

HOUSEHOLD HAZARDOUS WASTE EVENT

Application for FY 2016

Applications are due to CTCOG by 5 P.M. on July 17th, 2015. You may send them via email to jason.deckman@ctcog.org, fax (254) 770-2360 or mail to:

CTCOG, Attn: Solid Waste Coordinator
P.O. Box 729
Belton, Texas 76513

CTCOG is located at **2180 North Main Street in Belton, Texas**. For directions, please call **(254) 770-2200**. Applicants should attend the August meeting of the **Central Texas Council of Governments Solid Waste Advisory Committee**, in order to present a tentative plan for the event, explain why their location should be selected, and to answer questions from the committee. The Solid Waste Committee will select the event locations based on the cases presented and funding levels.

1. Has your City/County ever held a Household Hazardous Waste Event?
 Yes No
 - If so, when? (MM/YYYY) _____
 - If known, how many people attended? _____
2. If selected to host an event, how many people do you anticipate will attend and based on what criteria? _____
3. List 3 dates between **September 1, 2015 and August 31, 2016** when the event might take place, keeping in mind that a **minimum** 45 day advance notice to TCEQ is required.
a. _____ b. _____ c. _____
4. Please give the physical address of the event and describe the facility (how big it is, how much land surrounds it, how accessible to main highways, etc.) where the event would be held.

5. Each county/city provides the site and volunteers necessary to operate the event. In addition, please indicate the amount of funding that your city or county is willing to contribute towards the cost of the event. SWAC will also contribute towards the cost of the event.
Funding contribution: _____

(Example, dollar amounts for advertising, tire collection, electronics recycling, etc)
6. Please elaborate on specific reasons why the SWAC should hold the event in your city/county. Attach additional pages as needed.

Background information from past events:

- Past SWAC contribution towards cost: \$22 - 25,000
- Past turnout for urban area (Killeen or Temple): 300-400 cars
- Past turnout for rural area (Lampasas or Gatesville): 150-250 cars
- Past cost for urban events: \$30 - 50,000
- Past cost for rural events: \$25 - 35,000
- Cost for 48 ft Tire trailer provided by contractor: \$1700
- Cost for electronics vendor on site - Depends on vendor / contract
- Newspaper advertising – depends on local paper classified ad rates. Ads are most effective in the community where the event takes place, less so with increasing distance. (In other words, an ad in the San Saba paper is unlikely to result in anyone from San Saba attending an event in Cameron. Check with your local paper for cost of ads based on size, graphics and color.

Lessons learned:

- One way traffic works best – having people enter and exit through a single entry point can cause traffic jams, confusion to the drivers, and may increase the risk of a car striking a pedestrian
- Combined events (HHW in conjunction with a city-wide clean-up) may increase confusion to the public regarding acceptable items for disposal, times, or locations. Staff or volunteers will have to identify the visitor's purpose and direct them to the correct location. It may require traffic to cross paths or have to merge back in line, and can make data collection difficult if people are being counted that aren't bringing hazardous waste.
- Maximize the use of volunteers to help direct traffic, take surveys, hand out promotional items, unload tires, etc. The quicker a car can be received, surveyed, unloaded and moved out, the happier your residents are going to be. Traffic won't back up, tempers won't flare, and you just have a better flow of cars through the site.
- Brief the volunteers and paid employees well before the scheduled opening time. That helps everyone understand how cars will be directed to flow through the site, and what their part will be. Also, you can brief them on the safety hazards involved with moving vehicles, hazardous chemicals, heat exhaustion, etc.
- Expect people to begin arriving at the event at least one hour prior to the posted start time, especially in the rural areas.