



Executive Committee Meeting
2180 North Main, Belton, Texas
Thursday, May 25, 2017
12:00 PM

AGENDA

Call to Order & Oath of Office..... The Honorable Dickie Clary, President

CONSENT AGENDA

- Minutes: April 27, 2017 Pages 2-6
- Expenditure Report, April 2017..... Pages 8-9

ACTION ITEM

- Resolution for Regional Mass Fatality Plan (Resolution 05-17-ES5) Pages 10-11

REPORTS

- Area Agency on Aging Kerry Phillip, Director
 - Advisory Committee Discussion
 - AAA & ADVRC Bylaws
- Planning & Regional Services Carter Thompson, Director
 - Mass Casualty Plan Mark Collier, Emergency Services Manager
- Housing Katie Anderson, Director
- Workforce Development Board..... Susan Kamas, Workforce Board Executive Director
- Workforce Centers..... Jerry Haisler, Workforce Center Director
- Executive Director’s Report Jim Reed, AICP, Executive Director, CTCOG
 - Executive Committee Board Member Vacancies
 - JLUS-Implementation
 - Legislative Update

ADJOURN



Minutes: April 27, 2017
Executive Committee Meeting
2180 N. Main, Belton, Texas
12:00 PM

The April 2017 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable Dickie Clary, President.

Executive Committee Officers in Attendance:

President	Commissioner Dickie Clary	Hamilton County
1 st Vice President	Mayor Marion Grayson	City of Belton
2 nd Vice President	Commissioner Bill Schumann	Bell County
Secretary/Treasurer	Judge Byron Theodosis	San Saba County
Parliamentarian	Mayor Frank Seffrood	City of Copperas Cove

Executive Committee Members in Attendance:

Connie Anderle, City of Cameron Mayor	Andrea Gardner, Citizen Representative	Bill Schumann, Bell County Commissioner
Dave Barkemeyer, Milam County Judge	Marion Grayson, City of Belton Mayor	Frank Seffrood, City of Copperas Cove Mayor
Tim Brown, Bell County Commission	Lloyd Huggins, Hamilton County Commissioner	Jose Segarra, City of Killeen Mayor
Gary Chumley, City of Gatesville Mayor	Pete Kampfer, City of Hamilton Manager	Byron Theodosis, San Saba County Judge
Dickie Clary, Hamilton County Commissioner	Kyle Matthews, Coryell County Commissioner	Martha Tyroch, United Way
John Dye, Killeen ISD Safety/Police	Darren Moore, Coryell County Commissioner	Jim Yeonopolus, Chancellor of CTC
Otis Evans, Citizen Representative	Jeff Muegge, Milam County Commissioner	Hal Schiffman, Harker Heights Council Member
John Firth, Coryell County Judge	William Parry III, Gatesville City Manager	

CTCOG Staff Members and Guests in Attendance:

Kerry Phillip, CTCOG	John Jaffers, CTCOG	Cheryl Maxwell, CTCOG
Carmen Lim, CTCOG	Katie Anderson, CTCOG	Kendra Coufal, CTCOG
Jennifer Lawyer, CTCOG	Beth Correa, CTCOG	Susan Kamas, WFSCT
Tama Shaw, HCCAA	Jim Reed, CTCOG	Jerry Haisler, WFSCT
Jason Deckman, CTCOG	Rob Robinson, Harker Heights	Michael Aulick, Aulick & Assc.
LTC Graham, JLUS Fort Hood	Amanda Robinson-Chadwell, BCPHD	

Invocation was delivered by Judge John Firth of Coryell County with Executive Director of the CTCOG Jim Reed leading the pledge to the American flag and the Texas flag.

Consent Agenda

A motion was made by Mayor Marion Grayson of Belton to accept the Consent Agenda which consisted of the minutes from the March 30, 2017 meetings and the respective Expenditure Reports. Mayor Frank Seffrood of Copperas County seconded the motion. All in favor, none opposed.

