



SOLID WASTE ADVISORY COMMITTEE

Tuesday, August 30, 2016

10:00 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Voting Members Present

Zoe Rascoe—Citizen Representative
Richard Watkins—Milam County
Lisa Sebek—City of Temple
Peter DiLillo—City of Killeen
Bill Parry—City of Gatesville

Noel Watson—City of Coppers Cove
Paul Daugereau—Waste Management
Daren Moore—Coryell County
Mark Hyde—City of Harker Heights

Others Present

Jimmy Brown—Stericycle
Kara Escajeda—City of Nolanville
Dawn Orange—City of Temple
Jennifer Lawyer--CTCOG

Cynthia Kirby—City of Lometa
Chris Atkinson—City of Nolanville
Jason Deckman—CTCOG

I. WELCOME AND INTRODUCTIONS:

- Zoe Rascoe called the meeting to order. Attendees introduced themselves.

II. PUBLIC COMMENTS:

- There were no public comments.

III. ACTION ITEM—DISCUSSION AND APPROVAL OF MINUTES FROM SEPTEMBER 10, 2015 MEETING:

- There was no discussion of the minutes.
- Paul Daugereau made a motion to approve the minutes. Mark Hyde seconded the motion. The motion passed unanimously.

IV. ACTION ITEM—DISCUSSION AND APPROVAL OF PROPOSED REVISIONS TO BY-LAWS:

- The SWAC is currently set up to meet quarterly, and is required by the State to meet at least once per fiscal year. Jennifer asked the voting members if the language in Article V, Section 1 and 2 of the by-laws need to be adjusted to reflect the preferred meeting schedule. Zoe pointed out that Article

V, Section 1 states that we shall comply with the Open Meetings Act and meet quarterly and at other times as necessary.

- Article V, Section 2 states that the SWAC should meet once a quarter or as needed.
- Zoe suggested that Section 1 should just state that the SWAC complies with the Texas Open Meetings Act, and Section 2 should state how often we meet which shall be once a quarter or as needed.
- Zoe further pointed out that in Section 1 there is language about the number of voting members needed for a quorum. Zoe suggested moving this part to Section 2. To clarify, use Section 1 as compliance with the Texas Open Meetings Act, and Section 2 will be about the frequency of the meetings and how they may be called.
- Daren Moore made a motion to revise the by-laws as described by Zoe Rascoe. Lisa Sebek seconded the motion. The motion passed unanimously.

V. STAFF REPORT--SWAC VACANCIES, APPOINTMENT LETTERS, FY 2016 HHW EVENTS, FY 2017 BUDGET:

- Jennifer pointed out there were a number of SWAC vacancies and that she did not have appointment letters from every member. She asked members to send in their appointment letters so all the paperwork would be in proper order.
- Jennifer reminded the SWAC that the budget for FY 2016 HHW collection events was \$63,000.
- The Gatesville event was held on April 9, 2016 with a cost to CTCOG of \$20,000.
- The Hamilton event was held on May 21, 2016 with a cost to CTCOG of \$20,986.38.
- The Killeen event was cancelled.
- \$10,000 is going to City of Temple--\$5,000 for FY 2016 and \$5,000 for FY 2017.
- The budget for FY 2017 is \$72,013.62.

VI. PRESENTATIONS BY HHW SITE APPLICANTS:

- Zoe briefly explained the scoring process
- The Cities of Lometa, Nolanville, Gatesville, and Copperas Cove gave a brief overview as to how much they would contribute to the HHW events, where the events would be held, and what items would be accepted.

VII. ACTION ITEM—FY 2017 HHW SITES—APPLICATION SCORING, SELECTION, AND FUNDING ALLOCATION:*

- Voting members scored the HHW applications
- Zoe stated that there would not be enough money to fund all four events. The event/s that will not be funded in FY 2017 will be first on the list to host a HHW event in FY 2018.
- The SWAC decided upon the following option:
 1. Nolanville—November 19, 2016. Nolanville will contribute \$15,000. CTCOG will contribute \$15,000 and cover any overage.
 2. Copperas Cove—February 18, 2017. Copperas Cove will contribute \$15,000. CTCOG will contribute \$15,000 and cover any overage.
 3. Gatesville—March 4, 2017. CTCOG will contribute \$21,000 to the event. Gatesville will cover the remaining costs.

4. Lometa—May 6, 2017—The Lometa event will be funded provided there are enough funds remaining in the budget. Lometa will contribute \$5,000. CTCOG will contribute \$13,000 and cover any overage.

- All cities will cover the costs of advertising and scrap tires.
- Peter made a motion to support Nolanville, Gatesville, Copperas Cove, and Lometa, in that order, in the next annual allocation of HHW funds. Mark seconded the motion. The motion passed.

VIII. MEMBER COMMENTS/DISCUSSION:

- Temple announced that their HHW event will be held October 8, 2016. It is open to all seven counties, and they will be taking electronics. Temple is working with Temple College—they take computers and they put them back in the community through the housing authority.
- Jennifer announced that CTCOG had a new website for the air quality program—www.ctair.org.
- Jimmy Brown mentioned that ECS out of Terrell might be an option for an electronics contact. They sometimes participate in collection events.

IX. SET NEXT MEETING DATE AND AGENDA ITEMS:

- The next meeting was set for January 19, 2017 at 10:00 (if needed).

X. ADJOURNMENT:

- The meeting was adjourned.

Zoe Rascoe, SWAC Chair

Cheryl Maxwell, CTCOG Planning Director

*HHW dates changed later to Copperas Cove—February 18, 2017; Gatesville—March 4, 2017, and Nolanville—March 18, 2017.