



Executive Committee Meeting
2180 North Main, Belton, Texas
Thursday, February 23, 2017

12:00 PM

AGENDA

Call to Order & Oath of Office..... The Honorable Dickie Clary, President

CONSENT AGENDA

- Minutes: October 27, 2016 and January 26, 2017 Pages 2 - 11
- Expenditure Report, January 2017 Pages 12-13

ACTION ITEM

- Resolution 02-HAP01-Approve Housing Assistance Program changes made to payment standards Effective 4/1/2017Page 14
- Resolution 02-HAP02-Approve Housing Assistance Program changes to utility allowances for Lampasas County Effective 4/1/2017Page 15

REPORTS

- Emergency Services Mark Collier, Director
 - By Laws update
 - Committee members for FY18 Criminal Justice Advisory Committee and Training Advisory Board
- Planning and Regional Services Cheryl Maxwell, Director
- Workforce Development Board..... Susan Kamas, Workforce Board Executive Director
- Workforce Centers..... Jerry Haisler, Workforce Center Director
- Executive Director’s ReportJim Reed, AICP, Executive Director, CTCOG
 - JLUS-Implementation
 - NARC Policy Conference Report

ADJOURN



**Minutes: October 27, 2016
Executive Committee Meeting
2180 N. Main, Belton, Texas**

12:00 PM

The October 2016 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable John Firth, President.

Executive Committee Officers in Attendance:

President	County Judge John Firth, Coryell County
1 st Vice President	Commissioner Dickie Clary, Hamilton County
2 nd Vice President	Mayor Marion Grayson, City of Belton
Secretary/Treasurer	Commissioner Bill Schumann, Bell County
Parliamentarian	County Judge Byron Theodosis, San Saba County

Executive Committee Members in Attendance:

Connie Anderle, Mayor City of Cameron	Mary Gauer Citizen Representative
Dave Barkemeyer, County Judge Milam County	Gregory Johnson, Councilmember City of Killeen
Tim Brown, Commissioner Bell County	Jeff Muegge, Commissioner Milam County
Jon Burrows, County Judge Bell County	William Parry, III, City Manager City of Gatesville
Gary Chumley, Mayor City of Gatesville	Hal Schiffman, Mayor Pro-Tem City of Harker Heights
Richard Cortese, Commissioner Bell County	Frank Seffrood, Mayor Copperas Cove
Otis Evans Citizen Representative	Jose Segarra, Mayor City of Killeen
John Fisher, Commissioner, Bell County	Jack Wall, Commissioner Coryell County
Andrea Gardner Citizen Representative	

CTCOG Staff Members and Guests in Attendance:

Jim Reed CTCOG	Sandhya Sanghi Baylor Scott & White Health
R. Michael Irvine CTCOG	Sandra Jones AAACT
Katie Anderson CTCOG	Margaret Matthews AAACT
H. Richard McGhee AAACT	Grace Deorsam AAACT
Sue Farrell AAACT	Jenny Bouche AAACT
Mark Collier CTCOG	Pat Roberts AAACT
Jenna Fry CTCOG	Raquel Canava ADVRC
Jimmy Martin CTCOG	Thomas Wilson ADVRC
Kerry Phillip CTCOG	Walter Langford ADVRC
Susan Reinders Milam County	Kathy Kay ADVRC
Angela Rainwater Lampasas County	Kathleen Abney ADVRC
Ralph Gauer Office of Senator Troy Fraser	Pam Patterson ADVRC
Ray Helmcamp Central Counties Services	Georgia Young ADVRC
Rita Kelley Bell County Indigent Health Services	Doreen Hancock ADVRC
Stephanie O'Banion United Way of Central Texas	Michelle Williams ADVRC
Aaron Montemayor United Way GFHA	

Executive Committee Members Not in Attendance:

Skip Blancett, Mayor
Village of Salado

Robert Lindsey, City Manager
City of Goldthwaite

Wayne Boultinghouse, County Judge
Lampasas County

Rickey Lusty, Commissioner
San Saba County

Danny Dunn, Mayor
City of Temple

Daren Moore, Commissioner
Coryell County

John Dye, Safety/Police
Killeen ISD

Steven Moore, Public Affairs
Ft. Hood

Kirkland Fulk, County Judge
Mills County

W. Mark Tynes, County Judge
Hamilton County

Lloyd Huggins, Commissioner
Hamilton County

Jim Yeonopolus, Chancellor
Central Texas College

Jim Lindeman, Commissioner
Lampasas County

Invocation was delivered by Jim Reed with Dickie Clary leading the pledge to the American flag and the Texas flag.

