



**Minutes: September 17, 2015  
Executive Committee Meeting  
2180 N. Main, Belton, Texas**

**12:00 PM**

The September 17, 2015 Central Texas Council of Governments Executive Committee Meeting was called to Order by John Firth, CTCOG 1<sup>st</sup> Vice President.

**IN ATTENDANCE**

**Executive Committee Officers:**

1st Vice President  
2<sup>nd</sup> Vice President  
Parliamentarian  
Immediate Past President

Judge John Firth, Coryell County  
Commissioner Dickie Clary, Hamilton County  
Commissioner Bill Schumann, Bell County  
Andrea Gardner, City Manager, City of Copperas

**Executive Committee Members:**

Dave Barkemeyer  
Wayne Boultinghouse  
Jon Burrows  
Richard Cortese  
John Dye  
Mary Gauer  
Lloyd Huggins  
Jeff Muegge  
Byron Theodosis  
W. Mark Tynes  
Jack Wall  
Jim Yeonopolus

County Judge, Milam County  
County Judge, Lampasas County  
County Judge, Bell County  
Commissioner, Bell County  
Safety/Police, Killeen ISD  
Citizen Representative  
Commissioner, Hamilton County  
Commissioner, Milam County  
County Judge, San Saba County  
County Judge, Hamilton County  
Commissioner, Coryell County  
Interim Chancellor, Central Texas College

**Executive Committee Alternate Members:**

Connie Anderle  
Otis Evans  
John Fisher  
Mark Peterson

Mayor, City of Cameron  
Citizen Representative, City of Killeen  
Commissioner, Bell County  
Mayor Pro-Tem, City of Copperas Cove

**CTCOG Staff Members and Guests:**

Jim Reed  
R. Michael Irvine  
Richard McGhee  
Deana Belk  
Cheryl Maxwell  
Mark Collier  
Sarah Wheeler  
Michael Collins

Executive Director, CTCOG  
Director of Administration, CTCOG  
Director of Area Agency on Aging, CTCOG  
Director of Housing Assistance Program, CTCOG  
Director, Planning Services CTCOG & KTMO  
Director, 9-1-1 Program, CTCOG  
Assistant Director, Housing Assistance Program, CTCOG  
Homeland Security, CTCOG

Jimmy Martin  
Sue Jordan  
Kerry Phillip  
Elizabeth Leatherwood  
Christine Demirs  
Tama Shaw  
Frances Little  
Susan Reinders  
Ralph Gauer  
John King  
Michelle Morgan  
Tanida Mullen  
Ray Torres  
David Jones  
Betty Renfro  
Chris Whittaker

Planning Services, CTCOG  
Administration, CTCOG  
Administrative Assistant, CTCOG  
9-1-1 Addressing Manager, CTCOG  
Regional Planner, CTCOG  
Executive Director, Hill Country Community Action Assn  
Associate Director, Hill Country Community Action Assn  
Milam County, Homeland Security/EMC  
Senator Troy Fraser: District 24, District Office Coordinator  
Mayor, City of Rockdale  
President, Rockdale Chamber of Commerce  
Killeen Convention & Visitors Bureau  
Copperas Cove  
Mission Critical Partners  
United Country Real Estate  
City Manager, City of Rockdale

### **NOT IN ATTENDANCE**

#### **Executive Committee Members:**

President  
Secretary/Treasurer  
Skip Blancett  
Gary Chumley  
Scott Cospers  
Danny Dunn  
Kirkland Fulk  
John Hull  
Dale Jaecks  
Robert Lindsey  
Rickey Lusty  
Daren Moore  
Steven Moore  
Randy Morris  
William Parry, III  
Hal Schiffman  
Ronnie White

Commissioner Tim Brown, Bell County  
Mayor Marion Grayson, City of Belton  
Mayor, Village of Salado  
Mayor, City of Gatesville  
Mayor, City of Killeen  
Mayor, City of Temple  
County Judge, Mills County  
Mayor, City of Copperas Cove  
Past President, CTCOG Executive Committee  
City Manager, City of Goldthwaite  
Commissioner, San Saba County  
Commissioner, Coryell County  
Public Affairs, Ft. Hood  
Citizen Representative, City of Lampasas  
City Manager, Gatesville  
Mayor Pro-Tem, City of Harker Heights  
Mayor, City of Little River

President Tim Brown was unable to attend. John Firth, 1<sup>st</sup> Vice President acknowledged that a quorum was present and opened the meeting.