Action Items

Resolution Revision Resolution Grant Application #2969203 for State Homeland Security Programs (SHSP) Planning Funds (Resolution #03-17-ES1 Revision 1)

Resolution for Victims Crime Funds (Resolution #04-17-ES1)

Resolution for Violence Against Women Formula (Resolution #04-17-ES2)

Resolution for Juvenile Justice Alternatives and Delinquency Funds (Resolution #04-17-ES3)

Resolution for Justice Assistance Grant Funds (Resolution #04-17-ES4)

Proclamation for Air Quality Awareness Week (Proclamation # 04-17-PRS1)

Proclamation declaring May as Bike Month (Resolution #04-17-PRS2)

Resolution for CTAIR participation in Ozone Advance Program (Resolution #04-17-PRS3)

Resolution for Fiscal Year 2017 Annual Agency Plan (Resolution #04-17-HAP01)

Mayor Frank Seffrood of Copperas County made a motion to accept all seven resolutions and two proclamations. Chancellor Jim Yeonopolus of Central Texas College seconded the motion. All in favor, none opposed.

Reports

Area Agency on Aging

The Texas Silver Hair mail-in is Election is complete. The following is the slate and their respective votes:

Don Murphy-78 (Seat 1)	Ted Hubert-43 (Seat 4)	Joan Hinshaw-72 (Withdrew)
Richard McGhee-73 (Seat 2)	Myron-36 (Seat 5)	
Irene Adrews-65 (Seat 3)	Verna Botcha-32 (Not Elected)	

Kerry Phillip stated that this was a good slate as 3 representatives are returning and the other 2 have prior experience. Verna Batcha will not have a seat in our region, but her name will be forwarded to other regions as there are open seats elsewhere. Kerry also stated that the local advisory groups (AAA/ADRC) are currently one group and they need to be split back apart.

Emergency Services

Jim Reed informed the Executive Committee that Mark Collier injured his knee and could only be in a couple of hours a day before he had to go home due to the pain in his knee. He stated that Mark would be writing up a resolution for a Mass Fatality Plan and if anyone wanted to see the packet Mark's staff has put them on a jump drive for anyone to take one.

Planning & Regional Services

Cheryl Maxwell stated that the group Leadership Central Texas participation was low and urged Executive Committee members to get the word out for more participation. The deadline is May 21, 2017. Jim Reed wanted to recognize Beth Correa as she was nominated to participated in the National Emerging Leaders Programs and was only one of five going from our area.

Housing

Everything is going well and the budget is currently at 94%. After Budget is passed should be back at 97%. Housing Authority Program added over 400 families into the program.

Workforce Development Board and Workforce Center

Susan Kamas stated that Workforce was written out of the budget and April 28, 2017 was the budget extension. Currently there is no concern for the government shutdown. If Workforce can consolidate its programs it could be feast or famine. Workforce is not asking for more money just more programs. Texas Workforce Commission will be in Temple and is partnering with Disney at UHMB on June 14, 2017. Out of the 200 slots available there are only about 40 left. Contact Susan Kamas for more information.

Jerry Haisler stated that Vocational Rehab from health and human services is now moving to the Workforce Center. Hiring our heroes just graduated a class of 22 people. The 5th Cohort will be a small group due to the summer session. Workforce will be digitizing all their records by next summer. This will help with monitoring and auditing. May 4, 2017 Grand Central Texas will be at the Courtyard Marriott in Killeen where there will be lots of workshops for small businesses. There is no charge except for a \$25.00 lunch fee. There will be a social from 5pm-6:30pm with lots of opportunities for small businesses.

Executive Director's Report

Currently updating the CTCOG website with Executive Committee Member photos. Jim asked if anyone had photos for the website to email them to Carmen. Jason Deckman will also be available after the meeting to take photos of anyone wanting to take one so that website could be updated. There are also vacancies that need to be filled in the Executive Committee and the list of vacancies is in the hand out starting on page 21.

Joint Land Use Study (JLUS)

JLUS-I Grant was approved this morning April 27, 2017. The project manager is Stewart McLennan from SGM3, LLC and the consultant is Benchmark. This is a continuation of the team that worked on the Killeen JLUS project. There will be a JLUS Policy Committee meeting on May 25, 2017 immediately after the Executive Committee from 1:30pm - 3:00pm.

Legislation Update

There are two bills going to going to the senate. CTCOG is not allowed to advocate just educate. SB1544 amends reporting requirements of the COGs and HB 3564 for the local Ombudsmen program. Jim will be testifying in the Capital regarding bill HB3564.

