov
(254) 925-7837

Re: Support for the Regional Public Transportation Coordination Plan 5 Year Plan (FY2027-2031)

Central Texas Council of Governments
Killeen-Temple Metropolitan Planning Organization
2180 N. Main Street
PO Box 729
Belton, TX 76513

To Whom it May Concern:

The City of Killeen will support and commit to participating in the development of the Regional Public Transportation Coordination Plan 5 Year Plan (FY 2027 – 2031).

This commitment includes our agency's participation in meetings to discuss transportation needs for the clients we serve through the City of Killeen as well as assisting with projects that address public transportation needs in our region.

As part of the Central Texas Council of Governments (CTCOG) Regional Transportation Advisory Group (RTAG), the City of Killeen lends it support and efforts to improving the transportation needs in the area to best serve our citizens.

Sincerely,

Michael Boyd
City Council Member
District 4
City of Killeen



March 17, 2025

Central Texas Regional Transportation Advisory Group
Central Texas Council of Governments
2180 N. Main Street
Belton, Tx 76513

Re: 5-Year Regional Public Transportation Coordination Plan (FYs 2027-2031)

To Whom It May Concern:

This letter of commitment is provided in support of the Central Texas Council of Governments (CTCOG) application for funding to update the 5-Year Regional Public Transportation Coordination Plan (RPTCP) for FYs 2027-2031.

The Killeen-Temple Metropolitan Planning Organization (KTMP) boundary lies within the area that is covered by the RPTCP. The use of public transportation helps alleviate congestion on our region's roadways and is an important strategy in transportation planning. Federal legislation encourages MPO's to conduct activities promoting regional coordination, so all residents have access to a safe and reliable transportation network. Reduced congestion, regional coordination, and safe and reliable transportation networks are MPO goals that correlate with those of the RPTCP.

In support of CTCOG's proposed activities under this grant, KTMP will support and commit to participating in the development of the RPTCP. This commitment includes our agency's participation in meetings to discuss transportation needs for the clients we serve through KTMP, assisting with projects that address public transportation needs in our region, and promoting information about CTRTAG meetings, activities, and RPTCP development. Staff members will support coordination efforts to ensure consistency between KTMP planning and implementation documents and the RPTCP.

KTMP is pleased to be a partner with CTCOG in this endeavor and support a favorable review of CTCOG's funding application.

Respectfully,

A handwritten signature in black ink, appearing to read 'Uryan Nelson', is written over a horizontal line.

Uryan Nelson
KTMP Director



Central Texas' Regional Public Transit System

Operated by Hill Country Transit District

March 20, 2025

Anita Janke, Regional Planner / Public Engagement

CTCOG – Planning & Regional Services

2180 N. Main Street,

P.O. Box 729

Belton, TX 76513

Dear Ms. Janke,

This letter is to express Hill Country Transit District's (HCTD's) support and Commitment for the Central Texas Council of Governments (CTCOG's) application for the FY 2027-2031 Regional Public Transportation Coordination (5 year) Plan (RPTCP) continuation funding for our ongoing public transportation efforts. HCTD will support and commit to participating in the development of the 5-year plan. This commitment includes our agencies participation in meetings to discuss transportation needs for the clients we serve through HCTD, as well as assisting with projects that address public transportation needs in our region.

I would also like to take this opportunity to compliment the COG for the excellent job it does in serving the public at large as well as all the stakeholders (cities, counties, and HCTD) in the region. We are very thankful for the quality, thoroughness, and timely nature of the job the GOG and the Killeen Temple Metropolitan Planning Organization (KTMPO) does in its service to the communities in which we all live and work.

Sincerely,

Darrell W. Burtner, Assistant General Manager

Hill Country Transit District (doing business as The HOP)

4515 W. US 190

Belton, TX 76513

254.933.3700 ext. 2009

dburtner@takethehop.com

www.takethehop.com



Cliff Montemayor
Ride N Safe LLC
3575 Windmill Rd
Cleburne, TX 76033
cliff@ridensafe.com
817-887-9750

March 20, 2025

Subject: Letter of Continued Support

Dear Ms. Janke

On behalf of Ride N' Safe, I am pleased to confirm our continued support and commitment to participating in the development of the Regional Public Transportation Coordination Plan for the five-year period of FY 2027 – 2031.

As part of this commitment, Ride N' Safe will actively participate in meetings and discussions to assess and address the transportation needs of the clients we serve.

We look forward to collaborating with regional stakeholders and contributing to the success of this vital initiative.

Sincerely,

Cliff Montemayor
CEO
Ride N' Safe LLC



Seton
Medical Center
Harker Heights

A partner of the
Seton Healthcare Family

3/13/25

To Whom it May Concern,

Please consider this letter as an expression of Seton Medical Center Harker Heights' support and commitment to the Central Texas Council of Governments and Regional Transportation Advisory Group. We wish to continue our participation in the Regional Public Transportation Coordination Plan 5 Year Plan. We commit that Chris Egizio, Vice President of Operations (or his designee), will continue to engage in membership on this important group.

Thank you for the opportunity to support this worthy cause in service of our fellow Central Texans.

