



Executive Committee Meeting
2180 North Main, Belton, Texas
Thursday, May 26, 2016
12:00 PM

AGENDA

Call to Order & Oath of Office..... The Honorable John Firth, President

CONSENT AGENDA

- Minutes: April 28, 2016 Pages 2 – 6
- Expenditure Report, April 2016..... Pages 8 – 9
- Advisory Committee Membership Changes.....Page 10

ACTION ITEMS

- Resolution 05-16-ES1 – Authorizing Application to the Governor’s Criminal Justice Division for Justice Assistance Grant FundsPage 11
- Resolution 05-16-ES2 – Authorizing Application to the Governor’s Criminal Justice Division for Juvenile Justice & Delinquency Prevention Funds.....Page 12
- Resolution 05-16-ES3 – Authorizing Application to the Governor’s Criminal Justice Division for Victims of Crime Act FundsPage 13
- Resolution 05-16-ES4 – Authorizing Application to the Governor’s Criminal Justice Division for Violence Against Women Act FundsPage 14
- Resolution 05-16-HAP1 – Approving the Housing Assistance Division’s Fiscal Year 2016 Annual Agency Plan.....Page 15
- Resolution 05-16-PRS1 – Establishing the Central Texas Air Information & Research Advisory Committee and Bylaws.....Page 16

PRESENTATIONS

- The Revised Ozone Standard and Potential Impacts of a Nonattainment Designation
Carrie Paige, Environmental Scientist. US Environmental Protection Agency, Region 6
- Impacts of Nonattainment (An MPO Perspective)
Jenny Navarez, Principal Air Quality Planner, North Central Texas Council of Governments

REPORTS

- Workforce Development Board..... Susan Kamas, Workforce Board Executive Director
- Workforce Centers..... Jerry Haisler, Workforce Center Director
- Central Texas Area Agency on Aging H. Richard McGhee, Director
- Executive Director’s ReportJim Reed, AICP, Executive Director, CTCOG
 - Upcoming Meeting Agendas (June, July, August)

ADJOURN



**Minutes: April 28, 2016
Executive Committee Meeting
2180 N. Main, Belton, Texas**

12:00 PM

The April 2016 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable John Firth, President.

IN ATTENDANCE

Executive Committee Officers:

President	County Judge John Firth, Coryell County
2 nd Vice President	Mayor Marion Grayson, City of Belton
Secretary/Treasurer	Commissioner Bill Schumann, Bell County
Immediate Past President	Commissioner Tim Brown, Bell County

Executive Committee Members:

Gary Chumley	Mayor, City of Gatesville
Richard Cortese	Commissioner, Bell County
John Dye	Safety/Police, Killeen ISD
Andrea Gardner	Citizen Representative
Lloyd Huggins	Commissioner, Hamilton County
W. Mark Tynes	County Judge, Hamilton County
Jack Wall	Commissioner, Coryell County
Jim Yeonopolus	Chancellor, Central Texas College

Executive Committee Alternate Members:

Connie Anderle	Mayor, City of Cameron
William Parry, III	City Manager, City of Gatesville

CTCOG Staff Members and Guests:

Jim Reed	Executive Director, CTCOG
R. Michael Irvine	Director of Administration, CTCOG
Deana Belk	Director, Housing Assistance, CTCOG
H. Richard McGhee	Director, Area Agency on Aging, CTCOG
Pam Patterson	AAA Contract Compliance Manager, CTCOG
Cheryl Maxwell	Director, Planning Services CTCOG
Jimmy Martin	Planning & Regional Services, CTCOG
John Weber	Planning & Regional Services, CTCOG
Jennifer Lawyer	Planning & Regional Services, CTCOG

Mark Collier	Director, 9-1-1 Program, CTCOG
Jerry Muhamet	Homeland Security, CTCOG
Stacey Alley	Criminal Justice Training Coordinator, CTCOG
Kerry Fillip	Administrative Assistant, CTCOG
Susan Kamas	Executive Director, Workforce Board
Jerry Haisler	Center Director, Workforce Centers
Tama Shaw	Executive Director, Hill Country Community Action Assn
Carl Mica	Central TX Regional Director, TX Sen. Ted Cruz
Joe Latteo	Principal Partner, LG Facility Solutions
Ray Helmcamp	Executive Director, Central Counties Services
Chad Berg	Emergency Management Coordinator, City of Killeen