Adjourn

The Honorable Dickie Clary, President

The Honorable Byron Theodosis, Secretary/Treasurer

This page was intentionally left blank

This Page was intentionally left blank

Expenditure Report
Fiscal Year: 07/01/2016 – 06/30/2017

Descriptions	April 2017 Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 377,571	\$ 3,803,560	\$ 4,752,160	\$ 948,600
Employee Benefits	266,526	2,677,065	3,434,386	757,321
Contract services	660,877	4,466,215	5,773,062	1,306,847
Travel	14,038	151,893	217,327	65,434
Housing Assistance Payments	1,252,682	11,244,890	14,749,101	3,504,211
Other	1,211,195	10,048,241	11,241,164	1,192,923
In-kind	-	48,185	78,050	29,865
Indirect costs	110,200	1,081,264	1,342,514	371,450
Furniture and equipment	-	26,436	1,342,514	1,316,078
Totals	<u>\$ 3,893,089</u>	<u>\$ 33,547,749</u>	<u>\$ 42,930,278</u>	<u>\$ 9,492,729</u>

Central Texas Council of Governments
Detail of Other Expenditures
Fiscal Year: 07/01/2016 – 06/30/2017

Descriptions	April 2017 Expenditures	Cumulative Expenditures
Participant Salaries	\$ 10,521	\$ 291,994
Participant Benefits	1,020	32,880
Consumable Supplies	6,945	106,879
Employee Development	993	42,818
Insurance and Bonding	430	10,658
Rent	63,950	635,359
Printing	4,775	50,690
Furniture/Equipment Rental	9,046	66,864
Maintenance and Repairs	6,898	24,760
Communications	11,148	144,791
Postage	3,899	48,101
Utilities	7,288	76,594
Public Relations	5,045	32,199
Tuition	220,002	1,239,690
Dues and Subscriptions	1,960	71,379
Quality	27,734	333,855
Other Expenditures	84,039	547,130
Gasoline	182	2,285
Janitorial	6,881	61,525
Automobile Repairs	290	830
Inventory Equipment	-	78,667
Software & Software Updates	700	113,161
Workforce Client Support	737,449	6,035,132
Total Other	\$ 1,211,195	\$ 10,048,241



RESOLUTION TO APPROVE THE REGIONAL MASS FATALITY PLAN

Resolution # 05-17-ES5

WHEREAS, the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under the provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba, is desirous of adopting the Regional Mass Fatality Plan

WHEREAS, This Mass Fatality Plan was developed to coordinate the response between and among jurisdictions in the seven county CTCOG area to support emergency response operations for a mass fatality incident requiring a regional response. This plan does not supersede existing local, city, or county mass fatality management plans. This document is not intended to be a standard operating procedure; rather it is intended to provide operational guidance to entities involved in the response.

NOW, THEREFORE, BE IT RESOLVED that the Regional Mass Fatality Plan is recommended for approval by the Executive Committee to fulfill the role as a regional resource for all jurisdictions within the region who may require guidance during a mass fatality event.

PASSED AND APPROVED this 25th day of May, 2017 by the Central Texas Council of Governments Executive Committee.

The Honorable Dickie Clary, President

The Honorable Byron Theodosis, Secretary/Treasurer

Mass Fatality Plan Summary

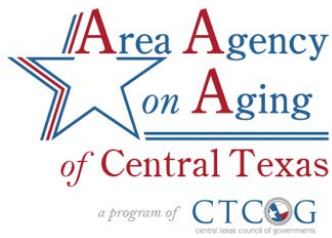
The original mass Fatality plan date 2014 was tested and modified because of findings illustrated in an after-action report AAR of the Mass Fatality Exercise in our region. Centurion Solutions was selected to review the current Central Texas Council of Governments Mass Fatality plan.

The current plans now aligns with the national, state and regional priorities, as well as with guidance included in the Texas Homeland Strategic Plan, the Texas Division of Emergency Management (TDEM) Annex H, the Texas Department of State Health Services DSHS, Mass Fatality management Planning Tool kit, the National Response Framework, the National Incident Management system (NIMS, and standards provided by the National Transportation Safety Board NTSB), the Centers of Disease Control and Prevention (CDC) and the Texas Funeral Service Commission. The Mass fatality plan includes the following details:

