



Office of the Governor

## Criminal Justice Division

Funding Announcement:

### ***Residential Substance Abuse Treatment Program***

December 1, 2017

## Opportunity Snapshot

Below is a high-level overview. Full information is in the funding announcement that follows.

### Purpose

The purpose of this program is to provide residential substance abuse treatment within state and local correctional facilities and jails during the federal fiscal year 2018 grant cycle.

### Eligible Purpose Areas

Projects must fall under the Re-Entry purpose area.

### Organizational Eligibility

Applications may be submitted by state agencies or counties operating secure correctional facilities. Community supervision and corrections departments should apply under an affiliated county government, but the authorizing resolution may name CSCD officials as the project officials.

### Project Periods

Continuation projects may not exceed a 12-month period.

### Budget

The minimum allowed under this program is \$10,000 and there is no maximum funding request.

### Match

Grantees must provide matching funds equal to 25% of the total project cost. The match requirement can be met through cash or in-kind contributions.

### Process

Applications under this funding announcement must be submitted in eGrants at: [eGrants.gov.texas.gov](http://eGrants.gov.texas.gov)

### Timelines

Action	Date
Funding Announcement Release	12/01/2017
Online System Opening Date	12/18/2017
Final Date to Submit an Application	02/20/2018 at 5:00PM CST
Earliest Project Start Date	10/01/2018
Latest Project Start Date	12/01/2018

### Contact Information

For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

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# Residential Substance Abuse Treatment Program

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## Overview of Application Process

Applicants should carefully review the application process as outlined below. CJD will not consider applications that fail to adequately address the application requirements and prompts, including those that have been previously approved for funding.

### ☐ **Step 1 – Review eligibility and requirements:**

- The [Eligibility](#) section outlines who may apply, which purpose areas will be considered, and the expenses and activities eligible to be included.
- The [Program-Specific Details](#) section has information on timelines, reporting, and funding.
- The [Standard CJD Requirements](#) section addresses application and project requirements.

### ☐ **Step 2 – Develop your project:** Before starting your application, applicants should develop a concrete understanding of their project and read CJD’s *Developing a Good Project Narrative* at <http://gov.texas.gov/cjd/resources>, which details how to explain:

- **What the project will accomplish:** What problem will the project solve? Who is the targeted population to serve and/or prosecute? What does success look like and how do you measure it?
- **How the project will help:** What specifically will you do? What standards or evidence says it’s an effective approach? What capabilities are needed to succeed?
- **What is required for success:** What resources (including funding) does the project require?

### ☐ **Step 3 - Apply in eGrants:** Compile and submit your grant application via eGrants, at <http://eGrants.gov.texas.gov>. For more instructions and information, see *How to Apply for a CJD Grant*, available at <http://gov.texas.gov/cjd/resources>.

### ☐ **Step 4 - Funding Decisions and Grant Acceptance:** Await the funding decision, which is provided through a grant award or other notice from CJD. If you receive an award, complete the acceptance process to access funds.

## Application Resources

CJD has published several resources to assist applicants in understanding and applying for funding, all of which can be found at <http://gov.texas.gov/cjd/resources>

- ***Developing a Good Project Narrative:*** Guidance on how to formulate an effective project, and how to communicate it clearly in the application’s narrative prompts.
- ***How to Apply for a CJD Grant:*** Instructions on how to file an application in eGrants.
- ***Guide to Grants:*** CJD policies and guidance on common grant issues.

- **Grantee Conditions and Responsibilities:** A compendium of CJD and Homeland Security Grants Division policies for all grantees.
- **Standard Certifications and Requirements:** CJD’s standard requirements that the Authorized Official must certify upon applying for a grant.
- **CJD Grant Activities and Measures:** A reference for applicants on the activities allowed for different project types and the measures associated with each.

## Eligibility

### Eligible Organizations

Applications may be submitted by state agencies or counties operating secure correctional facilities. Community supervision and corrections departments should apply under an affiliated county government, but the authorizing resolution may name CSCD officials as the project officials.

### Eligible Activities and Costs

The following list of eligible and ineligible activities and costs apply generally to all projects under this announcement. For definitions, see *CJD Grant Activities and Measures* (available at <http://gov.texas.gov/cjd/resources>).

#### Eligible:

1. Casework, non-licensed counseling, individual advocacy, or other support;
2. Counseling or treatment for substance abuse;
3. Counseling, therapy, or other care performed by a licensed professional;
4. Instruction and support for academic programs;
5. Instruction and support for employment or the workforce;
6. Instruction and support for life, social, or emotional skills; and
7. Training, professional development, or technical assistance received

#### Ineligible:

Projects funded under this announcement may not be used to support the unallowable services, activities, and costs listed in the *Guide to Grants* (available at <http://gov.texas.gov/cjd/resources>) and:

1. Vehicles or equipment for government agencies that are for general agency use;
2. Weapons, ammunition, explosives or military vehicles;
3. Housing, meals, snacks, clothing, transportation, dental care, and routine medical treatment for offenders in the program;
4. Aftercare expenses (see required, but non-reimbursable, aftercare requirements below under “[Program-Specific Requirements](#)”); and
5. Any other prohibition imposed by federal, state or local law or regulation.

## Eligible Purpose Areas

Projects must be classified in the Re-Entry purpose area of the Recidivism Reduction category. These projects have the ultimate goal of reducing crimes committed by incarcerated offenders.

