



**Minutes: February 22, 2018**  
**Executive Committee Meeting**  
**301 W Loop 121, Belton, Texas**  
**12:00 PM**

The February 2018 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable Marion Grayson, President.

**Executive Committee Officers in Attendance:**

|                                |                            |                       |
|--------------------------------|----------------------------|-----------------------|
| President                      | Mayor Marion Grayson       | City of Belton        |
| 1 <sup>st</sup> Vice President | Commissioner Bill Schumann | Bell County           |
| 2 <sup>nd</sup> Vice President | Judge Byron Theodosis      | San Saba County       |
| Secretary/Treasurer            | Mayor Frank Seffrood       | City of Copperas Cove |
| Parliamentarian                | Commissioner Darren Moore  | Coryell County        |

**Executive Committee Members in Attendance:**

|  |   |  |
|--|---|--|
| Connie Anderle,<br>Cameron City Mayor  | Dickie Clary,<br>Hamilton County Commissioner | Hal Schiffman,<br>City of Harker Heights Council |
| Dave Barkemeyer,<br>Milam County Judge | John Firth,<br>Coryell County Judge           | Bill Schumann,<br>Bell County Commissioner       |
| Jon Burrows,<br>Bell County Judge      | Mary Gauer,<br>Citizen Representative         | Jose Segarra,<br>Killeen City Mayor              |
| Gary Chumley,<br>Gatesville City Mayor | William Perry,<br>Gatesville City Manager     | Martha Tyroch,<br>Citizen Representative         |

**CTCOG Staff Members and Guests in Attendance:**

|                              |                                 |                                     |
|------------------------------|---------------------------------|-------------------------------------|
| Carmen Lim, CTCOG            | Jim Reed, CTCOG                 | Kerry Phillip, AACT, CTADVRC        |
| Jesse Hennage, CTCOG         | Stu McLennan, JLUS PM           | Jon Jaffer, CTCOG                   |
| Kendra Coufal, CTCOG         | John Weber, CTCOG               | Katie Anderson, CTCOG               |
| Don Murphy, TSHL             | Marsha Mardy, San Saba County   | Jeff Williford, Senator John Cornyn |
| Ryan Haverlah, Copperas Cove | Amanda Robinson-Chadwell, BCPCD | Ken Cox, Workforce Solutions        |

Invocation was led by Commissioner Dickie Clary of Hamilton County and the pledge to the American flag and the Texas flag was led by Judge Firth of Coryell County.

### **Consent Agenda**

A motion was made by Mayor Frank Seffrood of Copperas Cove to accept the October 2017 Minutes, January 2018 Minutes, and respective Expenditure Reports. Mayor Jose Segarra of Killeen seconded the motion. All in favor, none opposed.

### **Action Items**

Proclamation #02-18-AAA01 Declaring May Older Americans Month

Proclamation #02-18-AAA02 Declaring September 22, 2018 Falls Prevention Day

Proclamation #02-18-AAA03 Declaring November 2018 Diabetes & Prevention Month

Proclamation #02-18-AAA04 Declaring November 2018 Family Caregivers Month

A motion was made by citizen representative Mary Gauer to accept all four proclamations together. Commissioner Dickie Clary of Hamilton County seconded the motion. All in favor, none opposed.

### **Reports**

#### **Area Agency on Aging**

Kerry Phillip, Director stated that the reason she has four proclamations this month is that she will be having events for each of these. Last November they had a large event for caregivers in the area and it is something that the Aging Department wants to concentrate in the future. There are three types of information that the state wants reported back on. The first one is units, for instance, the state wants 3,600 units when dealing with information, referral, and assistance. Currently Aging is at 1,338 and are on target to meet the standard. Legal awareness is at 104% and are only 25% into the year. Unit of measurement according to the state is counting all categories as the same, but in some categories, are measured in people and in others is measure in staff time. In other categories will be expected to help people that have never been helped before and have only helped once. The second is unduplicated persons. This means that if someone seeks help for fall prevention because they are at risk and are later diagnosed by their doctor as prediabetic. They are counted as a fall risk prevention, but cannot be counted in the diabetes awareness program. That person cannot be counted as an unduplicated person. Lastly, the state wants all these categories to cost must be under \$95 per category per unit rate. There are 3 categories are over \$95 and Kerry is comfortable with the numbers as open enrollment will begin in the

Fall and those numbers will begin to fall. Those three are legal assistance for those over 60 years of age, evidence-based intervention, and Care coordination. Care coordination is the most intensive program and will likely never fall under \$95. Jim Reed, Executive Director stated he is the Vice-Chair of the Health and Human Services Working Group. Currently the argument is statewide perspective can be delivered at a different price in the Houston area than the in the Texas Pan Handle. Travel time is not counted as a unit only the time spent with care coordination. Currently we are trying to push for a composite rate where the rates are averaged. Current composite rate would be \$77.78 if we went across all measure and would be compliant with the states under \$95 average and is a work in process.