- Roles and responsibilities of mass fatality management agencies/organizations at state, regional and local regions.
- Identifies available manpower available at the state and federal level
- Provides guidance for the body recovery process and victim identification procedures
- Identifies the process for Identification of remains personnel effects, transportation, storage, documentation, and recovery of physical evidence
- Provides guidelines and procedures that identify short and long term storage, transportation to storage location/examination area and to final disposition
- Provides guidance and procedures for family assistance center to assist families of the deceased to include the process for returning human remains and personal effects of victims to legally authorized persons to include victim information Guidance

Thanks to the following entities for the preparation of this plan:

- Central Texas regional Advisory Council
- Heart of Texas Regional Advisory Council
- Brazos Valley Regional Advisory Council
- Emergency Management Coordinators
- Volunteer Fire Departments
- Municipalities
 - Fire Departments
 - Police Departments
- County Sheriff Departments
- Justice of Peace
- Department of Public Safety
- Baptist Men
- Hospitals



AREA AGENCY ON AGING OF CENTRAL TEXAS ADVISORY COUNCIL BYLAWS

ARTICLE I NAME

The name of this organization shall be The Area Agency on Aging of Central Texas Advisory Council (AAACTAC) and it shall implement its objectives and purposes in the seven counties served by the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba.

The address of the AACTAC shall be at the Central Texas Council of Governments (CTCOG), 2180 North Main, PO Box 729, Belton, Texas, 76513.

ARTICLE II PURPOSE

The purpose of the AACTAC shall be to function in an advisory capacity to the CTCOG Executive Committee regarding issues pertinent to the aging populations in the region.

ARTICLE III RESPONSIBILITIES

The responsibilities of the AACTAC shall include but not be limited to the following:

Advise and support the Area Agency on Aging of Central Texas staff in forming local policy; in development and administration of the area plan; and in developing operational procedures and practices.

- A. Assist the CTCOG Executive Committee by promoting community support for the projects; advise on personnel actions affecting volunteers and project staff; and assist in planning and promoting the mobilization of financial and in-kind resources.

- B. Identify potential regional aging, disability, and veteran stakeholders for county judge consideration and appointment as members to the AAACACTAC.
- C. Oversee development of the AAACACTAC Bylaws for CTCOG Executive Committee consideration and approval.
- D. Periodically report to CTCOG Executive Committee on policy issues and make recommendations on needed actions pertaining to regional health and human services impacting the aging, disabled, and veterans residing in State Planning Region 23.
- E. Promote constructive relationships with the community's key individuals and agencies.
- F. Provide information and advice to sponsor and project staff on strategies which enhance the over-all purpose of the AAACACTAC programs.

ARTICLE IV MEMBERSHIP

The AAACACTAC shall represent a broad section of the community, including business and labor leaders, volunteer representatives, public and private agencies, and persons specializing in the fields of aging and/or voluntarism, caregivers, individuals eligible to participate in programs administered by the Area Agency on Aging of Central Texas (AAACT), individuals eligible to participate in programs administered by the AAACACTAC, individual representatives of AAACACTAC target populations, and local elected officials.

The membership of the advisory council shall have a required minimum of 12 members.

Any member of the Council may resign at any time by providing written notice to the chairman.

Members are expected to attend all regular meetings or to notify staff of their inability to attend prior to the regular meeting time, as an excused absence. A member who has three (3) consecutive unexcused absences shall be deemed to have resigned and a replacement member may be elected by the council.

There will be representation on the AAACACTAC of persons aged 55 and over which may include AAACACTAC volunteers as voting members.

There shall be no limit to the terms of AAACACTAC members. As long as members fulfill the meeting attendance requirement (Article IV, Paragraph 4) and wish to remain on the council, they may do so. The

general committee shall have the duty of nominating candidates for any vacancies and final approval of committee membership shall be at the discretion of CTCOG Executive Committee.

AAACTAC members may cast only one vote on any given issue.

ARTICLE V OFFICERS

The elected officers of the AAACTAC shall be the Chairperson and Vice-Chairperson.

Elections are to be held at the last annual AAACTAC meeting every 3 years (2017, 2020, 2023, etc.). The AAACTAC shall nominate a slate of officers consisting of one or more nominees for each office. The officers shall be elected by a majority vote of the AAACTAC.

The duties of the officers shall be as follows:

A. Chairperson

- Preside at all meetings of the membership.
- Appoint committees as deemed necessary to achieve the objectives of the AAACTAC.
- Assign tasks to members as required.
- Set the agenda for the regular AAACTAC meetings along with the program staff.

