

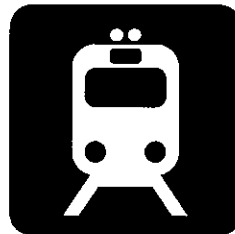
Central Texas Regional Transportation Advisory Group Meeting

Wednesday
August 10, 2016

1:30 p.m.



CTCOG Building
2180 N. Main Street
Belton, TX 76513



Agenda



**Central Texas Regional Transportation
Advisory Group (CTRTAG) Meeting
Wednesday, August 10, 2016
1:30 P.M.**

AGENDA

1. Welcome and Introductions.
2. Public comments.
3. Staff Update.
4. Approve minutes from the April 27, 2016 CTRTAG meeting.
5. Discuss and take appropriate action to appoint additional CTRTAG voting members.
6. Discuss and take appropriate action on items related to updating the Regionally Coordinated Transportation Plan (RCTP) as follows:
 - a. Report on transportation resources in the region;
 - b. Phase I report on comprehensive needs assessment for the region.
7. Discuss RCTP FY2016 3rd Quarter Report.
8. Other Business.
9. Discuss date, time and agenda items for next meeting.
10. Adjourn.

Dated this 1st Day of August 2016.

*The Central Texas Council of Governments is committed to compliance with the Americans with Disabilities Act (ADA).
Reasonable accommodations and equal opportunity for effective communications will be provided upon request.
Please contact the CTCOG office at 254-770-2200 at least 24 hours in advance if accommodation is needed.
Comments from the public will be received during the "Public Comments" portion of the meeting.
Please limit comments to 3 minutes. No discussion or final action will be taken by the Advisory Group.*

Item #4
Minutes

**CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES**

Wednesday, April 27, 2016

1:30 p.m.

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Deanna Belk, CTCOG Housing Division—HEALTH AND HUMAN SERVICE Rep.
Jason Deckman, CTCOG/KTMPO—METROPOLITAN PLANNING ORGANIZATION Rep
Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep.
Peggy Cosner, HOCTILE—AGING & DISABILITY ORGANIZATIONS Rep.
Janell Frazier, Central TX 4C Head Start—CHILD ADVOCACY GROUP
Grace Deorsam, Area Agency on Aging—AGING & DISABILITY ORGANIZATIONS Rep.
Terry Mustapher, Bring Everyone in Zone—MILITARY AND VETERANS ORGANIZATION Rep.
Thomas Wilson, Area Agency on Aging—HEALTH & HUMAN SERVICES Rep.

Non-Voting Members Present

Elizabeth Brown—Texas A&M University Central Texas (TAMUCT)
Kait Osborne—TAMUCT
Sandra Blackwell—TAMUCT
Kathryn Clemmer—TAMUCT
Brady Miller—TAMUCT
Steve Vitucci, TAMUCT
John Weber—KTMPO/CTCOG
Cheryl Maxwell—KTMPO/CTCOG

Vice Chair Vickie Gideon opened the meeting at 1:38 p.m.

1. Welcome and Introductions.

Vice Chair Vickie Gideon welcomed everyone to the meeting and introductions were made.

2. Public Comments.

No comments were made at this time.

3. Staff Update

John Weber provided an update on air quality readings in the region. Mr. Weber also provided an update on the Bicycle and Pedestrian Advisory Committee (BPAC). The next BPAC meeting will be on May 10th at 9:00 a.m. and Jennifer Graham from Temple College Foundation will do a presentation to discuss Temple Bike Share program.

Jason Deckman discussed how the Bike/Pedestrian Web Map is currently offline due to upgrading the account to an organizational account. Mr. Deckman also stated that a Freight and Safety web map will be coming soon.

4. Approve minutes from the November 17, 2015 and February 18, 2016 CTRTAG meeting.

Deanna Belk made a motion to approve the minutes from the November 17, 2015 and February 18, 2016 meeting, seconded by Grace Deorsam; the motion passed unanimously.

5. Discuss and take appropriate action on items related to updating the Regionally Coordinated Transportation Plan (RCTP) as follows:

- Inventory of transportation providers and assets;
- List of agencies responsible for transportation planning;
- Needs assessment survey questions and methodology.

Elizabeth Brown of TAMUCT provided an update on the survey. Ms. Brown stated that there are a few agencies that haven't responded yet and are waiting for a letter of endorsement from CTCOG. For transportation agencies, some of the area Independent School Districts (ISD) have not responded back. Therefore, TAMUCT will contact them in person.

The needs assessment survey will be collected online using iPads but hard copies will also be available. For county residence, Ft. Hood will be considered their own separate county due to their special designation. If there are any questions that need to be added, Ms. Brown asked board members to send her the questions via email. Data collection will start on Tuesday May 3, 2016 at the Killeen Food Care Center. Since it is their first time collecting data via electronics, the May 3rd data collection will be a test run to see if the survey results are able to upload using the computer program. For agency collection, calls will be made to find out the best time to visit them and collect the data.

For the agency listing, Vickie Gideon asked them to add Killeen and Temple Workforce Solutions, Feed My Sheep in Temple, Bell County Human Services in Killeen and Temple, DARS in Killeen and Temple. Janell Frazier also asked them to add the locations of 16 Head Starts in the area.

Robert Ator made a motion to approve the inventory of transportation providers and assets, list of agencies responsible for transportation planning, and needs assessment survey questions and methodology, subject to minor changes resulting from additional information provided by the agencies, seconded by Janell Frazier; the motion passed unanimously.

6. Other Business.

No other business was discussed.

7. Discuss date, time and agenda items for next meeting.

The next meeting was tentatively set for August 3, 2016 at 1:30 p.m. Staff will contact the members to confirm this date/time or set another one. Robert Ator suggested the membership list be reviewed and updated to ensure the members listed are active.

8. Adjourn.

The meeting adjourned at 2:18 p.m.

Carole Warlick, CTRTAG Chair

Cheryl Maxwell, Planning Director, CTCOG

Item #5

Steering Committee Members

**Central Texas Regional Transportation Advisory Group
Steering Committee--Voting Members**

Area Represented	Name	Agency	Phone	email
Transit District	Carole Warlick	HCTD	325-372-4677	cwarlick@takethehop.com
Transit District	Robert Ator	HCTD	254-933-3700 x2009	rator@takethehop.com
Private Trans. Provider	Tim Hancock	Arrow Trailways	(254) 526-0545	tim.hancock@arrowrailways.com
Workforce Agencies	Vickie Gideon	Gen. TX Workforce	254-742-4413	vickieg@workforcelink.com
Health & Human Services	Deana Belk	CTCOG-Housing-Assst.	254-770-2309	deana.belk@ctcog.org
Health & Human Services	Michael Sheffield	Area Agency On Aging	307-315-8666	michael.sheffield14@gmail.com
	Alt: Thomas Wilson		254-770-2359	thomas.wilson@ctcog.org
Aging & Disability Org.	Peggy Cosner	HCTILC	254-933-7487	peggy.cosner@hctilc.org
Aging & Disability Org.	Grace Deorsam	Area Agency On Aging	254-770-2330	grace_deorsam@ctcog.org
Municipalities	Leslie Hinkle	City of Killeen	254-501-7847	lhinkle@killeentexas.gov
Mental Health Agencies	Nancy Holle	The Arc of Bell Co	254-760-4814	njholle@gmail.com
Military and Veterans Org.	Terry Mustapher	Bring Everyone in Zone	254-247-4590	tinaacp@yahoo.com ; tjmusi66@yahoo.com
Counties	Rita Kelley	Bell Co Health Serv.	254-618-4193	rita.kelley@co.bell.tx.us
Educational Facilities	Teresa Chavez	Central TX College	254-526-1586	teresa.chavez@ctcd.edu
Emergency Assist./Mgmt Ag.	Mike Collins	CTCOG-Homeland-Sec.	254-770-2367	michael.collins@ctcog.org
Medical Facilities				
Child Advocacy Group	Janell Frazier	Central TX 4C Headstart	254-778-0489 x114	4c@ct4c.org
Transit User	Deanna DeGraaff	Transit user	254-718-8998 (c) 254-778-5073 (h)	vipdegraaff@att.net
Transit User	Janice Taylor	Transit user	254-458-7443 (c)	rskha@hotmail.com
Metropolitan Planning Org	Jason Deckman	KTMPD	254-770-2376	jason.deckman@ctcog.org
Individual Stakeholders (rep priority pop.--5 max)	Kenny Norton	Disabled		sooinews1@hotmail.com

As of June 28, 2016, 15 voting members; 8 needed for quorum.

Non Voting Members				
Name	Agency	Phone	email	
Greg Davis	TxDOT -Waco Dist.	254-867-2877	greg.davis@txdot.gov	
Christina Demirs	CTCOG	254-770-2363	christina.demirs@ctcog.org	
John Weber	CTCOG	254-770-2366	john.weber@ctcog.org	
Cheryl Maxwell	CTCOG	254-770-2379	cheryl.maxwell@ctcog.org	

Item #6

RCTP Deliverables 1C and 2A



Regionally Coordinated Transportation Plan for the Central Texas State Planning Region 23



Prepared by
UCARE

University Center of Applied Research and Engagement
Texas A&M University-Central Texas

1001 Leadership Place
WH308
Killeen, Texas 76549



**OUTLINE OF PLAN UPDATE FOR 2017
REGIONALLY COORDINATED TRANSPORTATION PLAN
CENTRAL TEXAS STATE PLANNING REGION 23**

EXECUTIVE SUMMARY

I. INTRODUCTION

This section will include a general description of the background and purpose of this updated plan and the methodology used to update it including a description of outreach and public involvement activities.

II. TRANSPORTATION RESOURCES IN THE REGION

This section will include a list and narrative description of:

- Transportation providers derived from a current, comprehensive inventory of providers including those offering public fixed route and demand-response services, and those offering services through private, non-profit, community-based organizations, health and human services agencies, work force agencies, and others.
- All agencies responsible for transportation planning in the region.

III. COMPREHENSIVE ASSESSMENT OF THE PUBLIC'S UNMET TRANSPORTATION NEEDS AND GAPS IN THE DELIVERY OF TRANSPORTATION SERVICES

IV. PLANNING FOR COMPREHENSIVE SERVICES

V. EFFORTS TO STREAMLINE PARALLEL PLANNING PROCESSES

VI. STAFF STRUCTURE AND PROCESS TO SUSTAIN PLANNING AND SERVICES

VII. VISION, MISSION, GOALS, AND OBJECTIVES

VIII. LEVERAGING RESOURCES/SUSTAINABILITY

IX. PERFORMANCE MEASURES TO EVALUATE EFFECTIVENESS



EXECUTIVE SUMMARY

The 2017 Regionally Coordinated Transportation Plan (RCTP) is an update to the 2013 Regional Transit Coordination Plan as mandated by the Texas Transportation Code, Title 6, subtitle K, Chapter 461.

As part of the Plan update, information was compiled identifying transportation resources in the nine-county region. Geographic and demographic information was gathered as was a listing of health and human services agencies and workforce agencies in the region

Information was also compiled on various transportation programs, both government funded as well as privately funded, and various transportation planning processes and activities occurring in the region. Integrating these programs, processes and activities into the updated plan is a key component of conducting regionally coordinated transportation planning and promotes the most efficient use of available resources.

The Central Texas Regional Transportation Advisory Group (CTRTAG) members functioned as the Steering Committee for this project, approving deliverables and providing direction to the University Center of Applied Research & Engagement at Texas A&M University- Central Texas (UCARE), the lead agency for the plan update. The Steering Committee's role and structure were evaluated to ensure continuation of regionally coordinated transportation planning activities in the future to include plan implementation and future updates. The CTRTAG established a vision statement, mission statement, goals, objectives and performance measures to promote a successful and meaningful plan. This plan will be regularly updated to sustain regionally coordinated transportation planning activities in the region.



SECTION I: INTRODUCTION

This five-year update to the 2013 Regionally Coordinated Transportation Plan (RCTP) is being conducted in compliance with Texas Transportation Code, Title 6, Subtitle K, Chapter 461. Hill Country Transit District (HCTD) operates the only regional public transit system for this area which includes the nine counties of Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, Mills, and San Saba.