NOT IN ATTENDANCE

Executive Committee Members:

Dave Barkemeyer	County Judge, Milam County
Skip Blancett	Mayor, Village of Salado
Wayne Boultinghouse	County Judge, Lampasas County
Jon Burrows	County Judge, Bell County
Scott Cospier	Mayor, City of Killeen
Danny Dunn	Mayor, City of Temple
Otis Evans	Citizen Representative
Kirkland Fulk	County Judge, Mills County
Mary Gauer	Citizen Representative
Dale Jaecks	Past President, CTCOG
Robert Lindsey	City Manager, City of Goldthwaite
Rickey Lusty	Commissioner, San Saba County
Daren Moore	Commissioner, Coryell County
Steven Moore	Public Affairs, Ft. Hood
Randy Morris	Citizen Representative, City of Lampasas
Jeff Muegge	Commissioner, Milam County
Hal Schiffman	Mayor Pro-Tem, City of Harker Heights
Frank Seffrood	Mayor, Copperas Cove
Byron Theodosis	County Judge, San Saba County
Ronnie White	Mayor, City of Little River

Invocation was delivered by Jack Wall with Marion Grayson leading the pledges.

Jim Reed introduced new employees Stacey Alley, Criminal Justice Training Coordinator, and Pam Patterson, Contract Compliance Manager for the Area Agency on Aging. Jim also introduced Joseph Latteo who will be speaking about facility management at the June meeting.

Consent Agenda

A motion was made and seconded that the committee accept the Consent Agenda which consisted of the minutes from the March 24, 2016 meeting along with the March 2016 Expenditure Report.

All voted in favor and none were opposed.

Action Items

Resolution 04-16-AAA1 – Authorizing Submission of the AACT’s 2017 – 2019 Area Plan to the Texas DADS

H. Richard McGhee presented an extensive slide show discussing the various points of interest regarding the upcoming merger of services. The Aging Disability and Veterans Resource Committee met March 30, 2016, reviewed the Area Plan, and approved it to be sent to the Executive Committee.

Resolution 04-16-ES1 – Authorizing Application to the Governor’s Homeland Security Grant Division for State Homeland Security Program Funds

Jim Reed stated that while this resolution follows the same plan that has been in effect for several years, there will be some changes after 2016. He will discuss those in detail during his report later in the meeting.

Proclamation 04-16-PRS1 – Declaring May 8-14, 2016 as Economic Development Week in the Central Texas Region

Judge Firth stated that there is a great deal of economic development happening in our region. Jim Reed followed up by stating everyone needs to think long-term when considering a development project such as the \$1 million sewer grant awarded to Salado. It can take 2 – 3 years of work to prepare before submitting an application.

All voted in favor of the resolutions. None were opposed.

Reports

Executive Director, Workforce Board

Susan Kamas reported that over the past year, Workforce worked with a budget of almost \$20 million, served over 2,000 employers and over 28,000 job seekers. The Texas Workforce commissioners came down for a workshop in our area. One of the key points derived from that meeting is finding employment for military spouses particularly those in the professional arena.

Center Director, Workforce

Jerry Haisler presented some quick statistics regarding separating military personnel:

- 75% separating
- 25% retiring
- 27% intend to stay in the area
- 29% would stay if they could find employment.

One key issue is working with soldiers regarding their resumes. It seems there is a disconnect interpreting military duties and what they entail to the average private section HR hiring director. Another issue is that some separating personnel do not know what they want to do once they leave the military. One goal should be to manage expectations of what is available.

Executive Director's Report

➤ *Changes to the Homeland Security Program's Project Selection Process*

Jim Reed announced that there are some changes coming to the funding selection process. Even though they will not take effect until 2017, we need to prepare now. One key concern regarding the new scoring procedures being set by the state is that the members of the Homeland Security Advisory Committee will not be allowed to critique future projects. In fact, the restrictions are very strict regarding who will be allowed to score projects. CTCOG staff are recommending that the scoring committee reflect the composition of the executive committee (a 27-member board, well-established system, equal mix of representation, broad cross-section of the region). In the meantime, CTCOG staff are also vetting with other COGs how they are proceeding. We need to be sure we do this correctly. It may be that some other entities hire neutral firms to score the projects which will cost a considerable sum. The timeframe for this new procedure is coming up very quickly: empanel judges in early fall, host workshops, with final preparation planned for December. Jim informed the committee that the advisory committee has always prioritized the needs of the entire region. There is a lot of money at stake so educating everyone in the region will be key.

