



**Minutes: June 23, 2016
Executive Committee Meeting
2180 N. Main, Belton, Texas**

12:00 PM

The June 2016 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable John Firth, President.

IN ATTENDANCE

Executive Committee Officers:

President	County Judge John Firth, Coryell County
1 st Vice President	Commissioner Dickie Clary, Hamilton County
2 nd Vice President	Mayor Marion Grayson, City of Belton
Secretary/Treasurer	Commissioner Bill Schumann, Bell County
Parliamentarian	County Judge Byron Theodosis, San Saba County
Immediate Past President	Commissioner Tim Brown, Bell County

Executive Committee Members:

Dave Barkemeyer	County Judge, Milam County
Jon Burrows	County Judge, Bell County
Richard Cortese	Commissioner, Bell County
Andrea Gardner	Citizen Representative
Lloyd Huggins	Commissioner, Hamilton County
Jeff Muegge	Commissioner, Milam County
Hal Schiffman	Mayor Pro-Tem, City of Harker Heights
Frank Seffrood	Mayor, Copperas Cove
Jack Wall	Commissioner, Coryell County

Executive Committee Alternate Members:

John Fisher	Commissioner, Bell County
William Parry, III	City Manager, City of Gatesville

CTCOG Staff Members and Guests:

Jim Reed	Executive Director, CTCOG
R. Michael Irvine	Director of Administration, CTCOG
Deana Belk	Director, Housing Assistance, CTCOG
Katie Anderson	Incoming Director, Housing Assistance, CTCOG
Cheryl Maxwell	Director, Planning Services CTCOG
Jimmy Martin	Planning & Regional Services, CTCOG

Christina Demirs	Planning & Regional Services, CTCOG
John Weber	Planning & Regional Services, CTCOG
Jason Deckman	Planning & Regional Services, CTCOG
Mark Collier	Director, 9-1-1 Program, CTCOG
Pam Patterson	Area Agency on Aging of Central Texas, CTCOG
Kerry Phillip	Administrative Assistant, CTCOG
Trent Williams	District Director, Office of Representative Molly White
Joe Latteo	Principal Partner, Local Government Facility Solutions
Tom Nichols	Partner, Eleven Thirteen Architects
Tama Shaw	Executive Director, Hill Country Community Action Assn
Stephanie O'Banion	President & CEO, United Way of Central Texas

NOT IN ATTENDANCE

Executive Committee Members:

Skip Blancett	Mayor, Village of Salado
Wayne Boultinghouse	County Judge, Lampasas County
Gary Chumley	Mayor, City of Gatesville
Danny Dunn	Mayor, City of Temple
John Dye	Safety/Police, Killeen ISD
Otis Evans	Citizen Representative
Mary Gauer	Citizen Representative
Kirkland Fulk	County Judge, Mills County
Dale Jaecks	Past President, CTCOG
Jim Lindeman	Commissioner, Lampasas County
Robert Lindsey	City Manager, City of Goldthwaite
Rickey Lusty	Commissioner, San Saba County
Daren Moore	Commissioner, Coryell County
Steven Moore	Public Affairs, Ft. Hood
Jose Segarra	Mayor, City of Killeen
W. Mark Tynes	County Judge, Hamilton County
Jim Yeonopolus	Chancellor, Central Texas College

Invocation was delivered by Marion Grayson with Frank Seffrood leading the pledges.

Jim Reed, Executive Director, introduced Katie Anderson who will be the new Director of the Housing Assistance Program. He mentioned her 28 years of experience and her highly respected reputation with the Housing and Urban Development Program as just a few of the qualities which make her an outstanding addition to the team.

Jim then asked for Deana Belk to stand as he read Proclamation 06-16-ADM1 honoring Deana for her 35 years of service. Judge Firth thanked Deana for her many years along with her creativity in assisting the citizens of Central Texas.

Deana Belk thanked everyone and stated that in the few days she has worked with Katie, she has been impressed. She wanted the board to know that they have found a real jewel in her.

Consent Agenda

A motion was made and seconded that the committee accept the Consent Agenda which consisted of the minutes from the May 26, 2016, the May 2016 Expenditure Report, and Conflict of Interest Statements for the Area Agency on Aging of Central Texas.

The Conflict of Interest Statements are a new requirement of the Texas Administrative Code for all employees, advisory board members, and executive committee members. The Area Agency on Aging of Central Texas is now required to have on file one of two documents for each member of the executive committee. Jim Reed explained that those who do not have any financial or personal profit conflicts should complete the official Conflict of Interest Statement today. If anyone does have a conflict, they are urged to contact staff in order to receive assistance completing the Notification of Conflict of Interest document.

All voted in favor and none were opposed.

Action Items

Resolution 05-16-ES1 – Authorizing Application to the Governor’s Criminal Justice Division for the Purchase of Juvenile Justice Alternatives Project

Jim Reed explained this project had already been approved by the Executive Committee earlier but an official resolution was now required.