B. Vice-Chairperson

- Act as Chairperson, in the event of the absence or temporary inability of the Chairperson to perform the above duties.
- Fulfill the unexpired term of the Chairperson, in the event the Chairperson resigns.

The vacated Vice-Chairperson position will be filled by an election at a regularly scheduled meeting of the AAACTAC.

Officer tenure shall be for three (3) years and limited to two (2) consecutive terms for a maximum of six (6) years for the same office.

**ARTICLE VI
COMMITTEES**

All business shall be conducted through the general membership at regularly scheduled meetings. If the need arises, the Chairperson may appoint sub-committees for special purposes.

The method for calling committee meetings shall be at the discretion of the committee membership and the Chair of the committee.

**ARTICLE VII
MEETINGS**

The AACTAC shall meet quarterly on the second Monday of the month at 3:00 PM at 2180 North Main Street, Belton, Texas (CTCOG Office Building) unless otherwise notified.

Written notice of time and place of regular meetings shall be posted on the Area Agency on Aging of Central Texas's web page least fourteen (14) days prior to the date set for the meeting.

For voting purposes, any members present after proper notification shall constitute a quorum.

All meetings shall be open to the public.

All meetings shall be governed by these Bylaws and Robert's Rules of Order, Newly Revised.

**ARTICLE VIII
AMENDMENTS TO BYLAWS**

Proposed changes to the bylaws may be made at any regularly scheduled AACTAC meeting. Voting on these changes will take place at the following regularly scheduled meeting and changes accepted by two-thirds vote of the members present. All amendments will then be presented to the CTCOG Executive Committee for ratification.



Area Agency on Aging of Central Texas Advisory Committee Proposed Membership

- | | |
|------------------------------|--|
| 1. Irene Andrews | Texas Silver-Haired Legislature |
| 2. Patricia Camacho-Longoria | UnitedHealthCare – Community Plan of Texas |
| 3. Melissa DeLaGarza | Hamilton Healthcare |
| 4. Isaac Gusukuma | University of Mary Hardin-Baylor |
| 5. Ted Hubert | Texas Silver-Haired Legislature |
| 6. Mamie Lister | Home Care of Metroplex Hospital |
| 7. Matt Maxfield | Seaton Healthcare Harker Heights |
| 8. H. Richard McGhee | Texas Silver-Haired Legislature |
| 9. Myron Meier | Texas Silver-Haired Legislature |
| 10. Don Murphy | Texas Silver-Haired Legislature |
| 11. David Myers | Coryell Memorial Healthcare System |
| 12. Alan Stevens | Scott & White Geriatric Research |



CENTRAL TEXAS REGIONAL AGING, DISABILITY, AND VETERANS ADVISORY COUNCIL BYLAWS

ARTICLE I NAME

The name of this organization shall be The Central Texas Regional Aging, Disability, and Veterans Advisory Council (CTRADVAC) and it shall implement its objectives and purposes in the seven counties served by the Central Texas Council of Governments (CTCOG), a Regional Planning Commission designated by the Office of the Governor, State of Texas, under provisions of Article 1011mm, V.A.C.S., with jurisdictional lines encompassing the counties of Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba.

The address of the CTRADVAC shall be at the Central Texas Council of Governments (CTCOG), 2180 North Main, PO Box 729, Belton, Texas, 76513.

ARTICLE II PURPOSE

The purpose of the CTRADVAC shall be to function in an advisory capacity to the CTCOG Executive Committee regarding issues pertinent to the aging, disabled and veteran populations in the region.

ARTICLE III RESPONSIBILITIES

The responsibilities of the CTRADVAC shall include but not be limited to the following:

- G. Advise and support the Central Texas Aging, Disability and Veterans Resource Center staff in forming local policy; in development and administration of the Title III area plan; and in developing operational procedures and practices.
- H. Assist the CTCOG Executive Committee by promoting community support for the projects; advise on personnel actions affecting volunteers and project staff; and assist in planning and promoting the mobilization of financial and in-kind resources.

