



**Central Texas Council of Governments
Solid Waste Advisory Committee
Meeting Minutes
Monday June 15th, 2015**

Members in Attendance:

Comm. Daren Moore, Coryell County
Comm. Opey Watkins, Milam County
Comm. Robert Vincent, Lampasas County
Duane Herrera, Bell County
Lisa Sebek, City of Temple

Noel Watson, City of Copperas Cove
Paul Dagerau, Solid Waste Industry Representative
Regina Corley, Private Sector/Business Representative
Zoe Rascoe, Citizen Representative

Others in Attendance:

Michael Cleghorn, City of Killeen
Jayson Lang, Waste Management
Steve Jacobs, Waste Management
Chuck Rivette, Waste Management

Jason Deckman, CTCOG
Jim Martin, CTCOG
Cheryl Maxwell, CTCOG

- I. Introduction:** Zoe Rascoe called meeting to order at 1:30 p.m.
- II. Opportunity for Public Comment: No public comments received.**
- III. Review Minutes from the August 7, 2014 Meeting:** Duane Herrera moved to accept the minutes, seconded by Noel Watson. Minutes were unanimously approved.
- IV. Discussion and possible action item – Temple Landfill Expansion:** The City of Temple is preparing an application to expand the Temple Recycling and Disposal Facility (RDF). The TCEQ permitting process requires a review of the project and approval by SWAC and CTCOG to ensure that the operation and expansion of the facility will conform to the goals stated in the Regional Solid Waste Plan. Zoe Rascoe stated that while SWAC reviewed several landfill closure permits, they have not reviewed a landfill expansion.

Chuck Rivette from Waste Management, began his presentation by handing out maps and copies of a draft conformance checklist to all present. Waste Management currently operates the Temple RDF under contract with the City of Temple. The city has purchased the land, and initial soil and groundwater testing has begun. The intent is that the City will annex the expanded facility boundary into the city limits. The site is bounded to the north and south by creeks, to the east by Bob White Road, and to the west by the existing landfill. The expansion will expand the permitted area from 269 to 497 acres, and actual disposal acreage from 108 to 239 acres – roughly doubling the capacity, extending the site lifespan by as much as 98 years, based on disposal volume. Waste Management is still preparing the checklist, but a partial draft was made available to show conformance with regional goals.

Zoe asked what specific regulatory requirements needed to be met. Chuck Rivette stated that groundwater and landfill gas monitoring was already in place, and additional monitors would be added to encompass the entire site. If state or federal regulations changed in the future, Waste Management would adjust operations to remain compliant. Lisa Sebek stated that no additional traffic is expected, as the expansion should not impact waste generation rates. HDR Engineering is conducting a traffic study that should be complete in July 2015. Lisa Sebek stated that entities outside of the CTCOG region (i.e. Falls County) may request to dispose of waste at the Temple RDF, but that it is subject to approval. Chuck Rivette added that less than 1% of waste volume is coming from outside the region. Duane Herrera asked about surface water or impacts to floodplains. Chuck Rivette explained that the expansion footprint, by design, does not intersect the 100-year floodplain. There are several retention ponds located on the site to control stormwater runoff, with permitted discharges under TCEQ rules.

Jason Deckman explained that SWAC may choose to vote on a letter expressing approval of the permit application, which will be forwarded to the CTCOG Executive Committee for final review and approval. Zoe Rascoe expressed a desire to review both the CTCOG Regional Solid Waste Plan and details of the permit application and conformance checklist. Pending approval of the initial concept, Waste Management will submit the application to TCEQ. The SWAC and CTCOG Executive Committee may grant conditional approval, as long as there are no significant changes discovered in the final application.