Rural service is provided to all nine counties and includes door to door demand response public transportation. In addition to the rural division, HCTD operates two Urban Divisions—the Temple Urban Division which includes Belton, and the Killeen Urban Division which includes Copperas Cove and Harker Heights. Service includes fixed route and complementary paratransit service.

Central Texas Council of Governments (CTCOG) has entered into a contract with to the University Center of Applied Research & Engagement at Texas A&M University- Central Texas (UCARE) to update this Plan and is considered the lead agency. Texas Department of Transportation (TxDOT) has provided guidelines (Exhibit A) to ensure the Plan addresses all aspects identified in state legislation relating to Statewide Coordination of Public Transportation. In updating this plan, the Central Texas Regional Transportation Advisory Group (CTRTAG) is the Steering Committee, providing UCARE with guidance and information and approving actions and documents. The members of CTRTAG are included as Exhibit B.



EXHIBIT A

REGIONALLY COORDINATED TRANSPORTATION PLAN TABLE OF CONTENTS

EXECUTIVE SUMMARY

I. INTRODUCTION

This section shall include a general description of the background and purpose of this five-year plan and the methodology used to develop it including a description of how the development and approval process engaged priority populations including individuals with disabilities and individuals 65 and older.

II. TRANSPORTATION RESOURCES IN THE REGION

This section shall include a list and narrative description of:

- Transportation providers derived from a current, comprehensive inventory of providers including those offering public fixed route and demand-response services, and those offering services through private, non-profit, community-based organizations, health and human services agencies, work force agencies, and others. By August 31, 2015, the Public Transportation Division, under contract with the Texas A & M Transportation Institute (TTI), will update the 2013 provider inventory. TTI will obtain information directly from recipients of funding from the Federal Transit Administration (FTA). **Lead agencies shall survey non-FTA recipients for inclusion in the inventory.**
- All agencies responsible for transportation planning in the region.

III. COMPREHENSIVE ASSESSMENT OF THE PUBLIC'S UNMET TRANSPORTATION NEEDS, ASSESSMENT OF OVERLAPS & GAPS IN THE DELIVERY OF TRANSPORTATION SERVICES & GAP ANALYSIS

This section shall be based on a current, comprehensive regional needs assessment and gap analysis and include a narrative description with supporting data explaining the region's unmet needs and inefficiencies based on findings from this needs assessment. This section shall include:

- Geographic data
- Demographic data on overall population, age, race, income, persons with disabilities, persons with limited English proficiency, and other data to indicate need for transportation services.
- A list and narrative description of all health and human services agencies and programs, and work force agencies, and contact information derived from a current, comprehensive inventory of such agencies.
- Assessment of transportation overlaps and gaps in services including unmet transportation needs of individuals with disabilities, individuals 65 and older, people with low incomes, individuals with limited English proficiency, children, veterans, people lacking transportation to and from employment and other members of the public.
- A description of the research methodology, observations/findings and recommendations.
- Research instruments.

IV. PLANNING FOR COMPREHENSIVE SERVICES

This section shall describe how this five-year plan integrates services of various programs including:

- Section 5310 (Enhanced Mobility of Seniors and Individuals and Individuals with Disabilities) program and other FTA-funded programs
- Health and human services programs
- Work force programs
- Other



V. INTEGRATED PLANNING PROCESSES

This section shall describe how this five-year public transit-human services transportation plan will align or integrate with other metropolitan, rural, and statewide transportation plans, as appropriate. This section shall include a:

- Comprehensive list and narrative description of various planning processes concerning transportation needs and/or services conducted in the planning region such as those led by metropolitan planning organizations (MPOs), rural planning organizations (RPOs), other transportation agencies, work force agencies, health and human services agencies, and others.
- Explanation of how these plans are or will be integrated.

VI. VISION, MISSION, GOALS AND OBJECTIVES

This section shall include vision and mission statements as well as clearly articulated goal(s) and objectives for achieving the goal(s). Lead agencies shall determine the vision and mission statements, goals and objectives using a deliberative process actively involving the steering committee and other stakeholders including riders and potential riders. Lead agencies and other stakeholders shall collaboratively prioritize objectives (identifying those that are short- or long-term) and address implementation based on time, resources and feasibility.

VII. SUSTAIN PLANNING & IMPLEMENT PLAN

This section shall describe the planning region's capacity to sustain regional transportation planning activities and to implement or "work the plan" once it is developed and approved. This shall include a description of:

- Organizational infrastructure, staff capacity, and plans for leveraging resources to conduct and pay for activities and projects to achieve identified priorities;
- How the lead agency will regularly and meaningfully engage regional stakeholders including individuals with disabilities, individuals 65 and older, people with low incomes, veterans, advocates for children, and other members of the public;

VIII. PERFORMANCE MEASURES TO EVALUATE EFFECTIVENESS

This section shall list and describe specific, locally-determined metrics for each identified gap in transportation service (or for each priority identified in the plan). Each metric shall objectively measure the extent to which each priority was met or gap filled. This section shall describe how the lead agency will collect, maintain and assess this data

In addition, this section shall describe how the lead agency will collect, maintain and provide data on statewide performance measures to the Texas Department of Transportation which will collect common data elements statewide. The statewide performance metrics are listed on page 21 of the Regionally Coordinated Transportation Planning Guidebook.

EXHIBIT B
CENTRAL TEXAS REGIONAL TRANSPORTATION
ADVISORY GROUP STEERING COMMITTEE

Area Represented	Name	Agency	Phone	Email
Transit District	Carole	Warlick	325-372-4677	cwarlick@takeethehop.com
Transit District	Robert	Ator	254-933-3700 x2009	rator@takeethehop.com
Private Trans. Provider	Tim	Hancock	(254) 526-0545	tim.hancock@arrowtrailways.com
Workforce Agencies	Vickie	Gideon	254-742-4413	vickieg@workforcelink.com
Workforce Agencies	-	-	-	-
Health & Human Services	Deana	Belk	254-770-2309	deana.belk@ctcog.org
Health & Human Services	Michael	Sheffield	307-315-8666	michael.sheffield14@gmail.com
Health & Human Services Alternative	Alt: Thomas	Wilson	254-770-2359	thomas.wilson@ctcog.org
Aging & Disability Org.	Peggy	Cosner	254-933-7487	peggy.cosner@hctilc.org
Aging & Disability Org.	Grace	Deorsam	254-770-2330	grace.deorsam@ctcog.org
Municipalities	Leslie	Hinkle	254-501-7847	lhinkle@killeentexas.gov
Mental Health Agencies	Nancy	Holle	254-760-4814	njholle@gmail.com
Military and Veterans Org.	Terry	Mustapher	254-247-4590	tinaacp@yahoo.com ; timust66@yahoo.com
Counties	Rita	Kelley	254-618-4193	rita_kelley@co.bell.tx.us
Educational Facilities	Teresa	Chavez	254-526-1586	teresa.chavez@ctcd.edu
Emergency Assist. /Mgmt. Ag.	Mike	Collins	254-770-2367	michael.collins@ctcog.org
Child Advocacy Group	Janel	Frazier	254-778-0489 x114	4c@vvm.com
Transit User	Deanna	DeGraaff	254-718-8998 (c)	vipdegraaff@att.net
Transit User	Janice	Taylor	254-458-7443 (c)	rskha@hotmail.com
Metropolitan Planning Org	Jason	Deckman	254-770-2376	jason.deckman@ctcog.org
Individual Stakeholders	Kenny	Norton	Disabled	coolnews1@hotmail.com

Non-Voting		Members	
Name	Agency	Phone	email
Greg	TxDOT -Waco Dist.	254-867-2877	greg.davis@txdot.gov
Christina	Demirs	254-770-2363	christina.demirs@ctcog.org
John	Weber	254-770-2366	john.weber@ctcog.org
Cheryl	Maxwell	254-770-2379	cheryl.maxwell@ctcog.org



SECTION II: TRANSPORTATION RESOURCES IN THE REGION

In order to coordinate regional transportation services, it is necessary to first identify the transportation resources that exist in a region. This section includes a list and a narrative description of transportation providers as well as agencies responsible for transportation planning in the region. A list of transportation providers is included as Exhibit C and D and transportation planning agencies as Exhibit E.

A. Transportation Providers

State Planning Region 23 includes the following nine counties: *Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, Mills, and San Saba*. The majority of the transportation resources are located in the more highly populated county of Bell which is bisected by IH 35. Transportation resources for the general public include rail service, bus service (private and public), and taxi service. Other transportation resources exist but serve a more select clientele and include school districts, medical facilities, health and human service agencies, child care centers, nursing homes/assisted living facilities, and faith based organizations.

For the purposes of this report, organizations that have more than 3 vehicles have been targeted. Those listed and discussed in this report have been determined to fit this criterion; however, it should in no way be construed as being exclusive. Other resources may exist and will be included as they are identified.

1) Rail Service

Amtrak – Texas Eagle

Amtrak – Texas Eagle provides rail service from Chicago south to Texas and west to Los Angeles. Service in this planning region is limited to one stop in Bell County at the station in Temple which is a full-service station. Connecting service to and from Fort Hood and Killeen is available and provided by Arrow Trailways of Texas bus line aka Southwestern Coaches DBA Arrow Trailways of Texas.

Since 2013, there have been no changes in Rail Services.

2) Private Intercity Transit Service

Greyhound Lines, Inc.

Arrow Trailways of Texas

There are two providers of private intercity service in the region available to limited areas in Bell County and Mason County. Greyhound Lines, Inc. provides charter bus service and scheduled service



across the continental United States and has a station in Temple (Bell County), as well as Mason (Mason County).

Arrow Trailways of Texas provides charter bus and tour service to the continental United States. Scheduled service is provided as a connector to the Greyhound bus line to the Temple/Killeen area as well as Waco, Austin, and Houston. Arrow Trailways operates two stations in Bell County—one in Temple and one in Killeen. Connector service to the Greyhound bus line is provided at the Temple station. Arrow Trailways operates a fleet of 17 buses, one sprinter, and 3 vans with access to one Amtrak train.

Since 2013, there has been one vehicle added to Private Intercity Transit Service.

3) Regional Public Transit Service

Hill Country Transit District

Concho Valley Transit District

Hill Country Transit District (HCTD) operates the HOP, which is a regional public transit system serving the nine counties in this region. Rural service is provided to all nine counties and includes door to door demand response public transportation. In addition to the rural division, HCTD operates two Urban Divisions—the Temple Urban Division which includes Belton, and the Killeen Urban Division which includes Copperas Cove and Harker Heights. Service includes fixed route and complementary paratransit service.

Nine fixed routes are provided within the Killeen urbanized area and four fixed routes are provided within the Temple urbanized area, with an express connector route running between the two areas. HCTD operates a fleet of 159 buses including 28 fixed route buses and 131 paratransit vehicles. The Concho Valley public transportation system is operated by the Concho Valley Transit District (CVTD) through the Concho Valley Council of Governments (CVCOG). Although Mason County is part of CVCOG, transit service is provided by HCTD and not CVTD.

Since 2013, Regional Public Transit Service added one express connector between Killeen and Temple, decreased the paratransit by nine buses, and increased fixed transit by one. Overall, public transportation saw a decrease of eight buses from their fleet.

4) Taxi Service

Taxi service is available in Bell County and portions of Coryell County. The three providers identified in this region serve both Bell County and Coryell County. At this time, the number of vehicles has been estimated at approximately 34.



Since 2013, Luxury Cab in Killeen has acquired Express Cab, Kelly Cab, Yellow Cab, CC Cab Inc., and Killeen Cab, with a consolidated fleet of ten vehicles. Overall, the number of vehicles has decreased from 60 vehicles to 34 vehicles. Additionally, the number of providers has decreased from twelve companies to three companies.

5) Other Resources:

a) Independent School Districts

Thirty-two public school districts have been identified within the nine county regions. All of these Districts own their own vehicles; approximately 661 buses have been identified with various seating capacity.

