

**CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES**

Tuesday, November 17, 2015
11:00 am

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.
Rita Kelley, Bell County Health Services—COUNTIES Rep.
Mike Collins, CTCOG Homeland Security—EMERGENCY ASSIST./MGMT. AG. Rep.
Jason Deckman-CTCOG/KTMPO—METROPOLITAN PLANNING ORGANIZATION Rep.
Grace Deorsam, Area Agency on Aging, AGING & DISABILITY ORGANIZATIONS Rep.
Janice Taylor, Killeen Housing Authority, TRANSIT USER Rep.
Tim Hancock, Arrow Trailways, PRIVATE TRANS. PROVIDER Rep.
Thomas Wilson, CTCOG/AAACT, HEALTH & HUMAN SERVICES Rep.
Terry Mustapher, Bring Everyone in the Zone, MILITARY & VETERANS ORG. Rep.

Non Voting Members Present

Cheryl Maxwell—CTCOG/Killeen-Temple
Metropolitan Planning Organization (KTMPO)
Christina Demirs—CTCOG/KTMPO
Greg Davis—TxDOT, Waco District

Public Present

Steve Vitucci, TAMU-CT
Capt. Richard A. Bragg, Jr., TAMU-CT
Shilpa Singh—TAMU-CT
Sandra Blackwell—TAMU-CT
Katie Clemmer—TAMU-CT
Kait Osborne—TAMU-CT
Kris Price—TAMU-CT
Elizabeth Brown—TAMU-CT
Brady Miller—TAMU-CT

Chair Carole Warlick opened the meeting at 11:02 a.m.

1. Welcome and Introductions.

Chair Warlick welcomed everyone to the meeting and introductions were made.

2. Public Comments.

None.

3. Staff Update: Air Quality

Christina Demirs announced Proposition 7 passed in November's General Election. Proposition 7 provides a new transportation funding source through the general use and motor vehicle sales tax.

Christina Demirs gave an update on the latest air quality readings. Jason Deckman provided an explanation as the new EPA regulations could impact this region.

Cheryl Maxwell announced that a new Bicycle and Pedestrian Advisory Committee and a Freight Advisory Committee have been formed to review transportation related issues and ways to improve them.

4. Approve Minutes of the October 6, 2015 CTRTAG meeting.

Thomas Wilson made a motion to approve the minutes, seconded by Mike Collins; the motion passed unanimously.

5. Discuss and take appropriate action to appoint additional CTRTAG Voting Members.

Christina Demirs informed the members that there was a need for representatives from Child Advocacy and Metropolitan Planning Organization stakeholder groups. Janell Frazier from Central Texas 4C Headstart and Jason Deckman with KTMO are willing to serve in these positions respectively. Ms. Demirs also informed the members that there was still a need for representatives from Education Facilities and Medical Facilities.

Rita Kelly made a motion for Ms. Frazier and Mr. Deckman to be approved, seconded by Terry Mustapher; the motion passed unanimously.

6. Discuss Regionally Coordinated Transportation Plan (RCTP) FY2015 4th Quarter Report.

Robert Ator went over the information in the 4th Quarter Report. They are on track for meeting expectations and have several on-going tasks. Additionally, he stated they are aware of the need for new routes, expanded hours, and capital improvements; however without additional funding, they are not able to implement those needs at this time.

7. Question and Answer session with Texas A&M-Central Texas (TAMU-CT) regarding their proposal to update RCTP.

TAMU-CT was the only contractor to submit a proposal in response the RFP issued to update the RCTP. Members from the contractor team were present to discuss in detail how they plan to conduct the study in accordance with the required deliverable and budget. The TAMU-CT team members also answered questions from RTAG members.

8. Discuss and take appropriate action to select a contractor to update the RCTP for Central Texas State Planning Region 23.

Christina Demirs went over the budget and deliverables for the project. The CTRTAG discussed the proposal and then scored it based upon the scoring criteria included in the RFP. The project scored 100 out of 100 points.

Leslie Hinkle made a motion to select TAMU-CT as the contractor to update the RCTP, seconded by Thomas Wilson. The motion passed unanimously.

9. Other Business

No other business was discussed.

10. Discuss date, time and agenda items for next meeting.

The next meeting will be either January 12 or 26 at 11:00am. Ms. Demirs will send a doodle poll to determine the best date.

11. Adjourned.

The meeting was adjourned at 11:50 a.m.