



**Minutes: March 30, 2017
Executive Committee Meeting
2180 N. Main, Belton, Texas
12:00 PM**

The March 2017 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable Dickie Clary, President.

Executive Committee Officers in Attendance:

President	Commissioner Dickie Clary	Hamilton County
1 st Vice President	Mayor Marion Grayson	City of Belton
2 nd Vice President	Commissioner Bill Schumann	Bell County
Secretary/Treasurer	Judge Byron Theodosis	San Saba County
Parliamentarian	Mayor Frank Seffrood	City of Copperas Cove

Executive Committee Members in Attendance:

Connie Anderle, City of Cameron Mayor	John Dye, Killeen ISD Safety/Police	Kyle Matthews, Coryell County Commissioner
Dave Barkemeyer, Milam County Judge	Andrea Gardner, Citizen Representative	William Parry III, Gatesville City Manager
Wayne Boultinghouse, Lampasas County Judge	John Fisher, Bell County Commissioner	Hal Schiffman, City of Harker Heights Pro-Tem Mayor
Tim Brown, Bell County Commissioner	Marion Grayson, City of Belton Mayor	Frank Seffrood, City of Copperas Cove Mayor
Dickie Clary, Hamilton County Commissioner	Gregory Johnson, City of Killeen Council Member	Jose Segarra, City of Killeen Mayor
Byron Theodosis, San Saba County Judge	Dan Yancey, City of Copperas Cove Council Member	

CTCOG Staff Members and Guests in Attendance:

Kerry Phillip, CTCOG	Jason Deckman, CTCOG	Cheryl Maxwell, CTCOG
Carmen Lim, CTCOG	Tama Shaw, HCCAA	Kendra Coufal, CTCOG
Mark Collier, CTCOG	Beth Correa, CTCOG	Stu McClennan, JLUS PM
LTC Phil Graham, JLUS Fort Hood	Aaron Holton, Congressman Williams TX25	Jerry Haisler, WFSCT

Invocation was delivered by Jim Reed with Dickie Clary leading the pledge to the American flag and the Texas flag.

Dickie Clary stated he wanted to get to business started so that everyone could get back to the respective responsibilities. He introduced minutes for February 23, 2017 Executive Committee and respective expenditure reports.

Consent Agenda

A motion was made by Commissioner Hal Schiffman, Mayor Pro-Tem of Harker Heights to accept the Consent Agenda which consisted of the minutes from the February 23, 2017 meetings and their respective Expenditure Reports. Mayor Frank Seffrood of Copperas County seconded the motion. All in favor, none opposed.

Action Items

Proclamation declaring April 2017 as Fair Housing Month in the Central Texas Region

Judge Wayne Boultinghouse, of Lampasas County made a motion to accept the proclamation. Judge Byron Theodosios of San Saba County seconded the motion. All in favor, none opposed.

Resolution #03-17-ES1 authorizing application to the Governor's Homeland Security Grant Division for the State Homeland Security Program (SHSP) Planning Funds

Resolution #03-17-ES2 authorizing Application to the Governor's Homeland Security Grant Division for State Homeland Security Program (SHSP) Funds

Resolution #03-17-ES3 authorizing Application to the Governor's Homeland Security Grant Division for State LEPTA Funding

Commissioner Hal Schiffman, Mayor Pro-Tem of Harker Heights made a motion to accept all three resolutions. Mayor Marion Grayson of Belton seconded the motion. All in favor, none opposed.

Reports

Emergency Services

Mark Collier explained that since the grants were going through the Governor's office; the intent is to honor to the 10 year for 80 % to Bell county. Grant funds are now required to be broken down by source. The first is the actual Homeland Security Funds and the second it LEPTA which is for law enforcement. Resolution 03-17-ES2 was replaced by a new copy that was handed out by Jim Reed. Resolution 03-17-ES3 projects this yeas process for years to come with the scoring process. Mark Collier recommended to the Executive Committee base on the priorities as 1-7; with \$187,000 for the top two projects on the list. Jim Reed reminded the committee that grants have "forever strings," meaning that if equipment was bought with grant funds the equipment must be accounted for and inventoried and there must be a paper trail. Jim stated that there was a sub-recipient that did not want their equipment anymore so they gave it to another municipality. You

can give that equipment away, but the federal government still believes that it belongs to you. If Homeland Security comes down and asks if you have the equipment and you can't produce it, you are required by Federal Law to repay it. Mark Collier and his staff are working diligently to make sure the equipment is where it's supposed to be or the proper custodial paperwork to move them around has been completed. There are inventory requirements for the equipment. Mayor Frank Seffrood of Copperas Cove asked about allocation of the equipment and Jim Reed replied that once equipment is purchased it is input into the state inventory system and the accountability process begins. Mayor Marion Grayson of Belton asked if there was a policy or procedure for said inventory for new incoming personnel who were not aware was what on the inventory list. A recommendation was made that equipment should be tagged and there should be a policy for equipment accountability. Also, getting a master inventory sheet and going to each municipality to confirm equipment. Mark Collier thanked everyone for their time.