Since 2013, the number of vehicles in the Independent School Districts has decreased from 900 buses to 661 buses. One factor to consider when reviewing the decrease is that not all ISDs were willing to disclose how many vehicles were in their district.

b) Other Schools/Youth Facilities

Some private schools as well as youth centers/clubs have their own buses and vans that are used to transport students to and from their facilities. Eight organizations were identified within Bell, Coryell, and Lampasas Counties with a combined inventory of 24 vehicles (mini buses, shuttles, cars, trucks, and vans).

Since 2013, the number of vehicles for Schools/Youth Facilities decreased from 29 to 24 vehicles.

c) Mental Health Services

Central Counties Services serves five of the nine counties as follows: Bell, Coryell, Hamilton, Lampasas and Milam. Vehicles are used to transport clients to various appointments and for training purposes. They have an inventory of approximately 84 vehicles (57 sedans, 20 mini vans, and 7 vans).

Center for Life Resources serves a seven county area that include the counties of Mills and San Saba. Approximately 5 vehicles are used to transport clients in these two counties.

Hill Country Mental Health and Developmental Disabilities Center serves a 19 county area that includes the counties of Llano, San Saba, Mills, and Mason. They have approximately 6 vehicles (mini vans San Saba Only) are used to transport clients in these two counties.



Since 2013, Mental Health Services has increased their number of vehicles from 231 vehicles to 250 vehicles.

d) Central Texas Veterans Health Care System (CTVHCS)—Olin E Teague Veterans' Center

CTVHCS is located in Temple (Bell County) and is a major provider of health care for combat veterans. It is a teaching medical center providing a full range of patient care services that include primary care, tertiary care, and long-term care. The Temple campus includes a 227-bed Domiciliary and a 160-bed State Veterans Home. CTVHCS vehicles are used to pick up clients at their homes and transport them to various medical appointments, both in and out of the region. The CTVHCS fleet consists of 155 vehicles (sedans, mini vans, vans, wheel chair vans, and buses).

Since 2013, the number of vehicles operated by the CTVHCS has remained the same. However, the number of domiciliary beds decreased by 181, while the number of state beds remained the same.

B. Transportation Planning Agencies

The Killeen-Temple Metropolitan Planning Organization (KTMPO) is the federally designated Metropolitan Planning Organization (MPO) for the metropolitan area covering all of Bell County and parts of Coryell and Lampasas Counties to include Copperas Cove, Kempner and portions of Fort Hood. KTMPO is responsible for transportation planning within this boundary. Outside of this designated area, transportation planning is provided by Texas Department of Transportation.

Central Texas Council of Governments (CTCOG) covers seven of the nine counties in this region and is the fiscal agent for the KTMPO and provides staffing. Mason County is located within the Concho Valley Council of Governments region and Llano County is located within the Capital Area Council of Governments region.

These planning efforts are supplemented by input from the Hill Country Transit District (HCTD) Board of Directors made up of representatives from each of the nine counties served and each major city served. HCTD also receives planning input from groups appointed by City Councils such as the Killeen Transportation Committee. The Temple Transit Advisory Committee, which was operational during the last update in 2012, was dissolved a few months prior to the updating of this plan.

In addition, several larger cities in this region such as Killeen, Temple and Belton, have developed thoroughfare plans for local transportation needs.



Transportation resources are identified as a component of the Emergency Management Plan (EMP) for each county. Each county has an Emergency Management Center Annex S “Transportation” identifies the Transportation Officer who is responsible for identifying available transportation resources and maintaining a transportation resource contact list along with the Resource Manager who is identified in Annex M “Resource Management” (see Exhibit E). The Emergency Management Coordinator, the Transportation Officer, and the Resource Manager all work under the direction of the County Judge and Commissioners Court; therefore, the County Judge’s Office for each county is considered a transportation planning agency for purposes of this report.

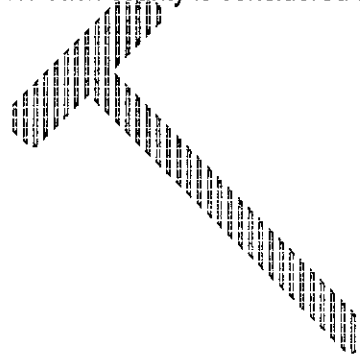




EXHIBIT C

List of Transportation Providers in State Planning Region 23

Provider Name	Type of Service	Service Area	Number/Type of Vehicles	Phone Numbers	Address
Arrow Trailways of Texas	Bus-Private	Temple/Killeen	17 buses, 3 Vans, 1 Sprinter	254-526-0545	403 N. 2nd St., Killeen, TX 76541
Amtrak	Rail	Temple	1 train	254-742-2019	315 W. Ave. B, Temple, TX 76501
Greyhound Lines, Inc.	Bus-Private	Temple, Mason	No response	254-773-4123	205 5 th St. Temple, TX. 76501
Hill Country Transit District	Bus-Public	**Nine Counties	167 Buses	325-372-4677	P.O. Box 217, San Saba, TX 76877
*Luxury Cab Co	Taxi	Killeen Area	8-10 Vehicles	254-628-9294	4217 E. Vet. Mem. Blvd, Killeen, TX
*Express Cab Co	Taxi	Killeen Area	*	254-554-8294	4217 E. Vet. Mem. Blvd, Killeen, TX
*Kelly Cab Co	Taxi	Killeen Area	*	254-554-8294	4217 E. Vet. Mem. Blvd, Killeen, TX
*Yellow Cab Co	Taxi	Killeen Area	*	254-699-2894	4217 E. Vet. Mem. Blvd, Killeen, TX
*Killeen Cab Co	Taxi	Killeen Area	*	254-699-2894	4217 E. Vet. Mem. Blvd, Killeen, TX
*CC Cab Inc.	Taxi	Killeen Area	*	254-699-2227	RR 2 box 84, Killeen TX 76542
Cove Taxi	Taxi	Copperas Cove Area	No Response	254-542-8626	806 N. 1st St., Copperas Cove, TX 76522
Harker Heights Taxi Cab	Taxi	Killeen Area	Out of Service	n/a	n/a
It's Your Car	Taxi	Killeen Area	8 Vehicles	254-681-2718	1000 San Antonio St, Killeen TX 76541
ANS Airport Shuttle	Shuttle	Killeen Area	6 Vehicles	254-690-6725	8101 S. Clear Creek Rd., Killeen TX 7654

*Under same ownership

**Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, and San Saba



EXHIBIT C continued

List of Transportation Providers in State Planning Region 23					
Provider Name	Type of Service	Service Area	Number/Type of Vehicles	Phone Numbers	Address
Holy Trinity Catholic High School	Bus-Private	Temple Area	2 Bus/1 Van	254-771-0787	6608 W. Adams Ave. Temple, TX 76502
Ralph Wilson Youth Club	Bus-Private	Temple Area	3 Bus/1 Van/1 Truck	254-773-9001	1515 S. 25th St. Temple, TX 76504
Belton Christian Youth Center	Bus-Private	Belton Area	5 Bus/3 Van	254-939-5759 x103	505 E Ave C, Belton, TX 76513
D & C Transport	Bus-Private	Killeen Area	5 Vehicles	254-634-7911	5309 Buckaroo Place, Killeen, TX 76543
Boys and Girls Club of Central Texas	Shuttle-Private	Killeen Area	Left messages	254-634-0308 x103	5100 Trimmier Rd, Killeen, TX
Boys and Girls Club of Central Texas	Shuttle-Private	Copperas Cove Area	Left messages	254-547-5578	2777 FM 116, Copperas Cove, TX. 76522
Boys and Girls Club of Central Texas	Shuttle-Private	Gatesville Area	Two 12 Pass. Bus/1 Van	254-865-8347	2533 E. Main, Gatesville, TX 76528
Boys and Girls Club of Central Texas	Shuttle-Private	Lampasas Area	One 55 Pass. Bus	512-564-1669	107 N Main St., Lampasas, TX 76550
Central Counties Center for MHMR	Private	Bell, Coryell, Hamilton, Lampasas, Milam	54 Sedans, 8 Mini Vans, 5 Vans	254-298-7000	304 S 22nd St. Temple, TX 76501
Center for Life Resources	Private	Mills, San Saba	5 Vehicles	325-6469574 x247	408 Mulberry, Brownwood, TX 76801
Hill Country MH/DDC	Private	Llano & Mason	6 Mini Vans Llano only	512-558-2038	819 Water St. 300, Kerrville, TX 78028
Central TX Vet. Health Care Center	Private	46 Counties	59 Sedans, 44 Mini Vans, 48 Vans, 4 Buses	254-778-4811	1901 Veterans Memorial Dr. Temple, TX 76504

EXHIBIT D



Independent School Districts					
Provider Name	Type of Service	Service Area	Number/Type of Vehicles	Phone Numbers	Address
Total	Bus—School	**Nine Counties	661 Buses		
Academy ISD	Bus-Private	Bell County	21 Buses/6 Vans	254-982-4303	704 E. Main, Little River Academy, TX 76554
Temple ISD	Bus-Private	Bell County	NA/left multiple voice mgs	254-215-8473	200 N. 23rd St. Temple, TX 76504
Troy ISD	Bus-Private	Bell County	NA/left multiple voice mgs	254-938-2595	#1 Trojan Rd., Troy, TX 76579
Bartlett ISD	Bus	Bell County	17 Buses	254-527-4247	404 Robinson, Bartlett, TX 76511
Holland ISD	Bus-Private	Bell County	NA	254-657-0157	105 S Rose Ln., Holland, TX 76534
Rogers ISD	Bus-Private	Bell County	7 Buses/2 Mini-Bus/4subs	254-642-3802	1 Eagle Dr., Rogers, TX 76569
Belton ISD	Bus	Bell County	200 Buses	254-215-2000	400 N. Wall St., Belton, TX 76513
Killeen ISD	Bus	Bell County	205 Buses	254-336-0138	200 N WS Young Dr., Killeen TX 76543
Salado ISD	Bus-Private	Bell County	25 Buses/2subs	254-947-6900	601 N Main St., Salado, TX 76571
Copperas Cove ISD		Coryell County	asked to mail	254-547-1227	703 W Ave. D, Copperas Cove, TX 76522
Jonesboro ISD	Bus-Private	Coryell County	6 Buses/2vans	254-463-2111	14909 E. Hwy. 36, Jonesboro, TX 76538
Event ISD	Bus-Private	Coryell County	10 Buses/4vans	254-471-5536	PO Box 339 Memory Ln, Evant, TX 76525
Oglesby ISD	Bus-Private	Coryell County	4 Buses/1 Truck	254-456-2271	125 College St, Oglesby, TX 76561
Gatesville ISD		Coryell County	No Response	254-865-7251	311 S Lovers Ln, Gatesville, TX 76561
Hamilton ISD	Bus-Private	Hamilton county	19 Buses/1 Sub/1van/2 Mini Bus/1 Truck	254-386-3149	400 S. College, Hamilton, TX 76531

**Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, and San Saba



EXHIBIT D continued

Independent School Districts					
Provider Name	Type of Service	Service Area	Number/Type of Vehicles	Phone Numbers	Address
Lampasas ISD		Lampasas County	Did not want to participate	512-556-6224	207 W. 8th St., Lampasas, TX 76550
Lometa ISD	Bus/Other	Lampasas County	6 Buses/2 Sub/1 Van/3 Pickup	512-752-3384	100 N. 8th St., Lometa, TX 76853
Llano ISD		Llano County	NA/left voice mgs	325-247-4747	1400 Oatman St., Llano TX 78643
Mason ISD	Bus/Other	Mason County	No Response	325-347-1144	911 W. College Ave., Mason, TX 76856
Buckholts ISD	Bus/Other	Milam County	3 Buses/1sub/1 Car	254-593-2744	203 S. 10 th , Buckholts, TX 76518
Milano ISD		Milam County	NA/left voice mgs	512-455-2533	500 N. 5 th , Milano, TX 76556
Cameron ISD		Milam County	NA/left voice mgs	254-697-2512	304 E. 12 th , Cameron, TX 76520
Rockdale ISD	Bus/Other	Milam County	12 buses/1 car	512-430-6000	520 W. Davilla, Rockdale, TX 76567
Thorndale ISD		Milam County	No Response	512-898-5483	300 N. Main, Thorndale, TX 76577
Gause ISD	Bus	Milam County	2 Buses	979-279-5891	400 College, Gause, TX 77857
Goldthwaite ISD		Mills County	Left messages	325-648-3531	1509 Hannah Valley Rd., Goldthwaite, TX 76844
Mullin ISD	Bus/Other	Mills County	2 Buses/1sub/1 Truck	325-985-3374	403 W. Bulldog Dr. P.O. Box 128, Mullin, TX 76864
Priddy ISD	Bus/Other	Mills County	3 Buses/1sub/1 Truck	325-966-3323	PO Box 40., Priddy, TX 76870
Cherokee ISD	Bus/Other	San Saba County	5 Buses/1sub/1 Truck	325-622-4298	305 S. Indian Ave., Cherokee, TX 76832
Richland Springs ISD	Bus/Other	San Saba County	5 Buses/1van/1 Truck	325-452-3524	700 W. Coyote Trail, Richland Springs, TX 76871
San Saba ISD	Bus	San Saba county	6 Buses	325-372-3771	808 W. Wallace, San Saba, TX 76877