Sincerely,

Christopher M. Egizio, PT, MPT, MBA

Chris Egizio, PT, MPT, MBA | Vice President, Operations

Seton Medical Center Harker Heights

850 W. Central Texas Expressway

Harker Heights, TX 76548

P: (254) 680-6203

F: (254) 680-6380

Christopher.egizio@smchh.org



March 20, 2025

Anita Janke
Central Texas Regional Transportation Advisory Group
2180 N. Main Street
Belton, Texas 76513

Dear Anita,

I am writing to express Temple College's full support of the Central Texas Regional Transportation Advisory Group (CTRAG) and to offer our commitment to serve as a representative for Temple College, specifically within the Educational Facilities stakeholder group. We are excited about the opportunity to contribute to the regional transportation planning process and ensure that the needs and concerns of educational institutions, including Temple College, are fully represented and addressed.

Temple College is committed to offering accessible, high-quality education to a varied student body, and we recognize that reliable, efficient, and sustainable transportation options are essential to supporting the success of our educational mission. In alignment with this commitment, Temple College will actively support and participate in the development of the Regional Public Transportation Coordination Plan 5-Year Plan (FY 2027 – 2031).

This support includes our agency's active participation in meetings to discuss transportation needs for the clients we serve through Temple College, as well as our commitment to assisting with projects that address public transportation needs in the region. We are eager to collaborate with other stakeholders to develop innovative solutions that will improve mobility and contribute to the overall vitality and growth of Central Texas.

Thank you for considering Temple College's participation in CTRAG. We look forward to working together to create a more accessible and sustainable transportation system for the region.

Sincerely,

Clarissa Martinez
Temple College
Director – Circle of Support/Alumni Relations



Anita Janke
Regional Planner/Public Engagement
Central Texas Council of Governments
2180 N. Main Street
Belton, Texas 76513

March 16, 2025

This letter is to confirm the commitment from myself to the Central Texas Regional Transportation Advisory Group (CTRTAG) as a representative for regional educational institutions (including my own -- Texas AM University - Central Texas) to support and commit to participating in the development of the Regional Public Transportation Coordination Plan 5 Year Plan (FY 2027 – 2031). This commitment includes our agency's participation in meetings to discuss transportation needs for the clients we serve through educational institutions, as well as assisting with projects that address public transportation needs in our region.

A handwritten signature in blue ink, appearing to read 'Walter Murphy'.

Walter Murphy, AVP for Research and Innovation

Workforce Center • Temple
201 Santa Fe Way, Suite 201
Temple, TX 76501
(254) 742 - 4400

www.workforcelink.com



Re: Regional Public Transportation 5 Year Plan (FY 2027-2031)

Workforce Solutions of Central Texas will continue to support and commit to participating in the development of the Regional Public Transportation 5 Year Plan for fiscal years 2027-2031. This commitment includes our agency's participation in meetings to discuss transportation needs for the customers we serve through Workforce as well as assisting projects that address public transportation needs in our seven-county region.

Transportation needs continue to be a considerable barrier to employment for many of our customers in our urban areas but more so in the rural areas. Coordination with the Central Texas Regional Transit Advisory Group is essential to identify and address these issues utilizing as many resources as possible.

Along with barriers to employment, many of our customers in our region remain food insecure and not near sources of food such as grocery stores or food banks. Having access to reliable transportation resources will alleviate some of this food insecurity.

Thank you for your consideration for the funding application.

Sincerely,

A handwritten signature in blue ink that reads 'Ben Lopez, Jr.'.

Ben Lopez, Jr.
Workforce Center Director
Temple, Texas

Item #9

**Coordination and Implementation of the
FY25 Regional Public Transportation
Coordination Plan**



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 9

**Regarding Coordination and Implementation of the FY25 Regional
Public Transportation Coordination Plan**

Transportation Newsletter

The Transportation Newsletter is intended to keep the Advisory Committee and transportation providers informed and engaged; while it is not typically targeted to transit users, it may certainly be shared as appropriate.

Action Needed: No action needed; for discussion only.



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 9

Public Comment Log

The public comment log provides an improved way to track implementation activities, particularly unmet needs and transportation gaps, from the perspective of transit users.

Action Needed: No action needed; for discussion only.

Item #10

**Quarterly update from Central Texas
Rural Transit District**



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 10

Regarding quarterly update from Central Texas Rural Transit District

Action Needed: No action needed; for discussion only.