All voted in favor and none were opposed.

Presentations

Joe Latteo, Principal Partner with Local Government Facility Solutions (LGFS), presented a quick overview of his company and the benefits of working with an organization that provides facility management. His organization does not work with the private sector, only governmental entities. LGFS has extensive experience with capital projects, using historical data, process management, and benchmarking to provide their clients return on their investments.

Tom Nichols, Partner in Eleven Thirteen Architects, followed Joe’s presentation by providing information on his firm which works with LGFS regularly. His firm is experienced in construction in addition to design. This allows them to provide creative solutions and even conduct forensic analyses. He then mentioned some of their recent projects which include several courthouse renovations.

Reports

Workforce Board

As Susan Kamas, Executive Director of the Workforce Development Board, and Jerry Haisler, Workforce Center Director, were unable to attend, Judge Firth asked Judge Jon Burrows to present a few highlights from the Workforce Board meeting. Judge Burrows said that the presentation on the Santa Fe Business Center was very impressive. This complex of two buildings joined by a common area is a great investment in Temple. One side will house the Temple Independent School District while the other side will house the Temple Chamber of Commerce. This new structure will certainly change the face of downtown.

Area Agency on Aging of Central Texas

Due to a family situation, H. Richard McGhee's report was deferred until July.

Executive Director's Report

Jim Reed recapped the events from the recent Texas Association of Regional Councils (TARC) conference. One area of concern is the recent dip in oil tax revenues. As a result of lower revenues, it is likely that there will be 10% cut in all funding. There was a great deal of discussion at TARC about a push from the Lieutenant Governor's office for property tax reform. It is likely that some sort of reform will be required. The time is now to craft that reform. Another point of interest is the Texas Commission on Environmental Quality (TCEQ) use of tipping fees. Those fees are also likely to be less as well.

Finally, Jim announced that there are several vacancies on the Executive Committee and suggestions of possible candidates are being sought.

Announcements

Next meeting is scheduled for July 28, 2016.

Committee Members Comments

Judge Firth asked Bill Schumann to provide a quick update on the recent water issue. Bill stated that since the Dam at Lake Proctor has no designated spillway, if the lake were to overflow, the water has nowhere to go except over the top possibly causing erosion and structure failure. Currently the Corps of Engineers is releasing water and still has the capacity to accept a bit more rain. Lake Belton is also slowly rising with a week or two more of water releasing under way.

Judge Firth stated that the underlying structural issues of Lake Proctor affect the communities which obtain their water from that lake: Hamilton City, Hamilton County, Lampasas County, and Coryell County. He stressed the need to work together to protect all stakeholders.

There was some discussion regarding the consequences of this long-term sustained release. What are the financial impacts on homes and agriculture? The identification of alternate water sources is gaining in importance.

Adjourn

The Honorable John Firth, President

The Honorable Bill Schumann, Secretary/Treasurer

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Expenditure Report
Fiscal Year: 07/01/2016 – 06/30/2017

Descriptions	July Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 357,191	\$ 357,191	\$ 4,752,160	\$ 4,394,969
Employee Benefits	272,055	272,055	3,434,386	3,162,331
Contract services	139,389	139,389	5,773,062	5,633,673
Travel	7,526	7,526	217,327	209,801
Housing Assistance Payments	1,006,903	1,006,903	14,749,101	13,742,198
Other	1,036,298	1,036,298	11,241,164	10,204,866
In-kind	-	-	78,050	78,050
Indirect costs	96,944	96,944	1,342,514	1,245,570
Totals	\$ 2,916,306	\$ 2,916,306	\$ 41,587,764	\$ 38,671,458

Central Texas Council of Governments

Detail of Other Expenditures
Fiscal Year: 07/01/2016 – 06/30/2017

<u>Descriptions</u>	<u>May 2016 Expenditures</u>	<u>Cumulative Expenditures</u>
Participant Salaries	\$ 74,266	\$ 74,266
Participant Benefits	7,887	7,887
Consumable Supplies	7,131	7,131
Employee Development	2,514	2,514
Insurance and Bonding	1,908	1,908
Rent	63,949	63,949
Printing	1,606	1,606
Furniture/Equipment Rental	6,532	6,532
Maintenance and Repairs	4,745	4,745
Communications	13,144	13,144
Postage	2,347	2,347
Utilities	1,849	1,849
Tuition	16,223	16,223
Dues and Subscriptions	2,647	2,647
Quality	15,249	15,249
Other Expenditures	39,493	39,493
Gasoline	269	269
Janitorial	5,183	5,183
Inventory Equipment	21,994	21,994
Software & Software Updates	6,295	6,295
Workforce Client Support	741,067	741,067
Total Other	<u>\$ 1,036,298</u>	<u>\$ 1,036,298</u>