EXHIBIT E

List of Agencies Responsible for Transportation Planning in State Planning Region 23

Agency	Service Area	Phone Number	Address
Killeen-Temple Metropolitan Planning Organization	Bell Co. and parts of Coryell and Lampasas Co.	254-770-2200	2180 N. Main St., Belton, TX 76513
Texas Dept. of Transportation—Waco District	Bell, Coryell, parts of Lampasas, and Hamilton Co.	254-867-2702	100 S. Loop Dr., Waco, TX 78704
Texas Dept. of Transportation—Brownwood District	Mills, Lampasas, and Llano Co.	325-643-0411	2495 Hwy 183 N. Brownwood, TX 76802
Texas Dept. of Transportation—Austin District	Llano and Mason Co	512-832-7000	7901 N IH 35, Austin, TX 78753
Texas Dept. of Transportation—Bryan District	Milam Co	979-778-9600	1300 N. Texas Ave
Hill Country Transit District	**Nine Counties	325-372-4677	P.O. Box 217, San Saba, TX 76877
Emergency Management Center—Bell County	Bell County	254-933-5105	708 W Ave. O, Belton, TX
Emergency Management Center—Coryell County	Coryell County	254-865-5911 x2235	620 E Main, Gatesville, TX 76528
Emergency Management Center—Hamilton County	Hamilton County	254-368-1205	102 N. Rice, Hamilton, TX 76531
Emergency Management Center—Lampasas County	Lampasas County	512-556-8271	P.O. Box 231, Lampasas, TX 76550
Emergency Management Center—Llano County	Llano County	325-247-2039	801 Fort St. Llano, TX 78643
Emergency Management Center—Mason County	Mason County	325-347-5556	P.O. Box 1726, Mason, TX 76856
Emergency Management Center—Milam County	Milam County	254-697-7060	102 S. Fanin, Cameron, TX 76520
Emergency Management Center—Mills County	Mills County	325-648-2245	P.O. Box 483, Goldthwaite, TX 76844

**Bell, Coryell, Hamilton, Lampasas, Llano, Mason, Milam, Mills, and San Saba

Regionally Coordinated Transportation Plan for the Central Texas State Planning Region 23

Deliverable 2A: Description of the Needs Assessment Methodology



Prepared by
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University Center of Applied Research and Engagement
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Deliverable 2A: Project Methodology

Project Methodology

The needs assessment survey has three phases: (1) survey development, (2) data collection and (3) data compilation and analysis. The general methods to accomplish the three phases of the project are outlined, below.

Phase I: Survey Development

Develop a methodological design in conjunction with the CTCOG/CTR TAG that includes the creation of 2 surveys (participant and agency) designed to gather information from stakeholders regarding perceived and real gaps in public transportation service and to identify circulation patterns of transportation service within the service area.

Phase II: Data Collection

The needs assessment survey will be conducted using a phased, multi-modal approach outlined below. After survey development, a variety of data collection techniques will be employed to gather information as outlined below:

- The primary method for gathering information will be through face-to-face, paper-pencil surveys and online digital surveys. The most effective way to collect information will be through the use of face-to-face/digital surveys at points-of-service throughout the area serviced by the HOP. Working with local agencies, face-to-face/digital surveys will be collected from high traffic areas both in urban and rural settings (e.g., United Way, hospitals, clinics, bus lines, senior centers, churches, food banks, workforce centers, shelters, malls, Women, Infants and Children (WIC) centers, Indigent Health Services, etc.).
- A comprehensive mixed-methodology strategy will be used to gather information from stakeholders as a part of the needs assessment survey process. The stakeholders include the CTCOG/CTR TAG; representatives of public, private and non-profit transportation providers; recipients of rural and small urban transportation funding; human services providers and members of the public who provide insight into local transportation needs including, but not limited to, individuals with disabilities, senior citizens and individuals with low incomes. Due to the high concentration of residents in Bell County and eastern Coryell County, face-to-face/digital surveys will be the primary methods of data collection. Travel by UCARE team member to the rural counties will be required to accomplish the majority of the data collection for the project.
- Additional surveys will be collected through an online process that was advertised in local media and social media outlets used by various government, private, and public stakeholders.

Phase III: Data Compilation and Analyses

Needs assessment surveys for agencies and participants were treated in the following manner:

- Surveys will be collected from participants in a variety of locations in the nine counties serviced by the HOP. Per the data collection and analysis plan, data collected will be entered into SPSS (v.23) for appropriate analysis.
- Data collected from the online surveys (n = 114) via Qualtrics will be exported to SPSS for the appropriate analysis.

Open-ended or fill-in-the-blank items will be analyzed to determine travel patterns and behaviors of rural and urban travelers. Additionally, open-ended response items will be coded into themes for analysis of satisfaction or comments related to participant satisfaction (or lack of satisfaction) with transportation services in the region.

Using this data, this report will provide findings and recommendations related to the overall needs assessment project.

CTCOG/CTRTAG Needs Assessment Survey of Regional Ground Public Transportation



TEXAS A&M
UNIVERSITY
CENTRAL TEXAS

Needs Assessment Survey of Regional Ground Public Transportation



Purpose Statement

Public transportation is a vital asset to your local communities. Public transportation creates opportunities for individuals such as education, employment, recreation, shopping, social activities, community activities and cultural activities that many individuals would not otherwise have. By completing the following survey, you will be aiding individuals in your community as well as helping to shape your local community and public transportation for a better tomorrow.

Confidentiality

Your participation in this research study is 100% voluntary. If you decide to participate in this research survey, you may withdraw at any time. If you decide not to participate in this study or if you withdraw from participating at any time, you will not be penalized. All data are stored in a password protected electronic format to help protect your confidentiality. This research is being conducted by the Central Texas Council of Governments in conjunction with the Central Texas Regional Transportation Advisory Group and Texas A&M University-Central Texas.

Q2 I consider myself a/an

- urban resident (city)
- rural resident (country)

Q12 In which county do you reside?

- Bell
- Coryell
- Hamilton
- Lampasas
- Llano
- Mason
- Milam
- Mills
- San Saba
- Fort Hood

What is your zipcode?

Q5 I am

- male
- female

Q6 I am

- African American
- Asian
- Caucasian
- Latino
- Native American
- Middle Easterner
- Pacific Islander
- Multi-Racial
- Other (specify) _____

Q7 What is your primary language?

- English
- Spanish
- German
- Korean
- Other _____

Q8 Age

_____ Please write your age

Q9 What is your annual salary (including bonuses and commissions) in U.S. dollars?

- \$0 - \$25,000
- \$25,001 - \$50,000
- \$50,001 - \$75,000
- \$75,001 - \$100,000
- \$100,001 - \$125,000
- \$125,001 - \$150,000
- \$150,001 - \$175,000
- \$175,001 - \$200,000
- \$200,001+

Q12 In which industry are you employed?

- Forestry, fishing, hunting or agriculture support
- Military
- Local Government
- Federal Government
- Mining
- Utilities
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation or warehousing
- Information
- Finance or insurance
- Real estate or rental and leasing
- Professional, scientific or technical services
- Management of companies or enterprises
- Admin, support, waste management or remediation services
- Education
- Health care
- Social Assistance
- Arts, entertainment or recreation
- Accommodation or food services
- Unemployed, seeking
- Unemployed, not seeking
- Retired
- Other _____

Q14 How many working vehicles does your household have?

_____ Number of vehicles

Q15 Do you live in a/an

- apartment
- mobile home
- single family home
- duplex/four-plex
- retirement home
- nursing home
- other: _____

Q16 Do you own or rent your place of residence?

- own
- rent
- other _____

Q17 How many children under the age of 18 live in your home?

_____ number of children

Q18 How many children over the age of 18 live in your home?

_____ number of adult children

Q19 How many people age 60 and older live in your home?

_____ number of elderly

Q20 Counting yourself, how many people in your home are employed full-time? (full time is 35 hours a week or more)

_____ Full time employment

Q3 Participant Awareness

	Yes	No
Are you aware of public transportation/HOP services in your community?	<input type="radio"/>	<input type="radio"/>
Are you aware that the HOP bus service is your local public transportation provider?	<input type="radio"/>	<input type="radio"/>
Have you ever used public transportation/HOP bus services in your community?	<input type="radio"/>	<input type="radio"/>
Are you aware of the public transportation/HOP service hours available in your community?	<input type="radio"/>	<input type="radio"/>
Are you aware of the public transportation/HOP service days available in your community?	<input type="radio"/>	<input type="radio"/>
Do you know where the public transportation/HOP bus services can and cannot take you outside your community?	<input type="radio"/>	<input type="radio"/>

Q72

4 - KILLEEN MALL / WAL-MART - KILLEEN							
INBOUND				OUTBOUND			
D	E	F	A	A	B	C	D
SCOTT & WHITE CLINIC	KILLEEN MALL	TRAMMER & SUTTON	KILLEEN TRANSFER STATION	KILLEEN TRANSFER STATION	WAL-MART KILLEEN	WAL-MART MARKER HEIGHTS	SCOTT & WHITE CLINIC
5:55	6:00	6:10	6:15	6:15	6:25	6:45	6:55
6:55	7:00	7:10	7:15	7:15	7:25	7:45	7:55
7:55	8:00	8:10	8:15	8:15	8:25	8:45	8:55
8:55	9:00	9:10	9:15	9:15	9:25	9:45	9:55
9:55	10:00	10:10	10:15	10:15	10:25	10:45	10:55
10:55	11:00	11:10	11:15	11:15	11:25	11:45	11:55
11:55	12:00	12:10	12:15	12:15	12:25	12:45	12:55
12:55	1:00	1:10	1:15	1:15	1:25	1:45	1:55
1:55	2:00	2:10	2:15	2:15	2:25	2:45	2:55
2:55	3:00	3:10	3:15	3:15	3:25	3:45	3:55
3:55	4:00	4:10	4:15	4:15	4:25	4:45	4:55
4:55	5:00	5:10	5:15	5:15	5:25	5:45	5:55
5:55	6:00	6:10	6:15	6:15	6:25	6:45	.

SATURDAY SERVICE

Q73 How easy is this bus schedule to read?

- Very easy
- Easy
- Hard
- Very hard

Q74 What changes would you suggest to make the schedule easier to read?

Q30 Do you believe there is a need for transportation/HOP bus services on Fort Hood?

- Yes
- No
- Unsure

Q69 Do you live on Fort Hood in either housing or barracks?

- I live in housing on Fort Hood
- I live in barracks on Fort Hood
- I do not live on Fort Hood

Q67 Would you use transportation on Fort Hood if it were available?

- Yes
- No
- Not sure

Q68 Are there areas on Fort Hood that you want to reach but cannot because there is no transportation to get there?

ANSWER ONLY IF YOU LIVE ON FORT HOOD IN EITHER HOUSING OR BARRACKS

Q70 Please select your affiliation with Fort Hood.

- Military Spouse
- Military Couple (both enlisted)
- Active Duty Service Member
- Other _____

Q71 Are you or anyone else in your military household a member of the Exceptional Family Member Program?

- Yes
- No
- Does not apply

Q20 Should service run on the weekends?