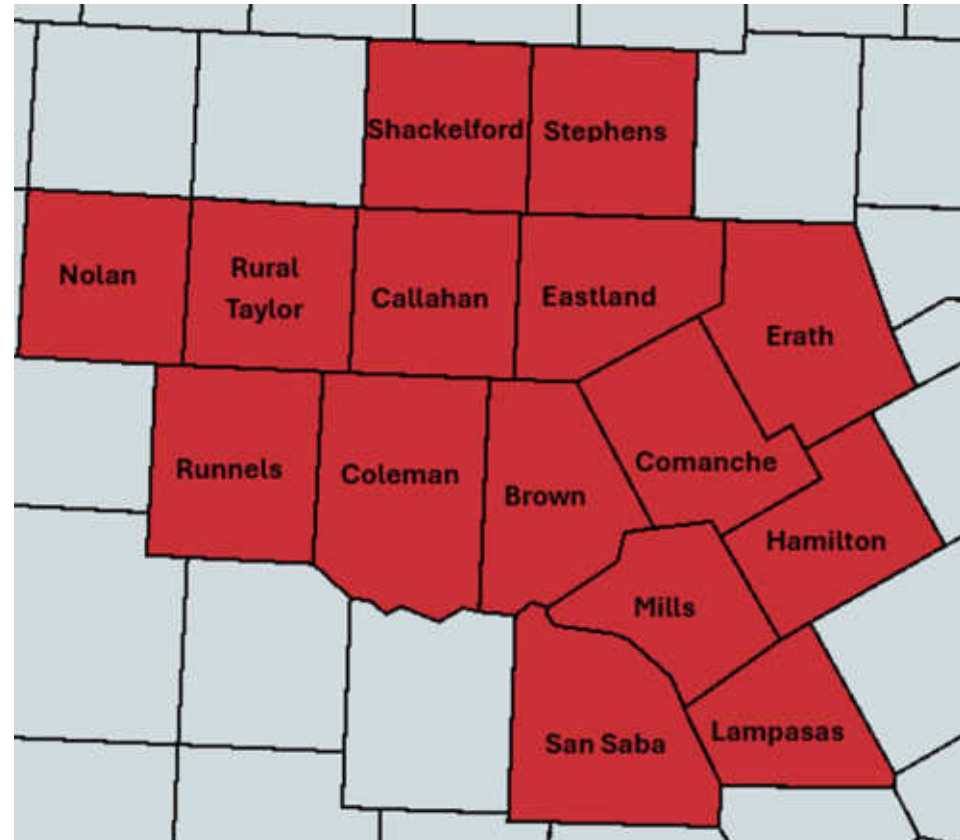
Service Update

April 7, 2026



We have officially started service in Lamparas County.

We are currently looking to hire drivers in Lamparas.



One-way Trip Count

San Saba	282
Mills	578
Hamilton	352
Lampasas	310- March Only

Item #11

**Quarterly update from Hill Country
Transit District (HCTD)**



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 11

Regarding quarterly update from Hill Country Transit District (HCTD)

Action Needed: No action needed; for discussion only.

Quarterly Report

Regionally Coordinated Transportation Plan

CT-RTAG Report



Latest Quarter	Latest Month	Unmet Goals
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Executive Summary

HCTD Performance Measures

4th Qtr. FY2025 (October, November, and December 2025)

<i>Measure</i>	<i>4th QTR FY2025 Performance</i>
Urban Ridership *Launched September 3 rd , 2024	Microtransit – 107,375 Regional Connector – 10,531
Ft. Hood Ridership *Launched February 1 st , 2024	Microtransit – 54,391 Circulator – <i>Discontinued October 1st, 2025</i>
Rural Ridership *Launched March 3 rd , 2025	Microtransit – 4,178 Demand Response – 1,469 Regional Connectors - <i>Discontinued October 1st, 2025</i>
On-Time Performance	89.4% of all Demand Response and Microtransit Trips on time
Mean Wait Time	13 minutes and 25 seconds
Customer Reviews	96% of riders found their trips to be satisfactory
Trip Length Ridership	0.18% of Microtransit Trips Over an Hour (194 Trips Over an Hour)
Telephone Service Data	1:37 Average Wait Time 2:49 Average Talk Time
Customer Complaints	32.6 Complaints per Hundred Thousand Passengers (58 Complaints and 177,943 Passengers)
Safety Performance	0.8 Accidents per Hundred Thousand Miles Traveled (4 Accidents and 474,569 Miles Traveled)
Travel Training	Sixty-six Events for FY2025.
Advertising	Five Out of Five Cities Had Ads Ran in FY2025