Invocation was delivered by Jim Reed with Andrea Gardner leading the pledges.

Two new members of the Executive Committee were sworn in: Connie Anderle, Mayor of Cameron, and Jim Yeonopolus, Interim Chancellor of Central Texas College.

### **Consent Agenda**

A motion was made and seconded that the committee accept the Consent Agenda which consisted of the July 23, 2015 Minutes, the August 2015 Expenditure Report, and two resolutions from the Department of

Aging and Disability Services (DADS) authorizing the Central Texas Regional Aging, Disability, and Veterans Advisory Council authority to contract with DADS on behalf of CTCOG.

All voted in favor and none were opposed.

### **Action Item**

#### **Resolution to Approve the Housing Assistance Division's Fiscal Year Ending June 30, 2015 Section 8 Management Assessment Program (SEMAP) Certification**

Deana Belk, Director of the Housing Assistance Program, explained that this is the required yearly update provided to SEMAP. The program is graded on certain criteria with the information being gathered electronically.

All voted in favor and none were opposed.

#### **Resolution to Approve the Housing Assistance Division's Revised Administrative Plan**

Deana Belk guided the committee through the Executive Summary provided in their packets. Over the next few meetings, the committee will be presented with various amendments to the entire plan. The document, which is over 180 pages, was in need of an update. The basic premise is to refine the processes and the timeframe for reporting to HUD. The old system was more tolerant of missed deadlines which tied up available vouchers. In the new system, deadlines will be strictly observed. While this will allow more clients to move forward in the process, some clients might get upset and may make a few phone calls.

The question was asked if this new plan was related to some ideas put forth a year ago regarding streamlining processes. Deana answered yes. There are more changes ahead which will be provided incrementally.

All voted in favor and none were opposed.

#### **Resolution Authorizing Application to the TCEQ for Rider 7, Near Non-Attainment Area Work Plan Grant Activities Program**

Cheryl Maxwell, Director, Planning Services CTCOG & KTMO, provided a quick recap of the air quality information provided at last month's executive committee meeting. She reviewed the process the Environmental Protection Agency uses to measure ozone levels. Following that, Cheryl announced that CTCOG has been included in the Rider 7 Program and will receive \$392,000 over the next biennium. The details of the contract with the Texas Commission on Environmental Quality are being fine-tuned and she expects to start rolling out the program in October.

All voted in favor and none were opposed.

## **Reports**

### **Leadership Central Texas 2015**

Jim Martin, Regional Planner, CTCOG, announced that the 2015 Leadership Central Texas Class finished their program and were being award their certificates of completion. Jim invited John Firth to say a few words about the program and hand the certificates to the graduates. The following participants were present: Kerry Phillip, John King, Michelle Morgan, Tanida Mullen, Betty Renfro, Ray Torres, and Chris Whittaker. Those unable to attend (Ana Borchardt, Randy Doyle, and Adam Soorholtz) will received their documents at a later date.

Plans are already being developed for the 2016 class. Jon Firth encouraged the executive committee to send Jim Martin any possible names of those who might be interested.

### **Review of the 2-1-1 Regional Information Center FY 2015 Veteran and Military Family Call Data**

Richard McGhee, Director of the Area Agency on Aging, directed the committee's attention to the report distributed at the beginning of the meeting. After a quick recap of the information, Richard explained that one point surprised him: most of the calls were for basic needs such as electricity, rent, food, water payments, assistance with Medicare/Medicaid applications, gas, and childcare.

### **Update on the Central Texas Aging, Disability & Veterans Advisory Committee Planning Session**

Richard again directed the committee's attention to the report distributed at the beginning of the meeting. David Beimer, the leading education officer for Texas Health and Human Services facilitated the planning session to help the team begin developing their mission and strategies. Richard pointed out a few items such as the Vision Statement and Mission Statement that the committee is still developing and mentioned that the next planning session is already on the calendar.