- I. Identify potential regional aging, disability, and veteran stakeholders for county judge consideration and appointment as members to the CTRADVAC.
- J. Oversee development of the CTRADVAC Bylaws for CTCOG Executive Committee consideration and approval.
- K. Periodically report to CTCOG Executive Committee on policy issues and make recommendations on needed actions pertaining to regional health and human services impacting the aging, disabled, and veterans residing in State Planning Region 23.
- L. Promote constructive relationships with the community's key individuals and agencies.
- M. Provide information and advice to sponsor and project staff on strategies which enhance the over-all purpose of the CTRADVAC programs.

ARTICLE IV MEMBERSHIP

The CTRADVAC shall represent a broad section of the community, including business and labor leaders, volunteer representatives, public and private agencies, and persons specializing in the fields of aging and/or voluntarism, caregivers, individuals eligible to participate in programs administered by the Area Agency on Aging of Central Texas (AAACT), individuals eligible to participate in programs administered by the CTRADVAC, individual representatives of CTRADVAC target populations, and local elected officials.

The membership of the advisory council shall have a required minimum of 12 members.

Any member of the Council may resign at any time by providing written notice to the chairman.

Members are expected to attend all regular meetings or to notify staff of their inability to attend prior to the regular meeting time, as an excused absence. A member who has three (3) consecutive unexcused absences shall be deemed to have resigned and a replacement member may be elected by the council.

There will be representation on the CTRADVAC of persons aged 55 and over which may include CTRADVAC volunteers as voting members.

There shall be no limit to the terms of CTRADVAC members. As long as members fulfill the meeting attendance requirement (Article IV, Paragraph 4) and wish to remain on the council, they may do so. The

general committee shall have the duty of nominating candidates for any vacancies and final approval of committee membership shall be at the discretion of CTCOG Executive Committee.

CTRADVAC members may cast only one vote on any given issue.

ARTICLE V OFFICERS

The elected officers of the CTRADVAC shall be the Chairperson and Vice-Chairperson.

Elections are to be held at the last annual CTRADVAC meeting every 3 years (2017, 2020, 2023, etc.). The CTRADVAC shall nominate a slate of officers consisting of one or more nominees for each office. The officers shall be elected by a majority vote of the CTRADVAC.

The duties of the officers shall be as follows:

C. Chairperson

- Preside at all meetings of the membership.
- Appoint committees as deemed necessary to achieve the objectives of the CTRADVAC.
- Assign tasks to members as required.
- Set the agenda for the regular CTRADVAC meetings along with the program staff.

D. Vice-Chairperson

- Act as Chairperson, in the event of the absence or temporary inability of the Chairperson to perform the above duties.
- Fulfill the unexpired term of the Chairperson, in the event the Chairperson resigns.

The vacated Vice-Chairperson position will be filled by an election at a regularly scheduled meeting of the CTRADVAC.

Officer tenure shall be for three (3) years and limited to two (2) consecutive terms for a maximum of six (6) years for the same office.

**ARTICLE VI
COMMITTEES**

All business shall be conducted through the general membership at regularly scheduled meetings. If the need arises, the Chairperson may appoint sub-committees for special purposes.

The method for calling committee meetings shall be at the discretion of the committee membership and the Chair of the committee.

**ARTICLE VII
MEETINGS**

The CTRADVAC shall meet quarterly on the second Monday of the month at 2:00 PM at 2180 North Main Street, Belton, Texas (CTCOG Office Building) unless otherwise notified.

Written notice of time and place of regular meetings shall be posted on the Central Texas Aging, Disability & Veterans Resource Center's web page least fourteen (14) days prior to the date set for the meeting.

For voting purposes, any members present after proper notification shall constitute a quorum.

All meetings shall be open to the public.

All meetings shall be governed by these Bylaws and Robert's Rules of Order, Newly Revised.

**ARTICLE VIII
AMENDMENTS TO BYLAWS**

Proposed changes to the bylaws may be made at any regularly scheduled CTRADVAC meeting. Voting on these changes will take place at the following regularly scheduled meeting and changes accepted by two-thirds vote of the members present. All amendments will then be presented to the CTCOG Executive Committee for ratification.



