

**CENTRAL TEXAS COUNCIL OF GOVERNMENTS
(CTCOG)
CENTRAL TEXAS REGIONAL TRANSPORTATION ADVISORY GROUP MEETING
MINUTES**

Tuesday, October 6, 2015

CTCOG Building--2180 North Main Street--Belton, TX

Voting Members Present

Carole Warlick, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Robert Ator, Hill Country Transit District (HCTD)—TRANSIT DISTRICT Rep.
Deanna DeGraaff, Temple—TRANSIT USER Rep.
Deana Belk, CTCOG Housing Division—HEALTH AND HUMAN SERVICES Rep.
Grace Deorsam, Area Agency on Aging—AGING & DISABILITY ORGANIZATIONS Rep.
Nancy Holle, ARC of Bell County, MENTAL HEALTH AGENCIES Rep.
Vickie Gideon, Workforce Solutions—WORKFORCE AGENCIES Rep
Peggy Cosner, HOCTIC, AGING & DISABILITY ORGANIZATIONS Rep.
Leslie Hinkle, City of Killeen—MUNICIPALITIES Rep.
Rita Kelley, Bell County Health Services—COUNTIES Rep.
Kenny Norton—INDIVIDUAL STAKEHOLDER Rep.

Non Voting Members Present

Cheryl Maxwell—CTCOG/Killeen-Temple
Metropolitan Planning Organization (KTMPO)
Jason Deckman-CTCOG/KTMPO
Christina Demirs—CTCOG/KTMPO
John Weber—CTCOG/KTMPO
Greg Davis—TxDOT, Waco District

Public Present

Marion Byrd, Temple—HOP Rider
Peggy McIlvanie, Temple—HOP Rider
Jeff McIlvanie, Temple—HOP Rider

Chair Carole Warlick opened the meeting at 1:32 p.m.

1. Welcome and Introductions.

Chair Warlick welcomed everyone to the meeting and Christina Demirs and John Weber were introduced as new employees with CTCOG/KTMPO.

2. Public Comments.

No comments were made at this time.

3. Staff Update: Air Quality

Jason Deckman provided an update on air quality issues. Mr. Deckman showed that September's ozone readings in Killeen and Temple were under the 75 ppb (parts per billion). He explained that there were new regulations that became effective on October 1, 2015 lowering the allowable volume of ground level ozone from 75ppb (parts per billion) to 70 ppb (parts per billion). For September, ozone levels in our region were below the 70 ppb threshold.

4. Approve Minutes of the August 6, 2015 CTRTAG meeting.

Vicki Gideon made a motion to approve the minutes, seconded by Leslie Hinkle; the motion passed unanimously.

5. Discuss and take appropriate action to appoint additional CTRTAG Voting Members.

Cheryl Maxwell informed the members that there was need for a representative from the Private Transportation Provider stakeholder group and that Tim Hancock, Arrow Trailways, was willing to serve in this position. Ms. Maxwell also informed the members that there was still a need for the Advocate for Children.

Leslie Hinkle made a motion for Mr. Hancock to be approved, seconded by Robert Ator; the motion passed unanimously.

6. Discuss FY 16/17 Request for Proposal to select contract to update the Regionally Coordinated Transportation Plan (RCTP) for Central Texas State Planning Region 23.

Cheryl Maxwell informed the members that our region will receive \$96,320 from September 2015 to February 2017, which will be used to pay the administration cost and contractor to update the RCTP. Ms. Maxwell explained the process to seek written and sealed competitive proposals to complete the RCTP. She discussed the selection criteria and deliverables in the Request for Proposals (RFP) that will be used to select the contractor. The RFP will be sent out on Wednesday, October 7, 2015 with a submittal deadline of November 2, 2015.

Ms. Demirs discussed how following the initial screenings, a short list consisting of three firms of proposers would be compiled. Committee members proposed that staff would look over the proposals and the committee would consider the staff's recommendations to make a selection.

Rita Kelley made a motion to approve the RFP, seconded by Dee Dee DeGraaff. The motion passed with one vote in opposition cast by Ms. Hinkle.

7. Other Business

No other business was discussed.

8. Discuss date, time and agenda items for next meeting.

The next meeting was tentatively set for the week of November 16th. Staff will poll the members to determine the best day and time.

9. Adjourned.

The meeting was adjourned at 2:03 p.m.

Carole Warlick, CTRTAG Chair

Cheryl Maxwell, Planning Director
CTCOG