2025 HCTD Ridership Report														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	GOAL
Urban Commuter Pass	2,584	2,574	2,883	3,273	3,160	3,224	3,727	3,884	3,938	4,157	3,153	3,221	39,778	
Belton MT	1,856	1,713	1,743	1,998	2,169	2,107	2,351	2,367	2,523	2,667	2,244	2,378	26,116	
Copperas Cove MT	2,852	2,918	3,360	3,599	3,663	3,903	4,520	4,534	4,277	5,024	3,390	4,161	46,201	
Harker Heights MT	1,438	1,451	1,607	1,910	1,968	1,755	1,940	2,041	1,795	1,998	1,459	1,822	21,184	
Killeen MT	14,241	14,650	15,559	17,754	18,614	17,540	19,979	20,573	17,079	16,278	12,319	14,816	199,402	
Temple MT	8,416	9,120	10,241	10,718	10,980	10,979	12,742	12,810	13,223	13,717	11,488	13,613	138,047	
Urban MT Passengers	28,803	29,852	32,510	35,979	37,394	36,284	41,532	42,325	38,897	39,684	30,900	36,790	430,950	
Urban Microtransit Pass/Hr	4.3	4.5	4.5	4.7	4.8	3.6	3.7	3.6	3.7	3.7	3.4	3.5	4.0	=> 5.0
Total Urban Ridership	31,387	32,426	35,393	39,252	40,554	39,508	45,259	46,209	42,835	43,841	34,053	40,011	470,728	
NEMT Perf	7	49	63	59	44	20							242	
Ft. Hood MT	17,186	16,895	18,144	17,061	17,213	17,050	17,754	17,842	17,787	19,514	17,169	17,708	211,323	
Ft. Hood Circulator	107	103	162	157	126	90	89	71	67				972	
Total Cavazos Connector Ridership	17,293	16,998	18,306	17,218	17,339	17,140	17,843	17,913	17,854	19,514	17,169	17,708	212,295	
Milam DR			129	227	223	199	250	323	282	288	227	272	2420	
Lampasas MT			231	281	305	283	285	401	429	434	335	357	3341	
Gatesville MT			318	388	309	385	426	408	412	598	419	394	4057	
Salado MT			6	6	9	19	15	14	9	6	1	0	85	
Cameron MT			187	244	230	226	251	373	424	323	225	271	2754	
Rockdale MT										328	234	253	815	
Bell County DR			81	102	126	135	99	121	109	127	114	116	1130	
Coryell County DR			100	87	79	77	89	102	89	105	101	119	948	
Coryell County ConX			2	1	0	0	2	0	0				5	
Lampasas County ConX			0	1	0	1	0	0	2				4	
Milam County ConX			118	123	135	130	133	169	189				997	
Rural Demand Response			310	416	428	411	438	546	480	520	442	507	4498	
Rural MicroTransit			742	919	853	913	977	1196	1274	1689	1214	1275	11052	
Rural Connectors			120	125	135	131	135	169	191				1006	
Total Rural Ridership			1172	1460	1416	1455	1550	1911	1945	2209	1656	1782	16556	
Total System Ridership	48,680	49,424	54,871	57,930	59,309	58,103	64,652	66,033	62,634	65,564	52,878	59,501	699,579	
Average Review	95%	94%	95%	96%	96%	96%	96%	96%	95%	96%	97%	96	888%	=> 90%
On-Time Performance	87.3%	85.4%	83.5%	81.4%	80.7%	83.3%	87.7%	86.9%	83.3%	89.4%	90.0%	88.8%	86%	=> 85%
Mean Wait Time (Minutes)	13.12	13.42	13.68	13.68	11.83	11.44	14.52	14.46	13.24	13.38	12.49	14.39	13.30	=< 15.00
Trips Over 1 Hour	106	140	148	153	121	49	65	73	63	76	48	70	1112	
Percentage Over 1 Hour	0.22%	0.28%	0.27%	0.43%	0.32%	0.14%	0.16%	0.17%	0.16%	0.19%	0.16%	0.19%	0.26%	=< 1.00%
Requested Boardings	40,223	41,284	44,740	49,813	51,448	50,007	84,738	85,004	83,147	86,058	69,268	80,205	765,935	
Cancellation Percentage	28.39%	27.69%	27.34%	27.77%	27.32%	27.44%	23.70%	22.32%	24.67%	23.81%	23.66%	25.81%	43.74%	=< 25%
Miles Travelled*	167,813	161,448	169,171	173,415	185,973	170,598	188,823	179,326	171,745	181,366	131,494	161,709	2,042,881	
Vehicle Accidents	2	3	3	1	5	2	5	3	1	2	2	0	29	
Accidents/100k Miles	1.19	1.86	1.77	0.58	2.69	1.17	2.65	1.67	0.58	1.10	1.52	0.00	1.42	=< 4.0
Road Calls	4	6	1	6	10	9	4	1	5	6	4	2	58	
Road Calls/100k Miles	2.4	3.7	0.6	3.5	5.4	5.3	2.1	0.6	2.9	3.3	3.0	1.2	2.8	=< 4.0
Customer Complaints	20	13	30	30	25	26	24	28	29	27	13	18	283	
Complaints/100k Passengers	41.1	26.3	54.7	51.8	42.2	44.7	37.1	42.4	46.3	41.2	24.6	30.3	40.5	
Average Call Length	2:04	2:02	2:27	2:32	2:27	2:39	2:42	2:50	2:54	2:47	2:47	2:53	2:35	=< 4:00
Average Call Wait Time			1:04	1:00	0:58	1:02	1:19	1:30	1:34	1:42	1:37	1:32	10:13	=< 3:00
Travel Training Events	4	8	4	2	5	4	12	4	7	8	5	3	66	=> 12
Public Advertisements	3	0	2	0	0	0	0	0	0	0	0	0	5	=> 5