- Saturday only
- Sunday only
- Both
- Neither

Q25 How often would you like to see the public transportation/HOP bus run every hour?

- Once an hour
- Every 30 minutes
- Every 20 minutes
- Every 15 minutes
- It is fine the way it is

Q21 Are there any problems in your neighborhood that make getting to the bus stop difficult?

- Yes
- No

ANSWER ONLY IF YOU ANSWERED YES TO THE QUESTION ABOVE

Q22 Please identify the problems that make getting to the bus stop difficult.

- distance to nearest bus stop
- concern about personal safety
- steep curbs/no sidewalk ramp
- no sidewalks or improperly maintained sidewalks
- no shelter/bench at bus stops
- other _____

Q23 Do you or a family member have a disability which affects your transportation choices?

- I have a disability that affects my transportation choices
- Someone in my family has a disability that affects our transportation choices
- More than one family member has a disability that affects our transportation choice
- No one in my family has a disability that affects our transportation choice

Q24 If you know someone who uses public transportation, which of the following best describes them?

- No other means of transportation is available to them due to personal circumstances (economic/family hardships, etc.)
- They have a mental or physical disability that restricts their travel options
- I do not know anyone who uses public transportation
- other: _____

Q26 Public transportation/HOP bus services are for:

- those who use a wheel chair or other mobility aid
- those who are elderly
- those who do not have a vehicle
- those who can no longer drive due to health reasons
- those who do not have a license
- everyone
- none of the above
- other _____

Q27 How important is public transportation/HOP bus services to your community?

- Important
- Not important

Q28 How aware are people of public transportation/HOP bus services and what they offer?

- Aware
- Somewhat aware
- Not aware

Q50 If you do not use public transportation/HOP bus services, what would have to happen for you to consider using public transportation?

- gasoline would have to be expensive
- buses run more than once an hour
- other _____

Q51 How expensive would gasoline have to become for you to consider using public transportation?

- \$4.00/gal
- \$5.00/gal
- \$6.00/gal
- \$7.00/gal
- Higher than \$7.00

Q43 What type of public transportation do you use?

- public transit/bus
- taxis
- car-share (Uber, Lyft, etc.)
- other _____

Q4 What type of bus services do you use?

- Regular- within city limits
- Rural- outside city limits
- Special Transit
- other _____

Q84 When using the HOP's fixed route services, how many transfers are required to complete a one-way trip?

- 1
- 2
- 3
- 4

Q83 Please indicate which routes you use and how often you use that route in a week.

- Route 2 _____
- Route 4 _____
- Route 5 _____
- Route 7 _____
- Route 21 _____
- Route 30 _____
- Route 35 _____
- Route 65 _____
- Route 100 _____
- Route 200 _____
- Route 510 _____
- Route 520 _____
- Route 530 _____
- Route 610 _____
- Other _____

Q75 Have you ever used the HOP website to get information?

- Yes
- No

ANSWER IF YOU ANSWERED YES TO THE ABOVE QUESTION

Q76 Was the HOP website easy to navigate?

- Yes
- No

Answer If YOU ANSWERED NO TO THE ABOVE QUESTION

Q77 What changes would you suggest to make the website easier to navigate?

Q78 Would you use "shuttle" type services along a fixed route on Fort Hood?

- Yes
- No

Q79 Would you use services that provided connections between Fort Hood and other fixed routes?

- Yes
- No

ANSWER IF YOU ANSWERED YES TO THE PREVIOUS QUESTION

Q80 How often would you use the Fort Hood connection if it were available?

- Daily
- Once a week
- Weekly
- More than once a week
- Monthly
- Other _____

Q86 Of the following options, which is most important for your transportation needs? Please choose only one.

- Earlier start times
- Later end times
- More frequent services (more than once an hour)
- Saturday service
- Sunday service
- More bus stops

Q87 If later services are requested, please select how late the service should run:

- 7:00pm
- 8:00pm
- 9:00pm
- 10:00pm
- 11:00pm
- Midnight or later

Q45 What type of services do you believe is needed most?(please select all that apply)

- fixed route scheduled bus service (pickup at designated bus stops)
- fixed route deviated service (bus operates on a regular route but can go off route upon request)
- door-to-door pickup and drop off (bus service can be called ahead for a scheduled pickup for the elderly or persons with disabilities)
- curb-to-curb (bus services can be called ahead for a scheduled pickup)
- other (please specify)

Q31 For what purpose(s) do you use public transportation/HOP bus services? (please select all that apply)

- religious gatherings
- school/education
- place of employment
- shopping
- visiting/social outings
- recreational facilities
- medical care
- VA appointments
- daycare/Headstart
- other _____

Q33 How often have you used public transportation in the last year?

- Daily
- Once a week
- Weekly
- More than once a month
- Monthly
- Other _____

Q34 When using public transportation/HOP bus services, do any of the following apply to a significant portion of your trips?(please select all that apply)

	Usually	Rarely	Never
travel with children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
travel with companions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
travel alone	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
need an attendant with me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ANSWER IF YOU NEED AN ATTENDANT

Q35 If you need an attendant, what form of assistance do you need?(please select all that apply)

- to help me due to visual impairments
- to me move in my mobility device
- to help me walk with or without mobility aids
- to help me when I become confused or easily list

Q36 Which of the following places have you visited in the last two months using public transportation/HOP bus services?(please select all that apply)

- religious gatherings
- shopping
- place of employment
- medical care facilities
- school/education
- visiting/social outings
- recreational facilities
- VA appointments
- daycare/Headstart
- other _____

Q37 When you use public transportation/HOP services, was it convenient and easy to use?

- Yes
- No

Answer If When you use public transportation/HOP services, was it convenient and easy to use?
No Is Selected

Q38 If it was not convenient and easy to use, why?(please select all that apply)

- bus does not run early enough
- bus does not run late enough
- bus does not run on weekends
- buses were not on time
- no service when needed
- trips take too long
- bus stops are too far from home/destination
- bus was not clean
- bus was not comfortable
- reckless driving
- buses were not safe
- rude driver
- rude reservationist/office staff
- advance reservations required
- other: _____

Q40 Have you ever used public transportation/HOP services to travel to another city?

- Yes
- No

Answer If Have you ever used public transportation/HOP services to travel to another city? Yes
Is Selected

Q39 What cities have you traveled to using public transportation/HOP bus services:

- Gatesville
- Temple
- Belton
- Killeen
- Copperas Cove
- Fort Hood
- Harker Heights
- I have not traveled to any of these cities using public transportation
- other _____

Q41 Do you pay individuals other than public transportation to transport you? (i.e. friends, family members, or neighbors)

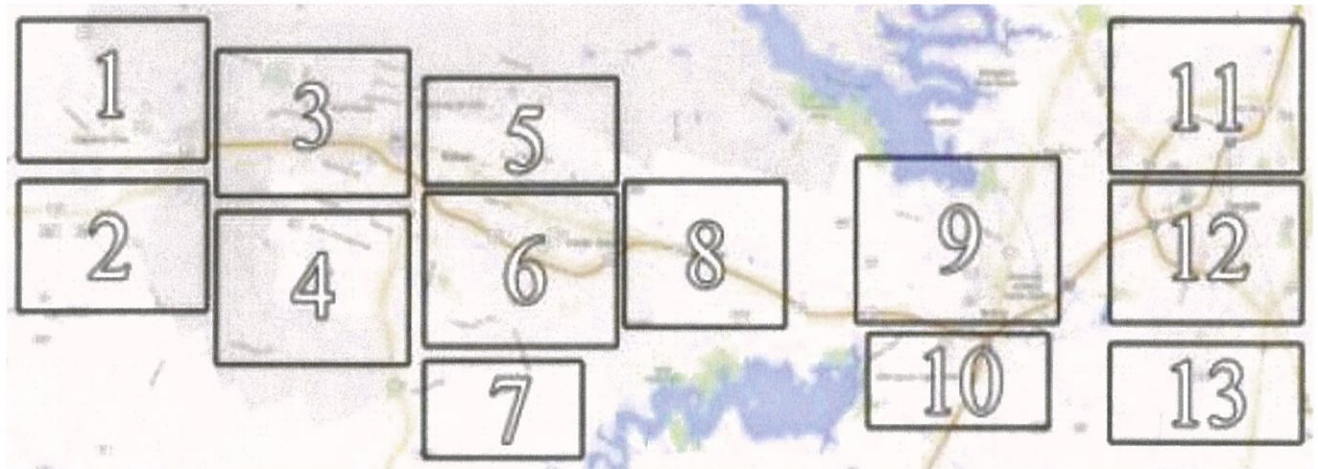
- Yes
- No

Answer If Do you pay individuals other than public transportation to transport you? (i.e. friends, family members, or neighbors) Yes Is Selected

Q42 If you pay someone to transport you other than public transportation, how much do you normally pay them per trip?

- less than \$5.00
- \$6.00-\$10.00
- \$11.00-\$15.00
- \$16.00-\$20.00
- More than \$20.00
- None at all

Q81



Q82 Using the above graph for reference, please indicate which section you would most like to see additional fixed route service?

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 11
- 12
- 13

Q44 Where is a destination you want to reach, but cannot because public transportation does not go there?

Q52 What is the best quality about your public transportation/HOP bus services?

Q53 What is one quality about your public transportation/HOP bus services that needs improvement?

Q54 Is there anything you would like address that was not asked in this survey?

Q89 Thank you for taking the time to complete this survey. As a thank you, CTCOG and HOP would like to give one lucky winner a \$100 gift card. Please enter in your name and phone number to ONLY IF you wish to enter the drawing. Winner will be contacted by telephone at the end of the study.

Q90 Name

Q91 Phone Number with area code

CTCOG/CTRTAG Needs Assessment Survey of Regional Ground Public Transportation



TEXAS A&M
UNIVERSITY
CENTRAL TEXAS

Needs Assessment Survey of Regional Ground Public Transportation



Purpose Statement

Public transportation is a vital asset to your local communities. Public transportation creates opportunities for individuals such as education, employment, recreation, shopping, social activities, community activities and cultural activities that many individuals would not otherwise have. By completing the following survey, you will be aiding individuals in your community as well as helping to shape your local community and public transportation for a better tomorrow.

Confidentiality

Your participation in this research study is 100% voluntary. If you decide to participate in this research survey, you may withdraw at any time. If you decide not to participate in this study or if you withdraw from participating at any time, you will not be penalized. All data are stored in a password protected electronic format to help protect your confidentiality. This research is being conducted by the Central Texas Council of Governments in conjunction with the Central Texas Regional Transportation Advisory Group and Texas A&M University-Central Texas.

RESIDENT NON-BUS RIDER 2

Q2 I consider myself a/an

- urban resident (city)
- rural resident (country)

Q12 In which county do you reside?

- Bell
- Coryell
- Hamilton
- Lampasas
- Llano
- Mason
- Milam
- Mills
- San Saba
- Fort Hood

What is your zipcode?

Q5 I am

- male
- female

Q6 I am

- African American
- Asian
- Caucasian
- Latino
- Native American
- Middle Easterner
- Pacific Islander
- Multi-Racial
- Other (specify) _____

RESIDENT NON-BUS RIDER 3

Q7 What is your primary language?

- English
- Spanish
- German
- Korean
- Other _____

Q8 Age

_____ Please write your age

Q9 What is your annual salary (including bonuses and commissions) in U.S. dollars?

- \$0 - \$25,000
- \$25,001 - \$50,000
- \$50,001 - \$75,000
- \$75,001 - \$100,000
- \$100,001 - \$125,000
- \$125,001 - \$150,000
- \$150,001 - \$175,000
- \$175,001 - \$200,000
- \$200,001+

RESIDENT NON-BUS RIDER 4

Q12 In which industry are you employed?

- Forestry, fishing, hunting or agriculture support
- Military
- Local Government
- Federal Government
- Mining
- Utilities
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation or warehousing
- Information
- Finance or insurance
- Real estate or rental and leasing
- Professional, scientific or technical services
- Management of companies or enterprises
- Admin, support, waste management or remediation services
- Education
- Health care
- Social Assistance
- Arts, entertainment or recreation
- Accommodation or food services
- Unemployed, seeking
- Unemployed, not seeking
- Retired
- Other _____

RESIDENT NON-BUS RIDER 5

Q14 How many working vehicles does your household have?