Jim Reed, Executive Director, introduced the new PSAP Coordinator, Jenna Fry. Jack Wall announced that Dickie Clary received the Star of the Year award from the State Soil and Water Conservation District.

Consent Agenda

A motion was made and seconded that the committee accept the Consent Agenda which consisted of the minutes from the September 15, 2016 meeting and the September 2016 Expenditure Report.

Action Items

Appoint an Officer Nominating Committee

Judge Firth suggested that the Executive Committee follow the same procedure as used in years past wherein the current officers will assemble a slate of candidates to be presented at the annual meeting. That slate of officers will then be voted on by the membership. Those present agreed. Anyone who wishes to run for office should send their name to Judge Firth. He will compile all of the names and meet with the remaining officers to assemble the slate to be presented at the Annual Membership Meeting.

Reports

Emergency Services

Jim Reed opened the presentation on Homeland Security Funding Changes by providing historical information. When the Homeland Security Team was created, the executive committee charged them with two tasks: creating a regional hazardous materials response unit and developing an inter-operational communication system. The CTCOG region currently has two hazmat teams with a third one having disbanded. The majority of the work has been in developing an inter-operational communication system. A 10-year plan was devised in which the rural areas would take priority and they would receive 80% of the funding. After that work was complete, Bell County and Copperas Cove would receive their allotment of available funding, the remaining 20%. CTCOG had finally reached the Bell County/Copperas Cove portion of the plan when the funding was drastically cut.

One year ago, authority shifted from the Department of Public Service to the federal government. Now, we have to develop a new plan. In Spring 2017, all counties will now have to apply to the region and those applications will have to go through a scoring process. This jeopardized the gentlemen's agreement that has been in place for eight years. The challenge is going to be how to implement the remainder of the previous agreement under unknown rules. Jim suggested that the best way to overcome the difficulty is for the Executive Committee to communicate with the members of the Homeland Security Advisory Committee and let them know where each member stands in regard to the agreement.

Mark Collier mentioned that there is one additional change worth mentioning. The new funding plan calls for 75% of the funds to be used for interoperability and 25% must be spent on an anti-terror initiative such as a bomb squad. The funding rules are supposed to be announced in December 2016. There was some discussion regarding the previous 80/20 plan which now must come from 75% of available funds under the new plan

Jim provided additional information regarding the state convening a work group to investigate the plan. Since the formula has evolved over time and factors have been added and deleted along the way, the formula cannot be replicated. One factor being re-examined is the threat matrix. Initially, this area was rated a low threat due to the proximity of Fort Hood. However, there have been two attacks on Fort Hood. There will likely be a shift in structure as well as a shift in the formula. If CTCOG can affect this upcoming shift, it will likely lead to an increase in the amount allotted to CTCOG.

The Executive Committee was advised that this item will appear on the agenda from time to time as the process moves forward. Discussion followed regarding the application process. Mark responded that all applications are sent to the state. The state then sends those applications that are approved to the Homeland Security Advisory Committee to be scored. Not all of the applications submitted to the state will move forward to the HSAC. The committee expressed a need to meet with the HSAC to discuss those areas of importance to the region.

Workforce Development Board and Workforce Center

Susan Kamas and Jerry Haisler were unable to attend.

Executive Director's Report

Section 8 Waiting List Reopening Update

Jim Reed announced that the waiting list to enter the Section 8 Housing Voucher Program reopened on October 3, 2016 and would remain open until October 31, 2016. To-date, 895 new families have been added to the list and it is expected that another 200 will be added before the end of the year. This process is meant to expend the reserve amount of funding as planned. Of the 240 available vouchers, 199 (88%) are in use. If CTCOG uses the assigned amount, others could be acquired from surrounding entities. Katie Anderson added that the program requires a referral from the Veterans Administration (VA). The VA provides the case-management activities, CTCOG provides the housing component.