### **Planning & Regional Services**

Jim Reed, Executive Director of the CTCOG stated that due to the departure of Carter Thompson, right now would not be the best time to hire a replacement as Planning & Regional Services is about to go under Federal Certification. Jim would oversee the Planning Department during this certification as he was the Planning Director and knows the process well. He will also serve as the MPO Director until then. Jim stated that if anyone had any questions to please reach out to staff or himself. Currently Jesse Hennage is the Emergency Services Program Manager and has added the task of overseeing 9-1-1, Homeland Security, and Criminal Justice. Kirby Kissinger is now the GIS Program Manager and is doing LUCA training on behalf of several cities.

### **Housing**

Katie Anderson, Director of Housing has opted to give some year-end information for the program year that starts in January and ends in December. Housing manages the Section 8 Housing Choice Voucher Program and has assisted approximately 2,400 clients and families. For the past year of 2017 added 62 new VASH families (Veterans) out of 2,400, Regular programs of 95, and had 54 exiting families. The number for adding families is currently low. Presently the Housing Department is funded at 95% and usually are funded at 98%-99%. At the end of 2016 the Housing Department could put close to 500 families on the program due to reserves. In 2018 funding should be approximately 95%-96%. Total Housing Department Activities were 5,670. Those activities included: required annuals, unscheduled changes, exits for families, and annual housing inspections. Total funding for the year of 2017 annual payments to landlords was \$14,815,098 and utilization rate is 113.9%. More money was spent last year than received due to housing expending reserve funds. The administrative Fee earned was \$1,282, 416 and the yearend projected reserves is \$393,413. The \$14 million does not meet the demand as the demand is high. There is not an average number of years that a family can be on the program. The exiting number of families

may come back on the family and there is quite a bit of turnover. Judge Firth of Coryell County asked, "With unemployment rates going down how do we really gauge what the real demand is?" Katie stated that typically, it's from the general census numbers that are out there and it's a projection. When the market and economy changes it does affect the Housing Department. Jim Reed stated that the CTCOG is not legally or contractually bound to any property. CTCOG is an assistance program. If someone reaches out to their elected official stating there is a leak in their roof. That is between the landlord and the tenant until it becomes a public safety issue. The other important thing to notice is that Katie has taken up the budget with no increase in staff numbers. Mayor Segarra of Killeen asked if there is a shortage of homeowners that are willing to take Section 8. Katie stated that currently there is no shortage, but it is more challenging for families to find homes in the more rural areas.

#### **Workforce Development Board and Workforce Center**

Susan Kamas was unable to attend so Ken Cox stepped in and briefed on her behalf. Workforce recently went through the Workforce Board Audit and came through with a clean audit. On March 22, 2018 the Workforce Board meeting will be a presentation by the Perryman group located at Central Texas College. A current issue right now is the ability to provide childcare. It is the highest funded program from Federal and State is currently at risk. Currently \$300,000 short on the annual budget based on execution and the number is growing at the rate of \$25,000 every two weeks. The expectation at the end of the fiscal year it could be upwards of \$800,000 short. There is currently a waiting list for childcare and Workforce has not been able to bring any new into the childcare program that are mandatory since August and there are two types: discretionary and mandatory. That list is continuing to grow. Susan Kamas, Dand Ken went to the Texas Workforce Commission with the issue and stated that since they were the first to come before the commission they should be first to receive funds. Two things that were made clear were that Texas Workforce Commission has stated that no one will be disenrolled from the program. The Second thing would be a possible solution. They suggested that Workforce should draw from next year's account. Ken spoke about the Luminent Plant closing and how it affected Milam County. He also stated that there was a job fair with over 40 vendors and approximately 250 people came out to the job fair in Rockdale. Martin Trailer who is the program manager Soldier for life transition program assistance and informed Susan and Ken that he is departing Fort Hood and becoming the Director of HR in Fort Bliss, Texas. Ken also stated that Workforce Solutions Central Texas made the Best Companies to work for the 13<sup>th</sup> year in a row. Only 4 of those has made it 12 years in a row and Workforce Solution is the only company that has made the list 13 years in a row. Commissioner Hughes would like to recognize industry partners that hire Vets and

that program is called "We Hire Vets." If companies have 10% or more that are part of employee base Commissioner Hughes would like to recognize companies. Ken stated that he wanted anyone that fit that criteria to contact Ken directly to be recognized.