_____ Number of vehicles

Q15 Do you live in a/an

- apartment
- mobile home
- single family home
- duplex/four-plex
- retirement home
- nursing home
- other: _____

Q16 Do you own or rent your place of residence?

- own
- rent
- other _____

Q17 How many children under the age of 18 live in your home?

_____ number of children

Q18 How many children over the age of 18 live in your home?

_____ number of adult children

Q19 How many people age 60 and older live in your home?

_____ number of elderly

Q20 Counting yourself, how many people in your home are employed full-time? (full time is 35 hours a week or more)

_____ Full time employment

Q3 Participant Awareness

	Yes	No
Are you aware of public transportation/HOP services in your community?	<input type="radio"/>	<input type="radio"/>
Are you aware that the HOP bus service is your local public transportation provider?	<input type="radio"/>	<input type="radio"/>
Have you ever used public transportation/HOP bus services in your community?	<input type="radio"/>	<input type="radio"/>
Are you aware of the public transportation/HOP service hours available in your community?	<input type="radio"/>	<input type="radio"/>
Are you aware of the public transportation/HOP service days available in your community?	<input type="radio"/>	<input type="radio"/>
Do you know where the public transportation/HOP bus services can and cannot take you outside your community?	<input type="radio"/>	<input type="radio"/>

Q72

4 - KILLEEN MALL / WAL-MART - KILLEEN							
INBOUND				OUTBOUND			
D	E	F	A	A	B	C	D
SCOTT & WHITE CLINIC	KILLEEN MALL	TRIMMER & SUTTON	KILLEEN TRANSFER STATION	KILLEEN TRANSFER STATION	WAL-MART KILLEEN	WAL-MART MARKER HEIGHTS	SCOTT & WHITE CLINIC
5:55	6:00	6:10	6:15	6:15	6:25	6:45	6:55
6:55	7:00	7:10	7:15	7:15	7:25	7:45	7:55
7:55	8:00	8:10	8:15	8:15	8:25	8:45	8:55
8:55	9:00	9:10	9:15	9:15	9:25	9:45	9:55
9:55	10:00	10:10	10:15	10:15	10:25	10:45	10:55
10:55	11:00	11:10	11:15	11:15	11:25	11:45	11:55
11:55	12:00	12:10	12:15	12:15	12:25	12:45	12:55
12:55	1:00	1:10	1:15	1:15	1:25	1:45	1:55
1:55	2:00	2:10	2:15	2:15	2:25	2:45	2:55
2:55	3:00	3:10	3:15	3:15	3:25	3:45	3:55
3:55	4:00	4:10	4:15	4:15	4:25	4:45	4:55
4:55	5:00	5:10	5:15	5:15	5:25	5:45	5:55
5:55	6:00	6:10	6:15	6:15	6:25	6:45	-

SATURDAY SERVICE

Q73 How easy is this bus schedule to read?

- Very easy
- Easy
- Hard
- Very hard

Q74 What changes would you suggest to make the schedule easier to read?

RESIDENT NON-BUS RIDER 8

Q30 Do you believe there is a need for transportation/HOP bus services on Fort Hood?

- Yes
- No
- Unsure

Q69 Do you live on Fort Hood in either housing or barracks?

- I live in housing on Fort Hood
- I live in barracks on Fort Hood
- I do not live on Fort Hood

Q67 Would you use transportation on Fort Hood if it were available?

- Yes
- No
- Not sure

Q68 Are there areas on Fort Hood that you want to reach but cannot because there is no transportation to get there?

ANSWER ONLY IF YOU LIVE ON FORT HOOD IN EITHER HOUSING OR BARRACKS

Q70 Please select your affiliation with Fort Hood.

- Military Spouse
- Military Couple (both enlisted)
- Active Duty Service Member
- Other _____

Q71 Are you or anyone else in your military household a member of the Exceptional Family Member Program?

- Yes
- No
- Does not apply

Q20 Should service run on the weekends?

- Saturday only
- Sunday only
- Both
- Neither

Q25 How often would you like to see the public transportation/HOP bus run every hour?

- Once an hour
- Every 30 minutes
- Every 20 minutes
- Every 15 minutes
- It is fine the way it is

Q21 Are there any problems in your neighborhood that make getting to the bus stop difficult?

- Yes
- No

ANSWER IF YOU ANSWERED YES TO THE QUESTION ABOVE

Q22 Please identify the problems that make getting to the bus stop difficult.

- distance to nearest bus stop
- concern about personal safety
- steep curbs/no sidewalk ramp
- no sidewalks or improperly maintained sidewalks
- no shelter/bench at bus stops
- other _____

Q23 Do you or a family member have a disability which affects your transportation choices?

- I have a disability that affects my transportation choices
- Someone in my family has a disability that affects our transportation choices
- More than one family member has a disability that affects our transportation choice
- No one in my family has a disability that affects our transportation choice

Q24 If you know someone who uses public transportation, which of the following best describes them?

- No other means of transportation is available to them due to personal circumstances (economic/family hardships, etc.)
- They have a mental or physical disability that restricts their travel options
- I do not know anyone who uses public transportation
- other: _____

RESIDENT NON-BUS RIDER 10

Q26 Public transportation/HOP bus services are for:

- those who use a wheel chair or other mobility aid
- those who are elderly
- those who do not have a vehicle
- those who can no longer drive due to health reasons
- those who do not have a license
- everyone
- none of the above
- other _____

Q27 How important is public transportation/HOP bus services to your community?

- Important
- Not important

Q28 How aware are people of public transportation/HOP bus services and what they offer?

- Aware
- Somewhat aware
- Not aware

Q46 Why do you prefer to travel without using public transportation/HOP bus services?

- cleaner/more comfortable
- multiple trip options
- not comfortable with strangers
- lack of storage area for purchased goods
- convenience
- no advance calls required
- quicker trips
- more dependable
- transporter relationship
- not transit dependent
- do not have to wait for the bus
- other _____

Q47 If you do not use public transportation/HOP bus services, how do you travel? (please select all that apply)

- own vehicle
- family member
- friend/neighbor
- taxi
- agency provides transportation
- bicycle
- transportation provided by religious organization
- other (please specify) _____

Q48 Do you pay other individuals other than public transportation to transport you?

- Yes
- Sometimes
- No

ANSWER IF YOU ANSWERED "SOMETIMES" OR "YES" TO THE ABOVE QUESTION

Q49 If you pay someone to transport you other than public transportation, how much do you normally pay them per trip?

- less than \$5.00
- \$6.00-\$10.00
- \$11.00-\$15.00
- \$16.00-\$20.00
- More than \$20.00
- None at all

Q50 If you do not use public transportation/HOP bus services, what would have to happen for you to consider using public transportation?

- gasoline would have to be expensive
- buses run more than once an hour
- Other _____

Q51 How expensive would gasoline have to become for you to consider using public transportation?

- \$4.00/gal
- \$5.00/gal
- \$6.00/gal
- \$7.00/gal
- Higher than \$7.00

Q52 What is the best quality about your public transportation/HOP bus services?

Q53 What is one quality about your public transportation/HOP bus services that needs improvement?

Q54 Is there anything you would like address that was not asked in this survey?

Q89 Thank you for taking the time to complete this survey. As a thank you, CTCOG and HOP would like to give one lucky winner a \$100 gift card. Please enter in your name and phone number to ONLY IF you wish to enter the drawing. Winner will be contacted by telephone at the end of the study.

Q90 Name

Q91 Phone Number with area code

**Central Texas Regional Transportation Advisory Group
Steering Committee--Voting Members**

Area Represented	Name	Agency	Phone	email
Transit District	Carole Warlick	HCTD	325-372-4677	cwarlick@takethehop.com
Transit District	Robert Ator	HCTD	254-933-3700 x2009	rator@takethehop.com
Private Trans. Provider	Tim Hancock	Arrow Trailways	(254) 526-0545	tim.hancock@arrowtrailways.com
Workforce Agencies	Vickie Gideon	Gen. TX Workforce	254-742-4413	vickieg@workforcelink.com
Health & Human Services	Deana Belk	CTCOG-Housing-Assst.	254-770-2309	deana.belk@ctcog.org
Health & Human Services	Michael Sheffield	Area Agency On Aging	307-315-8666	michael.sheffield14@gmail.com
	Alt: Thomas Wilson		254-770-2359	thomas.wilson@ctcog.org
Aging & Disability Org.	Peggy Cosner	HCTILC	254-933-7487	peggy.cosner@hctilc.org
Aging & Disability Org.	Grace Deorsam	Area Agency On Aging	254-770-2330	grace.deorsam@ctcog.org
Municipalities	Leslie Hinkle	City of Killeen	254-501-7847	lhinkle@killeentexas.gov
Mental Health Agencies	Nancy Holle	The Arc of Bell Co	254-760-4814	njholle@gmail.com
Military and Veterans Org.	Terry Mustapher	Bring Everyone in Zone	254-247-4590	tinaacp@yahoo.com ; tjmust66@yahoo.com
Counties	Rita Kelley	Bell Co Health Serv.	254-618-4193	rita.kelley@co.bell.tx.us
Educational Facilities	Teresa Chavez	Central TX College	254-526-1586	teresa.chavez@ctcd.edu
Emergency Assist./Mgmt Ag.	Mike Collins	CTCOG-Homeland-Sec.	254-770-2367	michael.collins@ctcog.org
Medical Facilities				
Child Advocacy Group	Janell Frazier	Central TX 4C Headstart	254-778-0489 x114	4c@ct4c.org
Transit User	Deanna DeGraaff	Transit user	254-718-8998 (c) 254-778-5073 (h)	vipdegraaff@att.net
Transit User	Janice Taylor	Transit user	254-458-7443 (c)	rskha@hotmail.com
Metropolitan Planning Org	Jason Deckman	KTMPO	254-770-2376	jason.deckman@ctcog.org
Individual Stakeholders (rep priority pop.--5 max)	Kenny Norton	Disabled		cooinews1@hotmail.com

As of June 28, 2016, 15 voting members; 8 needed for quorum.

Non Voting Members				
Name	Agency	Phone	email	
Greg Davis	TxDOT -Waco Dist.	254-867-2877	greg.davis@txdot.gov	
Christina Demirs	CTCOG	254-770-2363	christina.demirs@ctcog.org	
John Weber	CTCOG	254-770-2366	john.weber@ctcog.org	
Cheryl Maxwell	CTCOG	254-770-2379	cheryl.maxwell@ctcog.org	

**CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES**

Tuesday, October 6, 2015

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Deanna DeGraaff, Temple—TRANSIT USER Rep.
Deana Belk, CTCOG Housing Division—HEALTH AND HUMAN SERVICES Rep.
Grace Deorsam, Area Agency on Aging—AGING & DISABILITY ORGANIZATIONS Rep.
Nancy Holle, ARC of Bell County, MENTAL HEALTH AGENCIES Rep.
Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep
Peggy Cosner, HOCTIC, AGING & DISABILITY ORGANIZATIONS Rep.
Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.
Rita Kelley, Bell County Health Services—COUNTIES Rep.
Kenny Norton—INDIVIDUAL STAKEHOLDER Rep.

Non Voting Members Present

Cheryl Maxwell—CTCOG/Killeen-Temple
Metropolitan Planning Organization (KTMPO)
Jason Deckman-CTCOG/KTMPO
Christina Demirs—CTCOG/KTMPO
John Weber—CTCOG/KTMPO
Greg Davis—TxDOT, Waco District

Public Present

Marion Byrd, Temple—HOP Rider
Peggy McIlvanie, Temple—HOP Rider
Jeff McIlvanie, Temple—HOP Rider

Chair Carole Warlick opened the meeting at 1:32 p.m.

1. Welcome and Introductions.

Chair Warlick welcomed everyone to the meeting and Christina Demirs and John Weber were introduced as new employees with CTCOG/KTMPO.

2. Public Comments.

No comments were made at this time.