Annual Meeting Update

There was discussion about possibly moving the date of the Annual Membership Meeting as an important military summit is scheduled for the same day. Jim said that he would review the calendar and send notification of the date change as soon as possible.

Joint Land Use Study (JLUS)

Jim Reed provided a quick update on the findings of the committee. During the recent conference of the National Association of Development Organizations (NADO), the report produced by the JLUS committee was set forward as an example for other committees to follow. The project will now move into the implementation phase. The JLUS committee is recommending a coordinated effort between the City of Killeen, the Heart of Texas Defense Alliance (HOTDA) and the Killeen Economic Development Corporation with CTCOG acting as the administrator of the project. The purpose of the project is to define an area around Fort Hood and keep that area viable without encroaching on the base. This entails much more

than establishing a periphery, it also includes a need to determine what the best use of the surrounding land should be in light of the needs of Fort Hood.

Judge Firth added that Killeen has devoted \$30K - \$40K to this process. The current contract with Killeen will expire on December 31, 2016 so now is the time to move ahead with the implementation phase.

Jose Segarra stressed that this is a regional issue that involves all the cities and not just Killeen. He further suggested that HOTDA is a key component and urged further cooperation.

Retirement of H. Richard McGhee

Dr. Sandhya Sanghi and Dr. Alan Stevens, both with Baylor Scott and White Health, led the recognition ceremony by thanking Richard for his many years of service. Both commented on how closely he worked with so many agencies and that he did so creatively and aggressively. They thanked him for the value he placed on partnerships. Ralph Gauer then presented Richard with a proclamation signed by Texas Governor, Greg Abbott and called him a pillar that holds up the foundation. Jim Reed closed by saying that although CTCOG will find another Director for the Area Agency on Aging of Central Texas, CTCOG will never find another Richard.

Announcements

Jim Reed reminded the committee that an announcement about the new Annual Meeting Date would be sent as soon as possible and invited everyone to stay and have cake to celebrate Richard's retirement.

Adjourn

The Honorable John Firth, President

The Honorable Bill Schumann, Secretary/Treasurer



**Minutes: January 26, 2017
Executive Committee Meeting
301 W. Loop 121, Belton, Texas**

12:00 PM

The January 2017 Central Texas Council of Governments Executive Committee Meeting was called to Order by The Honorable John Firth, President.

Executive Committee Officers in Attendance:

President	Commissioner Dickie Clary, Hamilton County
1 st Vice President	Mayor Marion Grayson, City of Belton
2 nd Vice President	Commissioner Bill Schumann, Bell County
Secretary/Treasurer	Judge Byron Theodosios, San Saba County
Parliamentarian	Frank Seffrood, Mayor of Copperas Cove

Executive Committee Members in Attendance:

Connie Anderle, Mayor City of Cameron	Marion Grayson, Mayor City of Belton
Wayne Boltinghouse, County Judge Lampasas County	Gregory Johnson, Councilmember City of Killeen
Tim Brown, Commissioner Bell County	Kyle Matthews, Commissioner Coryell County
Dickie Clary, Commissioner Hamilton County	Jeff Muegge, Commissioner Milam County
Otis Evans Citizen Representative	William Parry, III, City Manager City of Gatesville
John Firth, Judge Coryell County	Hal Schiffman, Mayor Pro-Tem City of Harker Heights
John Fisher, Commissioner Bell County	Frank Seffrood, Mayor Copperas Cove
Andrea Gardner Citizen Representative	Byron Theodosios, Judge San Saba
Mary Gauer Citizen Representative	

CTCOG Staff Members and Guests in Attendance:

Jim Reed
CTCOG

R. Michael Irvine
CTCOG

Sue Jordan
CTCOG

Kerry Phillip
AAACT

Russell T Schneider
Bell County

Mark Collier
CTCOG

Bob Hammel
Coryell County OEM

Carole Warlick
Hill Country Transit

Carmen Lim
CTCOG

Rick Kelly
Bell County Ind Health

Shirley Becker
Milam County

L.C Richards
Milam County

Ginger Watkins
Cameron Industrial Firm/DDCT

Jenna Shaw
HCCAA

Don Murray
TX Silver Hair Legis.