➤ *Regional Radio System's Long Term Plan*

As an overview to the radio system, Jim reminded the executive committee that over \$12 million has been on radios over time. Some equipment is now 10-years-old and it replaced equipment that was 30-40 years old. Replacement parts may no longer be available so entities may have to resort to using buy boards and Ebay. While this is not a dire situation, replacing the system is going to have a significant impact on various budgets. CTCOG staff is working on a sequence of events to get a committee up and running so everyone will be able to compete on equal footing.

➤ *Updates to the 9-1-1 Program*

Jim reminded the executive committee that the program is funded on the biennium. Equipment has been replaced, circuits are working, and maps are being produced very quickly. There are still restrictions on spending so if anyone has any unmet needs, please make CTCOG staff aware of them.

Announcements

Next meeting is scheduled for May 26, 2016.

Committee Members Comments

None

Adjourn

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer

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Expenditure Report
Fiscal Year: 07/01/2015 – 06/30/2016

Descriptions	April 2016 Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 398,587	\$ 3,775,310	\$ 4,613,748	\$ 838,438
Employee Benefits	223,029	2,548,775	3,271,412	722,637
Contract services	347,459	4,457,955	6,794,009	2,336,054
Travel	13,395	154,771	246,272	91,501
Housing Assistance Payments	1,042,559	10,472,586	12,677,110	2,204,524
Other	1,146,128	9,880,259	12,576,686	2,696,427
In-kind	-	51,069	66,013	14,944
Indirect costs	112,960	1,031,976	1,342,514	310,538
Totals	<u>\$ 3,284,117</u>	<u>\$ 32,372,701</u>	<u>\$ 41,587,764</u>	<u>\$ 9,215,063</u>

Central Texas Council of Governments

Detail of Other Expenditures
Fiscal Year: 07/01/2015 – 06/30/2016

Descriptions	April 2016 Expenditures	Cumulative Expenditures
Participant Salaries	\$ 7,464	\$ 268,072
Participant Benefits	956	31,881
Consumable Supplies	11,426	175,549
Employee Development	3,323	73,746
Insurance and Bonding	2,165	12,038
Rent	63,937	628,022
Printing	4,099	51,603
Furniture/Equipment Rental	6,221	52,964
Maintenance and Repairs	1,802	22,835
Communications	12,377	125,378
Postage	4,398	48,268
Utilities	7,097	74,751
Public Relations	1,937	35,607
Tuition	186,940	1,210,097
Dues and Subscriptions	7,440	51,576
Quality	21,840	128,704
Other Expenditures	59,983	602,912
Gasoline	-	2,422
Janitorial	6,780	59,575
Automobile Repairs	224	418
Inventory Equipment	1,168	108,916
Inventory Furniture	-	3,609
Software & Software Updates	20,520	125,070
Workforce Client Support	714,031	5,986,246
Total Other	<u>\$ 1,146,128</u>	<u>\$ 9,880,259</u>



**RESOLUTION TO APPROVE THE
CRIMINAL JUSTICE ADVISORY COMMITTEE (CJAC) MEMBERS**

Resolution #03-16-ES2 – Revision 1

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications through the Governor’s Criminal Justice Division (CJD); and

WHEREAS, the primary mission of the Criminal Justice Advisory Committee (CJAC) is to make technical recommendations concerning project merits and need; and

WHEREAS, the review process by CJAC is to ensure that applications submitted to the Governor’s Criminal Justice Division (CJD) are cost effective, comply with priorities and conform to all federal and state administrative and financial requirements (such as the Texas Administrative Code, Uniform Grant Management System, Office of Justice Programs and CJD’s Guide to Grants) in accordance with Texas Review and Comment System (TRACS) and Executive Order #12372; and

WHEREAS, CTCOG’s governing body, the Executive Committee’s role is to take final policy action on criminal justice priority recommendations; and

WHEREAS, the Central Texas Council of Governments Criminal Justice Advisory Committee (CJAC) members are: Stephanie Newell – Chair, Kitty Guerrero – Co-Chair, Priscilla Beauregard, Edward Best, ~~John Briggs~~, Teddy Bruski, Randy Dixon, Clint Hammonds, Marsha Hardy, Trina Hudson, Russell Hudson, Susan Humphrey, Kathie Jo Jones, ~~Lesley Keeling-Olson~~, Rachel Kunath, Jennifer Lopez, Jennifer McCann, Don Norman, Dawn Owens, Randy Pittenger, Chris White, David Whitis, and Brian Wyers:

NOW, THEREFORE, BE IT RESOLVED that these individuals representing the CTCOG seven counties have all been approved by the Executive Committee to fulfill the role and responsibilities of the CTCOG Criminal Justice Advisory Committee (CJAC).