*Rural mileage added to total system mileage starting June, 2025

2024 HCTD Ridership Report														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	GOAL
Urban Commuter Pass									2,423	3,044	2,350	2,574	10,391	
Belton MT									1,162	1,784	1,440	1,685	6,071	
Copperas Cove MT									1,236	2,061	1,964	2,597	7,858	
Harker Heights MT									1,289	1,317	1,423	1,644	5,673	
Killeen MT									6,951	11,052	10,812	13,312	42,127	
Temple MT									5,343	8,024	7,031	8,658	29,056	
Total MT Passengers									15,981	24,238	22,670	27,896	90,785	
Microtransit Pass/Hr									2.3	3.2	3.9	4.3	3.4	=> 5.0
Total Urban Ridership									18,404	27,282	25,020	30,470	101,176	
NEMT Perf									197	238	171	124	730	
Ft. Hood MT		1,773	14,551	18,936	19,346	18,865	22,654	20,988	17,463	18,694	16,821	16,238	186,329	
Ft. Hood Circulator		444	462	248	270	272	94	33	24	43	63	74	2,027	
Total Cavazos Connector Ridership		2217	15013	19184	19616	19137	22748	21021	17487	18737	16884	16312	188356	
Total System Ridership		2,217	15,013	19,184	19,616	19,137	22,748	21,021	35,891	46,019	41,904	46,782	289,532	
Average Review									90%	92.0%	94.0%	95.0%	93%	=> 90%
On-Time Performance									84.1%	84.9%	85.7%	87.6%	86%	=> 85%
Mean Wait Time (Minutes)									16.21	17.49	14.9	13.47	15.52	=< 15.00
Trips Over 1 Hour									63	79	68	58	268	
Percentage Over 1 Hour									0.39%	0.33%	0.30%	0.21%	0.30%	=< 1.00%
Requested Boardings									25,749	36,502	32,333	38,184	132,768	
Cancellation Percentage									37.94%	33.60%	29.89%	26.94%	31.62%	=< 25%
Miles Travelled									143,481	179,047	146,265	157,417	626,210	
Vehicle Accidents									2	2	3	2	9	
Accidents/100k Miles									1.39	1.12	2.05	1.27	1.44	=< 4.0
Road Calls									2	7	3	1	13	
Road Calls/100k Miles									1.4	3.9	2.1	0.6	2.1	=< 4.0
Customer Complaints									19	22	18	18	77	
Complaints/100k Passengers									52.9	47.8	43.0	38.5	26.6	
Average Call Length									3:04	2:41	2:27	2:28	1:28	=< 4:00
Travel Training Events	1	0	7	7	12	13	1	8	13	5	2	3	72	=> 12
Public Advertisements	3	0	0	0	2	0	0	0	0	0	0	0	5	=> 5

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Belton	Microtransit	Completed Rides	2186												2186	
		Customer Satisfaction	94%													94%
		Average # of Requests Per Rider	9.85													9.85
		% of Rides Booked Via Mobile App	94%													94%
		Average Travel Duration (mins)	13:12													13:12
		Average Travel Distance (mi)	3.68													3.68
		Completed Rides	115													115
Microtransit	Commuter	Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
		Completed Rides	1856	1713	1743	1998	2169	2107	2351	2367	2523	2667	2244	2378	26116	
		Customer Satisfaction	97%	98%	97%	96%	97%	98%	96%	97%	97%	97%	95%	95%	95%	97%
		Average # of Requests Per Rider	11.25	9.02	9.27	9.69	9.73	11.03	9.92	9.7	11.21	11.4	10.29	10.81	10.28	
		% of Rides Booked Via Mobile App	63%	60%	62%	59%	60%	61%	61%	61%	64%	66%	70%	68%	63%	
		Average Travel Duration (mins)	10:30	10:40	10:00	10:35	11:00	10:40	10:25	11:05	10:45	10:45	11:00	11:10	10:42	
		Average Travel Distance (mi)	2.8	2.85	2.75	2.9	3.07	3.07	2.95	3.06	3.01	2.94	3.01	3.02	2.95	
Completed Rides	149	180	131	139	127	125	96	162	134	92	64	132	1531			

Top Destinations + % of Each	
Liberty Park (& Mobility Hub)	15.93%
Walmart	8.72%
Belton Housing Authority Office + Homes	4.48%
Montrose Place Apartments	3.29%
HEB	2.38%
Downtown Belton (16 block area)	3.25%

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Copperas Cove	Microtransit	Completed Rides	3415												3415	
		Customer Satisfaction	93%													93%
		Average # of Requests Per Rider	10.64													10.64
		% of Rides Booked Via Mobile App	70%													70%
		Average Travel Duration (mins)	11:45													11:45
		Average Travel Distance (mi)	3.19													3.19
	Commuter	Completed Rides	626												626	
	Microtransit	Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
	Microtransit	Completed Rides	2852	2918	3360	3599	3663	3903	4520	4534	4277	5024	3390	4161	46201	
		Customer Satisfaction	97%	96%	96%	97%	96%	98%	97%	97%	95%	97%	96%	94%	96%	
		Average # of Requests Per Rider	11.98	12.97	13.6	13.9	12.21	13.99	15.07	13.66	13.32	15	11.34	13.51	13.38	
		% of Rides Booked Via Mobile App	66%	67%	68%	69%	70%	66%	64%	67%	69%	71%	72%	74%	69%	
		Average Travel Duration (mins)	11:54	11:14	11:19	11:34	11:50	11:19	11:31	11:30	11:30	10:33	10:54	11:13	11:21	
		Average Travel Distance (mi)	3.13	2.96	2.94	2.99	3.18	3.01	3.15	3.14	3.06	2.92	3.01	3	3.04	
	Commuter	Completed Rides	741	635	629	750	655	644	771	1104	873	832	634	724	8992	
		Top Destinations + % of Each														
		Copperas Cove Walmart (& Mobility Hub)	15.24%													
		HEB	4.09%													
		Towne Square Plaza	4.58%													
		Housing Authority Apartments	2.17%													
		Colonial Plaza Apartments	1.47%													