Area Agency on Aging

Kerry Fillip stated that when she took over in February it was during the Texas Silver Hair Legislature. Ballots are currently rolling in as it was opted for mail in ballots. April 21st ballots are due and the election is the 28th of April. Currently there are 5 slate positions open and there is a total of 6 candidates. Out of the 5 seats one resigned and one passed so there are two available slots. The 3 gentlemen that are currently serving would like to continue to serve and will be running for re-election. Jim Reed stated that there hasn't been a Silver Hair Legislature election in over twenty years. Dickie Clary will be making the final ballot count and will announce the 5 elected officials.

Housing

Jim Reed stated that Katie Anderson was on a conference call with HUD and could not be at the meeting so he would be briefing instead. The target is 99% of available funding and Katie hit that mark as HUD made a rescission to 94% CTCOG is currently at 96%. Some housing vouchers had to be recalled due to the rescission of funding. Those vouchers that are not honored will be at the top of the list once there is room for the budget. The vouchers will be honored by priority.

Workforce Development Board and Workforce Center

Jerry Haisler just returned from the National Association of Workforce Board in Washington, DC. He had the opportunity to hear about advocacy of workforce programs. The Presidency cut the workforce would be cut by 21%. This includes the enabling legislation, funding source of workforce Investment Act or

Opportunity Act. State merit programs historically where workforce commission those staff that work in the centers would apply to the 21% reduction. Jerry recommended that everyone keep in touch with their congressional representative letting them know that Workforce is a vital program. There is an important meeting coming up on April 11, 2017 at the Central Texas College Campus. There will be a tour of Fort Hood and of the skills programs that helps soldiers transition from military to civilian life.

For the twelfth year in a row have been selected by Texas Association of Business as the best company to work for. Workforce is in the small business category and is ranked number Fifteen. Annual Reports are out and are on the conference table. There is partnership that is taking place with Grand Central Texas to bring Disney Institute on June the 14 at UMHB. It is a great learning and training opportunity. The cost is \$275 and there is a maximum of 200 people. Susan Kamas will be sending out an email, but if there are any questions regarding the Disney Institute please contact Susan Kamas at Workforce.

Workforce has just completed an independent audit that was reported in the February and march board meeting. Reported that there was no issues or audit adjustments required. Will also be participating in a Workforce Investment Act Department of Labor convening meeting. It is a Meeting of Regional Department of labor that covers several states. It covers workforce investment act and what that means for Central Texas and how services are delivered. Workforce is ahead of the game. There is some notice of layoffs and there are rumors of Penny's and Sears are closing. There is nothing to confirm or deny the rumors.

Executive Director's Report

Jim Reed welcomed back Kendra Coufal after having her third child. Jim passed around a card for Dale Jaeks. Dale is in the hospital in Houston and he seems to be doing better. They also had a house fire that destroyed the family home. Dale Jaeks was home with his mother in law, but they were pulled to safety. Jim introduced Stewart McClellan as the new Project Manager for JLUS-I and stated that he was still working on appointing the consulting firm.


Joint Land Use Study (JLUS)


Stu McClellan stated that the purpose of the briefing was to update the Executive Committee. CTCOG volunteered sponsor the project to sustain project momentum. The grant was submitted on the 27th of

March 2017. There were two RFP proposals for the consulting firm and Jim Reed stated that they were awaiting the approval of the grant before the consulting firm is announced. The following information was given to elected representative that Stu McClennan and Jim Reed met with over the last month: the requested grant is an 18-month project, the CTCOG is the local sponsor and the team will focus on 17 of the 34 recommendations. On April 25th, 2017, the JLUS Technical Committee will meet from 0900-1100 at the HOTDA building in Killeen. The Policy Committee will now meet May, 25th, 2017 following the Executive Committee meeting at HOTDA. Stu McClennan (PM) will coordinate with other JLUS to engage everyone regionally. The purpose is to initiate statewide synergy regarding JLUS Initiatives to maximize military value especially given the potential military BRAC in 2019. In closing Stu stated that pending Department of Defense approval on April 4th, 2017 CTCOG is prepared to accept the federal grant, sign contracts with Project Manager and Consulting Firm and initiate coordination and implementation of 17 recommendations.

Lastly, Jim Reed stated the Legislation is in session and there is one COG related bill that had to do with a complaint out of one the COGS. A County Judge wanted to see how a penny by penny accounting by municipality of how much money flows through the Council of Governments to each municipality on a non-per capita basis. The bill requires COGs within 60 days of close of a certain date. It doesn't fit all sizes because COGS don't all have the same ending date. That bill has been referred to Committee and they are having some input. Other than that, COGs don't appear to be in anyone's cross hairs. Jim Reed opened the floor for any comments or questions. Dickie Clary thanked everyone for their attendance and reminded everyone about the card for Dale Jaeks.

Adjourn


The Honorable Dickie Clary, President


The Honorable Byron Theodosis, Secretary/Treasurer