



**Central Texas Council of Governments
Housing Assistance Division**

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**ITEMS THAT COMMONLY
FAIL ON INSPECTIONS**

Doors

1. All exit doors (*this includes doors from the house to the garage*) to the outside must have:
 - a. Keyless deadbolts
 - b. Peepholes
 - c. Good weather-stripping
2. Sliding glass doors must have a pin lock or a security bar.
3. All doors in the unit must close and latch properly.

Windows

1. Windows must open and shut properly.
2. No cracked or broken window panes.
3. No fixed burglar bars allowed. (At least one set of bars per room must be hinged to allow for egress.)
4. All windows must have a working lock.
5. Each room in the house must have at least one accessible window with a screen.

Floors & Walls

1. Carpet must be securely in place, not frayed, or torn.
2. Carpets must be clean.
3. Linoleum floors must be securely in place and must not be torn.
4. No large holes or cracks in ceilings or walls.
5. No signs of structural damage.
6. No soft or rotten flooring.

Kitchens & Bathrooms

1. All appliances must be working according to manufacturer's design.
2. Vent-hood fans over stove must have a filter and fan must spin freely.
3. Stove tops must have clean and proper fitting drip pans in place. (*where applicable*)

4. All cabinet doors and drawers must be working properly.
5. No plumbing leaks. (*i.e. from sinks, faucets, tub, shower, etc.*)
6. Toilets must flush properly and be secured to floor.
7. Outlets around wet areas must have working and properly installed GFCI outlets.
(*i.e. next to sinks, outside of home, laundry room, etc.*)

General

1. All light fixtures inside and outside of the unit must have protective covering (*i.e. Globe or Wire cage*).
2. Smoke detectors are required in every bedroom and centrally located to all bedrooms (as required by Texas State law, ref. H.B. 1168).
3. No rotten wood, soffit, or fascia.
4. Exposed wiring attached to exterior of unit must be housed in conduit.
5. All electrical outlets inside and outside of unit must have cover plates. (*Outlets on the exterior of unit must have all-weather covers protecting them.*)
6. No electrical or cable wire is allowed to run on the floor if it poses a trip hazard.
7. All fences and gates on the property must be in good shape and working order.
8. Yard must be mowed.
9. No unused appliances, tires, containers of stagnant water, etc. allowed around unit.
10. Minimal to no peeling or chipping paint allowed.
11. Unit must be clean.
12. Hot water heater must have a Temperature Pressure Relief Valve with a properly installed discharge line.
13. Any exposed Romex wiring (this includes Romex that is exposed in cabinets and closets) must be housed in conduit (to include Romex wire supplying the water heater, garbage disposal, and AC).

Note: *This is not an all-inclusive list. This is a list of commonly failed items and in no way should be taken as the entirety of the HQS inspection. All units coming onto our program are subject to an HQS inspection at which time any deficiencies will be noted and 30 days will be given to correct such items. No payment will be made by CTCOG/Section 8 Housing Assistance Division until the unit passes an initial inspection.*

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to knowingly and willfully falsify, conceal or cover up by any trick a material fact; make any materially false, fictitious or fraudulent statement or representation; or make or use any false writing or document knowing the same to contain any materially false, fictitious or fraudulent statement or entry to any Department or Agency of the U.S. as to any matter within its jurisdiction.

