



**Minutes: August 16, 2018  
Executive Committee Meeting  
301 W Loop 121, Belton, Texas  
12:00 PM**

The August 2018 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable Marion Grayson, President.

**Executive Committee Officers in Attendance:**

President	Mayor Marion Grayson	City of Belton
1 <sup>st</sup> Vice President	Commissioner Bill Schumann	Bell County
2 <sup>nd</sup> Vice President	Judge Byron Theodosis	San Saba County
Secretary/Treasurer	Mayor Frank Seffrood	City of Copperas Cove
Parliamentarian	Commissioner Darren Moore	Coryell County

**Executive Committee Members in Attendance:**

Dave Barkemeyer, Milam County Judge	Otis Evans, Citizen Representative	Lloyd Huggins, Hamilton County Commissioner
Tim Brown Bell County Commissioner	John Fisher, Bell County Commissioner	Jeff Muegge, Milam County Commissioner
Jon Burrows, Bell County Judge	Mary Gauer, Citizen Representative	William Perry, Gatesville City Manager
Timothy Davis, Temple City Mayor	John Dye, Killeen I.S.D.	Ryan Haverlah, Copperas Cove Interim City Manager
Byron Theodosis, San Saba County Judge		

**CTCOG Staff Members and Guests in Attendance:**

Carmen Lim, CTCOG	Jim Reed, CTCOG	Stu Mclennan, JLUS PM
Jesse Hennage, CTCOG	Katie Anderson, CTCOG	David Blackburn, Temple EDC
Henry Perry, Fort Hood	Uryan Nelson, CTCOG	Sandra Russell, Workforce Board
Sue Jordan, CTCOG	Helen Hill-Yancey, CTCOG	Michael Irvine, CTCOG
Jon Jaffers, CTCOG		

Invocation was led by Jim Reed, Executive Director of CTCOG and the pledge to the American flag and the Texas flag was led by Commissioner Tim Brown of Bell County.

### **Consent Agenda**

A motion was made by Mayor Frank Seffrood of Copperas Cove to accept the July 26, 2018 agenda. Commissioner Lloyd Huggins of Hamilton County seconded the motion. All in favor, none opposed. Jim stated that the expenditure was not included for the Month of August as CTCOG is going through an Audit and that the expenditure report would be in the September Agenda.

### **Action Items**

A motion was made by Commissioner Tim Brown of Bell County to accept Resolution 08-18-PRS01 Approval of CTCOG Hazard Mitigation Plan. All in favor, none opposed.

seconded the motion. All in favor, none opposed.

A motion was made by Mary Gauer, Citizen Representative to accept Resolution 08-18-PRS02 Approval of Signature Authority for Regionally Coordinated Transportation Plan. Timothy Davis, Temple City Mayor seconded the motion. All in favor, none opposed.

A motion was made by Commissioner Tim Brown of Bell County to accept Resolution 08-18-HAP01 Approval of Utility Allowance Changed for the Jurisdiction of CTCGO. Mary Gauer, Citizen Representative seconded the motion. All in favor, none opposed.

A motion was made by Commissioner Lloyd Huggins of Hamilton County to accept Resolution 08-18-PRS04 Approval of CTCOG/Housing Division's Section 8 Management Assessment Certification for Fiscal Year ending June 30, 2018. Mary Gauer, Citizen Representative seconded the motion. All in favor, none opposed.

### **Reports**

#### **Area Agency on Aging**

Jim Reed, Executive Director of CTCOG stated Kerry Phillip, Director of Area Agency on Aging was out at training and would be briefing in September.