Central Texas Regional Aging, Disability & Veterans Advisory Committee Proposed Membership

- | | |
|-------------------------|--|
| 1. Richard Archer | Military Officers Association of America |
| 2. Stacy Brignac | Central Texas VA Medical Center |
| 3. Charles J. Butts | Texas Veterans Commission |
| 4. Molly Clark | Children's Special Needs Network |
| 5. Peggy Cosner | Heart of Central Texas Independent Living Center |
| 6. Fred Hardy | Veterans Service Officer |
| 7. Keeyawnia Hawkins | Veterans Services Bell County |
| 8. Ray Helmcamp | Central Counties Services |
| 9. Rita Kelley | Bell County Indigent Health Services |
| 10. Russell Lloyd | Central Texas VA Medical Center |
| 11. Aaron R. Montemayor | Greater Fort Hood Area Unity Way |
| 12. Stephanie O'Banion | United Way of Central Texas |
| 13. Franklin Stewart | Veterans of Foreign Wars |
| 14. Charles VanEtten | Veterans Service Officer |

CTCOG Executive Committee May 25, 2017
Planning & Regional Services
Director: Carter Thompson

Regional Planning

Resource Conservation—Jennifer Lawyer, Project Manager

Solid Waste Advisory Committee met May 4th and determined the Temple Landfill Expansion permit did conform to the Solid Waste Regional Plan. Conformance letter mailed to TCEQ.

Lometa opted to wait until FY 2018 to hold their Household Hazardous Waste (HHW) event due to lack of implementation funds. Ten percent of remaining funds will be earmarked for HHW education and the remainder will be split between Gatesville and Copperas Cove to cover additional HHW event costs.

Air Quality—Jennifer Lawyer, Project Manager

Bike Rack Program: All bike racks have been distributed (250 plus 1 sample)

Draft Emissions Inventory turned in to TCEQ on May 20th.

Three billboard concepts were provided to Lamar Advertising. Their in-house art department will finalize them and they will be displayed in rotation throughout the region.

CTAIR Advisory Committee met April 18th and discussed potential outreach projects for FY 18/19—tree planting was a popular project--still a draft concept which would need to be approved by the TCEQ.

Ozone Advance letter sent to EPA (first step in becoming part of the program).

News segment about Air Quality Awareness week ran on TV station KXXV and on their website.

Ozone readings for April:

- Monthly Maximum 8-hour Average: Killeen Station – 71 ppb; Temple Station—69 ppb.
- 2014-2016 Design Value: Killeen Station – 67 ppb; Temple Station – 67 ppb.
- Region in attainment with NAAQS for Ozone if not exceeding Design Value of 70 ppb.

Water Quality—Jennifer Lawyer, Project Manager

Awaiting comments from TCEQ regarding draft Work Plan for FY18. Grant begins September 1, 2017.

Nolan Creek Flood Protection Study—Kendra Coufal, Project Manager

All contracts have been signed. Kick-off meeting scheduled for May 24th. Participating parties include Cities of Killeen, Harker Heights, Nolanville, and Belton; Bell County WCID #6; and Brazos River Authority. All parties have provided funds pledged for FY17. Project to be completed by December 31, 2018.

KTMPO—Kendra Coufal, Project Manager

Approximately \$73 million available to KTMPO for fiscal years 2018 – 2020. Transportation Planning Policy Board (TPPB) approved projects selected for funding at May 16th meeting. Amendments to Metropolitan Transportation Plan and Transportation Improvement Program underway for selected projects.

Unified Planning Work Program for FY18/19 was approved by the TPPB after public involvement process was completed.

First stakeholder meeting for US190 feasibility study to look at potential alignment east of I35 held on April 28th.

Bicycle/Pedestrian Advisory Committee (BPAC) met on May 9. Tour of potential projects for needed bike/pedestrian facilities being rescheduled (postponed due to heavy rainfall).

In recognition of May as National Bike Month, KXXV and KCEN TV stations interviewed staff and ran stories on KTMPO's web-mapping tool that enables the public to indicate where they would like to see bike/ped facilities and to view existing facilities. Jason Deckman presented his experience developing the web-mapping tool to the 2017 GeoRodeo—Annual Texas GeoDeveloper Roundup in Austin on May 19th.

Fitness Friendly Business Program recognizes businesses that provide amenities to pedestrians and bicyclists. First application was approved—Barrows Brewery in Salado. Application form available on KTMPO website. TV station KXXV interviewed staff and ran story on the program.

First meeting of the Freight Advisory Committee (FAC) held May 17th. Fourteen people attended representing governmental agencies as well as private industry. Quarterly meetings are anticipated.