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Harker Heights	Microtransit	Completed Rides	1592												1592	
		Customer Satisfaction	96%													96%
		Average # of Requests Per Rider	7.51													7.51
		% of Rides Booked Via Mobile App	59%													59%
		Average Travel Duration (mins)	12:47													12:47
		Average Travel Distance (mi)	4.01													4.01
	Commuter	Completed Rides	239												239	
	Microtransit	Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
		Completed Rides	1438	1451	1607	1910	1968	1755	1940	2041	1795	1998	1459	1822	21184	
		Customer Satisfaction	97%	98%	97%	98%	99%	99%	98%	97%	99%	97%	99%	98%	98%	
		Average # of Requests Per Rider	6.36	6.48	6.48	7.67	7.48	6.78	6.42	6.76	6.7	7.96	6.75	7.35	6.93	
		% of Rides Booked Via Mobile App	61%	60%	66%	71%	70%	68%	67%	65%	64%	63%	58%	64%	65%	
		Average Travel Duration (mins)	12:37	12:08	11:55	11:27	10:45	10:36	10:45	10:55	11:35	11:34	11:20	11:16	11:24	
		Average Travel Distance (mi)	3.84	3.77	3.72	3.57	3.47	3.32	3.53	3.42	3.6	3.53	3.46	3.43	3.56	
	Commuter	Completed Rides	145	235	213	300	258	311	242	336	347	371	297	291	3346	

Top Destinations + % of Each	
HEB (& Mobility Hub)	7.86%
Seton Medical Center	3.62%
Biolife Plasma Center	2.84%
Harker Heights High School	2.73%
Harker Heights Plaza	6.02%
Killeen Lowes Blvd Area (Walmart & HEB)	6.57%

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Killeen	Microtransit	Completed Rides	13900												13900	
		Customer Satisfaction	95%													95%
		Average # of Requests Per Rider	11.15													11.15
		% of Rides Booked Via Mobile App	68%													68%
		Average Travel Duration (mins)	14:35													14:35
		Average Travel Distance (mi)	4.64													4.64
	Commuter	Completed Rides	998												998	
	Microtransit	Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
		Completed Rides	14241	14650	15,559	17754	18614	17540	19979	20573	17079	16278	12319	14816	199402	
		Customer Satisfaction	93%	91%	93%	95%	96%	96%	95%	96%	95%	94%	96%	95%	95%	
		Average # of Requests Per Rider	12	11.6	12.02	13.29	13.12	12.83	13.67	13.07	11.56	11.33	9.84	11.38	12.14	
		% of Rides Booked Via Mobile App	68%	68%	68%	68%	71%	71%	71%	71%	69%	65%	65%	67%	68%	
		Average Travel Duration (mins)	17:17	17:07	16:40	16:31	15:37	14:26	14:35	14:30	15:35	16:36	15:54	15:35	15:51	
		Average Travel Distance (mi)	5.12	5.07	4.97	4.93	4.66	4.51	4.54	4.46	4.7	4.97	4.82	4.72	4.79	
	Commuter	Completed Rides	858	762	1010	1072	1057	1038	1524	1317	1399	1513	1142	1022	13714	

Top Destinations + % of Each

Lowes Blvd (Walmart Only %) (& Mobility Hub)	8.01%
S Fort Hood St Plaza (Both sides of the street)	2.74%
Advent Health Hospital	1.49%
CTC	2.73%
Lions Club	1.36%
Seton Hospital	1.40%
Teleperformance + Blackboard (Employment Center)	1.80%
HEB Plus, W Trimmier BLVD	1.53%

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD		
Temple	Microtransit	Completed Rides	12147												12147		
		Customer Satisfaction	95%													95%	
		Average # of Requests Per Rider	12.37													12.37	
		% of Rides Booked Via Mobile App	70%													70%	
		Average Travel Duration (mins)	13:04													13:04	
		Average Travel Distance (mi)	3.98													3.98	
		Completed Rides	786													786	
Temple	Commuter	Completed Rides															
		Completed Rides															
		Completed Rides															
		Completed Rides															
		Completed Rides															
		Completed Rides															
		Completed Rides															
Temple	Microtransit	Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD		
		Completed Rides	8416	9120	10241	10718	10980	10979	12742	12810	13223	13717	11488	13613	138047		
		Customer Satisfaction	94%	94%	96%	96%	95%	95%	95%	95%	93%	95%	96%	97%	95%		
		Average # of Requests Per Rider	11.54	10.95	12.5	12.22	12.31	12.05	12.99	12.8	12.71	13.25	12.45	13.79	12.46		
		% of Rides Booked Via Mobile App	62%	61%	59%	58%	60%	62%	61%	63%	64%	64%	67%	67%	62%		
		Average Travel Duration (mins)	16:35	16:22	16:03	16:00	15:34	14:32	14:21	13:27	13:50	13:35	13:20	13:00	14:43		
		Average Travel Distance (mi)	4.36	4.36	4.26	4.31	4.17	4.09	4.04	3.82	3.99	3.96	3.88	3.84	4.09		
		Completed Rides	552	539	696	810	814	900	933	788	909	1144	863	906	9854		
		Temple	Commuter	Completed Rides													
				Completed Rides													
Completed Rides																	
Completed Rides																	
Completed Rides																	
Completed Rides																	
Completed Rides																	
Completed Rides																	
Completed Rides																	
Completed Rides																	