#### **Executive Director**

Jim Reed, Executive Director of Central Texas Council of Governments stated that the Perryman group will be meeting in Killeen the same day as Executive Committee in March and suggests that the March Executive Committee meeting be held in the Killeen Workforce Center. Making it a very short commute for those who attend the Perryman group to the Executive Committee. Jim stated that he wanted to give recognition to Michael Irvine, Sue Jordan, and Beverly Zatlö as they are part of the reason that Workforce Central Texas is one of the best places to work for in the last 13 years it has been selected. Workforce of Central Texas has only had one contractor change as some of the other Workforce agencies have had several. Legislative Outline for Rebuilding Infrastructure in America was unveiled on February 12, 2018. Currently it is a \$200 billion program due to the elimination of 5 other Federal Highway program only 50 million dollars of new money. The rest of the money is just a shift. Traditionally the program is an 80% federal share and a 20% local share. This equation will be flipped with the local share at 80% and the federal share at 20%. The proposed funding is distributed through several new programs. There is a \$50 billion set aside for Rural Infrastructure Project, \$40 billion of which will be distributed as a block grant. The remaining \$10 billion would fund rural performance grants for states that have prepared comprehensive reports of rural infrastructure. These grants will require a 5:1 match. Other policy changes proposed included removing restrictions on tolling existing Interstates and raising the cost threshold for designation of "major projects" from \$500 million to \$1 billion. Jim stated that he briefed last month regarding staffing changes and with that being said, Jason Deckman who is in Planning and Regional Services has taken a job with the City of Temple's Planning Department. Judge Firth presented some statistics regarding school funding at the annual meeting and those same statistics were shared in Dallas and that state funding of schools was based at a 6.5%-7.5% growth-rate, yet the administration was talking about a 2.5% cap. Lastly Jim covered the 9-1-1 state district. There is legislation that allows a council of governments to form a 9-1-1 district provided certain criteria are met. "Why would we become a district?" 9-1-1 funds going to state directly and are subject to appropriations and the state appropriated said funds back to the region. Historically the region received \$0.32 of the \$0.50 collected. There has been an annual increase out the 9-1-1 trust fund where we are collected the full \$0.50 sometimes more. The impetus in becoming a district would be it would cut out the state commission on emergency communion, eliminate

state regulatory rules, and funding would flow straight from the comptroller's office. We would see an annual increase of \$750,000 to \$1 million a year. District allocation would be \$6.2 million, recent allocation is at \$7.2 million, and projected for FY18 is \$7 million. Roughly \$700,000 higher than if we were to become a district. If elected to become a district in September of 2018 it would result in a loss of just short of \$1million over the biennium. CSEC rulings state that once a resolution is passed by the Executive Committee that the region automatically becomes a district without declaring it. Currently resolutions have passed with the exception of Bell County that CTCOG asked the county to hold. Will have to evaluate if the existing resolutions need to be revisited. Recommendation is to reevaluate next year. If funding continues to be over-appropriated we should continue to take advantage of that. Jim also wanted to address the 9-1-1 training center. Have paid for the center for over 5 years. CSEC called and stated that they thought it was a PSAP. CSEC stated that it needed CTCOG to petition the commission to add a PSAP to the region to make on paper match what has been existing over 5 years. Also needed a resolution from Executive Committee that states that the training center is wanted. The request was made last minute therefore, could not be posted to the agenda. Jim asked everyone if they agreed to pass the resolution next month and that a memorandum would be sent to CSEC stating that a resolution would be passed in April to adhere to what was being asked for by CSEC. All in favor, none opposed.

#### **Joint Land Use Study (JLUS)**

Stu McLennan, the Project Manager for JLUS asked "Why is this JLUS important?"

In April 2017, CTCOG began to coordinate the implementation of recommendations contained in the Fort Hood JLUS. We are now 10-months into the 17-month grant funded project that culminates in September 2018. The Fort Hood JLUS remains a priority to the Department of Defense, Headquarters Department of the Army, and III Corps and Fort Hood. This regional initiative continues to require timely, proactive and sustained civil-military leader engagement and stakeholder collaboration to achieve the desired project end-state. This is especially important as the federal government discusses future force and infrastructure stationing initiatives. We continue to make progress regarding the seven tasks contained in the JLUS-I Scope of Work. Stu sustained Task #5; plans and ordinance. Benchmark will provide a draft written supplement at the Technical Committee meeting on February 28, 2018. The intent is to allow regional partners to add this information to appropriate policy and land use documents. Stu also sustained Task #3; GIS database coordination with Fort Hood and CTCOG staffs including