Regionally Coordinated Transportation Plan (RCTP)—Kendra Coufal, Project Manager

Quarterly meeting of Central Texas Regional Transportation Advisory Group held May 16th.

Economic Development—Beth Correa, Project Manager

Five-year update of CEDS (Comprehensive Economic Development Strategy) underway; draft due June 30, 2017. DDCT Board meeting held on May 16. Approved the CEDS Draft for 1st 3 sections. Last two sections will be worked and voted on by June meeting, then the 1st draft will be sent to EDA for evaluation on June 30.

Leadership Central Texas dates set for June 15th, July 20th, and August 17th. Application deadline is May 31, 2017. Four Applications are on file. Need more—asking everyone to help get the word out and encourage others to participate.

DDCT Board approved Rural Intern Program for one applicant: Salado Chamber of Commerce. Deadline has been extended for remaining two scholarships. Program is for high school students to help rural chambers/EDCs (population of 20,000 or less).

A sub-committee of the DDCT now has a Business Retention and Expansion task force set in place to assist smaller communities to improve their economic development retention and growth.

Technical Assistance/Regional Review Committee—Beth Correa, Project Manager

Regional Review Committee: 14 viable applications have been received by the Texas Department Agriculture (TDA) and sent to our office for scoring. Scored applications will be sent back by June 15 for evaluation by TDA. CDBG funding award announcement date has not yet been determined.

Salado Waste Water Grant—Beth Correa, Project Manager

Met with EDA representative in Austin for grant management assessment on May 10th. Site Certificate is in progress; awaiting attorney's signature after title search completed on land purchased for lift station. TCEQ discharge permit anticipated to be issued between July-November.

Final Environmental Review underway—US Fish and Wildlife Clearance was issued; initial groundbreaking anticipated November or December 2017.

Emergency Services

Homeland Security

3 county Hazard Mitigation planning in process with Hamilton, Bell and Milam. With the current phase the contractor(H2O) has conducted meetings with the entities within each of the counties obtaining the information necessary for writing the FEMA required Hazardous Mitigation. Local participation of the Law enforcement and Fire communities is extremely important in the planning process to identify gaps that exist for mitigating Hazards within each perspective county. Once completed (next year), grants can be written by each county or city to FEMA to obtain monies for mitigation projects.

With Lampasas County dropping out of the Hazardous Material Response teams in the CTCOG area, staff have met with the 2 remaining teams (Killeen and Temple) and with Brownwood to identify area of responsibilities. Once finalized, staff are sending out the Hazardous Material Response boundaries to each VFD in the 7-county region.

Staff continue to work with each of the county Emergency Management Coordinators to set up their Emergency Alert System enablers with IPAWs capability. Once enablers have been setup and trained then they may enable Emergency Alerts to a specific area on a map that will alert any smart phone that is turned on in that map region.

Criminal Justice- Our New Criminal Justice Coordinator will start June 1, 2017

Police Officer Training

We continue to have higher participation in the training sessions being offered i.e. Last week's Crisis Intervention class was the last class offered for the year in the state of Texas. Participants came from as far away as Corpus Christi

9-1-1

CTCOG Staff are working with Bell County Communications staff to upgrade their 9-1-1 equipment. This \$863k purchase will enable BCC to eventually obtain Text to 9-1-1.

Staff have presented at the Texas NENA conference and will present at the national NENA in June on the “Central Texas process” that has brought our 9-1-1 address match rate up to 83.97% from 27.45% in one year in 5 months. The contractor (9-1-1 Data master) that has been procured to assist in this process is expected to complete the “data clean-up” project by the end of August.

All mapping in the 7-county region is current for precinct maps and 9-1-1 call taker stations. Process’ are in place that ensure that mapping stays current. Local entities have received the link to the CTCOG website for local Law Enforcement, Fire and EMS to download and update their GPS navigation systems. The link is: <https://ctcog.org/regional-planning/gis-mapping/purchase-maps/> . This file is updated monthly. When local entities procure ambulance contractors, they should ensure that the new vendor can download the CTCOG mapping data.

Staff are current on all 9-1-1 address request and plat request

Staff are on track to submit the 18/19 biennium 9-1-1 strategic plan on time. Some highlights will be upgrades of equipment in the 6-county region, potential “text to 9-1-1” implementation, moving of equipment in Rockdale and possibly Lampasas Sheriff’s office.