Top Destinations + % of Each	
Walmart Supercenter + Sams Club	3.93%
Baylor Scott & White Hospital (& Mobility Hub)	5.04%
Renata Square Apartments	1.85%
HEB, S Adams Ave	1.91%
HEB Plaza S 31st St	2.27%
South Loop Plaza	1.68%
Baylor Scott & White Dialysis	1.52%
Temple College (& Mobility Hub)	1.89%
Temple VA Center (& Mobility Hub)	1.50%

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Coryell County	Demand Response	Completed Rides	69												69	
		Customer Satisfaction	100%													100%
		Average # of Requests Per Rider	5.75													5.75
		% of Rides Booked Via Mobile App	0%													0%
		Average Travel Duration (mins)	25.57													25.57
		Average Travel Distance (mi)	11.13													11.13
		Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
	Demand Response	Completed Rides	473	485	102	88	79	77	91	102	89	105	101	119	1911	
	<i>*Different system Jan - Feb</i>	Customer Satisfaction	N/A	N/A	100%	100%	100%	100%	93%	100%	100%	100%	100%	100%	99%	
		Average # of Requests Per Rider	N/A	N/A	6.25	7.25	5.64	6.67	7.2	7.29	11.13	6.56	6.31	7	7.13	
		% of Rides Booked Via Mobile App	N/A	N/A	8%	0%	0%	0%	0%	0%	0%	0%	0%	1%	1%	
		Average Travel Duration (mins)	17:00	16:00	20:26	21:16	19:55	22:38	20:50	22:45	20:35	20.84	20.93	17.57	13:47	
		Average Travel Distance (mi)	4.14	4.68	9.59	9.7	8.81	9.39	9.09	9.68	8.75	8.72	8.97	7.29	8.23	
	Connector	Completed Rides	N/A	N/A	2	1	0	0	2	0	0	N/A	N/A	N/A	5	
		Top Destinations + % of Each														
		Coryell Memorial Hospital	30%													
		Walmart Supercenter	18%													
		Baylor S&W Clinic	2%													
		Coryell Health Clinic	3%													

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Milam County	Demand Response	Completed Rides	222												222	
		Customer Satisfaction	100%													100%
	*Add in Rural Commuter #s	Average # of Requests Per Rider	9.25													9.25
		% of Rides Booked Via Mobile App	0%													0%
		Average Travel Duration (mins)	39.72													39.72
		Average Travel Distance (mi)	29.02													29.02
Demand Response <i>*Different system Jan - Feb</i>	Stats		Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
	Completed Rides	614	590	247	350	358	329	383	492	471	288	227	273	4622		
	Customer Satisfaction	N/A	N/A	0%	0%	100%	100%	0%	100%	100%	0%	100%	0%	50%		
	Average # of Requests Per Rider	N/A	N/A	7.59	10.81	11.15	8.36	9.97	8.97	7.42	9.29	7.32	9.1	9.00		
	% of Rides Booked Via Mobile App	N/A	N/A	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%		
	Average Travel Duration (mins)	17:00	15:00	10:55	10:27	11:09	12:00	13:30	11:35	12:35	41.48	39.24	39.7	10:21		
Connector	Average Travel Distance (mi)	13.77	11.08	3.11	3.4	3.92	4.15	5.1	3.96	5.03	25.06	26.3	27.09	11.00		
	Completed Rides	N/A	N/A	118	123	135	130	133	169	189	N/A	N/A	N/A	997		

Top Destinations + % of Each

Walmart Supercenter, Rockdale	9%
Rockdale Estates & Rehab	4%
Cameron Brookshire Brothers	24%
Temple Thornton Dialysis	15%

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Cameron	Microtransit	Completed Rides	255												255	
		Customer Satisfaction	100%													100%
		Average # of Requests Per Rider	7.97													7.97
		% of Rides Booked Via Mobile App	18%													18%
		Average Travel Duration (mins)	7:08													7:08
		Average Travel Distance (mi)	1.54													1.54
		Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
		Completed Rides	N/A	N/A	193	244	230	226	320	373	424	323	225	271	2829	
		Customer Satisfaction	N/A	N/A	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
		Average # of Requests Per Rider	N/A	N/A	8.13	8.71	9.58	9.04	10	11.66	11.78	10.09	8.65	7.13	9.48	
		% of Rides Booked Via Mobile App	N/A	N/A	2%	1.50%	3.50%	1%	1.50%	9%	8%	15%	23%	12%	8%	
		Average Travel Duration (mins)	N/A	N/A	8:55	7:35	7:35	6:45	6:50	5:45	6:35	6.58	6.04	7.63	5:36	
		Average Travel Distance (mi)	N/A	N/A	1.48	1.38	1.3	1.33	1.27	1.29	1.34	1.38	1.28	1.52	1.36	
		Top Destinations + % of Each														
		Brookshire Brothers Plaza	12%													
		Bea's Kitchen	5%													
		Thrift Store	4%													
		CEFCO Travel Center	3%													