Robert Robinson
Harker Heights

David Huseman
Morgan's Point Resort

Dick Archer
AAACT

Joe Hamilton
Nolanville Police Department

Brockley K. Moore
Killeen Mayor Pro-Term

Shelly Chapman
Clearwater UWCD

Shirley A. Fleming
Killeen City Council

Rhett Parker
Carmeron-CM

Christina Rosenthal
City Mayor of Nolanville

Ray Helmcaj
Central Contos

Johnnie Wardell
Central Counties Center

Ted Duffield
JP#1 Bell County

Daren Moore
Coryell Count Comm. Pet 2

Michael Newman
Bell County Community Center

John Jaffers
CTCOG Housing

Jason Deckman
CTCOG

Joan Hinshaw
Nolanville

Jim Martin
CTCOG

KC Hawkin
Bell County VSO/CTCOG

Charles VanEtten
San Saba Vet Service

Luann Andreassen
City of Killeen FD

Bobby Whitson
DDOCT

Susan Kamas
WFSCT

Cheryl Maxwell
CTCOG

David Mitchell
City of Harker Heights

Lucy Taylor
Rep. Scott Cospers

Gary D. Young
Copperas Cove FD/ EMC

Kitty Guerrero
City of Killeen PD

Joseph Moles
City of Harker Heights

Jerry Heisler
WFSCT

Executive Committee Members Not in Attendance:

Dave Berkemeyer, Judge
Milam County

Skip Blancett, Mayor
City of Salado

Jon Burrows, Judge
Bell County

Pat Christ, Council Member
Harker Heights

Gary Chumley, Mayor
City of Gatesville

Richard Cortese, Commissioner
Bell County

Danny Dunn, Mayor
City of Temple

John Dye, Safety/Police
Killeen ISD

Kirkland Fulk, County Judge
Mills County

Jed Garren, Commissioner
Mills County

Lloyd Huggins, Commissioner
Hamilton County

Pete Kampfer, City Manager
Hamilton County

Jim Lindeman, Commissioner s
Lampasas County

Robert Lindsey, City Manager
City of Goldthwaite

Rickey Lusty, Commissioner
San Saba County

Jose Segarra, Mayor
City of Killeen

Daren Moore, Commissioner
Coryell County

Bill Stanford, Citizen Representative
City of Belton

Steven Moore, Public Affairs
Ft. Hood

W. Mark Tynes, County Judge
Hamilton County

Jeff Muegge, Commissioner
Milam County

Stan Weik, City Manager
San Saba

Mark Rainwater, Commissioner
Lampasas County

Dan Yancey, Council Member
City of Copperas Cove

Bill Schumann, Commissioner
Bell County

Jim Yeonopolus, Chancellor
Central Texas College

Action Items

Vote on Slate of Officers

A motion was made by Wayne Boltinghouse to accept the slate of officers as presented by the nominating committee. Mary Gaurer seconded the motion. All voted in favor, none opposed.

John Firth thanked everyone for their great service, stating that the entire region works well together and all entities play a part to protect and support our citizens in the best way possible.

Dickie Clary stated it had been 14 years since his first meeting and he is absolutely certain that it is because all layers, Executive Directors, Directors, and everyone else make it professional.

Jim Reed administered the Oath of Office for the year to all committee members present.

Adjourn

The Honorable John Firth, President

The Honorable Bill Schumann, Secretary/Treasurer



Expenditure Report
Fiscal Year: 07/01/2016 – 06/30/2017

Descriptions	January 2017 Expenditures	Cumulative Expenditures	Annual Budget	Remaining Budget
Personnel	\$ 380,367	\$ 2,659,194	\$ 4,752,160	\$ 2,092,966
Employee Benefits	298,908	1,905,271	3,434,386	1,529,115
Contract services	461,130	2,776,881	5,773,062	2,996,181
Travel	15,370	104,709	217,327	112,618
Housing Assistance Payments	1,131,550	7,552,573	14,749,101	7,196,528
Other	992,144	6,830,606	11,241,164	4,410,558
In-kind	7,963	29,013	78,050	49,037
Indirect costs	104,135	753,826	1,342,514	588,688
Totals	<u>\$ 3,391,567</u>	<u>\$ 22,612,073</u>	<u>\$ 41,587,764</u>	<u>\$ 18,975,691</u>