Temple RDF expansion continued: Commissioner Moore asked about public hearings. The answer was that once TCEQ reviews the application for technical completeness, comments will be accepted through the entire permit review process. Public meetings or hearings are not mandatory but may be requested. Lisa stated that no opposition to the project has been noted by the city up to this point. Michael Cleghorn expressed his opinion that it's the job of SWAC and CTCOG to perform a conceptual review, not a detailed technical review. The committee's obligation is to ensure that the project meets the goals as written in the Regional Solid Waste Plan. For any questions that arise during review of the materials presented during the meeting, CTCOG staff will compile and forward those questions to Waste Management. Specific details, such as land use or number of homes affected, will be provided as the permit application is completed. Zoe would like all members of SWAC to have an opportunity to review and ask questions, considering that some members were unable to attend the meeting. The topic was tabled to allow further review, and staff will send out a meeting request for early July in order to allow more SWAC members to attend.

- V. **Discussion – HHW results:** Jason presented a compilation of data from the 2014-15 biennium showing attendance, advertising methods and cost of the events hosted by SWAC. Newspaper continues to be the single most successful single source, but if city/county websites and social media are combined, they account for the second greatest amount of people contacted, but it's a distant second place. Types of waste are much more difficult to identify trends, because variables such as weather and length of time from past events affect how many people attend and what they bring. For example, if more people bring tires and don't bring hazardous waste, that drives down the invoices that SWAC pays for.

VI. **Discussion and Possible Action Item**

- a. **Selection of projects for FY16/17:** Staff is asking SWAC to set priorities for types of projects, and how those projects are selected for the next biennium. In the past, members used a scoring matrix, but did not tally scores. In 2013, staff went through a scoring/ranking process, which proved to be difficult for everyone. In 2014, SWAC asked staff to give a total dollar amount available for projects with the ability to allocate funding as they see fit to support smaller communities with limited resources. Staff identified that the application process as laid out in the plan, stipulates a 60-day submission/review time period. As SWAC has determined that a shorter, more streamlined process is preferred, staff is requesting SWAC for direction on the HHW event selection process. CTCOG Executive Committee will grant final approval since normal procedures are being modified. Discussion resulted in a motion from Noel Watson to direct staff to suspend the accepted plan and move to allow 30 days for all projects submitted to SWAC. Motion was seconded by Lisa Sebek and passed unanimously. Zoe Rascoe clarified that SWAC may still accept requests for funding for other projects. Commissioner Moore moved that SWAC's priority for the next biennium is to continue to focus on hosting and funding HHW events. Motion was seconded by Commissioner Watkins and passed unanimously.
- b. **Guidance to staff on contractor selection process for HHW events:** The contract with Stericycle has expired and is up for renewal. Staff is following CTCOG procurement policy and would like to know how involved SWAC would like to be in the vendor selection process. Zoe Rascoe indicated that staff should rank contractors and take into account a preference for a vendor who offers a smooth and workable process for scheduling and billing and simply take the cheapest option. Duane Herrera indicated that staff may choose to limit the number of proposals that they bring back to SWAC with a ranked recommendation for final approval.

- VII. **Discussion and Possible Action Item – open nomination period:** Two nominations were received. Dawn Orange for Ex-Officio, and Regina Corley for Private Sector/Business Representative. Motion for Dawn Orange was made by Noel Watson, seconded by Duane Herrera, and was unanimously approved. Motion for Regina Corley was made by Noel Watson, seconded by Commissioner Moore and unanimously approved.

- VIII. **Staff Update:** Jim Martin will replace Jason Deckman as the CTCOG Solid Waste Coordinator for the 2016-17 biennium. Commissioner Moore asked for time to make a couple announcements. First, he let the members know that Brandon Emmons, former Gatesville City Manager and previous member of SWAC, had recently passed away. He also informed the committee that Roger Mumby had retired and the new Gatesville City Manager is William "Bill" Parry III. Lastly, he described a parcel of land on FM 1783 in Coryell County that is littered with a massive amount of used tires. He asked if there were any grants or funding opportunities to help clean up and remediate that parcel. Staff offered to help search for money or assistance.

- IX. **Adjournment:** Meeting was adjourned at 3:25 p.m.