3. Staff Update: Air Quality

Jason Deckman provided an update on air quality issues. Mr. Deckman showed that September's ozone readings in Killeen and Temple were under the 75 ppb (parts per billion). He explained that there were new regulations that became effective on October 1, 2015 lowering the allowable volume of ground level ozone from 75ppb (parts per billion) to 70 ppb (parts per billion). For September, ozone levels in our region were below the 70 ppb threshold.

4. Approve Minutes of the August 6, 2015 CTRTAG meeting.

Vicki Gideon made a motion to approve the minutes, seconded by Leslie Hinkle; the motion passed unanimously.

5. Discuss and take appropriate action to appoint additional CTRTAG Voting Members.

Cheryl Maxwell informed the members that there was need for a representative from the Private Transportation Provider stakeholder group and that Tim Hancock, Arrow Trailways, was willing to serve in this position. Ms. Maxwell also informed the members that there was still a need for the Advocate for Children.

Leslie Hinkle made a motion for Mr. Hancock to be approved, seconded by Robert Ator; the motion passed unanimously.

6. Discuss FY 16/17 Request for Proposal to select contract to update the Regionally Coordinated Transportation Plan (RCTP) for Central Texas State Planning Region 23.

Cheryl Maxwell informed the members that our region will receive \$96,320 from September 2015 to February 2017, which will be used to pay the administration cost and contractor to update the RCTP. Ms. Maxwell explained the process to seek written and sealed competitive proposals to complete the RCTP. She discussed the selection criteria and deliverables in the Request for Proposals (RFP) that will be used to select the contractor. The RFP will be sent out on Wednesday, October 7, 2015 with a submittal deadline of November 2, 2015.

Ms. Demirs discussed how following the initial screenings, a short list consisting of three firms of proposers would be compiled. Committee members proposed that staff would look over the proposals and the committee would consider the staff's recommendations to make a selection.

Rita Kelley made a motion to approve the RFP, seconded by Dee Dee DeGraaff. The motion passed with one vote in opposition cast by Ms. Hinkle.

7. Other Business

No other business was discussed.

8. Discuss date, time and agenda items for next meeting.

The next meeting was tentatively set for the week of November 16th. Staff will poll the members to determine the best day and time.

9. Adjourned.

The meeting was adjourned at 2:03 p.m.

Carole Warlick, CTRTAG Chair

Cheryl Maxwell, Planning Director
CTCOG

**CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES**

Tuesday, November 17, 2015
11:00 am

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.
Rita Kelley, Bell County Health Services—COUNTIES Rep.
Mike Collins, CTCOG Homeland Security—EMERGENCY ASSIST./MGMT. AG. Rep.
Jason Deckman-CTCOG/KTMPO—METROPOLITAN PLANNING ORGANIZATION Rep.
Grace Deorsam, Area Agency on Aging, AGING & DISABILITY ORGANIZATIONS Rep.
Janice Taylor, Killeen Housing Authority, TRANSIT USER Rep.
Tim Hancock, Arrow Trailways, PRIVATE TRANS. PROVIDER Rep.
Thomas Wilson, CTCOG/AACT, HEALTH & HUMAN SERVICES Rep.
Terry Mustapher, Bring Everyone in the Zone, MILITARY & VETERANS ORG. Rep.

Non Voting Members Present

Cheryl Maxwell—CTCOG/Killeen-Temple
Metropolitan Planning Organization (KTMPO)
Christina Demirs—CTCOG/KTMPO
Greg Davis—TxDOT, Waco District

Public Present

Steve Vitucci, TAMU-CT
Capt. Richard A. Bragg, Jr., TAMU-CT
Shilpa Singh—TAMU-CT
Sandra Blackwell—TAMU-CT
Katie Clemmer—TAMU-CT
Kait Osborne—TAMU-CT
Kris Price—TAMU-CT
Elizabeth Brown—TAMU-CT
Brady Miller—TAMU-CT

Chair Carole Warlick opened the meeting at 11:02 a.m.

1. Welcome and Introductions.

Chair Warlick welcomed everyone to the meeting and introductions were made.

2. Public Comments.

None.

3. Staff Update: Air Quality

Christina Demirs announced Proposition 7 passed in November's General Election. Proposition 7 provides a new transportation funding source through the general use and motor vehicle sales tax.

Christina Demirs gave an update on the latest air quality readings. Jason Deckman provided an explanation as the new EPA regulations could impact this region.

Cheryl Maxwell announced that a new Bicycle and Pedestrian Advisory Committee and a Freight Advisory Committee have been formed to review transportation related issues and ways to improve them.

4. Approve Minutes of the October 6, 2015 CTRTAG meeting.

Thomas Wilson made a motion to approve the minutes, seconded by Mike Collins; the motion passed unanimously.

5. Discuss and take appropriate action to appoint additional CTRTAG Voting Members.

Christina Demirs informed the members that there was a need for representatives from Child Advocacy and Metropolitan Planning Organization stakeholder groups. Janell Frazier from Central Texas 4C Headstart and Jason Deckman with KTMPO are willing to serve in these positions respectively. Ms. Demirs also informed the members that there was still a need for representatives from Education Facilities and Medical Facilities.

Rita Kelly made a motion for Ms. Frazier and Mr. Deckman to be approved, seconded by Terry Mustapher; the motion passed unanimously.

6. Discuss Regionally Coordinated Transportation Plan (RCTP) FY2015 4th Quarter Report.

Robert Ator went over the information in the 4th Quarter Report. They are on track for meeting expectations and have several on-going tasks. Additionally, he stated they are aware of the need for new routes, expanded hours, and capital improvements; however without additional funding, they are not able to implement those needs at this time.

7. Question and Answer session with Texas A&M-Central Texas (TAMU-CT) regarding their proposal to update RCTP.

TAMU-CT was the only contractor to submit a proposal in response the RFP issued to update the RCTP. Members from the contractor team were present to discuss in detail how they plan to conduct the study in accordance with the required deliverable and budget. The TAMU-CT team members also answered questions from RTAG members.

8. Discuss and take appropriate action to select a contractor to update the RCTP for Central Texas State Planning Region 23.

Christina Demirs went over the budget and deliverables for the project. The CTRTAG discussed the proposal and then scored it based upon the scoring criteria included in the RFP. The project scored 100 out of 100 points.

Leslie Hinkle made a motion to select TAMU-CT as the contractor to update the RCTP, seconded by Thomas Wilson. The motion passed unanimously.

9. Other Business

No other business was discussed.

10. Discuss date, time and agenda items for next meeting.

The next meeting will be either January 12 or 26 at 11:00am. Ms. Demirs will send a doodle poll to determine the best date.

11. Adjourned.

The meeting was adjourned at 11:50 a.m.



Carole Warlick, CTRTAG Chair



Cheryl Maxwell, Planning Director, CTCOG

CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES

Wednesday, February 18, 2016
1:30 p.m.

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Deanna Belk, CTCOG Housing Division—HEALTH AND HUMAN SERVICE Rep.
Jason Deckman, CTCOG/KTMPO—METROPOLITAN PLANNING ORGANIZATION Rep
Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep.
Peggy Cosner, HOCTILE—AGING & DISABILITY ORGANIZATIONS Rep.
Janell Frazier, Central TX 4C Headstart—CHILD ADVOCACY GROUP

Non-Voting Members Present

Elizabeth Brown—TAMU-CT UCARE
Sandra Blackwell—TAMU-CT UCARE
Kait Osborne—TAMU-CT UCARE
Greg Davis—TxDOT Waco District
Christina Demirs—Killeen-Temple Metropolitan Planning Organization (KTMPO)
John Weber—KTMPO
Cheryl Maxwell—KTMPO

Chair Carole Warlick opened the meeting at 1:34 p.m.

1. Welcome and Introductions.

Chair Warlick welcomed everyone to the meeting and introductions were made. Ms. Warlick stated that a quorum was not present.

2. Public Comments.

No comments were made at this time.

3. Staff Update

John Weber provided an update on air quality. Mr. Weber showed that ozone values were decreasing at the end of 2015. He explained that compliance with the new ozone standard will be based on years 2014, 2015, 2016. As a result, the 2016 ozone value at the Temple station cannot exceed 73 ppb, and at the Killeen station it cannot exceed 76 ppb.

Mr. Weber also provided an update on the new Bicycle and Pedestrian Advisory Committee at KTMPO. Mr. Weber stated that the next meeting will be held on March 9th, 2016 at 9 a.m. and if anyone is interested in serving as a committee member, those individuals can contact him for more details.

4. Approve minutes from the November 17, 2015 CTRTAG meeting.

Since no quorum was present, the board skipped agenda Item 4 and moved to Agenda Item 6.

6. Discuss RCTP FY2016 1st Quarterly Report

Robert Ator provided details on the RCTP FY2016 1st Quarterly Report for the HOP. Mr. Ator discussed reports on customer service, missed trips, safety performance, paratransit service, community events and participation, fare media distribution, travel training events, marketing, urban and rural information and number of rural trips to urban destinations.

The board moved to Agenda Item 5.

5. Discuss and take appropriate action on items related to updating the Regionally Coordinated Transportation Plan (RCTP) as follows:

- Inventory of transportation providers and assets;
- List of agencies responsible for transportation planning;
- Needs assessment survey questions and methodology.

Elizabeth Brown of TAMU-CT UCARE gave a presentation on the status of the Needs Assessment Survey of Regional Ground Public Transportation. Ms. Brown stated that they are waiting for IRB (Internal Review Board) approval to move forward and that they completed phase one. She provided an updated list of providers and asked for members to review and to let her know if any are missing. Under the county question of the demographics section of the survey, Ms. Brown stated Ft. Hood will act as their own county because it encompasses more than one county. The presentation continued to outline how people will answer the questions, how the data will be collected and other information about the survey.

After the presentation, the floor was opened to questions. Jason Deckman asked about including Korean as a possible answer to question 7 and if question 26 is intended to be answered from commuters that are traveling to Temple or Killeen. For question 7, Ms. Brown stated that they haven't been able to contact someone that can translate Korean into English. Ms. Brown also clarified that the purpose of question 26 is to find out how many people who live outside of Killeen and Temple travel to these two cities.

Cheryl Maxwell asked about doing an incentive program to get more people to answer the survey. For each person who fill out a survey, they can enter a drawing, and a win a prize. After a discussion, Robert Ator stated that the HOP will donate a \$100 Walmart Gift Card as the prize.

Janell Frazier asked about adding a childcare option and an "other" option under question 45. Ms. Brown stated that they can add those two options to the survey. Ms. Frazier also asked about rewording question 46 to make it clearer. Question 46 will be reworded accordingly.

After all the questions were answered, Ms. Brown stated that they will make edits to the survey as discussed. Since a quorum was not present, no action was taken.

7. Other Business.

No other business was discussed.

8. Discuss date, time and agenda items for next meeting.

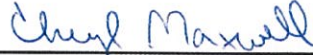
The next date March 23rd, 2016 at 1:30 p.m.

9. Adjourn

The meeting was adjourned at 2:40 p.m.



Carole Warlick, CTRTAG Chair



Cheryl Maxwell, Planning Director, CTCOG

**CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES**

Wednesday, April 27, 2016

1:30 p.m.

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Deanna Belk, CTCOG Housing Division—HEALTH AND HUMAN SERVICE Rep.
Jason Deckman, CTCOG/KTMPO—METROPOLITAN PLANNING ORGANIZATION Rep
Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep.
Peggy Cosner, HOCTILE—AGING & DISABILITY ORGANIZATIONS Rep.
Janell Frazier, Central TX 4C Head Start—CHILD ADVOCACY GROUP
Grace Deorsam, Area Agency on Aging—AGING & DISABILITY ORGANIZATIONS Rep.
Terry Mustapher, Bring Everyone in Zone—MILITARY AND VETERANS ORGANIZATION Rep.
Thomas Wilson, Area Agency on Aging—HEALTH & HUMAN SERVICES Rep.

Non-Voting Members Present

Elizabeth Brown—Texas A&M University Central Texas (TAMUCT)
Kait Osborne—TAMUCT
Sandra Blackwell—TAMUCT
Kathryn Clemmer—TAMUCT
Brady Miller—TAMUCT
Steve Vitucci, TAMUCT
John Weber—KTMPO/CTCOG
Cheryl Maxwell—KTMPO/CTCOG

Vice Chair Vickie Gideon opened the meeting at 1:38 p.m.