Richard then stated that even though the Mission Statement begins with, "To provide a single point of access..." that is a designation proclaimed by the state. That designation is not meant to negate any of the services provided by other agencies. There is a meeting planned for next month during which various agencies will be spotlighted. At that point, the committee can then begin to prioritize their strategies.

### **Executive Director's Report**

#### **➤ *Update on 9-1-1 Funding***

Jim Reed reminded the committee that as we approach the end of the biennium in 9-1-1 funding, by law, any surplus funds must be given to the largest county in the region. Bell County Communications

advance-funded some expenditures a few months back and CTCOG is going to use the surplus 9-1-1 funds to reimburse them for those items. Jim offered to discuss this personally or conduct a workshop should anyone require additional explanation.

➤ *Update on Regional Coordination of Veterans Services*

Jim stated that when the executive committee authorized CTCOG to move forward with veterans services, this may have established some expectations that need to be clarified. There are two schools of thought being generated: 1) CTCOG is now in charge of all veterans issues and 2) why is CTCOG needed because all the current agencies are doing just fine.

Jim explained that CTCOG's effort to examine the current state of veterans services and then make determinations is purely voluntary. The current plan is to take some preparation time to coordinate efforts and then move forward to coordinate funds. This attempt to gather information has caused some alarms to go off. Jim and Richard attended a meeting this past Friday during which 35 agencies met to discuss a two-pronged approach: 1) tactical focus – what can we fix today and 2) strategic focus – how can we build a consortium so we can go after available grants.

Currently, grants are constructed on a cost-reimbursement basis. Unfortunately, smaller non-profits are not in a financial position to be able to advance money for programs. Most are operating on month-to-month budgets. CTCOG has the financial ability to advance the money that would be required to secure some of the available grants. However, CTCOG needs these smaller agencies to commit to a role in the project before CTCOG secures any funding so we are not left holding the bag. CTCOG is not trying to take over, merely trying to establish a mechanism for a group grant application. CTCOG would merely be the administrator of the grant. This would actually open additional doors to smaller agencies that cannot access these grants on their own. CTCOG wants to assist the current agencies who provide veterans services to continue the good work they already do. However, this additional funding will come with rules related to such things as data security and processes, etc. This will be of vital importance so now is the time to start managing expectations. The newly created committee is 90% funded by aging and 10% by veterans' initiatives. As time goes by, that balance is expected to shift. One year ago, CTCOG sent a request to every agency on Rita Kelly's contact list asking questions about what types of services they provide, etc. Some agencies responded and some did not.

### **Announcements**

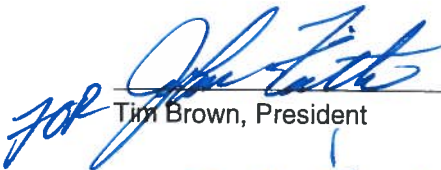
John Firth, 1<sup>st</sup> Vice President, thanked the City of Killeen for their leadership with the Department of Defense Economic Land Grant study to protect Fort Hood. The goal is to sustain Ft. Hood at the highest optimum level despite the ongoing sequestration. Killeen has been allocated \$50,000 to go toward a study to determine how best to achieve that goal.


Judge Firth then announced that he is gathering a team to write a water planning grant that will be submitted to the Texas Water Development Board seeking funding for a 30-year water planning study (2015-2045). Burnett County has already done this in conjunction with CAPCOG and they were highly successful. Coryell County signed an agreement to approve the \$10,000 application fee. The best way to approach this grant is as a region rather than a single county. The next meeting will be on October 22, 2015 immediately following the Executive Committee meeting. Susan Roth with Susan Roth Consulting, LLC will be presenting. Anyone who is interested is welcome to attend. The advantages of the study will be significant and long-lasting, and will affect both surface water and ground water.

**Committee Members Comments**

None

**Adjourn**

  
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Tim Brown, President

  
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Marion Grayson, Secretary/Treasurer