development of the regional GIS database. Focus areas include monitoring the Encroachment Awareness Area, access for regional partners and the public, tracking land use opinions, and data components, functionality, archives and downloads. Benchmark is developing the Hood Army Airfield plan per Task #6. We received input from Fort Hood, the City of Killeen and the City of Harker Heights during a joint meeting on Dec 12<sup>th</sup>. Also conducted a myriad of JLUS-related actions. LTG Funk identified recommendation S2 as a priority – the establishment of a joint civilian/military, multi-modal, truck/rail cargo transfer facility on Fort Hood. The purpose of this facility would be to enhance both military power projection capabilities and civilian economic development opportunities. HOTDA is coordinating with Coryell County to secure a \$300,00 in grant funds from DoD to perform a feasibility study. If approved, Coryell County would be the sponsor, in partnership with the City of Copperas Cove, and secure professional services to conduct the study from April to September 2018. The end-state includes a written report, and if the facility is feasible, three concept design options. Benchmark and Stu met with CTCOG staff on November 8<sup>th</sup> and conducted a mission analysis of the Joint Use Agreement. Objectives were to identify specified tasks; confirm staff proponents; and initiate discussion on implementing mechanisms, resource requirements, issues and timelines. USAG Fort Hood is responsible for a similar effort at Fort Hood within the garrison staff and with III Corps, Division West, 1<sup>st</sup> Cavalry Division, and other organizations as required. HOTDA hosted the JLUS Technical Committee meeting on December 12<sup>th</sup>. Discussion focused on aviation and ground maneuver impacts within the Encroachment Awareness Area. The Army Environmental Command completed an update of the Fort Hood Noise Study in November 2017. Stu and team are now evaluating the impact of the Installation Compatible Use Zone, or ICUZ, study on the JLUS.

Stu attended the following conferences:

- Texas Mayors of Military Communities meeting in Austin on December 13<sup>th</sup>. This group represents the twelve major military installations in Texas. During this meeting, Focused Advocacy presented a proposal for TMMC priorities during 2018.

- Texas Military Preparedness Commission quarterly summit in Austin, also December 13<sup>th</sup>. The TMPC allocated funds to thirteen DEAAG projects including \$3.1 million to Bell County for security upgrades at Robert-Gray Army Airfield.
- TMPC's Texas Military Summit in Austin on December 14<sup>th</sup>. The agenda included updates on congressional priorities and naval air training; Texas Commanders Council and TMPC priorities and initiatives; inter-governmental support agreements (IGSA); community best practices; and a Texas A&M University update on both a 2010 wind energy study and the Texas Mapping Assessment Project. TMPC will leverage these studies to help integrate military and alternative energy initiatives in the State of Texas. T
- The Central-Texas Sustainable Communities Partnership on January 29<sup>th</sup> and February 9<sup>th</sup>. The committee formed a sub-committee to explore engaging JLUS recommendations S1 (geothermal), S4 (water) and S5 (air quality).

Stu mentioned previously that the JLUS-I addresses 17 of the 34 recommendations listed in the JLUS. Coryell County and USAG Fort Hood completed RC 5. Fort Hood is the lead for PCG 2, 3, 5 and 6.

The following are Additional JLUS recommendations:

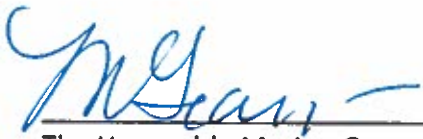
- CTCOG is lead for RC 7.
- House Bill 362 is in committee and would address RS3.
- House Bill 890 addressed RS9 and became law on 9/1/2017.
- Coryell County is pursuing S1 and S4 as well as S2 as previously mentioned.
- The Cen-Tex Sustainable Communities Partnership is exploring how to engage S5.

In summary, the Fort Hood JLUS implementation project remains on schedule and budget. No showstoppers. HOTDA reports that EDF has opted to cease development of the Vista Mountain wind farm in Hamilton County and the Payne Mountain wind-farm in Mills County. These decisions positively impact military rotary and fixed-wing aviation operations, especially in Fort Hood's Western Training Area. Texas Senate Bill 277 and Fort Hood's Impact Statement likely helped inform these decisions. The next JLUS Technical Committee meeting will be on



Wednesday, February 28, 2018, from 0900 to 1100 at HOTDA in Killeen. Stu was asked to provide a JLUS overview during the Texas Military Preparedness Commission meeting at Camp Mabry on March 22, 2018. This briefing will include information on the Fort Hood JLUS implementation as well as the other six on-going JLUS initiatives in the State of Texas. Stu asked if there were any questions or comments and there were none.

**Adjourn**



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The Honorable Marion Grayson, President



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The Honorable Frank Seffrood, Secretary/Treasurer