#### **Planning & Regional Services**

Uryan Nelson, Director of Planning & Regional Services stated that there has been a total of 1,128 training hours and 1,652 Law Enforcement Officer Trained. Peace Officer training consisted of 78 Officers equaling 8,658 contact hours for the month of July. There approximately 6,482 calls to 9-1-1 in the Central Texas

area. The project to upgrade the 9-1-1 networks in preparation for Next Generation capability kicked off in July. The plan is also to move to fiber connections everywhere apart from San Saba and the circuit installation has begun. Currently data quality/error clean-up is underway with the GIS department. A change to what is considered a critical error by CSEC increased the regions total errors to over 46,000. Error correction information was provided and the current error count for the CTCOG data is approximately 1,800. The current error count for all the cities in the region that maintain their own data is approximately 3,000. Uryan stated that the call for projects has opened and the projects are due to Planning & Regional Services by August 31, 2018. All MTP chapters are available for review on the KTMOPO website as well. Lastly Uryan stated the upcoming dates for the Technical Advisory Committee would be on September 5<sup>th</sup> starting at 9:30am and the Transportation Planning Policy Board would be meeting on September 19<sup>th</sup> at 9:30am.

### **Housing**

Katie Anderson, Director of the Housing Department informed everyone that she would be leaving to seek another job opportunity elsewhere, but she was grateful for the opportunity to have worked at CTCOG. She assured that while she was leaving the staff in the housing department would do a great job like they have in the past. Katie stated that for the month of July there was 2,351 families on the Section 8 program. VASH had a total of 165 families and there was a total of 64 new families and 59 families that left the program. Katie stated that most of the staffing activities are unscheduled changes from families totaling 52% of the staffs' activities. 32% of those activities are annuals and the last of the 12% are exits from the program. Payments to landlords totaled \$1,117,816 for the month of July and the department earned an admin fee of \$107,049. The current utilization rate is at 93.2% and the year-end projected reserves is at \$1,437,084.

### **Joint Land Use Study (JLUS)**

Stu McLennan stated that his briefing covered actions that covered actions to implement the JLUS since the previous update on April 26th. Contents were informed by discussions at the Technical Committee on July 17th. Task #2; the JUA is intended to facilitate regional land use coordination. Fort Hood and CTCOG have not yet agreed to the coordinating mechanisms for the items listed in the JUA, Part III. Stu stated that the following must happen before CTCOG can effectively coordinate with the counties and cities:

- Communication protocols;

- Operations, land use, and GIS data sharing;
- Land use opinion reviews;
- Subject matter expert support;
- Briefings, meetings, and joint planning;
- Encroachment Awareness Area and wind energy system deconfliction;
- Local government policy support; and
- Public information sharing programs.

Task #3; The regional GIS database is also intended to facilitate regional land use coordination. Stu stated that before the meeting he spoke with Uryan Nelson, Director of Planning & Regional Services and that Planning had received some GIS information. Task #4; Benchmark has updated the Encroachment Awareness Area map to reflect the 2017 Fort Hood Installation Compatible Use Zone study and coordinated the changes with regional partners. Task #5; Benchmark met several times with each regional partner to review draft policies, and then integrated feedback. The City of Gatesville remains on-track with a new Comprehensive Plan. All have embraced the Comprehensive Plan Supplements, Compatible Growth Guidance, and Compatible Land Use Ordinances. Task #7; Benchmark generated a draft Dark Skies Ordinance based on similar policies in the State of Texas. Local Government Code Title Section 240.032 grants selected counties the authority to regulate outdoor lighting within 57-miles of the McDonald Observatory; 5-miles of the George Observatory and Stephen F. Austin State University Observatory; and within 5-miles of a military installation in an unincorporated area. Bexar County (San Antonio) and Brewster County (Alpine and Big Bend National Park) meet the criteria and have established outdoor lighting regulations. Bell and Coryell Counties are encouraged to explore amending Section 240 to grant them similar authority.

- Local Government Code, Title 7 (Regulation of Land Use, Structures, Businesses, and Related Activities), Subtitle B (County Regulatory Authority), Chapter 240 (Misc. Regulatory Authority of Counties), Subchapter B (Outdoor Lighting Near Observatories and Military Installations).
- George Observatory and Stephen F. Austin State University Observatory – Directors and commissioners of counties within 5-miles.
- Commissioners of counties with a population >1 million that has at least five US military bases and of any adjacent county within 5-miles of a military installation, base or camp.