PASSED AND APPROVED this 26th day of May, 2016 by the Central Texas Council of Governments Executive Committee.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer



**RESOLUTION AUTHORIZING APPLICATION TO THE
GOVERNOR'S CRIMINAL JUSTICE DIVISION FOR
JUSTICE ASSISTANCE GRANT FUNDS**

Resolution #05-16-ES1

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications for Justice Assistance Grant funds through the Governor's Criminal Justice Division (CJD); and

WHEREAS, the primary mission of Justice Assistance Grant funds is to reduce crime and improve the criminal justice system; and

WHEREAS, the Central Texas Council of Governments Criminal Justice Advisory Committee (CJAC) met on April 21, 2016 to review, score, and prioritize regional grant applications for these funds and recommends the following projects for funding; and

WHEREAS, the Executive Committee of the Central Texas Council of Governments has reviewed this list of projects under the provision of Texas Review and Comment (TRACS) and approves the recommendation; and

NOW, THEREFORE, BE IT RESOLVED that these projects have all been recommended for funding in the prioritization of order shown:

1.	Lampasas County (Portable Radio Project)	\$ 43,440.00
2.	Mills County (Investigative Information Sharing Project)	\$ 41,327.00
3.	City of Copperas Cove (Total Station Project)	\$ 37,368.00
4.	City of Belton (Regional LE Training Facility)	\$ 70,000.00
5.	Milam County (New Technology Narcotics Interdiction)	\$ 53,468.00
6.	City of Harker Heights (Medical Evacuation Vehicle)	<u>\$ 405,300.00</u>
		\$ 650,903.00

PASSED AND APPROVED this 26th day of May, 2016 by the Central Texas Council of Governments Executive Committee.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer



**RESOLUTION AUTHORIZING APPLICATION TO THE
GOVERNOR'S CRIMINAL JUSTICE DIVISION FOR JUVENILE JUSTICE AND
DELINQUENCY PREVENTION ALLOCATION TO STATES FUNDS**

Resolution #05-16-ES2

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications for Justice Assistance Grant funds through the Governor's Criminal Justice Division (CJD); and

WHEREAS, the primary mission of Justice Assistance Grant funds is to reduce crime and improve the criminal justice system; and

WHEREAS, the Central Texas Council of Governments Criminal Justice Advisory Committee (CJAC) met on April 21, 2016 to review, score, and prioritize regional grant applications for these funds and recommends the following projects for funding; and

WHEREAS, the Executive Committee of the Central Texas Council of Governments has reviewed this list of projects under the provision of Texas Review and Comment (TRACS) and approves the recommendation; and

NOW, THEREFORE, BE IT RESOLVED that these projects have all been recommended for funding in the prioritization of order shown:

1.	CTCOG (Purchase of Juvenile Justice Alternatives)	\$ 56,077.56
2.	Lometa ISD (Program for After School Success/PASS)	\$ 62,710.00
3.	Milam County (Juv. Prob. Diversion & Family	\$ 42,000.00
		<u>\$ 160,787.56</u>

PASSED AND APPROVED this 26th day of May, 2016 by the Central Texas Council of Governments Executive Committee.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer



**RESOLUTION AUTHORIZING APPLICATION TO THE
GOVERNOR'S CRIMINAL JUSTICE DIVISION FOR
VICTIMS OF CRIME ACT FUNDS**

Resolution #05-16-ES3

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications for Justice Assistance Grant funds through the Governor's Criminal Justice Division (CJD); and

WHEREAS, the primary mission of Justice Assistance Grant funds is to reduce crime and improve the criminal justice system; and

WHEREAS, the Central Texas Council of Governments Criminal Justice Advisory Committee (CJAC) met on April 21, 2016 to review, score, and prioritize regional grant applications for these funds and recommends the following projects for funding; and