## Program-Specific Details

### Timeline

Action	Date
Funding Announcement Release	12/01/2017
Online System Opening Date	12/18/2017
Final Date to Submit an Application	02/20/2018 at 5:00PM CST
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### Funding and Reporting Details

Category	Detail
Funds Available	Up to \$1 million <sup>1</sup>
Budget Minimum	\$10,000
Budget Maximum	None
Match Requirement	25% of total project cost <sup>2</sup>
Project Period	May <i>not</i> exceed 12 months
Program Income Method	Deduction (if applicable)
Funding Source	Federal: Authorized under the Violent Crime Control and Law Enforcement Act of 1994 (Pub. L. No.103-322, §1901).
Financial Reporting	At least quarterly, submitted via Financial Status Reports in eGrants
Financing Method	Reimbursement-for-costs basis
Progress Reporting	Semi-annually, submitted via the Public Policy Research Institute at Texas A&M University at <a href="http://cjd.tamu.edu">http://cjd.tamu.edu</a> <sup>2</sup>

1) Awards are funded through a federal government award and appropriated by Congress. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

2) Total project cost is the aggregate of OOG grant funds, cash match, and in-kind match. Go to the Guide to Grants, available at <http://gov.texas.gov/cjd/resources> for more information.

3) CJD may require additional reporting through a condition of funding, as needed.

### Special Application Procedures

Applicants must provide a description of the aftercare services provided to program participants in the “Project Activities & Approach” section of the Project Narrative in the eGrants application.

## Program-Specific Requirements

All programs funded under this funding announcement must comply with the following requirements:

1. Projects must focus on the substance abuse problems of the inmate using cognitive, behavioral, social, vocational, and other skills to resolve the substance abuse and related problems.
2. Projects must focus on the inmate's substance use diagnosis and addiction-related needs.
3. Projects must include urinalysis and/or other proven reliable forms of drug and alcohol testing, including periodic and random testing, for program participants and former participants while they remain in the custody of the state or local government.
4. Projects must focus on the substance abuse problems of the offender using cognitive, behavioral, social, vocational, and other skills to resolve the substance abuse related problems.
5. Individualized treatment plans must be developed for each offender when the offender enters the program.
6. Programs must be science-based and proven effective.
7. Juvenile projects must comply with the Juvenile Justice and Delinquency Prevention Act of 2002 (Public Law 107-273, 42 U.S.C. 5601 et seq., as amended).
8. Projects must work with social service and rehabilitation programs to place offenders in appropriate aftercare programs upon completion of the treatment program. Aftercare services include the coordination of services between the correctional treatment program and other human service and rehabilitation programs such as education and job training, parole supervision, halfway houses, and self-help and peer groups that support the continued rehabilitation of the offender. Note: Aftercare expenses are not reimbursable under the RSAT program.
9. Individuals who participate in the funded substance abuse treatment program must receive aftercare services. Aftercare services must involve coordination between the correctional treatment program and other social service and rehabilitation programs, such as education and job training, parole supervision, halfway houses, self-help, and peer group programs. To qualify as an aftercare program, the head of the substance abuse treatment program must work in conjunction with state and local authorities and organizations involved in substance abuse treatment to assist in the placement of program participants into community substance abuse treatment facilities on release. Note: Aftercare expenses are not reimbursable under the RSAT program.
10. Residential programs that provide residential treatment facilities set apart – in a completely separate facility or dedicated housing unit – from the general correctional population should give priority to offenders who have six to twelve months remaining in their term of confinement so that they may be released from jail or prison instead of returning to the general jail or prison population after completing the treatment program.
11. Programs operated within local, secure correctional or detention facilities must last a minimum of three months and, if possible, should separate the treatment population from the general correctional population and program design should be based on effective, scientific practices.

## Standard CJD Requirements

When accepting an award under this funding announcement, the grantee agrees to comply with a variety of state and federal laws and regulations, including requirements related to Uniform Crime Reports, criminal history reporting, and immigration and customs enforcement requests. For more information see the following documents, available at <http://gov.texas.gov/cjd/resources>.

- *Standard Certifications and Requirements*
- *Grantee Conditions and Responsibilities*
- *Guide to Grants*

## Selection Process

**Application Screening:** CJD will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

**Merit Review:** Projects will be reviewed by a panel appointed by the CJD executive director in an effort to prioritize funding. The merit review panel will assess and score each application on a 100-point scale, and then report its findings to the executive director. Scores will be based on standard criteria that are detailed in *How to Apply for a CJD Grant*, available at <http://gov.texas.gov/cjd/resources>.

**Final Decisions:** The executive director will consider merit review rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, CJD or state government priorities and strategies, legislative directives, need, geographic distribution, balance of focuses and approaches, or other relevant factors.

CJD may not fund all applications or may only award part of the amount requested. Per Rule 3.9 of the Texas Administrative Code, all funding decisions made by the executive director are final and are not subject to appeal. The receipt of an application by CJD does not obligate CJD to fund the grant or to fund it at the amount requested.

## Announcements

After CJD makes final funding decisions, each applicant will receive either an unfunded notice or a preliminary decision notification or final grant award. Release of final grant awards for federally funded programs are always contingent on CJD's receipt of the federal grant award for that program and CJD cannot release or guarantee funding to any applicant until it has received and accepted the federal award and a determination is made that adequate funding is available.



## About CJD

Our mission at the Criminal Justice Division is to direct much needed resources to those who are committed to making Texas a safer place and those who help victims of crime to recover and feel safe again. In carrying out this mission, we are committed to helping our grantees by actively finding ways for them to accomplish their goals and by making sure that we always have our eye to identifying the approaches that work best. We envision positive and beneficial working relationships with our grantees where we provide as much assistance as is needed and where we are always ready with answers, not burdensome restrictions or requirements.

CJD will make over \$275 million in funding available to hundreds of organizations during state fiscal year 2018 for juvenile justice, delinquency prevention, victims services, law enforcement, prosecution, courts, specialty courts, prevention of child sex trafficking, and other types of projects to benefit Texans.