Benchmark has drafted a Compatible Redevelopment Study. The focus area in yellow comprises 246 acres (not 268) with 828 parcels and 1,627 residents in 627 housing units. The vacancy rate is just over 23%. This area has an assessed value of about \$40 million and generates annual property tax revenues of about \$300,000 for the City of Killeen. Will continue to explore redevelopment options with Fort

Hood and the City of Killeen, Killeen Independent School District, and Greater Killeen Chamber of Commerce. Low level aviation routes in Fort Hood's Western Training Area span an area encompassing twenty-one counties and five Councils of Governments. (West Central Texas, Capital Area, Concho Valley and Alamo Area.) Benchmark generated Aerial Navigation Hazard Avoidance Guidelines to assist these partners in deconflicting development of wind farms and associated infrastructure. During the Technical Committee meeting, Stu highlighted an organization that can significantly assist regional leaders regarding land use and other Fort Hood initiatives. The Association of Defense Communities is the nation's premier defense community advocate. ADC has recognized twenty-two Great American Defense Communities across the nation since program inception in 2016. The Fort Hood – Central Texas Region was one of seven members selected in the Class of 2017. ADC membership is value-added. Benefits include increased situational awareness and enhanced communications and team collaboration. ADC's goal is to help military and civilian leaders increase Fort Hood's military value, especially as we prepare for future congressional and DoD budgetary, force and infrastructure initiatives. The Central Texas region however currently has only six ADC members; CTCOG and HOTDA; the cities of Gatesville and Killeen; the Greater Killeen Chamber of Commerce; and Workforce Solutions of Central Texas. Stu, COL Perry, Ken Cox, Keith Sledd, and John Crutchfield attended the 2018 summit from June 18-20. He highlighted key take-aways at the Technical Committee meeting and mentioned a few:

- The National Defense Strategy is DoD's policy baseline and drives how the Pentagon establishes priorities and allocates resources. Stu provided a copy of the 11-page, unclassified summary to each Technical Committee member.
- BRAC is still not resonating with Congress. DoD is exploring new options to analyze and assess excess capacity and define military value. DoD priorities have shifted from saving money to identifying vulnerabilities and redundancies.
- Energy resiliency will be a key consideration in future basing decisions. Civilian communities were encouraged to explore privatization initiatives that help secure installation water and power generation sources.
- Military and community leaders were encouraged to ensure that master plans are integrated and do not stop at an installation's fence line.
- The Service Secretaries sent a joint letter to all state governors addressing the need for high quality local schools and reciprocity of licensing for military spouses. Both will be added as factors in future basing decisions.

- Blue Star Families was founded by military spouses in 2009 to help military families connect with civilian neighbors. It surveyed 8,000 military families in 2018 and the Top 5 issues were the number and length of family separations; stress caused by the high operational tempo; the effects on dependent children, especially educational; the availability of quality child care; and the health care impact on military families caused by frequent moves. Several panels noted that increasing the level of community support helps mitigate all of these issues.

The 2018 National Defense Authorization Act placed three new requirements on the DoD Siting Clearinghouse regarding wind farms.

- First, notify developers of presumed risk;
- Second, notify state governors and seek their input; and
- Third, identify areas of concern and request public comment via the federal register.

The NDAA also revised the finding of unacceptable risk by including pilot safety and lost training days. Intergovernmental Support Agreements are a success story. The 2018 NDAA extends the maximum term limit from 5- to 10-years and tasks the services to explore the feasibility of increasing that to 20-years. Department of the Army has also granted installation commanders increased flexibility in coordinating service partnerships with civilian communities. The annual summit gathers military and civilian leaders from across the country to share information on subjects affecting DoD and the states and communities that host military installations. Dates for the next summit are June 8-10, 2019. This JLUS grant ends on September 30, 2018. The Technical Committee also discussed the endgame. JLUS is on-track to meet OEA requirements for closing the grant by September 30th and submitting deliverables and reports by December 31st. These consist of deliverables, by task, and close-out performance and financial reports.