WHEREAS, the Executive Committee of the Central Texas Council of Governments has reviewed this list of projects under the provision of Texas Review and Comment (TRACS) and approves the recommendation; and

NOW, THEREFORE, BE IT RESOLVED that these projects have all been recommended for funding in the prioritization of order shown:

1. DOVE Project, Inc. (DOVE Project)	\$ 357,127.54
2. Milam County (Victims Assistance Project)	\$ 97,500.00
3. Coryell County (Crime Victims Office)	\$ 157,062.00
4. Aware Central Texas (Family Violence Unit)	<u>\$ 147,720.00</u>
	\$ 759,409.54

PASSED AND APPROVED this 26th day of May, 2016 by the Central Texas Council of Governments Executive Committee.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer



**RESOLUTION AUTHORIZING APPLICATION TO THE
GOVERNOR'S CRIMINAL JUSTICE DIVISION FOR
JUSTICE ASSISTANCE GRANT FUNDS**

Resolution #05-16-ES1

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of submitting regional grant applications for Justice Assistance Grant funds through the Governor's Criminal Justice Division (CJD); and

WHEREAS, the primary mission of Justice Assistance Grant funds is to reduce crime and improve the criminal justice system; and

WHEREAS, the Central Texas Council of Governments Criminal Justice Advisory Committee (CJAC) met on April 21, 2016 to review, score, and prioritize regional grant applications for these funds and recommends the following projects for funding; and

WHEREAS, the Executive Committee of the Central Texas Council of Governments has reviewed this list of projects under the provision of Texas Review and Comment (TRACS) and approves the recommendation; and

NOW, THEREFORE, BE IT RESOLVED that this project has been recommended for funding:

Milam County (Special Crimes Prosecutor) \$52,000

PASSED AND APPROVED this 26th day of May, 2016 by the Central Texas Council of Governments Executive Committee.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer



**RESOLUTION TO APPROVE THE HOUSING ASSISTANCE DIVISION'S
FISCAL YEAR 2016 ANNUAL AGENCY PLAN**

Resolution #05-16-HAP1

WHEREAS, the United States Department of Housing and Urban Development (HUD), by official rules, regulations and notices, has implemented the provisions of the Quality Housing and Work Responsibility Act of 1998 (QHWRA) which require housing agencies to develop and adopt written plans and local policies for the administration of federal housing programs in accordance with HUD requirements; and

WHEREAS, the Executive Committee of the Central Texas Council of Governments, after having reviewed the Annual Agency Plan for the successful operation of the Central Texas Council of Governments Housing Assistance Division, has determined that the Annual Agency Plan complies with local policies to promote adequate and affordable housing, economic opportunity and a suitable living environment within the Central Texas Council of Governments' jurisdiction:

NOW, THEREFORE, BE IT RESOLVED that the Central Texas Council of Governments Executive Committee does hereby approve the Central Texas Council of Governments Housing Assistance Division's Annual Agency Plan as presented and approves the submission of said Annual Agency Plan to HUD for their acceptance and approval.

PASSED AND APPROVED by the Central Texas Council of Governments Executive Committee on this 26th day of May, 2016.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer



**RESOLUTION TO ESTABLISH THE CENTRAL TEXAS AIR INFORMATION &
RESEARCH (CTAIR) ADVISORY COMMITTEE AND ACCEPT BYLAWS**

Resolution #05-16-PRS1

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is a recipient of a Texas Commission on Environmental Quality (TCEQ) grant to research air quality issues and oversee the development and implementation of studies and programs to protect and improve air quality in the CTCOG region; and

WHEREAS, the CTCOG is required to create an air quality advisory committee for this purpose and desires to name this advisory committee the Central Texas Air Information and Research (CTAIR) Advisory Committee; and

WHEREAS, the CTCOG supports and promotes programs to improve and protect the health of its local residents and their environment:

NOW, THEREFORE, BE IT RESOLVED that the CTCOG establishes the Central Texas Air Information and Research Advisory Committee and accepts the proposed bylaws for adoption during its inaugural meeting.

PASSED AND APPROVED this 26th day of May, 2016 by the Central Texas Council of Governments Executive Committee.

The Honorable John Firth, President

Bill Schumann, Secretary/Treasurer