1. Welcome and Introductions.

Vice Chair Vickie Gideon welcomed everyone to the meeting and introductions were made.

2. Public Comments.

No comments were made at this time.

3. Staff Update

John Weber provided an update on air quality readings in the region. Mr. Weber also provided an update on the Bicycle and Pedestrian Advisory Committee (BPAC). The next BPAC meeting will be on May 10th at 9:00 a.m. and Jennifer Graham from Temple College Foundation will do a presentation to discuss Temple Bike Share program.

Jason Deckman discussed how the Bike/Pedestrian Web Map is currently offline due to upgrading the account to an organizational account. Mr. Deckman also stated that a Freight and Safety web map will be coming soon.

4. Approve minutes from the November 17, 2015 and February 18, 2016 CTRTAG meeting.

Deanna Belk made a motion to approve the minutes from the November 17, 2015 and February 18, 2016 meeting, seconded by Grace Deorsam; the motion passed unanimously.

5. Discuss and take appropriate action on items related to updating the Regionally Coordinated Transportation Plan (RCTP) as follows:

- Inventory of transportation providers and assets;
- List of agencies responsible for transportation planning;
- Needs assessment survey questions and methodology.

Elizabeth Brown of TAMUCT provided an update on the survey. Ms. Brown stated that there are a few agencies that haven't responded yet and are waiting for a letter of endorsement from CTCOG. For transportation agencies, some of the area Independent School Districts (ISD) have not responded back. Therefore, TAMUCT will contact them in person.

The needs assessment survey will be collected online using iPads but hard copies will also be available. For county residence, Ft. Hood will be considered their own separate county due to their special designation. If there are any questions that need to be added, Ms. Brown asked board members to send her the questions via email. Data collection will start on Tuesday May 3, 2016 at the Killeen Food Care Center. Since it is their first time collecting data via electronics, the May 3rd data collection will be a test run to see if the survey results are able to upload using the computer program. For agency collection, calls will be made to find out the best time to visit them and collect the data.

For the agency listing, Vickie Gideon asked them to add Killeen and Temple Workforce Solutions, Feed My Sheep in Temple, Bell County Human Services in Killeen and Temple, DARS in Killeen and Temple. Janell Frazier also asked them to add the locations of 16 Head Starts in the area.

Robert Ator made a motion to approve the inventory of transportation providers and assets, list of agencies responsible for transportation planning, and needs assessment survey questions and methodology, subject to minor changes resulting from additional information provided by the agencies, seconded by Janell Frazier; the motion passed unanimously.

6. Other Business.

No other business was discussed.

7. Discuss date, time and agenda items for next meeting.

The next meeting was tentatively set for August 3, 2016 at 1:30 p.m. Staff will contact the members to confirm this date/time or set another one. Robert Ator suggested the membership list be reviewed and updated to ensure the members listed are active.

8. Adjourn.

The meeting adjourned at 2:18 p.m.

Carole Warlick, CTRTAG Chair

Cheryl Maxwell, Planning Director, CTCOG

Central Texas Regional Transportation Advisory Group Meeting

October 06, 2015

Sign-In Sheet (Please print)

Name	Organization	Mailing Address	Telephone No.	Email Address
1. Christina Denis	KTMPD			
2. John Weber	KTMPD			
3. Carol Monick	HCTD			
4. Robert Arce	HCTD			
5. BRUNHA DIGNAFF	VIP'S			
6. KENNY NORTON	VIP'S			
7. MARI-OU BYRD	VIP member			
8. PEGGY McEWANIE	VIP			
9. SEFFMEITZWAJIE				
10. DEANNE BELLE	CTCOG	PO Box 729 Belton, TX 76522	854-770-2309	diana.bellet@ctog.org
11. GRACE DEORSAM	AAA CTCOG		854-770-2357	grace.deorsam@ctog.org
12. Nancy Kelle	Assoc. Bell County TX DOT	404 E 22nd Belton, TX 76513	254-762-4814	njkelle@gmail.com
13. Greg Davis				

Central Texas Regional Transportation Advisory Group

October 06, 2015

Sign-In Sheet (Please print)

Name	Organization	Mailing Address	Telephone No.	Email Address
✓ 14. Vickie Gibson	Workforce Solutions	102 E. Central Blvd #300 Temple	742.4466	vickieg@workforce.texas.gov
✓ 15. Peggy Connor	HCC/TLC	222 E. Central Belton		peggy.connor@hcc.texas.gov
✓ 16. Leslie Hinkle	City of Killen	P.O. Box 1329 Killen	501-7847	lhinkle@killen.texas.gov
✓ 17. Kelly Hinkle	Bell Co. Ind. Health Services	P.O. Box 880 Killen TX 76546	254-618493	kelly.kelley@co.bell.tx.us
18. Greg Maxwell	CREOG / KEMP			
19. John Beckman	" "			
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Central Texas Regional Transportation Advisory Group Meeting

November 17, 2015

Sign-In Sheet (Please print)

Name	Organization	Mailing Address	Telephone No.	Email Address
1. Christina Devers	KTWFO			
2. CHRISTINA RICHARD ARINGTON/BOGGS JR	TAMUET - U.C.A.R.E.	4205 RAMMULLY STREET KILLEEN TX 76542	(660)98027028	CapTator@bndg2000.com CapTRABoggsJr@tamu.edu
3. SHILPA SINGH	TAMUCT - UCARE		512.800-3108	singhshilpa81@gmail.com
4. Sandra Blackwell	TAMUCT - UCARE	10051 Killeen, TX 76547	816-377-2837	s.blackwell@tamuct
5. Katie Clemmer	TAMUCT - UCARE		512-233-1171	K0031@my.tamuct.edu
6. Vait Osborne	TAMUCT-UCARE		(859)289-9892	vaos@my.tamuct.edu
7. KRIS PRICE	TAMUCT - UCARE		254-331-1920	kp004@my.tamuct.edu
8. ELIZABETH BROWN	TAMUCT-UCARE	1001 LEADERSHIP PLAZA FULTON, TX 76543	254-338-6058	elizabeth.brown@tamuct.edu
9. BRADY MILLER	TAMUCT-UCARE		254-371-2952	brady.miller@tamuct.edu
10. Cook Deborah	ACT 711			
11. C. J. Maxwell	CTCOG			
12. Mike Collins	CTCOG	2180 B. Warren	254-70-2367	michael.collins@ctcog.org
13. Rita Kelley	Bill County	309 Crest Dr	254-681-1959	Rita.Kelley@co.bell.tx.us

Central Texas Regional Transportation Advisory Group

November 17, 2015

Sign-In Sheet (Please print)

	Name	Organization	Mailing Address	Telephone No.	Email Address
14.	Robert Atof	ACTD - The Hop	4515 W US 190 Bertrn, Tx 76513	254-933-3709 ext 2009	roberta@thehop.com
15.	Grace Deorsam	AAA-CTCOG	2180 N Main	254-770-2357	grace.deorsam@ctcog.org
16.	Greg Davis	TX DOT			
17.	Ledie Hinte	City of Killeen			
18.	Jonice Taylor	Killeen Housing Auth			
19.	Jas - Deekun	KTMPD/CTCOG	2120 N. Main Bellman	254-770-2376	jason.deekun@ctcog.org
20.	Tim Harnack	Amtrak Trailways			
21.	Thomas Wilson	AAACR - Veterans	7180 N. Main	254-770-2355	thomas.wilson@ctcog.org
22.	Trent Musby	Boys/Men's	PO Box 10005 KTX 76547		
23.	Steve Vicedi	DMUCR		254-702-6504	SteveV@dmucr.com
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Central Texas Regional Transportation Advisory Group Meeting

February 18, 2016

Sign-In Sheet (Please print)

Name	Organization	Mailing Address	Telephone No.	Email Address
1. Christine Davis	CTMPD			
2. ROBERT AROR	MILL COUNTY Transit District TVA HOP	4515 W US 190 Belton, TX 76713	254-938-3700	ratorator@tva.hop.com
3. Sohn Weber	KTMPD			
4. Carol Wankel	HERS			
5. Dawn Beck	CTCG-HSG	108729 BELTON 76513	254-710-2309	dawn.beck@ctcg.org
6. Elizabeth Brown	TAMUCT-UCARE	1001 Leadership Place WH308 Killeen, TX 76549	254-338-6058	elizabeth.brown@tamuct.edu
7. Sandra Blackwell	TAMUCT UCARE	P.O. Box 10051 Killeen, TX 76547	816-379-2837	s.blackwell@tamuct.edu
8. Vait Osborn	TAMUCT-UCARE	1001 Leadership Place	254-289-9892	vait.osborn@tamuct.edu
9. Jason Deckman	KTMPD	2180 N. Main St. Belton	254-710-2376	jason.deckman@ctcg.org
10. Cheryl Maxwell	KTMPD			
11. Greg Davis	TX DOT			
12. Vickie Gordon	WorkForce Solutions	102 E Central	254-742-4466	v.gordon@workforce.com
13. Peggy Osborn	APTIL			

Central Texas Regional Transportation Advisory Group Meeting

April 27, 2016

Sign-In Sheet (Please print)

Name	Organization	Mailing Address	Telephone No.	Email Address
1. John Ulber	KIMPO / CTCOG			
2. Gene Mikeska	BCPHD	201 North 8th St. Temple	254-773-4455	gmikeska@bellcountyhealth.org
3. Michael Simpson	BCPHD	5401 Shawan Dr. Killam, TX	254-681-6253	Simpsoni1@aol.com
4. Elizabeth Brown	TAMUCT	1001 Leadership Pl. Killam TX 76549	254-338-6058	elizabeth.brown@tamuct.edu
5. Elizabeth Brown	TAMUCT-UCARE	1001 Leadership Pl. Killam TX 76549	254-338-6058	elizabeth.brown@tamuct.edu
6. Vait Osborne	TAMUCT UCARE	↓	254-989-2	vait.osborne@tamuct.edu
7. Sandra Blackwell	TAMUCT-UCARE	1001 Leadership Pl. Killam TX 76549	816-377-2837	s.blackwell@tamuct.edu
8. Kathryn Clemmer	TAMUCT-UCARE	1001 Leadership Pl. Killam TX 76549	512-233-9171	kathryn.clemmer@tamuct.edu
9. SSS	TAMUCT-UCARE	1001 Leadership Pl. Killam TX 76549	254-702-6501	vtucci@tamuct.edu
10. Brady Miller	TAMUCT UCARE	1001 Leadership Pl. Killam TX 76549	254-571-2752	brady.miller@tamuct.edu
11. Deanna Beck	CTCOG	PO Box 729 Bellton TX 76513	254-770-2309	deanna.beck@ctcog.org
12. Jason Decker	CTCOG	PO Box 729 Bellton TX 76513	254-770-2376	jason.decker@ctcog.org
13. Robert Arce	4111 County Transit District The Hop	4515 W US 150 Bellton TX 76513	254-933-3700 x 2009	rator@takeitshop.com

Central Texas Regional Transportation Advisory Group

April 27, 2016

Sign-In Sheet (Please print)

Name	Organization	Mailing Address	Telephone No.	Email Address
14. Grace Deorsam	Area Agency on Aging	2180 N Main St	254-770-2357	grace.deorsam@ctcog.org
15. Thomas Wilson	Area Agency on Aging	2180 N. Main St Belton	254-770-2357	thomas.wilson@ctcog.org
16. <i>Becky Lester</i>	<i>HARTL</i>	<i>333 E Central Ave Belton</i>		<i>becky.lesler@hartl.org</i>
17. <i>Terry Mastrol</i>	<i>Boatz/MACE</i>	<i>PO Box 1008 Belton TX 76517</i>	<i>2542474550</i>	<i>TMACE@boatz.com</i>
18. <i>Cheryl Munnell</i>	<i>KTMOO / CFCOG</i>	<i>—</i>	<i>—</i>	<i>—</i>
19. <i>Donnell Farmer</i>	<i>Central TX 4C Health</i>			
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End of Packet