- Task #1: The minutes, priorities and timelines established during the coordination meeting on May 25, 2017. These items are captured in the PMs memo for record dated May 26, 2017.
- Task #2: The Joint Use Agreement signed by CTCOG and USAG-Fort Hood on September 28, 2017 and November 2, 2017 respectively.
- Task #3: The URL to access the regional GIS database and map(s).
- Task #4: The most current Encroachment Awareness Area maps generated by Benchmark.
- Task #5. Copies of the City of Gatesville Comprehensive Plan; Comprehensive Plan Supplements for the Cities of Copperas Cove, Killeen, Harker Heights, Nolanville, Belton, Morgan's Point Resort and Temple; Compatible Use Ordinances for all eight cities; and Compatible Growth

Guidance for Bell and Coryell County. CTCOG may also include the Western Aviation Training Area Aerial Guidance developed by Benchmark.

- Task #6: The Compatible Redevelopment Study developed by Benchmark for the area vicinity Hood Army Airfield.
- Task #7: The Dark Skies Ordinance developed by Benchmark.
- Performance Report #7 for the period 08/01/2018 to 09/30/2018)
- The Federal Financial Report and Final Performance Report for the period 12/01/2016 to 09/30/2018.
- Land-use and encroachment priorities should leverage the ACUB and REPI programs where possible.
- Legislative priorities should include extending appropriate jurisdictional authority into unincorporated areas (HB 362) and revising wind farm legislation (SB 277). Oklahoma Senate Bill 1576 may help inform the latter.
- Coordination mechanisms should facilitate situational awareness and collaboration, especially within the region and with ERCOT and the DoD Siting Clearinghouse.

There are two remaining Technical Committee meetings; August 21st and September 18th. Stu has also coordinated close-out meetings with each regional partner on August 21st and 22nd and September 18th and 19th. Stu stated that Fort Hood should consider updating the JLUS no later than 2021.

#### **Workforce Development Board and Workforce Center**

Jim Reed, Executive Director of CTCOG stated that Susan Kamas and Ken Cox were unable to attend due to a conflict of schedules.

#### **Executive Director**

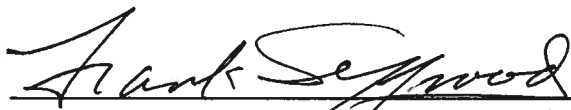
Jim Reed, Executive Director of CTCOG stated that his brief would be Veteran oriented this month the state is doing a software launch and there have been issues with the software and Health and Human Services. Jim stated that he had a meeting with the VA two weeks prior regarding the Veterans Administrative Supportive Housing (VASH) Program and the Veterans Directed Health Program. There have only been 5 referrals in the last 6 months for the Housing Program. The program is entirely referral driven program so if there are no referrals there is not a way the Housing Division can use the vouchers at all. The reason given to CTCOG from the VA was there are not anymore homeless veterans in Central

Texas. Jim stated that he would be receiving a letter from the VA stating that they will not be referring anyone CTCOG because there are no homeless veterans in Central Texas. This is a challenge because utilization for the VASH vouchers is at 68% which means that there is money sitting waiting to help Veterans. This money cannot be used as the VA will not be referring anyone else. The second part is the Veterans Directed Health Care Program which also has several problems. They center on that the regional VA runs the program differently than the National VA. Currently there is approximately a 2-week delay on a purchase a veteran can make due to a local VA decision. Jim is currently coordinating with congressional partners to get some elevated attention placed on the problem. Currently working with the institute for Veterans and Military families and have been selected to possibly be a pilot program for Texas Serves. It's a software program that helps all the veteran service organizations in the region work collaboratively together. The program will be launched within the next year. CTCOG will be the third site selected in the state of Texas. Hill country Transit District did a presentation last month at the CTCOG and there has been traffic on social media as well as some pushback from the public.

**Adjourn**



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The Honorable Marion Grayson, President



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The Honorable Frank Seffrood, Secretary/Treasurer