Central Texas Council of Governments

Detail of Other Expenditures
Fiscal Year: 07/01/2016 – 06/30/2017

Descriptions	January 2017 Expenditures	Cumulative Expenditures
Participant Salaries	\$ 15,830	\$ 232,322
Participant Benefits	1,564	27,119
Consumable Supplies	19,946	76,039
Employee Development	6,666	32,897
Insurance and Bonding	430	5,537
Rent	63,950	443,710
Printing	5,042	36,328
Furniture/Equipment Rental	6,100	44,824
Maintenance and Repairs	2,049	14,455
Communications	24,092	106,560
Postage	5,061	29,041
Utilities	8,635	53,743
Public Relations	1,110	16,722
Tuition	117,382	747,123
Dues and Subscriptions	2,828	64,302
Quality	32,275	283,982
Other Expenditures	44,840	353,114
Gasoline	257	1,598
Janitorial	5,500	40,334
Automobile Repairs	50	391
Inventory Equipment	-	78,667
Software & Software Updates	1,079	98,627
Workforce Client Support	627,458	4,043,171
Total Other	<u>\$ 992,144</u>	<u>\$ 6,830,606</u>



**RESOLUTION APPROVING HOUSING ASSISTANCE PROGRAM CHANGES TO
PAYMENT STANDARDS EFFECTIVE 4/1/2017**

Resolution #02-HAP01

WHEREAS, the United States Department of Housing and Urban Development (HUD), by official rules, regulations and notices, annually reviews and updates Fair Market Rents and has released the 2017 Fair Market Rents for use in the administration of Federal Housing Programs in accordance with HUD requirements; and

WHEREAS, upon review of the 2017 Fair Market Rents for the seven counties under the jurisdiction of the Central Texas Council of Governments the Central Texas Council of Governments/Housing Division has determined the changes within each county that requires an update of the payment standards to be compliant with the 2017 Fair Market Rents and recommended that this change become effective April 1, 2017, and

WHEREAS, the Executive Committee of the Central Texas Council of Governments, after having reviewed the changes to each county within the CTCOG jurisdiction, has determined that the change in standards complies with HUD Requirements and local policies to promote adequate and affordable housing, economic opportunity and a suitable living environment within the Central Texas Council of Governments' jurisdiction;

NOW, THEREFORE, BE IT RESOLVED that the Central Texas Council of Governments Executive Committee does hereby approve the change to the 2017 Payment Standards for the Central Texas Council of Governments/ Housing Division, as presented.

PASSED AND APPROVED this 23rd day of February, 2017 by the Central Texas Council of Governments Executive Committee.

The Honorable Dickie Clary, President

The Honorable Byron Theodosis, Secretary/Treasurer



RESOLUTION APPROVING HOUSING ASSISTANCE PROGRAM CHANGES TO UTILITY ALLOWANCES FOR LAMPASAS COUNTY EFFECTIVE 4/1/2017

Resolution #02-HAP02

WHEREAS, all agencies administering the Section 8 Housing Choice Voucher Program funded by the United States Department of Housing and Urban Development (HUD), by official rules, regulations and notices, are required annually to review Utility Allowances provided to families receiving housing assistance; and

WHEREAS, upon completion of the annual review for the seven counties under the jurisdiction of the Central Texas Council of Governments the Central Texas Council of Governments/ Housing Division has determined that a change is required for county of Lampasas in the 1, 2, 3 and 4-bedroom utility allowances and has recommended that this change become effective April 1, 2017, and

WHEREAS, the Executive Committee of the Central Texas Council of Governments, after having reviewed the change to Lampasas County Utility Allowance for 1, 2, 3 and 4 bedrooms, has determined that the change complies with HUD Requirements and local policies to promote adequate and affordable housing, economic opportunity and a suitable living environment within the Central Texas Council of Governments' jurisdiction;

NOW, THEREFORE, BE IT RESOLVED that the Central Texas Council of Governments Executive Committee does hereby approve the change to the 2017 Utility Allowances for the Central Texas Council of Governments/Housing Division, as presented.

PASSED AND APPROVED this 23rd day of February, 2017 by the Central Texas Council of Governments Executive Committee.

The Honorable Dickie Clary, President

The Honorable Byron Theodosis, Secretary/Treasurer