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Gatesville	Microtransit	Completed Rides	255												255	
		Customer Satisfaction	100%													100%
		Average # of Requests Per Rider	6.22													6.22
		% of Rides Booked Via Mobile App	26%													26%
		Average Travel Duration (mins)	10:40													10:40
		Average Travel Distance (mi)	2.9													2.90

Microtransit
*Different system Jan - Feb

Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD
Completed Rides	N/A	N/A	318	388	309	385	426	408	412	598	419	394	4057
Customer Satisfaction	N/A	N/A	100%	100%	100%	100%	96%	100%	100%	100%	97%	100%	99%
Average # of Requests Per Rider	N/A	N/A	7.57	9.7	7.73	9.63	11	8.16	7.77	9.34	7.91	7.88	8.67
% of Rides Booked Via Mobile App	N/A	N/A	23%	27%	18%	24%	33%	24%	21%	35%	29%	21%	26%
Average Travel Duration (mins)	N/A	N/A	10:02	8:46	8:44	8:50	9:29	10:21	10:02	10:41	10:44	10:31	9:49
Average Travel Distance (mi)	N/A	N/A	2.64	2.42	2.29	2.24	2.38	2.5	2.58	2.7	2.65	2.66	2.51

Top Destinations + % of Each

Coryell Memorial Hospital	30%
Walmart Supercenter	18%
Baylor S&W Clinic	2%
Coryell Health Clinic	3%

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Lampasas	Microtransit	Completed Rides	294												294	
		Customer Satisfaction	100													10000%
		Average # of Requests Per Rider	10.14													10.14
		% of Rides Booked Via Mobile App	9%													9%
		Average Travel Duration (mins)	9:10													9:10
		Average Travel Distance (mi)	1.77													1.77
		Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
	Microtransit <i>*Different system Jan - Feb</i>	Completed Rides	N/A	N/A	231	281	305	283	384	401	429	434	335	357	3440	
		Customer Satisfaction	N/A	N/A	96%	100%	100%	100%	100%	94%	95%	100%	94%	100%	98%	
		Average # of Requests Per Rider	N/A	N/A	8.88	9.37	10.52	9.61	10.38	10.84	11.92	11.42	10.47	12.31	10.57	
		% of Rides Booked Via Mobile App	N/A	N/A	17%	6%	5%	9%	8.50%	16%	10%	14%	9%	11%	11%	
		Average Travel Duration (mins)	N/A	N/A	8:25	8:19	8:18	8:55	9:30	8:13	8:30	8.56	8.1	8.66	18:47	
		Average Travel Distance (mi)	N/A	N/A	1.57	1.55	1.5	1.68	1.83	1.6	1.65	1.68	1.59	1.69	1.63	
	Connector	Completed Rides	N/A	N/A	0	0	0	0	0	0	2	N/A	N/A	N/A	2	
		Top Destinations + % of Each														
		Lampasas Senior Center	10%													
		Lampasas Walmart	9%													
		Lampasas HEB	4%													

City / County	Service(s)	Stats	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Oct '26	Nov'26	Dec '26	YTD	
Rockdale	Microtransit	Completed Rides	228												228	
		Customer Satisfaction	100%													100%
		Average # of Requests Per Rider	7.86													7.86
		% of Rides Booked Via Mobile App	26%													26%
		Average Travel Duration (mins)	7:01													7:01
		Average Travel Distance (mi)	2.03													2.03
		Stats	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov'25	Dec '25	YTD	
Microtransit Microtransit est. Oct.		Completed Rides	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	328	234	253	815	
		Customer Satisfaction	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100%	100%	100%	100%	
		Average # of Requests Per Rider	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	10.58	7.31	7.23	8.37	
		% of Rides Booked Via Mobile App	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11%	27%	28%	22%	
		Average Travel Duration (mins)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8.94	9.55	7.32	14:28	
		Average Travel Distance (mi)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2.05	2.28	1.99	2.11	
		Top Destinations + % of Each														
			N/A													
			N/A													
			N/A													



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 11

Regarding quarterly update from Hill Country Transit District (HCTD)

Action Needed: No action needed; for discussion only.

Item #12

Staff Update



April 7, 2026

Central Texas Regional Transportation Advisory Group

Agenda Item # 12

Staff Update

- a. Meeting Schedule;
- b. Other Updates:
 - i. Texas Transit Conference in Lubbock
 - ii. Federal and State Updates
- c. Air Quality

Action Needed: No action needed; for discussion only.

Item #13

Member Updates/Discussion

CTRTAG Meeting Attendance

CTCOG Contacts, Acronyms, and Terms

End of Packet
